

COMMUNITY HOMELESSNESS ADVISORY BOARD MEETING: MINUTES

Monday, October 1, 2018

8:30 AM

SPARKS CITY HALL COUNCIL CHAMBERS
745 FOURTH STREET
SPARKS, NV 89431

Kristopher Dahir, Chairman, Councilmember, Ward 5, City of Sparks
Ed Lawson, Councilmember, Ward 2, City of Sparks
David Bobzien, Councilmember, At-Large, City of Reno
Oscar Delgado, Councilmember, Ward 3, City of Reno
Kitty Jung, County Commissioner, District 3, Washoe County
Bob Lucey, County Commissioner, District 2, Washoe County

Public Meeting Notice — Meetings are open to the public and notice is given in accordance with NRS 241.020.

Posting — This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way

Alf Sorensen Community Center, 1400 Baring Blvd.

Sparks Legislative Bldg, 745 4th St.

Sparks Library, 1125 12th St.

Sparks Justice Court, 1675 E. Prater Way

Sparks Senior Center, 97 Richards Way

Sparks Recreation Center, 98 Richards Way

Reno City Hall (1 East First Street)

Washoe County Administrative Building (1001 East 9th Street, Bldg. A)

www.cityofsparks.us and www.nv.gov

Supporting Documentation — Documentation supporting agenda items is available on the city's website at www.cityofsparks.us – City Services – CHAB Agenda and minutes and will be available for review at the CHAB meeting. For further information you may contact the liaison at (775) 353-2310.

Order of Agenda — Items on the agenda may be taken out of order; the Advisory Board may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per NRS 241.020 (2)(d)(6).

Public Comment — Persons desiring to address the Advisory Board shall first provide the liaison with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Advisory Board shall approach the podium when called, give his/her name, and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(3). Public comment may address any agenda item or other public issue that the Advisory Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Board's scope of authority, not relevant to Board business, and that does not serve a governmental purpose, is not permitted.

Restrictions on Public Comments — All public comment remarks shall be addressed to the Board as a whole and not to any member thereof. No person, other than members of the Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board except through the presiding officer.

Disruptive Conduct — Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

Accommodations — The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per NRS 241.020(1). Please call the liaison at (775) 353-2310 at least three (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at www.cityofsparks.us or call the Board liaison at (775) 353-2310.

Community Homelessness Advisory Board

October 1, 2018

1. Call to order

The meeting was called to order by Chairman Dahir at 8:30 am.

2. Pledge of allegiance

The pledge was said.

3. Roll call

Chairman Dahir, Councilman Lawson, Councilman Bobzien, Councilman Delgado, Commissioner Lucey were present. Alternate Commissioner Marsha Berkgigler was present. Jung was absent.

4. Public Comment

There was no public comment.

5. Approval of the agenda (For Possible Action) – October 1, 2018

Commissioner Lucey made the motion to approve the agenda.

Councilman Delgado seconded the motion.

The vote was unanimous for approval.

6. Approval of minutes of the August 27, 2018 meeting (For Possible Action)

Commissioner Berkgigler made the motion to approve the minutes.

Councilman Lawson seconded the motion.

The vote was unanimous for approval.

General Business:

7. Discussion and possible action on voting for a Vice-Chair of the Community

Homelessness Advisory Board from the following members: David Bobzien, Oscar Delgado, Kitty Jung, Ed Lawson, Bob Lucey. – Neil Krutz, Assistant City Manager, City of Sparks. (For Possible Action)

Motion: Was made by Councilman Bobzien to nominate Commissioner Lucey to be the Vice-Chair of the Board until July of 2019.

Commissioner Berkgigler seconded the motion.

The vote was unanimous for Commissioner Lucey to be the Vice-Chair.

8. Update, discussion and possible action on moving certain services from the CAC to the NNAMHS campus. -Amber Howell, Director, Human Services Agency, Washoe County. (For Possible Action)

Ms. Howell gave an update on the timelines they are working with. Certain groups of clients are targeted to move into the remodeled NNAMHS site by February or March 2019. The County has found money to pay for yearly utility expenses, approximately \$700,000.

Motion: Was made by Commissioner Lucey to accept the report as given.

Councilman Bobzien seconded the motion.

The vote was unanimous for approval.

9. Update, discussion, and possible direction on the Community Assistance Center (CAC)

from the Volunteers of America – Pat Cashell, Director of VOA/CAC. (For Possible Action)
No motion was made.

- 10. Update, discussion and possible action on OrgCode Consulting, Inc.’s operational review of the housing and homelessness system in Washoe County, including introduction of Erin Wixsten, OrgCode Associate and Project Lead-** Elaine Wiseman, Manager, Housing and Neighborhood Development, City of Reno and Erin Wixsten, Associate and Project Lead, OrgCode Consulting, Inc. (For Possible Action)
Erin Wixsten gave a presentation on who the OrgCode people are and a timeline for deliverables for the project. The expected end of Phase I/II is January 2019.
No motion was made.

- 11. Discussion and presentation by the Community Health Alliance.** - Charles Duarte, Chief Executive Officer of Community Health Alliance (For Possible Action)
No motion was made.

End of General Business

- 12. Items for the next meeting** (For Possible Action)
Items discussed were: Bringing forward and starting the discussion for the renewal contract with the VOA for CAC services, including cost of implementing the overflow tent (cots, flooring, etc.) during the winter; In the next VOA presentation, to have numbers showing recidivism rates for the programs running under ReStart as well as to show where VOA is billing their services to get reimbursed; For Washoe County to bring forward a separate contract with the VOA for the first year once some of the services from the CAC start moving over to the NNAMHS site; Liaison staff to bring forward future board meeting dates.
- 13. Comments from the CHAB members and liaisons**
The Board discussed a future meeting date and decided on November 5, 2018.
- 14. Public Comment** (This item is for public comment on any action item or for any general comment.)
There was no public comment.
- 15. Adjournment**
The meeting adjourned at 9:38 am.