

COMMUNITY HOMELESSNESS ADVISORY BOARD MEETING: MINUTES

Monday, April 1, 2019

8:30 AM

SPARKS CITY HALL COUNCIL CHAMBERS
745 FOURTH STREET
SPARKS, NV 89431

Kristopher Dahir, Chairman, Councilmember, Ward 5, City of Sparks
Ed Lawson, Councilmember, Ward 2, City of Sparks
Oscar Delgado, Councilmember, Ward 3, City of Reno
Neoma Jardon, Councilmember, Ward 5, City of Reno
Marsha Berkbigler, County Commissioner, District 1, Washoe County
Bob Lucey, County Commissioner, District 2, Washoe County

Public Meeting Notice — Meetings are open to the public and notice is given in accordance with NRS 241.020.

Posting — This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way	Alf Sorensen Community Center, 1400 Baring Blvd.
Sparks Legislative Bldg, 745 4th St.	Sparks Library, 1125 12th St.
Sparks Justice Court, 1675 E. Prater Way	Sparks Senior Center, 97 Richards Way
Sparks Recreation Center, 98 Richards Way	Reno City Hall (1 East First Street)
Washoe County Administrative Building (1001 East 9 th Street, Bldg. A)	
www.cityofsparks.us and www.nv.gov	

Supporting Documentation — Documentation supporting agenda items is available on the city's website at www.cityofsparks.us – City Services – CHAB Agenda and minutes and will be available for review at the CHAB meeting. For further information you may contact the liaison at (775) 353-2310.

Order of Agenda — Items on the agenda may be taken out of order; the Advisory Board may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per NRS 241.020 (2)(d)(6).

Public Comment — Persons desiring to address the Advisory Board shall first provide the liaison with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Advisory Board shall approach the podium when called, give his/her name, and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(3). Public comment may address any agenda item or other public issue that the Advisory Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Board's scope of authority, not relevant to Board business, and that does not serve a governmental purpose, is not permitted.

Restrictions on Public Comments — All public comment remarks shall be addressed to the Board as a whole and not to any member thereof. No person, other than members of the Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board except through the presiding officer.

Disruptive Conduct — Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

Accommodations — The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per NRS 241.020(1). Please call the liaison at (775) 353-2310 at least three (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at www.cityofsparks.us or call the Board liaison at (775) 353-2310.

Community Homelessness Advisory Board

April 1, 2019

1. Call to order

The meeting was called to order by Chairman Dahir at 8:30 am

2. Roll call

Chairman Dahir, Councilman Lawson, Councilman Delgado, Councilwoman Jardon, Commissioner Berkgigler and Commissioner Lucey were present.

3. Pledge of allegiance

The pledge was said.

4. Public Comment

Pat Cashell gave public comment.

A public comment letter from Jeff Church was read into the record.

5. Approval of the agenda (For Possible Action) – April 1, 2019

Councilwoman Jardon made the motion to approve the agenda.

Councilman Delgado seconded the motion.

The vote was unanimous for approval.

6. Approval of minutes of the February 4, 2019 meeting (For Possible Action)

Commissioner Berkgigler made the motion to approve the minutes.

Commissioner Lucey seconded the motion.

The vote was unanimous for approval.

General Business:

7. Presentation, discussion and possible action on OrgCode Consulting, Inc.'s report on the operational review of the housing and homelessness system in Washoe County. Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno. Erin Wixsten, OrgCode consulting, Inc. (For Possible Action)

David Tweedie from OrgCode presented. The PowerPoint is attached.

OrgCode is working with over 200 continuum of care facilities.

OrgCode presented 7 metrics for the CHAB to follow:

Measure 1: Length of time persons remain homeless

Measure 2: The extent to which persons who exit homelessness to permanent housing destinations return to homelessness

Measure 3: Number of homeless persons

Measure 4: Employment and income growth for homeless persons in CoC program funded projects

Measure 5: Number of persons who become homeless for the first time

Measure 6: Homes prevention and housing placement of persons defined by category 3 of HUD's homes definition in Continuum of Care program funded projects

Measure 7: Successful placement from street outreach and successful placement in or retention of permanent housing

Commissioner Lucey made the motion to accept the report from OrgCode, move forward with a workshop that includes transferring the responsibility of the CAC to Washoe County, within the next 18-24 months create an RFQ for transferring the service to NNAMHS and creating a master plan of

*action. The action plan needs to incorporate safety, housing first and healthcare issues.
Commissioner Berkbigler seconded the motion.
The vote was unanimous for approval.*

8. Update, discussion, and possible action on short term safety improvements for the CAC.
Sabra Newby, Reno City Manager; John Slaughter, Washoe County Manager and Neil Krutz,
Sparks City Manager. (For Possible Action)

*The 3 Managers asked for the discretion to solve the issues that are occurring on the CAC campus.
Staff was asked to describe the most recent 3 incidences. The incidents seem to occur around the
food service times and it's happening at the outside food service. Pat Cashell asked for the outside
feeding to stop as soon as possible which would help alleviate some of the problems that occur
during feeding hours.*

*Commissioner Lucey made the motion to allow the 3 managers to make changes immediately as to
policy and security at the CAC, get rid of outside feeding of homeless on the CAC campus and
complete a threat assessment of the campus.
Councilwoman Jardon seconded the motion.
The vote was unanimous for approval.*

End of General Business

9. Items for the next meeting (For Possible Action)

*Set up a workshop to do a deep dive on action items from the OrgCode report.
Update from the river team.
Update on the WellCare process.
Action on the County taking the lead in the homelessness process.*

10. Comments from the CHAB members and liaisons

11. Public Comment (This item is for public comment on any action item or for any general
comment.)

*Public comment was given by Michael Pitkin – citizen, Lisa Lee – RISE, Chuck Duarte –
Community Health Alliance, Amy Roukve – WellCare.*

12. Adjournment

Meeting was adjourned at 11:00 am.