DATE: February 21, 2019
TO: 9-1-1 Emergency Response Advisory Committee
FROM: Elaina Hooper, Dispatch Supervisor, City of Reno Public Safety Dispatch,
hoopere@reno.gov, 326-6611
THROUGH: Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch

SUBJECT: FUNDING/REIMBURSEMENT REQUEST – City of Reno Public Safety Dispatch PSAP - Reimbursement for the purchase of: ten (10) corded headsets $706.00, five (5) headset cables $145.50, five (5) wireless PTT (push to talk) adapters $1,731.15. – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement not to exceed a total of: $2,582.65.

SUMMARY
FOR PRIMARY PSAP (Public Safety Answering Point) CITY OF RENO PUBLIC SAFETY DISPATCH:
A review, discussion and possible action to approve, deny or otherwise modify a request to reimburse the City of Reno Public Safety Dispatch PSAP for the purchase of: ten (10) corded headsets $706.00, five (5) headset cables $145.50, five (5) wireless PTT (push to talk) adapters $1,731.15. – A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement not to exceed a total of: $2,582.65.

NRS APPLICABLE:
NRS 244A.7645   Provides approval of costs associated with purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)
Stakeholder is the City of Reno Public Safety Dispatch PSAP.

PREVIOUS ACTION & BACKGROUND
On January 17, 2019 the 9-1-1 Emergency Response Advisory Committee approved reimbursement, for the City of Sparks PSAP, in the amount of: $1,534.50, for twenty (20) Plantronics headsets.

BACKGROUND
PRODUCT DESCRIPTIONS:

Five (5) Plantronics CA12CD-S PTT Adapter is a cordless PTT (Push To Talk) designed to provide encrypted communications for use in public safety dispatch. Purchased on January 25, 2018. Each PTT $346.23.

**Total amount: $1,731.15.**

Ten (10) The Plantronics EncorePro 540 is a quantum leap in convertible headset design. It’s a 3-in-1 headset without compromise – all wearing styles are designed with quality and comfort in mind, in a system that is simple to convert but delivers a secure, positive fit and finish. The HW540 delivers high-quality audio, a flexible mic with visual positioning guides, soft ear cushions, and durable-yet-lightweight materials for all-day wearing. Purchased on April 17, 2017. Each headset $70.60

**Total amount: $706.00.**

Five (5) SSP 2697-01 1-foot headset cable. This is a replacement cable used to refurbish existing Plantronics CA12CDS cordless PTT adapter as listed above. Purchased January 25, 2018. Each replacement cable: $29.10.

**Total amount: $145.50**

**FISCAL IMPACT**

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.
RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse the City of Reno Public Safety Dispatch PSAP for the purchase of: ten (10) corded headsets $ 706.00, five (5) headset cables $145.50, five (5) wireless PTT (push to talk) adapters $ 1,731.15; not to exceed a total of: $ 2,582.65

POSSIBLE MOTION

Move to approve that the E911 Emergency Response Advisory Committee approve the request to reimburse the City of Reno Public Safety Dispatch PSAP for the purchase of: ten (10) corded headsets $ 706.00, five (5) headset cables $145.50, five (5) wireless PTT (push to talk) adapters $ 1,731.15; not to exceed a total of: $ 2,582.65.
Fwd: Thank You for Purchasing from Connection Public Sector Solutions (#53707475) - PO# TW1.25.18.Disp.headsets

Tracey Warriner <warrinent@reno.gov>
To: Dena Avansino <avansinod@reno.gov>, Etain Hooper <hoopere@reno.gov>

Here is one invoice - got the headphones for $345.23 v $433.90
----------- Forwarded message -----------
From: Leslie Cartee <leslie.cartee@connection.com>
Date: Thu, Jan 25, 2018 at 10:20 AM
Subject: Thank You for Purchasing from Connection Public Sector Solutions (#53707475) - PO# TW1.25.18.Disp.headsets
To: Tracey Warriner <warrinent@reno.gov>

---

Organization: City of Reno
Group: Purchasing
Purchase Order #: TW1.25.18.Disp.headsets
Secondary PO #: 00100-1700-1710-7300-0000

Dear Tracey,

Thank you for purchasing from Connection!

Your order has been received. The order number is: 53707475. Please keep track of this number and refer to it in all correspondence.

If you need to change or cancel your order, please contact your Account Manager Leslie Cartee or 800-800-0019 34400. You may also contact Customer Care at 1-800-800-0019 during our regular business hours: Monday – Friday, 8:30 am – 5:30 pm ET.*

You will receive a shipment confirmation email, complete with tracking information, when item(s) from your order have shipped. While most orders ship immediately, some require additional processing. If you have questions on the status of your order, please contact your Account Manager or Customer Care.

Once your order ships, you can track it via the link in your confirmation email or by clicking the Order Tracking link on our Website. Proof of Purchase can also be obtained here after your products have shipped.

Have a technical support question? You can reach us at 1-800-996-0009, Monday – Friday, 9:00 am to 5:30 pm ET.

Here are the details of your order:

**Billing Information**

**Billing Address**

CITY OF RENO
PO BOX 1900
RENO, NV 89505

**Billing Method:**

**PO Number:**

TW1.25.18.Disp.headsets

**Secondary PO #:**

00100-1700-1710-7300-0000

**Product Description**

**Shipping Information**

**Shipping Address**

COM TECH DEPT
CITY OF RENO
1 EAST FIRST STREET, 5TH FLOOR
RENO, NV 89501

**Cart Name:**

1643920429

**Availability** | **Qty** | **Unit Price** | **Total**
---|---|---|---
Plantronics CA12CD-S PTT Adapter | Ships | $346.23 | $1,731.15

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*http://www.connection.com/contact/call-center*
Thank you again for placing your order with us!

Sincerely,

Connection

* Orders cannot be changed or canceled once they ship. To view our return policy, access the Customer Care link on our Website.

For orders shipping out of the U.S.:
These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

Note: This is an automated message. Please do not reply.

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Tracey Warriner
Admin Secretary
City of Reno Department of Information Technology
775-334-2006
Organiization: City of Reno
Group: Purchasing
Purchase Order #: 4/16/17 Disp. Headset
Secondary PO #: 00100-1700-1710-7300-0000

Dear Tracey,

Thank you for purchasing from Connection!

Your order has been received. The order number is: 54087365. Please keep track of this number and refer to it in all correspondence.

If you need to change or cancel your order, please contact your Account Manager Leslie Cartee via email or at 800-800-0019 34400. You may also contact Customer Care at 1-800-800-0019 during our regular business hours: Monday – Friday, 8:30 am – 5:30 pm ET.*

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Have a technical support question? You can reach us at 1-800-998-0009, Monday – Friday, 9:00 am to 5:30 pm ET.

Here are the details of your order:

**Billing Information**

<table>
<thead>
<tr>
<th>Billing Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY OF RENO</td>
</tr>
<tr>
<td>PO BOX 1900</td>
</tr>
<tr>
<td>RENO, NV 89505</td>
</tr>
</tbody>
</table>

**Shipping Information**

<table>
<thead>
<tr>
<th>Shipping Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY OF RENO</td>
</tr>
<tr>
<td>1 EAST FIRST STREET, 5TH FLOOR</td>
</tr>
<tr>
<td>RENO, NV 89501</td>
</tr>
</tbody>
</table>

Billing Method:
March 21, 2019 911 Committee Meeting

PO Number: 4/16/17.Disp.Headset
Cart Name: 1645365080

Secondary PO #: 00100-1700-1710-7300-0000

Product Description
Plantronics HW540 Convertible Mono Headset
Mfr: Plantronics
Item#: 17916411
Mfg. Part #: 88828-01

Availability Qty Unit Price Total
Ships in 24 Hours 10 $70.60 $706.00

Subtotal: $706.00
Shipping & Handling: Best Way - Ground $0.00
Tax: $0.00
Total: $706.00

Thank you again for placing your order with us!

Sincerely,
Connection

*Orders cannot be changed or canceled once they ship. To view our return policy, access the Customer Care link on our Website.

For orders shipping out of the U.S.:
These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

Note: This is an automated message. Please do not reply.

--
Tracey Warriner
Admin Secretary
City of Reno Department of Information Technology
775-334-2006
Fwd: CDW-G Order Confirmation: Order #1BT8SLW/P.O. Ref. TW.1.25.18.Headset cable

Tracey Warriner <warrinert@reno.gov>
To: Dena Avansino <avansinod@reno.gov>, Elaina Hooper <hoopere@reno.gov>

Thu, Jan 25, 2018 at 10:23 AM

Second invoice.

-------- Forwarded message --------
From: CDW <cdwsales@cdwemail.com>
Date: Thu, Jan 25, 2018 at 10:21 AM
Subject: CDW-G Order Confirmation: Order #1BT8SLW/P.O. Ref. TW.1.25.18.Headset cable
To: warrinert@reno.gov

DEAR TRACEY WARRINER,

Thank you for choosing CDW*G. We have received your online order. Please take a moment to review it for accuracy and completeness.

<table>
<thead>
<tr>
<th>ORDER #</th>
<th>PO #</th>
<th>CUSTOMER #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1BT8SLW</td>
<td>TW.1.25.18.Headset cable</td>
<td>323041</td>
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</table>

ORDER DETAILS

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QTY</th>
<th>CDW#</th>
<th>UNIT PRICE</th>
<th>EXT. PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plantronics SSP 2697-01 - headset cable - 1 ft</td>
<td>5</td>
<td>3110599</td>
<td>$29.10</td>
<td>$145.50</td>
</tr>
</tbody>
</table>

PURCHASER BILLING INFO

Billing Address:
City Of Reno
Tracey Warriner
Po Box 1900
Reno, NV 89505-1900

Shipping Address:
Technology
Tracey Warriner
1 E 1st Street
5th Floor
Reno, NV 89501

Shipping Method: Drop Ship Ground

SUBTOTAL: $145.50
SHIPPING: $0.00
SALES TAX: $0.00
GRAND TOTAL: $145.50
March 21, 2019 911 Committee Meeting

2/20/2019
City of Reno Mail - Fwd: CDW-G Order Confirmation: Order #1BT8SLW/P.O. Ref. TW.1.25.18.Headset cable

Need Assistance? CDW-G SALES CONTACT INFORMATION

Michael Schlossberg  |  (312) 705-9575  |  mikesch@cdwg.com

Help and Information: Support | About Us | Privacy Policy | Terms and Conditions

This email was sent to warriner@reno.gov.
Please add cdwsales@cdwemail.com to your address book.

© 2018 CDW LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239
OCTC:001 | WEB 013 | Customer#: 323041 | WEB83dec387-de4c-4391-99b1-87e5e77f40df

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Tracey Warriner
Admin Secretary
City of Reno Department of Information Technology
775-334-2006