



AGENDA Washoe County Open Space and Regional Parks Commission

Rancho San Rafael Regional Park
Wilbur D May Museum – Double Diamond Room
1595 N Sierra Street, Reno, NV
Tuesday, September 17, 2013
5:30 p.m.

Washoe County
Community Services
Department - Regional
Parks and Open Space
2601 Plumas Street
Reno, NV 89509
Tel: (775) 823-6500
Fax: (775) 829-8014

Commissioners:

Sarah Chvilicek - Chair
James Nadeau – Vice
Chair
Anne Buckley
Nathan Daniel
Janet Davis
Thomas Guinn
Ed Harney
Scott Pierson
Allan Sheakley

**County Commission
Liaison:**

Kitty Jung

**Community Services
Department Staff:**

Al Rogers,
Division Director
Projects & Programs

Eric Crump, Park
Operations
Superintendent

Our Mission...

To provide exceptional
parks, open space and
recreational
opportunities while
preserving our natural,
historical and cultural
resources



PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE OPEN SPACE & REGIONAL PARK COMMISSION MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY PARKS ADMINISTRATION OFFICE (2601 PLUMAS STREET); RANCHO SAN RAFAEL REGIONAL PARK OFFICE (1595 N SIERRA STREET); WASHOE COUNTY ADMINISTRATION BUILDING (1001 E 9TH STREET); WASHOE COUNTY COURTHOUSE – SECOND JUDICIAL DISTRICT COURT (75 COURT STREET); AND WASHOE COUNTY CENTRAL LIBRARY (301 SOUTH CENTER STREET).

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 823-6500 in advance so that arrangements may be conveniently made.

Appeal Procedure for Discretionary Permits for Active Recreation Uses:

Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional parks Commission and you want to appeal its action, call the Community Services staff immediately, at 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

Supporting materials are available to the public at 2601 Plumas Street, in Reno, Nevada, 89509. Ms. Joanna Schultz, Office Support Specialist, is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials. Ms. Schultz is located at the 2601 Plumas Street address and may be reached by telephone at (775) 823-6500 or at jschultz@washoecounty.us.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Responses to Public Comments. The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the



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Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

- *1. Roll Call
- *2. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- 3. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting September 17, 2013.
- 4. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of April 2, 2013
- 5. PUBLIC HEARING: Special Use Permit Case No SB13-011 - Washoe County Regional Shooting Facility – To allow grading of approximately 35,000 cubic yards and approximately 6 acres of disturbance to create new earthen berms and to increase the height and width of some existing earthen berms at the Washoe County Regional Shooting Facility.
 - Applicant / Property Owner Washoe County Community Services Department
 - Location: 21555 Pyramid Way, on the west side of Pyramid Way approximately six and one-half miles north of its intersection with Winnemucca Ranch Road
 - Assessor’s Parcel No: 076-330-16
 - Parcel Size: ±530.22
 - Master Plan Category: Rural
 - Regulatory Zone: Parks and Recreation
 - Area Plan: Warm Springs
 - Citizen Advisory Board: Warm Springs / Rural
 - Development Code: Article 438
 - Commission District: 5 – Commissioner Weber
 - Section/Township/Range: Section 18, T23N, R21E, MDM, Washoe County, NV

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

<http://www.co.washoe.nv.us/> AND <http://www.washoecountyparks.com>



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- Staff: Jennifer Budge, Park Planner
- Phone: 775.823.6513
- Email: jbudge@washoecounty.us

6. Discussion and recommendation on a proposal to install a security fence around the Wilbur D. May Arboretum and Botanical Garden located within Rancho San Rafael Regional Park
- *7. Appearance: Derek Kirkland, Project Manager for Tahoe Transportation District State Route 28 Corridor Management Plan. Presentation and update concerning Tahoe Transportation District Nevada SR 28 DRAFT Corridor Management Plan
- *9. Presentation on “Park or Program of the Month” featuring the Rancho San Rafael Regional Park
- *10. Parks Reports
 - Park District Reports to include staffing, activities, upcoming events at Regional Parks and Open Space parks.
 - May Center Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.
 - Volunteer Service Report to include volunteer projects, programs and statistics.
 - Planning Division report to include the highlights of current planning and construction projects, including community and regional parks, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues.
 - Golf Report to include updates on course conditions, rounds of play, financials, and current projects.
 - Board of County Commissioners actions
- *11. Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)
- *12. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
13. Adjournment