

WASHOE COUNTY REGIONAL 800 MHZ COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

DRAFT of Minutes

Keith Mullen, Chair
Paul Wiley, Vice-chair
Vacant, Secretary

Thursday ~ January 10, 2019 ~ 1:30 p.m.

REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Vice-chair Mullen called the meeting to order at 1:30 p.m. A quorum was established.

PRESENT: Charles Atkinson – TMWA; Ed Atwell – UNR; Steve Baker – TMWA; Bryan Boren VA; Richard Burger – NDOT; Seth Daniels – NDOT; Sam Hicks – TMFPD; Karl Holden – WCSO; Dave Hunkup – RSIC; Nicole Lacap – RTAA; Tracy Moore – WCSO; Keith Mullen – Sparks; Jason Reynolds – UNR; and Paul Wiley – Reno.

ABSENT: Lance Avansino – RSIC; Jeff Byrne – NLTFPD; Todd Curtis – NvANG; Jason Edmondson – Sparks; Ray Guzman – RTAA; Jon Kelley – WCSO; Chris Ketring – TMFPD; Rob Larson – Reno; Rafael Leal – VA; Anthony Masten – NvANG; Tom Nelson – RTAA; Darrell Norman – VA; David Paulon – PLPT; Don Pelt – PLPT; Karinah Prevost – WCSO; Brent Smith – TMWA; Ryan Sommers – NLTFPD; Kirt Warren – WCSO; Jim Whalen – NDOT; and Ron Wilson – FBI.

Keith Munro – Deputy District Attorney, was also present.

2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

3. APPROVAL OF SEPTEMBER 20, 2018 MINUTES [For possible action]

It was moved by Member Moore, seconded by Member Hunkup, to approve the September 20, 2018, minutes, as submitted.

There were no public or board comments.

The motion carried unanimously.

4. ELECTION OF OFFICERS [For possible action] 1) Chair; 2) Vice-chair; and 3) Secretary

Vice-chair Mullen opened the election of officers.

Tracy Moore nominated Keith Mullen to serve as Chair, seconded by Paul Wiley.

Keith Mullen accepted the nomination.

There were no public comments.

The nomination to elect Keith Mullen as Chair Carried unanimously.

Keith Mullen nominated Paul Wiley to serve as Vice-chair, seconded by Ed Atwell.

Paul Wiley accepted the nomination.

There were no public comments.

The nomination to elect Paul Wiley as Vice-chair carried unanimously.

It was moved by Tracy Moore, seconded by Keith Mullen to continue the election of Secretary to the next quarterly meeting.

There were no public comments.

The motion carried unanimously.

- 5. LID (Logical Identification Number) STATUS UPDATE** [Non-action item] – *An ongoing review and discussion on the issue of limited LID availability on the Washoe County Regional Communication System.*

Shawn Tayler – Regional Communications Coordinator, noted that only two (2) LID's were available and were provided by NV Energy. Mr. Tayler encouraged members to relinquish LID's that are not currently in use. Mr. Tayler outlined the potential for duplicate LID's and suggested that users that only operate in the Truckee Meadows area consider moving to the P25 system rather than the EDACS system.

Responding to Member Atwell's inquiry about returning unused LID's and financial responsibility until the end of a fiscal year, Mr. Tayler explained that an LID is billable until the end of the fiscal year unless there is another agency willing to assume responsibility of the LID at the time it is relinquished.

Member Atwell commented that it did not make sense to him to have to continue to pay for a relinquished LID.

Mr. Taylor noted that the process to relinquish LID's was established in 2004/2005 noting that agencies need to submit their annual budget to the State of Nevada before the July 1 deadline. Mr. Taylor noted that a suggestion could be taken to the JOC to consider a change to the billing structure to develop a somewhat different system.

- 6. SYSTEM STATUS UPDATE** [Non-action item] – *An informational update on the operational status of the 800 MHz Communication System.*

Shawn Tayler – Regional Communications Coordinator, commented that there had been some ice damage on Slide Mountain that resulted in a bent ice shield and some minor damage. Mr. Tayler explained that it would be a minimum of four (4) weeks before the equipment can be repaired/replaced.

- 7. NEVADA SHARED RADIO SYSTEM UPDATE** [For discussion only] – *A review and discussion on the progress of Washoe County, NDOT and NV Energy on Nevada Shared Radio System project.*

Shawn Tayler – Regional Communications Coordinator, provided an overview of the ongoing progress to develop the new P-25 system. It is anticipated that it will take several months to fully move all users to the P-25 system. Currently, the 700 MHz frequency range is being reviewed although there are some issues since it is a public safety usage only system. Installation of new equipment is slated to start this summer (2019) with radios being on the system in 2020 or 2021.

8. FISCAL YEAR 2019-2020 WCRCS (WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM) BUDGET [For possible action] – *A review, discussion and possible action to recommend that the 800 MHz Joint Operating Committee approve, deny or otherwise modify the 2019-2020 WCRCS Budget.*

Craig Betts – Washoe County Technology Services, drew attention to the staff report distributed with other meeting materials (copy on file). Mr. Betts outlined the 1.2-percent increase and recommendation to maintain the 10-percent contribution to the infrastructure fund. Staff recommends that the 800 MHz Users Committee recommend that the 800 MHz JOC (Joint Operating Committee) approve the budget.

Ed Atwell recalled previous discussions with Mr. Korbolic and Chief Garcia about the cost of the new communications system. Mr. Atwell suggested that the Infrastructure fund contribution be increased to 20-percent to offset the loss of NDOT's contributions as they leave the Washoe County system.

There were no public comments.

It was moved by Member Atwell to approve the 2019-2020 budget with a 20-percent contribution to the Infrastructure fund.

Responding to an inquiry about whether the increased contribution to the Infrastructure Fund would get the region to where it needed to be faster, Mr. Tayler explained the first part of P25 system will be brought forward in the next year. The intent of the infrastructure Fund is to provide funding as various milestone of the incoming P-25 system are met, which should be the first part of the next fiscal year.

Member Wiley seconded the motion.

Chair Mullen noted his concerns about getting Member Agency Managers to approve the increased contribution.

Seth Daniels - NDOT, commented that he would check with NDOT legal counsel about whether NDOT contributes to the Infrastructure Fund under the existing agreement.

Mr. Tayler pointed out that the Infrastructure Fund also serves as a “rainy day fund” in the event catastrophic repairs are required.

Mr. Betts commented that the payment for the P-25 system has not yet been approved by the 800 MHz JOC and that it may be five or more years before the P-25 system is fully implemented.

The motion failed: Members Sam Hicks – TMFPD; Tracy Moore – WCSD; Nicole Lacap – RTAA; Seth Daniels - NDOT and Chair Mullen – Sparks dissenting.

Member Moore commented that while he is not opposed to the infrastructure fund contribution there are certain budget restrictions Member agencies will be facing as they upgrade their radios.

It was moved by Chair Mullen, seconded by Member Tracy Moore to approve the 2019-2010 WCRCS budget with the 10-percent Infrastructure contribution as proposed. The motion carried: Member Ed Atwell dissenting.

9. UTILIZATION OF WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INFRASTRUCTURE FUND [For possible action] A review discussion and possible action to recommend that the 800 MHz Joint Operating Committee approve utilization of \$750,000 from the Washoe County Regional Communication System Infrastructure fund as a partial payment of Washoe County's second milestone payment as defined in the System Purchase Agreement between Washoe County and Harris Corporation, dated September 27, 2018.

Shawn Taylor – Regional Communications Coordinator, noted that the proposed \$750,000.00 expenditure from the Infrastructure Fund, does not in his opinion, utilize any NDOT contribution to the fund. This payment is the second milestone payment to Harris Corporation as part of the System Purchase Agreement between Washoe County and Harris Corporation dated September 27, 2018.

During a brief discussion no issues were identified by either NDOT or other member agencies with the proposed payment.

It was moved by Tracy Moore, seconded by Seth Daniels, to approve the utilization of \$750,000.00 from the Washoe County Regional Communication System Infrastructure fund as a partial payment of Washoe County's second milestone payment as defined in the System Purchase Agreement between Washoe County and Harris Corporation, dated September 27, 2018.

There were no public or board comments.

The motion carried unanimously.

10. AMENDMENTS TO THE WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INTERLOCAL AGREEMENT [For possible action] A review, discussion, and possible action to recommend that the 800 MHz Joint Operating Committee adopt amendments to the Washoe County Regional Communications System Interlocal agreement.

Shawn Taylor – Regional Communications Coordinator, noted that there will be some modifications to the Interlocal Agreement along with modifications to accounting procedures as decisions are made on the management of the new communications system.

Member Atwell suggested that no action be taken until there is additional information is made available.

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Member Moore commented that his understanding is that each member agency will have to sign the Interlocal as an equal partner. Member Moore noted that he had previously distributed draft language to WCSD Legal Counsel. Member Moore recalled that in that particular document Washoe County was assuming sole fiscal and legal responsibility for the system.

During a brief discussion it was suggested that perhaps a subcommittee be formed to review the proposed modifications as no one has had an opportunity to fully review the options being proposed. A consensus was reached to continue the matter until the next quarterly meeting.

- 11. 800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] –
No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled at 10:00 a.m. March 21, 2019.

No new items were identified.

- 12. PUBLIC COMMENTS** [Non-action item]

There were no public comments.

- 13. ADJOURNMENT** [Non-action item]

Chair Mullen adjourned the meeting at 2:30 p.m.