

**DECLARATION OF SERVICE**

TO: \_\_\_\_\_  
Tenant(s) Name

FROM: \_\_\_\_\_  
Landlord's Name

\_\_\_\_\_  
Tenant(s) Name

\_\_\_\_\_  
Landlord's Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Telephone Number

**Check one: (must attach a copy of the Notice)**

- Non-payment of Rent**       **No Cause Notice**       **Other:**  
 **Breach of Contract**       **Nuisance/Waste Notice**      \_\_\_\_\_

On \_\_\_\_\_ (date of service), I served this notice in the following manner (check only one):

By Delivering a copy to the tenant(s) personally, in the presence of a witness (server, witness, and tenant must all sign below);

OR

I attempted personal service in the presence of a witness who signed below but the tenant(s) was absent from tenant's place of residence or business or found the tenant but tenant would not sign, so I left a copy with \_\_\_\_\_ (name), a person of suitable age and discretion and mailed<sup>1</sup> a copy to tenant(s).

OR

I attempted personal and substituted service above in the presence of a witness who signed below but because I could not find the tenant at tenant's place of residence or business and could not find a person of suitable age or discretion, I posted a copy in a conspicuous place on the property on the \_\_\_\_\_ (e.g. front door, etc.) and mailed<sup>1</sup> a copy to the tenant(s).

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print tenant's name)

\_\_\_\_\_  
(Tenant's signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print witness' name)

\_\_\_\_\_  
(Witness' signature)

Pursuant to NRS 53.045, I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print servers' name)

\_\_\_\_\_  
(Servers' signature)

<sup>1</sup> When notice is also mailed you cannot include non-judicial days in the computation and you must add an additional three (3) calendar days for mailing (JCRCP 6(a)). Judicial days do not include the date of service, weekends, and certain holidays. If mailing of notice is used you must file with the court a "certificate of mailing" issued by the United States Post Office per NRS 40.280(3).