

COMMUNITY HOMELESSNESS ADVISORY BOARD MEETING: MINUTES

Monday, August 27, 2018

8:30 AM

SPARKS CITY HALL COUNCIL CHAMBERS
745 FOURTH STREET
SPARKS, NV 89431

Kristopher Dahir, Chairman, Councilmember, Ward 5, City of Sparks
Ed Lawson, Councilmember, Ward 2, City of Sparks
David Bobzien, Councilmember, At-Large, City of Reno
Oscar Delgado, Councilmember, Ward 3, City of Reno
Kitty Jung, County Commissioner, District 3, Washoe County
Bob Lucey, County Commissioner, District 2, Washoe County

Public Meeting Notice — Meetings are open to the public and notice is given in accordance with NRS 241.020.

Posting — This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way

Alf Sorensen Community Center, 1400 Baring Blvd.

Sparks Legislative Bldg, 745 4th St.

Sparks Library, 1125 12th St.

Sparks Justice Court, 1675 E. Prater Way

Sparks Senior Center, 97 Richards Way

Sparks Recreation Center, 98 Richards Way

Reno City Hall (1 East First Street)

Washoe County Administrative Building (1001 East 9th Street, Bldg. A)

www.cityofsparks.us and www.nv.gov

Supporting Documentation — Documentation supporting agenda items is available on the city's website at www.cityofsparks.us – City Services – CHAB Agenda and minutes, and will be available for review at the CHAB meeting. For further information you may contact the liaison at (775) 353-2310.

Order of Agenda — Items on the agenda may be taken out of order; the Advisory Board may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per NRS 241.020 (2)(d)(6).

Public Comment — Persons desiring to address the Advisory Board shall first provide the liaison with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Advisory Board shall approach the podium when called, give his/her name, and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(3). Public comment may address any agenda item or other public issue that the Advisory Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Board's scope of authority, not relevant to Board business, and that does not serve a governmental purpose, is not permitted.

Restrictions on Public Comments — All public comment remarks shall be addressed to the Board as a whole and not to any member thereof. No person, other than members of the Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board except through the presiding officer.

Disruptive Conduct — Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

Accommodations — The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per NRS 241.020(1). Please call the liaison at (775) 353-2310 at least three (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at www.cityofsparks.us or call the Board liaison at (775) 353-2310.

The meeting was recorded however, due to technical difficulties, there is not an official recording for the meeting.

1. Call to order

The meeting was called to order by Chairman Dahir at 8:30

2. Pledge of allegiance

The pledge was said.

3. Roll call

Chairman Dahir, Lawson, Bobzien, Delgado, Lucey were present. Alternate Marsha Berkbigler was present. Jung was absent

4. Public Comment

Sharon Chamberlain from NV Hopes gave comment.

Pat Cashell Regional Director from the VOA gave an update on the CAC.

Mike Willden, Chief of Staff for Governor Sandoval, gave support to item 8.

Jeff Church from the Reno Tax Revolt group gave comment and passed out some reference materials.

Shane Whitecloud from the Veteran Resource Center gave comment.

5. Approval of the agenda (For Possible Action) – August 27, 2018

Councilman Bobzien made the motion to approve the agenda.

Councilman Delgado seconded the motion.

The vote was unanimous for approval.

6. Approval of minutes of the May 14, 2018 meeting (For Possible Action)

Councilman Bobzien made the motion to approve the minutes

Councilman Lawson seconded the motion.

The vote was unanimous for approval.

Councilman Bobzien made a request for the Reno Clerk's office to relisten to the minutes as to his comments concerning proxy vs alternate in the previous meeting discussions concerning the by-laws.

7. Discussion and possible adoption of proposed amendments to the By-Laws of the Community Homelessness Advisory Board – Steve Driscoll, City Manager – City of Sparks. (For Possible Action)

The proposed By-Laws were presented by Mr. Driscoll. The Board discussed a vice chair and were reminded that the actual election of a vice chair would need to take place at the next meeting of the Board.

Councilman Bobzien made the motion to accept the By-Laws as presented by staff.

Commissioner Lucey seconded the motion.

The vote was unanimous for approval.

8. Discussion and possible action on the Washoe County vulnerable population & homelessness proposal to move certain services from the CAC to the NNAMHS campus. -Amber Howell, Director - Human Services Agency, Washoe County. (For Possible Action)

A presentation was given by Ms. Howell.

The Board requested in the next Board update, they would like to know how the Federal Opportunity Zone can possibly be utilized at this site.

Chairman Lucey used Boise as an example of how they changed their homeless services.

Councilman Delgado wanted to have a definition of what is a family. Also wanted to know if the

NNAMHS site could also incorporate dental care and address youth homelessness. Chair Dahir had concerns about the timing of the OrgCode study and buying the land at the NNAMHS site, he believes time is of the essence.

Commissioner Lucey made a motion to accept the presentation and move forward with the proposal as stated and move forward with the acquisition of the NNAMHS land. Councilman Bobzien seconded the motion. The vote was unanimous for approval.

9. Update, discussion, and direction on the Request for Qualifications for contracting with an operator for the Community Triage Center - Elaine Wiseman, Manager - Housing and Neighborhood Development, City of Reno. (For Possible Action)

Ms. Wiseman made a presentation on the RFQ.

Questions were asked as to how quickly the contract can be awarded and what changes will be made concerning what may be reimbursable from the State.

Commissioner Berkgigler made a motion to move forward with the RFQ. Councilman Lawson seconded the motion. The vote was unanimous for approval with Councilman Bobzien absent.

10. Update, discussion and possible action on Agreement for Professional Services with OrgCode Consulting, Inc. to conduct an operational review of the housing and homelessness system in Washoe County in the amount of \$100,000. (Continuum of Care Grant Funds)- Elaine Wiseman, Manager - Housing and Neighborhood Development, City of Reno (For Possible Action)

Ms. Wiseman made a presentation on the agreement with OrgCode.

Questions were asked as to what readily apparent issues would be evaluated in the study were the low hanging fruit that may come out of the study and how best to maximize the consulting groups efforts.

Councilman Lawson would like to give the faith-based groups more direction concerning their interactions with all the different organizations.

Councilman Delgado made a motion to accept the presentation and have updates at future meetings. Commissioner Berkgigler seconded the motion. The vote was unanimous.

11. Items for the next meeting (For Possible Action)

Items discussed were: Voting for the Vice-Chair of the Board; Have the VOA give an update on the CAC and have this be a standing agenda item; Have a standing agenda item as to the NNAMHS site acquisition; Have an update as to the OrgCode consultants progress; How should the faith-based communities be approached? How to interact with the Pastors, non-profits and businesses to work with them on moving forward on the service goals.

Councilman Lawson made a motion to accept the future agenda items as discussed. Councilman Bobzien seconded the motion. The vote was unanimous.

12. Comments from the CHAB members and liaisons

Staff was asked to access possible future meeting times to provide for some consistency.

13. Public Comment (This item is for public comment on any action item or for any general comment.)

J.D. Klippenstein from ACTIONN made public comment.

14. Adjournment

The meeting was adjourned at 10: 17 a.m.