



LIBRARY BOARD OF TRUSTEES MEETING
MINUTES JUNE 21, 2023
4:00 P.M.

The Board met in regular session in a hybrid format via Zoom webinar and in person.

Chair Ghilieri called the meeting to order at 4:00 pm.

1) ROLL CALL

Board Members Present: Amy Ghilieri
Frank Perez (arrived at 4:02)
Lea Moser

Board Members Absent: Anne Medaille

County Staff Present: Library Director Jeff Scott
Assistant District Attorney Trent Ross
Assistant County Manager David Solaro

2) Public Comment

The following members of the public commented in opposition to the drag queen story time (DQST) event: Christ Noht, Jim Lyon, Janet Butcher, Nichelle Hull, Fred and Victoria Myer, Robi Avelar, Liza Cabria, Rebecca Andrews, Susan Califa, Nancy Carlson, Joseph Schulz, Bruce Parks, Sandy and Gary Burnell, Linda Robins, Jason Coursey, Agnes Boutte, Cheryl Anderson, Yolanda Knaak, Sophie Bush, Mikhail Ivanov, Sara Hadden, Ed Forrest, John and Marlene Ciaffi, and Dale Elias.

Valeri Fiannaca pledged allegiance to the flag of the United States of America.

Reva Crump welcomed new Board Trustee Al Rogers. She stated she had emailed the Library Trustees but did not receive a response; although she received a reply from Library Director Jeff Scott, Ms. Crump noted she was not happy with his reply. She suggested the main Library web page be updated.

3) Approval of Meeting Minutes

a) Approval of Minutes from the Library Board Meeting of May 21, 2023

Bruce Parks expressed opposition to the brevity of the Board minutes.

On motion by Trustee Lea Moser, seconded by Vice Chair Frank Perez, which motion duly carried, the Board approved the minutes of the May 21, 2023 Library Board of Trustees meeting. All in favor; none opposed.

4) Old Business

None

5) New Business

a) Election of Chair for Library Board of Trustees for Fiscal Year 2023-2024

Chair Amy Ghilieri nominated Vice Chair Frank Perez as Library Board of Trustees Chair for Fiscal Year 2023-2024.

Vice Chair Perez stated he would not want the position and nominated Amy Ghilieri for reappointment, stating he felt she had done an excellent job the past year and would prefer to see her continue in the role.

Public Comment:

Bruce Parks commented in opposition of Amy Ghilieri being reappointed as Chair.

Ann Henson opined the Board should wait until 6:00 PM before voting on the next Chair and Vice Chair.

Nichelle Hull asked Assistant District Attorney Trent Ross about agenda changes and elections for Chair and Vice Chair.

Board Action:

On motion by Vice Chair Frank Perez, seconded by Trustee Moser, which motion duly carried, the Board reappointed Amy Ghilieri as Library Board of Trustees Chair for Fiscal Year 2023-2024.

b) Election of Vice-Chair for Library Board of Trustees for Fiscal Year 2023-2024

Trustee Lea Moser thanked the Board members and Chair Amy Ghilieri for their service and maintaining order during the meetings.

Bruce Parks commented in opposition of the appointment of any current Library Board members to the Vice Chair role.

Trustee Moser nominated Trustee Frank Perez for Vice Chair.

On motion by Trustee Moser, seconded by Chair Amy Ghilieri, which motion duly carried, the Board approved Frank Perez as Library Board of Trustees Vice Chair for Fiscal Year 2023-2024.

Vice Chair Frank Perez stated it would be an honor for him to serve as Vice Chair for the Board. He added he was proud of staff and the Library System and enjoyed being a part of the Library Board of Trustees.

Trustee Moser thanked everyone for being amicable and looked forward to seeing how the Board progressed in the next year.

c) Appointment of One Library Board Trustee as Friends of Washoe County Library Liaison for Fiscal Year 2023-2024

Public Comment:

Bruce Parks, Victoria Myer, and Nichelle Hull commented in opposition of the Friends of Washoe County Library.

Janet Butcher stated she wanted to see the Board appoint a liaison who would be fair and whom the public could trust.

Board Action:

Trustee Lea Moser asked whether any of the Trustees were interested in accepting the appointment as Liaison to the Friends of the Washoe County Library.

Vice Chair Frank Perez opined that appointing a Trustee who did not currently hold a role (such as Chair or Vice Chair) could be beneficial, and he thought Trustee Moser would be a good fit as liaison.

Trustee Moser indicated she would be interested in the position.

Vice Chair Perez commented he thought highly of Trustee Moser and felt she was very engaged with the public.

On motion by Vice Chair Perez, seconded by Chair Amy Ghilieri, which motion duly carried, the Board approved the appointment of Trustee Lea Moser to the role of Liaison to the Friends of the Washoe County Library for Fiscal Year 2023-2024. All in favor; none opposed.

d) Approval of Library Board of Trustees Meeting Schedule/Service Team Presentation Cycle for 2023-2024

Library Director Jeff Scott reviewed proposed dates for the 2023-2024 Library Board of Trustees Meetings/Service Team Presentation Cycle.

Trustee Perez asked whether 4:00 PM worked for all the Trustees or if a different time might be better, but it was decided the meeting schedule and times would remain as proposed.

On motion by Trustee Lea Moser, seconded by Vice Chair Frank Perez, which motion duly carried, the Board approved the Library Board of Trustees Meeting Schedule/Service Team Presentation Cycle for 2023-2024. All in favor; none opposed.

e) Approval of Library Holiday and Closure schedule for Fiscal Years 2023-2025

Public Comment:

Bruce Parks expressed concerns regarding the holiday closure schedule, and wanted to know what the Library would be doing to promote the holidays.

Frank Meyer wanted to know why he could not have access to Library branches when staff were present there and expressed a desire to see a clearer schedule.

Board Action:

On motion by Vice Chair Frank Perez, seconded by Trustee Lea Moser, which motion duly carried, the Board approved the Library Holiday and Closure Schedule for Fiscal Years 2023-2025. All in favor; none opposed.

f) Approval of Library Board of Trustee Bylaws for Fiscal Year 2023-2024

Public Comment:

Bruce Parks opined the Bylaws did not reflect what was posted, pointed out that some dates did not appear to be accurate, and stated he wanted to see the Board follow the Bylaws by specification.

Reva Crump commented regarding changing the meeting times, and stated she would like to see the item on the Library Board's next meeting agenda. She stated it would be good for all Board members to agree on a time.

Board Action:

Trustee Lea Moser asked Assistant District Attorney Trent Ross whether the Board could propose a change to the suggested meeting times; Assistant District Attorney Ross indicated this was possible.

Trustee Moser indicated she would consider proposing modifying the meeting time from 4:00 PM to 5:00 PM, to include web-based meetings.

Vice Chair Perez suggested he would also consider supporting a change to move the meeting time to 5:00 PM.

Chair Amy Ghilieri expressed openness to the suggested changes but indicated further discussion would need to wait for a future meeting.

- g) Presentation and Discussion: Washoe County Library Strategic Plan Update by Library Director Jeff Scott

Director Scott reviewed updates regarding the Library System's Strategic Plan, book vending machines recently installed in Cold Springs and the Sun Valley teen center, a book promotion on KOLO TV, the Sparks Library renovation including installation of new carpet, the commencement of the Summer Reading Program and kickoff promotions at different branches. He discussed recent staff day training events, the hiring of two new Library Assistant IIIs and the promotion of Jamie Hemingway to the role of Development Officer, and the hiring of new Assistant Library Director, Stacy McKenzie. Director Scott mentioned the Rainbow Fest and Drag Queen Story Time events had been well-attended and successful.

- h) Presentation of Proposed Collection Development Policy by Library Collection Development Manager, Debi Stears; Discussion of Proposed Collection Development Policy (also known as Book Selection); and Approval of Collection Development Policy

The above Agenda Item was postponed for a future meeting.

- i) Presentation of Proposed Interlibrary Loan Policy by Library Collection Development Manager Debi Stears; Discussion of Interlibrary Loan Policy; and Approval of Interlibrary Loan Policy

The above Agenda Item was postponed for a future meeting.

- j) Presentation and Discussion: Washoe County Library Budget for Fiscal Year 2023-2024 by Library Director Jeff Scott

Director Scott reviewed an overview and breakdown of the Library's funding, explaining that funds typically came from four areas: the Washoe County General Fund, the Expansion Fund, the Friends of the Washoe County library, and Gift Funds. Most funding was utilized for staff and benefits, services, and supplies. Director Scott also discussed the Expansion Tax, which was due to sunset or end in 2024. He noted Expansion Tax funds had been used to renovate some of the library branches.

6) Reports

- a) Library Director Update, including hiring, Library Board of Trustees Appointment, and future Library projects by Director Jeff Scott

Director Scott mentioned there had been a great turnout for Drag Queen Story Time, with the Reno Gazette-Journal and other news media outlets covering the event; he noted he would be sharing some of the coverage during the next Library Board meeting in July. Director Scott noted new Assistant Library Director Stacy McKenzie had been hired and would be introduced at the July meeting. He also welcomed newly appointed Trustee Al Rogers.

- b) Incline Village Library Presentation by Branch Manager John Crockett

Incline Village Branch Manager John Crockett conducted a PowerPoint presentation, a copy of which was included in the Board packet. He explained the branch focus was to support the Library System's strategic goals, serve the community, and maintain and improve the unique Incline Village facility. The branch was now open to the public on Saturdays, and staff were working on a plan to maintain services during inclement weather. The Incline Village branch was also participating in the Summer Reading Challenge with a kickoff block party. Mr. Crockett said the lending book kiosk had been a huge success, with tons of books being checked out; a new Zoom room was available at the branch, and members from the Incline and Crystal Bay communities had utilized the room for job fairs and interviews. He welcomed rehired Library Aide Phyllis Rogers and new Library Assistant II, Louise Whewell. He congratulated long time staff member

Robin Barnett for 15 years of service, and Natalie Villegas for 5 years of service. He also thanked the 4 volunteers who regularly served at the branch, with a combined 38 years of experience.

c) Outreach Team Presentation by North Valleys Branch Manager Jonnica Bowen

North Valleys Branch Manager Jonnica reviewed a PowerPoint presentation, a copy of which was provided in the Board packet, regarding recent Outreach Team activities, such as Farm Day at the Rancho San Rafael Park staff helped to promote library services and issuance of library cards. The Outreach Team also assisted with the Incline Village job fair, and setup of the Sun Valley and Cold Springs book kiosks.

7) Staff Announcements

North Valleys Branch Manager Jonnica Bowen took a moment to thank her colleagues publicly for their support in several recent events.

8) Board Comment

New Trustee Al Rogers introduced himself briefly, and thanked Library Director Scott and the Board for the opportunity to serve as a Board member. (Note Al Rogers was present, but term did not officially start until July)

Chair Amy Ghilieri welcomed Trustee Rogers and stated it would be nice to finally have a full Board and able to meet quorums.

Vice Chair Frank Perez also welcomed Trustee Rogers to the Board and the members of staff and the public in attendance. He discussed the need for public commenters to treat each other with respect regardless of their differences in opinion. He wanted to know whether security staff was present; Director Scott responded that there were not security staff present, but the Incline Sheriff was aware of the meeting.

Vice Chair Perez indicated he would like to see a more detailed plan regarding the Expansion Tax from Director Scott, particularly regarding the campaign efforts being planned, as it was a very important ballot initiative.

9) Adjournment

Chair Ghilieri adjourned the meeting at 6:41 pm.

Pending Board Approval