

**DATE:** February 12, 2019  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,  
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**THROUGH:** Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch  
**SUBJECT:** REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the TRICON/CENTRAL SQUARE 2019 Training Conference for a cost not to exceed \$5,200.00 for travel, registration, seminars, and meetings.

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### **SUMMARY**

#### **PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:**

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the TRICON/CENTRAL SQUARE 2019 Conference, March 17, 2019 through March 20, 2019 in San Antonio, TX. not to exceed the amount of \$5,200.00.

### **NRS APPLICABLE:**

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

### **PREVIOUS ACTION & BACKGROUND**

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. TRICON/CENTRAL SQUARE is one of these pre-approved conferences. This conference will provide training on the Computer Aided Dispatch system technology, operations, and education issues.

### **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The TRICON/CENTRAL SQUARE 2019 conference is in San Antonio, TX. Conference registration is \$699 per person, airfare is \$663 per person round trip, per diem/meals, travel (to/from hotel) & incidentals is approximately \$185.00 per person, transportation to and from the airport is \$75.00 per person round trip (no free shuttle is provided), and lodging is approximately \$975.00 per person, for an approximate total cost per person of \$2597.00 Attending for Reno Public Safety Dispatch are Operations Supervisor Elaina Hooper and Administrative Supervisor Cody (Micah) Shadle.

### **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the TRICON/CENTRAL SQUARE 2019 conference, not to exceed funds of more than \$5,200.00 total for Reno Public Safety Dispatch.

### **POSSIBLE MOTION**

Move to approve the recommendation to fund costs associated with two staff members attending the TRICON/CENTRAL SQUARE 2019 conference in San Antonio, TX not to exceed \$5,200.00 for Reno Public Safety Dispatch.