



Station Manager

The District Fire Chief or his/her designee appoints this position. Under general supervision, the Volunteer Station Manager shall work in concert with the District Fire Chief or designee, to provide all the required records and documentation requested by the District, to uphold and to enforce all District rules, regulations and Best Practices. Performs duties in the oversight of the fire station; directly responsible for the safety, operation, and maintenance of the physical facilities of the station; as well as equipment associated with the station; and performs related work activities connected with the response to emergency and other incidents; operates and maintains firefighting and rescue equipment; maintains fire station; and performs related work as required.

Meets quarterly with the Volunteer Program Coordinator to support the needs of the District, discuss current projects and review monthly paperwork, including rosters, vehicle checks, mileage reports, and other related matters.