

**COMMUNITY HOMELESSNESS ADVISORY BOARD MEETING
MINUTES FOR
MONDAY, MAY 6, 2019
SPARKS CITY HALL COUNCIL CHAMBERS
745 FOURTH STREET
SPARKS, NV 89431**

1. Call to order

2. Roll call: Present: Chairman Kristopher Dahir, board members Ed Lawson, Neoma Jardon, Oscar Delgado, Vice Chairman Bob Lucey. **Absent:** Board member Birkbigler.

3. Pledge of allegiance: Led by board member Jardon

4. Public Comment: There was none

5. Approval of the agenda (For Possible Action) – May 6, 2019

Motion: Move to approve the agenda as submitted
Moved by: Board Member Lucey
Seconded by: Board Member Jardon
Yes: Board Members Dahir, Lawson, Jardon, Delgado, Lucey
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0

6. Approval of minutes of the April 1, 2019 meeting (For Possible Action)

Motion: Move to approve the minutes of the April 1, 2019 CHAB meeting as submitted
Moved by: Board Member Lucey
Seconded by: Board Member Lawson
Yes: Board Members Dahir, Lawson, Jardon, Delgado, Lucey
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0

7. Update, discussion and possible action on OrgCode Consulting, Inc.'s report on the operational review of the housing and homelessness system in Washoe County. Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno.

Elaine Wiseman provided an updated on the status of OrgCode Consulting Inc's progress. Scheduling a visioning session has been difficult due to conflicting

availability with partners. OrgCode will provide two (2) communitywide trainings when they come for the visioning session, as outlined in the scope of work. Chairman Dahir provided comments regarding the importance of OrgCode's progress timeline as November is quickly approaching. Ms. Wiseman explained the need for the visioning session so the big decisions could be made including continuum of care (COC). She added that staff training could be provided prior to the session in order to keep the project moving.

Chairman Dahir inquired about the possibility of moving the operations out of private sector and into public. Ms. Wiseman confirmed, it is the plan to bring the operations in-house. They have been working on a transition plan. Mr. Dahir asked that the board be included in the decision-making process.

Motion: Move to accept the update of OrgCode Consulting report and to move exponentially through all facets of the process.

Moved by: Board Member Jardon

Seconded by: Board Member Lucey

Yes: Board Members Dahir, Lawson, Jardon, Delgado, Lucey

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0

8. Update, discussion, and possible action on short term safety improvements for the CAC. Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno and Amber Howell, Director, Human Services Agency, Washoe County.

Armed security was implemented at the Record Street campus last month from 6 am to midnight. With some concerns from staff, an additional security guard was added from 4 pm to midnight. Early morning hours tend to be busier because of the clinic doors opening and people are attempting to get in for assistance.

Volunteers of American and shelter Director Pat Cashell provided comments regarding the effectiveness of the added security measures. Board member Delgado inquired about the status of the previously requested threat assessment, to have been conducted by Reno Police Department and the Washoe County Sheriff's Office. Chairman Dahir added, they had requested a walkthrough and a report back to the board. He also stated the board wanted accountability for those partners providing services, especially at a cost to tax payers.

Board member Delgado requested an update pertaining to food services. He also requested information about cost savings related to security. Currently, the City of Reno is covering the cost of security. Mr. Delgado asked if there was a monthly meeting for the providers scheduled. Ms. Wiseman responded there was a meeting

scheduled for May 15th. There had not been a meeting since the end of 2018. Mr. Delgado also asked if there was known stats of youth (under 18) at the Record Street facility. Ms. Howell responded, currently, 42% of the children at the Record Street shelter are under four years of age.

Board member Jardon commented about making sure the May 15th meeting notifications get out to everyone involved. Clarification was made, this is a provider meeting, so only the tenants who lease space on campus were invited to attend, including The Good Sheppard's Clothes Closet, CHA, VOA, City of Reno, and Washoe County.

A regional update meeting took place last month with Sparks and Reno Police Departments as well as Washoe County Sheriff's Office and HSA, regarding security and statistics. A separate regional meeting will also place to review meal services. Strategies for over capacity have been discussed. A survey was initiated to make sure relocating the meal site is effective. A total of 300 comments were received. There will be two (2) meal sites in the near future, location to be determined by the end of May. Brochures and flyers will go out to the people affected by the relocation. 40% of the meals provided were to shelter residents. Overflow residents do not receive the meals.

Motion: Move to accept the report as provided.
Moved by: Board Member Lawson
Seconded by: Board Member Delgado
Yes: Board Members Dahir, Lawson, Jardon, Delgado, Lucey
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0

9. Update, discussion and possible action on progress at the NNAMHS campus.
Amber Howell, Director, Human Services Agency, Washoe County. (For Possible Action)

Amber Howell provided information regarding the updated lease of the campus. New buildings will be included. A fence will encircle the campus which helps with staffing and security concerns. It doesn't delay construction plans. Chairman Dahir asked for a timeline. Buildings 8- Central and 8- South must be rehabilitated first because that is where State staff will be housed; 602-605 are slated for phase 2; 600 & 601 in phase 3. Demolition will begin in July. Individuals will be moved in as the buildings become available. Board member Jardon requested an updated campus map that includes the number of beds for each building. All intake, including emergencies, will occur in building 605.

It has been recommended that 25 staff members be dedicated to the NNAMHS campus. These positions include IT, Maintenance, Human Services, Support

Specialists, as well as others. Hiring will be done from July to October. An estimated 159 people are expected to be housed on the campus.

The board thanked Grace Church and community partners for their donations, including transport vans, assistance with the Cottages, and the home donated.

Board member Lawson requested complete stats be provided from partners involved in this process on a regular basis.

Motion: Move to accept the report as provided.
Moved by: Board Member Jardon
Seconded by: Board Member Delgado
Yes: Board Members Dahir, Lawson, Jardon, Delgado, Lucey
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0

10. Update, discussion and possible action on the Community Triage Center (Wellcare) Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno and Amber Howell, Director, Human Services Agency, Washoe County. (For Possible Action).

A meeting was held with three (3) area hospitals regarding funding of the Community Triage Center. The hospital management teams raised concerns about funding. The discussions are at a standstill. The center is funded in thirds by the State of Nevada, the local jurisdictions, and the hospitals. Without the hospital third, the State will not fund their third. The structure of the funding formula is mandated by Nevada Revised Statute, up to \$500,000 matching funds. Once the local agencies and the hospitals agree to their amounts, a request will be sent to the State for release of their share. Until the hospitals agree to pay, funds cannot be requested from the State.

Chairman Dahir stated he had spoken with the hospitals and the reason they have not agreed to funding is because they still have questions about the agreement. Once the information is provided, he is confident they will agree to fund. No timeline has been provided. The hospitals have been funding since 2008.

Board member Delgado expressed concern about West Care closing its doors and the circumstances repeating themselves with Wellcare. Amber Howell stated a major problem with West Care was due to billing issues.

Community Care Services Director Amy Roukie provided comments regarding mental health holds. The facility is not set up for mental health holds and WellCare will not be able to hold people as it is not a secure facility nor are they licensed to do so. Crisis stabilization and medical detox will be provided. Combative individuals

will be taken to jail. Ms. Howell will follow up with phone calls to the hospitals this week.

Motion: Move to accept the update as provided.
Moved by: Board Member Lawson
Seconded by: Board Member Lucey
Yes: Board Members Dahir, Lawson, Jardon, Delgado, Lucey
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0

11. Items for the next meeting (For Possible Action)

- **Election of Chair for Fiscal Year 2020**
- **Update on OrgCode Visioning Session**
 - **Housing First Model consideration**
 - **24-month Master Plan to transfer responsibility to Washoe County**
- **Sheriff's Program for a River Clean Up Team**
- **BID Downtown Reno Ambassadors Presentation**
- **Update on Community Assistance Center Funding for FY20**
- **Discuss scheduling the July meeting for July 8, 2019**
- **Board member Lawson requested an update from the Washoe County Sheriff pertaining to mental health care in the jail.**
- **Chairman Dahir asked to meet some of the participants associated with this project.**
- **Record Street Statistics provided at each meeting.**

12. Comments from the CHAB members and liaisons

Board member Lucey recommended CHAB tour the jail.

13. Public Comment

Amy Roukie of the Wellcare Foundation, stated the proposal the company submitted was outlined to ensure they would be able to keep the doors open and funding is in place. Their goal is to help people get stabilized to get them out of the situation they are in. The continuum of care is from homelessness to a home in order to break the cycle.

Jay Kolbet-Clausell commented on his internship with Rise. He also provided comments on the meals received at the shelter and opportunities to volunteer.

14. Adjournment.

Meeting adjourned at 9:55 am