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3 IN THE JUSTICE COURT OF RENO TOWNSHIP
4 COUNTY OF WASHOE, STATE OF NEVADA
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6 IN THE ADMINISTRATIVE MATTER OF
7 THE COVID-19 PANDEMIC

ADMINISTRATIVE ORDER 2021-03

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11 Pursuant to NRS 4.157(c) and JCRRT 21, the Chief Justice of the Peace of Reno
12 Township hereby enters this Administrative Order in response to the State of Emergency declared
13 by Nevada Governor Steve Sisolak on March 12, 2020 due to the COVID-19 pandemic. To date,
14 Governor Sisolak’s Declaration has not been rescinded, and over the course of the pandemic the
15 Court has issued numerous Administrative Orders in response to guidance and directives issued
16 by federal, state, and local authorities.

17 Most recently, on April 28, 2021, this Court entered Administrative Order 2021-02
18 which, among other things, opened the Court to all in-person access while also permitting most
19 Court calendars to be heard by remote means (Zoom). Although the Order permitted in-person
20 access, it also required all individuals to wear an appropriate face covering while on the premises
21 of Reno Justice Court unless specifically relieved of that requirement by the judge presiding over
22 the applicable case.

23 Thereafter, on May 13, 2021 the U.S. Centers for Disease Control and Prevention
24 (“CDC”) issued updated guidance regarding individuals who have been fully vaccinated against
25 COVID-19. Specifically, the CDC announced that fully vaccinated individuals do not need to

1 wear a face covering in any setting, and the Governor's Office subsequently issued Emergency
2 Directive 045, which adopted the updated CDC standard.

3 THEREFORE, and good cause appearing, the Court hereby ORDERS as follows:

4 (1) Administrative Order 2021-02 is rescinded and supplanted by the terms of this Order.

5 (2) All parties, counsel, and members of the general public are prohibited from entering
6 Reno Justice Court without a mask or other appropriate face covering, unless the
7 individual presents documentation demonstrating that he/she has been fully
8 vaccinated against COVID-19. Individuals are also prohibited from entering the
9 Court if they meet any of the criteria below:

10 a. They have been instructed to quarantine or isolate by any doctor, hospital, or
11 health agency.

12 b. They have an active case of COVID-19 or have had close personal contact in
13 the past 10 days with someone who has been diagnosed with COVID-19,
14 unless they have been vaccinated against COVID-19 or tested negative for
15 COVID-19 after having the contact.

16 c. They are currently experiencing symptoms consistent with COVID-19,
17 including an unexplained fever, chills, persistent cough, headaches, body
18 aches and/or shortness of breath.

19 (3) The Court remains open for all in-person access including any and all court
20 proceedings and access to the Court's first-floor customer-service windows, subject
21 to any occupancy and social-distancing requirements that are necessary to comply
22 with any local or state-wide mandates.

23 (4) Despite the Court's opening as stated in Paragraph three (3) above, the Court will
24 continue to hold many criminal and civil hearings by remote means (Zoom) when
25 appropriate, pursuant to the following:

1 a. Criminal trials and preliminary hearings will be set as in-person proceedings,
2 unless the parties stipulate to, or the Court orders, a remote proceeding via
3 Zoom. All other criminal hearings will be set as remote proceedings, but the
4 parties may request (or the presiding judge may *sua sponte* order) an in-
5 person proceeding on a case-by-case basis. The Court will also consider
6 requests for “hybrid” proceedings where some parties or witnesses appear in-
7 person while others appear remotely via Zoom.

8 b. Trials in “formal” civil actions (those initiated by a formal complaint and
9 summons) and small claims trials will be set as in-person proceedings, unless
10 the parties stipulate to, or the Court orders, a remote proceeding via Zoom.
11 All other civil proceedings (including all eviction hearings (other than cases
12 filed as formal civil actions); temporary and extended protection order
13 hearings; and supplemental hearings) will be set as remote hearings via Zoom,
14 unless the parties stipulate to, or the Court orders, an in-person hearing. The
15 Court will also consider requests for “hybrid” proceedings where some parties
16 or witnesses appear in-person while others appear remotely via Zoom.

17 (5) Individuals who need to file documents in Court are strongly urged to do so by
18 accessing the Court’s electronic filing system (for civil actions only) or by e-mailing
19 an electronic copy of the document to the following e-mail addresses:

20 a. Civil cases: RJCCivil@washoecounty.us

21 b. Criminal cases: RJCCriminal@washoecounty.us

22 c. Citation (traffic) cases: RJCCitations@washoecounty.us

23 Any documents submitted to the Court for filing shall include a proof of service upon
24 the other party(ies) to the case.

25 (6) The practice of automatically live-streaming all Court proceedings via YouTube to
facilitate public and media access has been terminated by previous order. However,


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the video stream may be reinstated by the Court on a case-by-case basis if deemed necessary and appropriate by the presiding judge.

(7) Exceptions to this order may be made on a case-by-case basis upon the parties' request or *sua sponte* by the presiding judge.

(8) This Order shall remain in effect until it is modified or rescinded by a subsequent order.

DATED this 27th day of May 2021.



DEREK DREILING
CHIEF JUSTICE OF THE PEACE
RENO JUSTICE COURT
DEPARTMENT 1