

**DATE:** May 6, 2019  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,  
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**THROUGH:** Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch  
**SUBJECT:** REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the 2019 EFD Training Course for a cost not to exceed \$2,600.00 for travel, registration, seminars, and meetings.

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### **SUMMARY**

**PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP** (Public Safety Answering Point) **RENO PUBLIC SAFETY DISPATCH:**

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the 2019 EFD Training Course, April 10, 2019 through April 12, 2019 in Fresno, CA., not to exceed the amount of \$2,600.00.

### **NRS APPLICABLE:**

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

### **PREVIOUS ACTION & BACKGROUND**

On January 17, 2019 the 9-1-1 Emergency Response Advisory Committee approved funding for the City of Reno Public Safety Dispatch to implement IAED EFD Protocols. In order to successfully implement this program, a fundamental component to its success is implementing a quality assurance program (EFD-Q) to ensure compliance with the established protocols within EFD.

The City of Reno, with the intent to learn the EFD-Q process in advance of EFD implementation, enrolled two Reno Supervisors in IEAD Navigator Conference 2019 EFD-Q course. It was discovered, well after enrollment, that the two Reno Supervisors must be EFD certified PRIOR to taking the EFD-Q course. The City of Reno, with the assistance of IAED, found a local EFD course and enrolled the two Supervisors in the EFD course in order to maintain the main objective, learn basic requirements of the

EFD-Q, attain certification, and ensure the City of Reno PSAP is prepared in advance of the EFD implementation for a smoother transition to EFD protocols.

### **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The EFD Training is in Fresno, CA. Course registration is \$365.00 per person, per diem/meals, travel (to/from hotel) & incidentals is approximately \$198.00 per person, mileage and gas are approximately \$200.00 per person and lodging is approximately \$333.80 per person, for an approximate total cost per person of \$1,100.00 Attending for Reno Public Safety Dispatch are Operations Supervisor Elaina Hooper and Administrative Supervisor Micah Cody Shadle.

### **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the 2019 EFD course, not to exceed funds of more than \$2,600.00 total for Reno Public Safety Dispatch.

### **POSSIBLE MOTION**

Move to approve the reimbursement the costs associated with two staff members attending the 2019 EFD course in Fresno, CA., not to exceed \$2,600.00 for Reno Public Safety Dispatch.