

# 911 Emergency Response Advisory Committee

## **AGENDA**

**Thursday, September 17, 2020 ~ 1:30 P.M.**

**Please attend this meeting via one of the teleconference options noted below.**

## **MEMBERS**

Blaine Beard, Washoe County, Chair  
Shawn McEvers, City of Sparks, Vice Chair  
Doug Campbell, City of Sparks  
Gregg Deighton, City of Reno  
Alexander Kukulus, Washoe County  
Tracy Moore, Washoe County School District  
Jamie Rodriguez, Washoe County  
Lisa Rose-Brown, City of Sparks  
Mac Venzon, City of Reno  
Jeff Voskamp, City of Reno

## **Changes resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006:**

Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

No members of the public will be allowed to attend this meeting in person due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

**This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 990 068 52#.** Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 990 068 52#.** Public comment may also be submitted ahead of time by emailing [sdelozier@washoecounty.us](mailto:sdelozier@washoecounty.us). Please try to provide comments by 5 p.m. on September 16, 2020.

Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been electronically posted at [http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php) and <https://notice.nv.gov>.

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office by emailing Lona Tette, [tette@washoecounty.us](mailto:tette@washoecounty.us) or Sara DeLozier, [sdelozier@washoecounty.us](mailto:sdelozier@washoecounty.us); and on the County's website at: [http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php)

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The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block, and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

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**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.

## AGENDA

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF JULY 16, 2020, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
5. **Consent Items [For Possible Action]**
  - 5a. **REQUEST FOR TRAINING FOR WASHOE COUNTY SHERIFF’S OFFICE COMMUNICATION PSAP – IAED EMD/EPD/EFD CERTIFICATIONS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with International Academy of Emergency Dispatching EMD/EPD/EFD call taking online software training and certification or recertification for Washoe County Communications staff members in an amount not to exceed \$7,500. *Jenn Felter, Washoe County*

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- 5b. **REQUEST FOR TRAINING AND TRAVEL FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – IAED NAVIGATOR 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the Navigator IAED 2021 Pre-Conference and Conference currently scheduled, but subject to change, in Las Vegas, Nevada, on April 26-28, 2021, in an amount not to exceed \$8,000. *Jenn Felter, Washoe County*
- 5c. **REQUEST FOR TRAINING AND TRAVEL FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – NENA 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the NENA 2021 Conference currently scheduled, but subject to change, in Columbus, Ohio, June 26-July 1, 2021, in an amount not to exceed \$9,000. *Jenn Felter, Washoe County*
- 5d. **ANNUAL CODE RED FUNDING REQUEST** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny or otherwise modify a request to fund additional minutes for Code Red Reverse 911 System in an amount not to exceed \$10,000. *Quinn Korbolic, Washoe County*
- 5e. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – LAPTOPS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of eight (8) laptops to operate four (4) remote Harris radio workstations and four (4) remote Tiburon workstations, and necessary accessories for an amount not to exceed \$9,400. *Lisa Rose-Brown, City of Sparks*
- 5f. **REQUEST FOR REIMBURSEMENT FOR THE WASHOE COUNTY SCHOOL DISTRICT – BODYWORN CAMERA EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with four (4) rapid lock mole mounts in an amount not to exceed \$146.10. *Tracy Moore, Washoe County School District*

## End of Consent Items

### Funding Requests – Bodyworn Camera Related

- 6. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS POLICE DEPARTMENT - ADDITIONAL FLEET CAMERAS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of four (4) fleet cameras, modems, and related equipment for four (4) new patrol vehicles not previously in inventory, for a total not to exceed \$14,750.48. *Chris Crawforth, City of Sparks*
- 7. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – BODYWORN CAMERA AXON CONTRACT, YEAR FOUR** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with Washoe County's Axon contract, year four, for the agency's bodyworn camera program, in an amount not to exceed \$227,889. *Blaine Beard, Washoe County*

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8. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – BODYWORN CAMERA SWAT EQUIPMENT UPGRADES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with Washoe County's Axon body worn camera equipment upgrades necessary for SWAT, in an amount not to exceed \$12,056. *Blaine Beard, Washoe County*

## Funding Requests – Training and Travel

9. **REQUEST FOR TRAINING AND TRAVEL FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – CENTRAL SQUARE 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending three attendees to the Central Square 2021 Conference currently scheduled, but subject to change, in Nashville, Tennessee, March 14-17, 2021, in an amount not to exceed \$12,000. *Jenn Felter, Washoe County*

## Funding Requests – Other

10. **REQUEST FOR FUNDING FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – ProQA** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to fund the costs associated with renewal of International Academy of Emergency Dispatching - Emergency Service Plan (ESP) Platinum Package, which maintains licensing, updates, and customer support of Police, Fire, and Medical call taking software in an amount not to exceed \$34,560. *Jenn Felter, Washoe County*
11. **INTRADO, INCORPORATED SERVICE ORDER** [For Possible Action] - A review, discussion and possible action to make a recommendation to accept the Intrado, Incorporated Service Order amending and replacing all current Intrado, Incorporated service orders and change requests for Washoe County Regional 911 Emergency Response with a one-time cost of [\$142,718], a monthly recurring cost of [\$95,339, or \$1,144,068 annually] and a term of one-hundred-forty-four [144] months from the order effective date; and recommend that the Board of County Commissioners approve the Service Order. *Quinn Korbolic, Washoe County Technology Services.*
12. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Non-action item] – An informational update and discussion of the Regional CAD System Replacement Project. *Rishma Khimji, City of Reno*
13. **EMERGENCY 911 FIVE-YEAR MASTER PLAN UPDATE** [Non-action item] – An informational update on the update of the Regional 911 Five-Year Master Plan. *Quinn Korbolic, Washoe County Technology Services*
14. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for November 19, 2020, 1:30 p.m.

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15. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
  
16. **ADJOURNMENT** [Non-action item]