



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, JUNE 21, 2023  
4:00 P.M.  
INCLINE VILLAGE LIBRARY  
845 Alder Ave, Incline Village, NV 89451**

**Library Trustees**

Amy Ghilieri, Chair  
Frank Perez, Vice-Chair  
Ann Medaille  
Lea Moser  
Vacant

Members of the public may attend this meeting in person or can attend by teleconference by logging into the Zoom webinar accessible through the following link: <https://us02web.zoom.us/j/84224131597>. If prompted, use the following passcode: 889408. Please note: the Zoom link option will require a computer or phone with internet access or the Zoom application with audio capabilities.

**Forum Restrictions and Orderly Conduct of Business.** The Library Board of Trustees conducts the business of the Washoe County Library system and its citizens during its meetings. The orderly, efficient conduct of the meeting is integral and necessary to allow the Board to conduct business. The Chair or presiding officer may order the removal of any person whose statements or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, threatening use of physical force, or any other acts intended to impede the meeting or infringe on the rights of the Library Board of Trustees, staff, or meeting participants. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comments are welcomed during the Public Comment period at the beginning of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item being considered will be heard during individual action items on the agenda. Public Comment is limited to three (3) minutes per person. Persons may not allocate unused time to other speakers. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda. Anyone wishing to provide live public comment may do so in person, or by teleconference by logging onto the Zoom webinar by accessing the above link. To provide public comment via Zoom, log into the meeting at the above link and utilize the “Raise Hand” feature during any public comment period. Additionally, persons are invited to submit comments in writing by emailing L J Burton at [LJBurton@washoecounty.gov](mailto:LJBurton@washoecounty.gov) or Jamie Hemingway at [JHemingway@washoecounty.gov](mailto:JHemingway@washoecounty.gov).



The County will make reasonable efforts to send all email comments received by 4:00 p.m. on the business day before the meeting to the Trustees prior to the meeting.

**Response to Public Comment.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action, or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “Board Comment – limited to announcements, strategic plan activity updates, or issues proposed for future agendas and/or workshops.”

**How to Get Copies of Agendas and Support Documentation.** Copies of agendas and supporting documentation for items on the agenda are available to members of the public at the Downtown Reno Library Administration Office, 301 South Center Street, Reno, Nevada, and may be obtained by contacting L J Burton at [ljburton@washoecounty.gov](mailto:ljburton@washoecounty.gov) or (775) 327-8341. Copies of agendas and supporting materials are also posted at one the following websites: [www.washoecountylibrary.us](http://www.washoecountylibrary.us) and <https://notice.nv.gov>.

**Special Accommodations.** We are pleased to make reasonable accommodations for members of the public who are disabled, who need special accommodations or assistance, and wish to attend meetings. Should you require special assistance or accommodations for any Board meeting, please contact L J Burton at [LJBurton@washoecounty.gov](mailto:LJBurton@washoecounty.gov) or (775) 327-8341, at least 24 hours prior to the date of the meeting.

**Possible Changes to Agenda and Timing.** The Library Board of Trustees may take agenda items out of order, may consider two or more items in combination, may remove one or more items from the agenda, or delay discussion on an item. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the agenda for the Trustees’ meeting has been posted at the following locations: Washoe County Courthouse, Washoe County Administration building, Downtown Reno Library, Incline Village Library, North Valleys Library, Northwest Reno Library, Sierra View Library, South Valleys Library, Spanish Springs Library, and Sparks Library. Further, in compliance with NRS 241.010, this notice has been posted on the official website for the Washoe County Library System at [www.washoecountylibrary.us](http://www.washoecountylibrary.us) and at <https://notice.nv.gov>.

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**LIBRARY ADMINISTRATION**

301 South Center Street | PO Box 2151, Reno NV 89505  
(775) 327-8341 | [www.washoecountylibrary.us](http://www.washoecountylibrary.us)



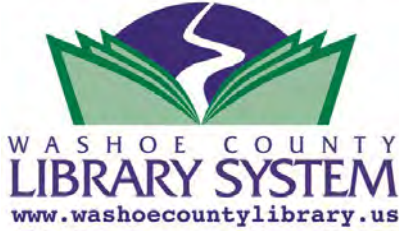
The Board of Trustees may take action only on the items below that are identified by the words “For Possible Action.” The Board will not take action on any other items.

- 1) Roll Call [Non-Action Item]
- 2) Public Comment – Three Minute Time Limit Per Person [Non-Action Item]  
*No discussion or action by the Board may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a) Approval of Minutes from the Library Board Meeting of May 17, 2023 [For Possible Action]
- 4) Old Business [Non-Action Item]  
None
- 5) New Business
  - a) Election of Chair for Library Board of Trustees for Fiscal Year 2023- 2024 [For Possible Action]
  - b) Election of Vice-Chair for Library Board of Trustees for Fiscal Year 2023-2024 [For Possible Action]
  - c) Appointment of One Library Board Trustee as Friends of Washoe County Library Liaison for Fiscal Year 2023-2024 [For Possible Action]
  - d) Approval of Library Board of Trustees Meeting Schedule/Service Team Presentation Cycle for 2023-2024 [For Possible Action]
  - e) Approval of Library Holiday and Closure schedule for Fiscal Years 2023-2025 [For Possible Action]
  - f) Approval of Library Board of Trustee Bylaws for Fiscal Year 2023-2024 [For Possible Action]
  - g) Presentation and Discussion: Washoe County Library Strategic Plan Update by Library Director Jeff Scott [Non-Action Item]
  - h) Presentation of Proposed Collection Development Policy by Library Collection Development Manager, Debi Stears; Discussion of Proposed Collection Development Policy (also known as Book Selection); and Approval of Collection Development Policy [For Possible Action]
  - i) Presentation of Proposed Interlibrary Loan Policy by Library Collection Development Manager Debi Stears; Discussion of Interlibrary Loan Policy; and Approval of Interlibrary Loan Policy [For Possible Action]
  - j) Presentation and Discussion: Washoe County Library Budget for Fiscal Year 2023-2024 by Library Director Jeff Scott [Non-Action Item]



- 6) Reports
  - a) Library Director Update, including hiring, Library Board of Trustees Appointment, and future library projects by Director Jeff Scott [Non-Action Item]
  - b) Incline Village Library Presentation by Branch Manager John Crockett [Non-Action Item]
  - c) Outreach Team Presentation by North Valleys Branch Manager Jonnica Bowen [Non-Action Item]
- 7) Staff Announcements [Non-Action Item]

*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.*
- 8) Board Comment [Non-Action Item] – Limited to Announcements, Strategic Plan Activity, Updates or Issues Proposed for Future Agendas and/or Workshops
- 9) Adjournment



**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, MAY 17, 2023 | 4:00 P.M.**

**The Board met in regular session in a hybrid format via Zoom webinar and in person.**

Chair Ghilieri called the meeting to order at 4:00 pm.

**1) ROLL CALL**

Board Members Present: Frank Perez, Amy Ghilieri, Lea Grace, Ann Medaille

Board Members Absent: None

County Staff Present: Library Director Jeff Scott, Assistant District Attorney Brandon Price, Assistant County Manager David Solaro

**2) PUBLIC COMMENT**

Edwin Lyngar: Spoke about the last meeting he attended where commenters had been angry; he stated people should respect one another. He supported Drag Queen Story Time (DQST) events.

Gail Townsend: Spoke in support of DQST events and in appreciation of the volunteers and Board members.

Bruce Foster: Discussed his opposition to DQST events and wished to see each Board member have their own email address.

Nichelle Hull: Spoke regarding her opposition to DQST events.

Julie Adams: Spoke about her opposition to DQST events.

Wayne Holland: Spoke regarding the Library's mission and stated the job is being well done.

Bruce Parks: Spoke about his opposition to DQST events and his desire for the Trustees to have access to emails from members of the public.

Mary Jones: Stated tax dollars were not used to pay for DQST events; donations from the Friends of the Washoe County contributed to the programming.

Valerie Fiannaca: Spoke about her opposition to DQST events.

Sandee Tibbett: Spoke about her opposition to DQST events and desire to make sure all emails were being received by the intended party.

James M Benthin: Spoke about his opposition to DQST events.

Nicole Obritsch: She spoke in support of the Library Board and DQST events.

Sara DePaoli: Stated the Libraries looked wonderful since the renovations, thanked the Board and staff for all that they did, and for the different programming being offered.

Gabriela Rentena: She stated it was one of the first meetings she had attended and mentioned it seemed many people were unhappy with the programming; because of this, she believed the Director should resign.

Carmen Quinones: Spoke about her opposition to DQST events.

Daniela Garcia: Spoke about her opposition to DQST events.

Cliff Nellis: Spoke regarding his opposition to DQST events.

Jeff DePaoli: Spoke in support of DQST events and thanked the Board for what they do.

Angela Dunlop: Spoke about her support of DQST events and thanked the Board for providing these opportunities.

David Cnych: Spoke about his opposition to DQST events.

Victoria Meyer: Spoke about her opposition to DQST events and desire to make sure all emails were received by the entire Board and not just the Library Director.

Mary Carmen Medina: Spoke about her opposition to DQST events.

Janet Butcher: Spoke regarding her opposition to DQST events.

Fred Meyer: Stated he agreed with those that felt the Director should resign.

### 3) Approval of Meeting Minutes

- a. On motion by Vice Chair Perez, seconded by Trustee Medaille, which motion duly carried, the Board approved the minutes of the May 17, 2023, Library Board of Trustees Meeting. All in favor; none opposed.

### 4) Old Business [Non-Action Item]

None

### 5) New Business

#### a. Presentation and Discussion: Washoe County Library Strategic Plan Update (Non-Action item)

Library Director Jeff Scott reviewed a PowerPoint presentation, a copy of which was provided in the Board Packet, regarding updates to the Strategic Plan. Topics discussed or reviewed included:

- Book Machines – installations in the Cold Springs Community Center, and the Sun Valley Neighborhood Center are scheduled for May 22, and May 25
- Sierra View Library Re-opening
- Sparks Library closes for flooring repair May 15-22
- Downtown Reno Library ADA Family Restroom begins
- Welcoming Spaces 'Best Places to Work Survey'
- Staff Day on May 18
- Lit Fiber to Gerlach
- Celebrate Diversity 'Older American Month'
- Culture Fest at Sierra View Library
- Drag Story Hour returns
- RainbowFest at the Downtown Library on June 15, North Valleys Library on June 17, and sparks Library June 18
- Spanish Language Strategic Plan

Director Scott was asked what the percentage of employees participated in the Best Places to Work Survey; he responded that approximately 75% of staff had participated.

Trustee Perez thanked staff for their efficiency in getting high speed fiber to Gerlach.

b. **Presentation and Discussion: Collection Development (Library Books & Materials) by Debi Stears [Non-Action Item]**

Debi Stears, Library Collection Development Manager, reviewed a PowerPoint presentation regarding Library Books & Materials, a copy of which was provided in the Board packet.

Topics discussed or reviewed included:

- Art and Science of building a collection
- Mission: Curate a collection that reflects the needs, interests, and demands of our local community
- About a million dollars is spent for new materials in which the General funder covers \$64,000, and the rest is covered by the expansion fund.
- Forecasting New Titles and what's popular
- Monitor Demand by Format and try to make books available when requested
- The price of E-books compared to the price of physical books is high
- 86% of purchases are determined based on these data points, remaining 14% of items come via patron requests
- Shift from Just in case to Just in time
- Providing more hours to the public
- Discover items in the library catalog provided for patrons
- New books make up the 6.7% of adult books, but account for 33% of the checkouts
- Popular titles available on the shelf with no wait
- Book Team- Weekly segments: KUNR, Social Media Posts, lists in the library catalog, Author events, and Displays
- Collection Management- We have about 500,000 visible items, and about 70,000 eBooks, and downloadable audio books
- What should we do with the damaged books, out of date books, and books that no one wants; shrinking overhead
- Floating Collection-Materials move around the system as dictated by patron demand
- Centralized Selection and Deselection-Keeping books updated
- Weeding (culling, deselection) The process of removing books and other materials due to physical condition, contains outdated or inaccurate information, or does not fit the scope of the library's collection
- Data-Driven Collection Management-A report that assesses books, allowing branches to move books to other libraries to provide space for others within their branch
- Past Budget Cuts Hurt our Collections
- Budget Growth-Jeff Scott increased materials budget to 70%, and an additional 42% increase would take effect July 1
- Collection Priorities – Lower wait times, extra copies, create bookmobile collection, increase Spanish collection, Expand Lucy Day collection
- What happens to items withdrawn

Ms. Stears was asked: What happens when you have a 'sleeper' with only one copy, but 74 additional people want this book? Ms. Stears responded staff could run reports to monitor demand.



Ms. Stears was asked if there was any licensing which could be obtained to allow patrons to stream audio books. She explained this was not cost-effective.

**c. Discussion: Washoe County's 2023 Best Places to Work Survey [Non-Action Item]**

Director Jeff Scott reviewed and discussed Washoe County's Best Places to Work Survey, a copy of which was provided in the Board packet. Director Scott felt overall most everyone was happy working in the Library System, with a rating of 4 out of 5 stars and a high number of recommendations from staff who worked in the Libraries. He felt this would encourage more people to apply for jobs within the Library System.

Trustee Perez was curious whether the Assistant Library Director finalists were local candidates or from out of state. Director Scott explained he planned to provide more information regarding the recruitment during Agenda Item 6c.

Trustee Medaille commented the survey had some very useful information and looked positive, but looking at the comments at the bottom, it seemed some staff had anxieties about the homelessness situation. She asked whether Director Scott had thoughts on how to help staff with this.

Director Scott responded that branches were looking at a variety of ways to help the staff, with subscription training services including topics such as "How to Handle the Homeless" and how to de-escalate difficult situations. He hoped this would help because dealing with difficult populations could take a toll on staff. He mentioned that the County provides the Calm App to all County employees at no charge. He also mentioned branches were working on providing employees with a quiet place to de-compress when needed. He concluded management was aware of these concerns and working on them.

## **6) Reports**

**a. Library Director Update by Jeff Scott [Non-Action Item]**

Director Jeff Scott went on to answer Trustee Perez's previous question about the Assistant Library Director finalists. He noted both were from out of state, with one from Georgia and the other from Texas. Both had scored high in their interviews, with the panelists including himself, two additional Library Directors (one from Carson City and one from the University of Nevada-Reno) and Assistant County Manager Dave Solaro. Director Scott did not want to publish the finalists' names at that time, but suggested questions could be sent to him directly. He noted Board members were welcome to come to the Meet & Greet.

Director Jeff Scott discussed upcoming interviews for LAIII vacancies, second interviews for the Assistant Library Director vacancy, and future recruitments for LAII (both full and part time) and part time Library Aide openings. 371 candidates had applied for the Library Aide recruitment.

Director Scott mentioned upcoming de-escalation training and technology classes, which would be a great opportunity for staff to meet new employees and other branch staff during the breaks. The Library Explorer had arrived and would be distributed on Monday. Director Scott also discussed book vending machine installations, a Smithsonian Institute Exhibition coming next year, the ALA traveling exhibition "Americans and the Holocaust" coming to the Northwest Reno Library in July, the reading challenge starting on June 1, books damaged with antisemitic or racist comments written inside, high-speed internet projects, and the return of RainbowFest.

**b. Sierra View Library Report by Branch Manager Sarah Jaeck [Non-Action Item]**

Sierra View Library Branch Manager Sarah Jaeck presented slides showing recent renovations at the branch; a copy of the PowerPoint presentation was included in the Board packet.

Topics discussed or reviewed included:

- The renovations took 6 months to complete
- She wanted to thank Director Scott, and the Reno Town Mall for allowing them to get their spaces refreshed and renovated
- The ADA lift will be up and running shortly for those patrons who have mobility challenges
- Their biggest challenge was when a fire pipe burst in the middle of the night causing flooding throughout the mall and delayed the reopening of the library by three months as drywall had to be replaced and repaired.
- Sarah thanked her staff for working so hard on preparing to put the library back together and to get it reopened.
- They are still waiting on some furniture to arrive.
- Sarah is hoping to have a small party once everything is completed.
- She is really excited about the new fresh space for the community, and to be able to offer their services again.
- Just before they were ready to do their soft launch, they were committed to hosting Anderson Middle School Literacy night where they had over 100 students and families. They did scavenger hunts, steam activities including tam grams, motley robots, geo string boards
- They hosted a Corbett Kindergarten story time
- Hosted a culture fest to celebrate El Dia de los ninos and El Dia de los libros (Children's Day, Book Day) and had 397 interactions. They gave out passports for kids and families to collect literary pieces and stamps
- Had performers from Ballet Folklorico Raices del Fuego, Yangqin Zhao-Melody of China, Northern Nevada Scottish Highland Dancers, Kantu Inca, had visits from the Sons and Daughters of Aaron, UNR's African Student Organization, UNR's Filipino Culture and Language Club, Black Wall Street Latino Arte, North Valleys library Thanh Nguyen did presentation on Vietnamese culture, Nevada Asian Community Development Council, Foster Read, Northern Nevada Food Bank to offer assistance for books
- Returning and New upcoming programs
- Sierra View Promotions & New Arrivals
- Sierra View Partnerships: Duncan Traner, Gerlach Community Library, Northern Nevada Literacy Council, Family Estate Planning Series

c. **Youth Services and Library Events Team Report by Library Program Coordinator Beate Weinert [Non-Action Item]**

Beate Weinert presented a PowerPoint presentation, a copy of which was included in the Board packet.

Topics reviewed included:

- An overview of what the Youth Services and Library Events Department (YSLE) does (available online, and in the Board packet)
- Stimulate Imagination
- Increase Author Events throughout library system
- Testing out Author Consortium subscription and hosting virtual Authors
- Partnership with Nevada Humanities brings local Authors and Talents
- Nevada Humanities Literary Crawl Poet and Author Aimee Nezhukumatathil
- School Support, families can sign up for online registration, and infinite campus, and be signed up for a library card for their child at the same time
- My First Library Card, we are partnered with Renown and now have our baby library cards
- It's Never Too Early to Read to Your Child billboard to promote the importance of early literacy, and reading to your children early
- School and education outreaches
- Nevada Museum of Art-Education Night
- Celebrating Our Diverse Community Events
- Art in Spanish event at our Sparks Library
- El Dia de los Muertos Celebration event November 1&2
- Events: spellbinders, Woodwind Quartet, TeenTober, Incline Library does Shivery Tales
- Story Time early literacy events
- Teen Engagement Group events
- Art Galleries
- Community Partners: Friends of Washoe County Library, School Districts, Renown, KUNR
- Summer Reading Challenge with 4 different age groups
- Book Bags
- Claim prizes by July 31<sup>st</sup>
- Upcoming Summer Events

Trustee Perez wanted to express to Beate, Judy, and the team that they do a great job with all the events that they do every year, and that the Board appreciated and saw the hard work done by staff. He noted they were obviously supported by Director Scott as well.

Beate Weinert also wanted to take the time to thank Director Jeff Scott, that she has been in this organization several years, and he has been very supportive, and doesn't shy away from doing the right thing in the Washoe County Library, and for our community, and would like to publicly thank you and acknowledge him for those efforts, and our Library Board. She said everyone came to the table with a personal perspective and agendas they checked at the door, because as public employees, the Libraries needed to represent the community served.

## **7) Staff Announcements**

Library Director Jeff Scott wanted to let everyone know a new Rainbow letter had been sent out the previous day.

## **8) Board Comments**

Trustee Perez thanked Chair Ghilieri for running the meeting and apologized that he had been unable to attend in person. He also thanked the public for coming out and sharing their opinions.

## **9) Adjournment**

Chair Ghilieri adjourned the meeting at 6:50 PM.

Pending Board Approval

## LIBRARY BOARD CHAIR AND VICE CHAIR ELECTION / NOMINATION PROCESS

\*Only the Board member can nominate a Trustee CHAIR ELECTION / NOMINATION:

- Trustee(s) nominates Trustee
- Current Chair can request for any other nominations
- Selected Nominee accepts nomination
- Current Chair requests motion from the Board (Trustee can vote for self)
- Once approved, the new Chair is effective July 1.

VICE CHAIR ELECTION / NOMINATION:

- Trustee(s) nominates Trustee
- Current Chair can request for any other nominations
- Selected Nominee accepts nomination
- Current Chair requests motion from the Board (Trustee can vote for self)
- Once approved, the new Chair is effective July 1.
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BOARD LIAISON APPOINTMENT:

- Trustees can note interest
- Board Chair appoints selected Trustee

Created: June 2019

Washoe County Library Board of Trustees Meeting and Presentations Schedule

July 19, 2023	South Valleys Library	Internet Librarian
August 16, 2023	Sparks Library	Book Team
September 20, 2023	Northwest Reno Library	YSLE Team
October 18, 2023	Sierra View Library	MARCOM Team
November 15, 2023	North Valleys Library	Circ Team
December 20, 2023	Downtown Reno Library	No Service Team Presentation
January 17, 2024	Downtown Reno Library	No Service Team Presentation
February 21, 2024	Sparks Library	RTT
March 20, 2024	Northwest Reno Library	Outreach Team
April 17, 2024	Spanish Springs Library	Maker Team
May 15, 2024	South Valleys Library	YSLE Team
June 26, 2024	Incline Village Library	MARCOM Team

## Washoe County Library Holiday Schedule

### 2023

Tuesday July 4 <sup>th</sup> , 2023	Fourth of July
Monday September 4 <sup>th</sup> , 2023	Labor Day
Friday October 27 <sup>th</sup> , 2023	Nevada Day
Friday November 10 <sup>th</sup> , 2023	Veterans Day Observed
Saturday November 11, 2023	Veterans Day
Wednesday, November 22, 2023	Early Closure for Thanksgiving
Thursday November 23, 2023	Thanksgiving
Friday November 24, 2023	Family Day
Thursday December 14, 2023	Open at 2pm Due to Staff Day
Monday, December 25, 2023	Christmas Day

### 2024

Monday January 1, 2024	New Years Day
Monday January 15, 2024	Martin Luther King Jr. Day
Monday February 19, 2024	President's Day
Thursday May 16, 2024	Open at 2pm Due to Staff Day
Monday May 27, 2024	Memorial Day
Wednesday June 19, 2024	Juneteenth
Thursday July 4, 2024	Fourth of July
Monday September 2, 2024	Labor Day
Friday October 25, 2024	Nevada Day
Monday November 11, 2024	Veterans Day
Wednesday November 27, 2024	Early Closure for Thanksgiving
Thursday November 28, 2024	Thanksgiving
Friday November 29, 2024	Family Day
Thursday December 19, 2024	Open at 2 Due to Staff Day
Wednesday December 25, 2024	Christmas Day

### 2025

Wednesday January 1, 2025	New Years Day
Monday January 20, 2025	Martin Luther King Jr Day
Monday February 17, 2025	President's Day
Thursday May 15, 2025	Open at 2pm Due to Staff Day
Monday May 26, 2025	Memorial Day
Thursday June 19, 2025	Juneteenth
Friday July 4, 2025	Fourth of July
Monday September 1, 2025	Labor Day
Friday October 31, 2025	Nevada Day
Tuesday, November 11, 2025	Veterans Day
Wednesday November 26, 2025	Close Early for Thanksgiving
Thursday November 27, 2025	Thanksgiving
Friday November 28, 2025	Family Day
Thursday December 19, 2025	Open at 2pm Due to Staff Day
Thursday December 25, 2025	Christmas Day

# Washoe County Library Board of Trustees

## Bylaws

The Board of Trustees of the Washoe County Library System, pursuant to the authority vested by Nevada Revised Statutes 379.025, hereby establishes the following bylaws:

### **I. Purpose**

The Washoe County Library Board of Trustees shall, consistent with provisions of applicable state and federal law, exercise the powers and duties granted pursuant to NRS 379.025. The Board shall endeavor to administer and manage the resources of the Washoe County Library System in a manner consistent with the public trust, the Library Mission Statement and the Library Vision Statement.

### **II. Organization and Membership**

A. The name of the organization shall be “The Board of Trustees of the Washoe County Library System”

B. Membership:

1. The Board of Trustees will be comprised of five (5) members.
2. Trustees will be appointed by the Washoe County Board of Commissioners.
3. Trustees will meet the minimum requirements as determined by the Washoe County Board of Commissioners.
4. Trustees will serve a 4-year term, as provided in NRS 379.020.
5. Trustees will be eligible for no more than two full four-year terms. Any appointment for the remainder of a term of less than 2 years will not count toward this limitation. In the event a Trustee’s term expires, the Trustee may continue to serve as Trustee until such time a replacement is appointed, notwithstanding the term limitation set forth herein Nothing in this provision shall be construed to prohibit the reappointment of a trustee for additional terms to be served after a break of one term of non-service prior to re-appointment.
6. Resignation: If any Trustee resigns at any time, written notice must be provided to the Board of Trustees Chair and the Library Director. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
7. Removal: The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.



C. Trustees are public officers as defined in NRS 281.4365 and subject the Ethics in Government Provisions codified in NRS 281A.010 et. seq. Trustees shall comply with the Code of Ethical Standards of NRS 281A.400 et. seq.

D. Duties of a Trustee:

1. Regularly attend meetings and actively participate in such meetings and actions
2. Review meeting materials prior to each meeting
3. Be attentive to the needs and concerns of library patrons, volunteers, library staff, library administration, county staff, county commissioners and the general public
  - a. Set policies governing the operation of the library system as appropriate
  - b. Hire and evaluate the job performance of the Library Director
  - c. Work with the Director, library staff, community members, and political leaders to plan for the future of the library system
  - d. Acknowledge the annual budget for the library system, and monitor expenditures
  - e. Monitor and evaluate library effectiveness
  - f. Advocate for the Washoe County Library System within the community and political organizations, as appropriate

### III. Officers

A. Chair

1. Selection
  - a. The chair will be elected by a vote of the Board of Trustees
  - b. The term will be for one-year at the pleasure of the Board of Trustees
  - c. Elections shall be held at the regular Board of Trustees meeting each June
2. Duties. The chair shall:
  - a. Preside at all meetings of the Board of Trustees
  - b. Execute all documents and actions authorized by the Board of Trustees
  - c. Call special meetings as warranted
  - d. Appoint committees
  - e. Serve as an ex-officio non-voting member of all committees
  - f. Work with the Library Director and staff

- g. Review agendas and assist in scheduling meetings
- h. Add or remove items on each meeting agenda
- i. Draft correspondence as directed by the Board of Trustees
- j. Perform all duties associated with the office

**B. Vice Chair**

**1. Selection**

- a. The vice-chair will be elected by a vote of the Board of Trustees
- b. The term will be for one year and is renewable at the pleasure of the Board of Trustees
- c. Elections shall be held at the regular Board of Trustees meeting each June
- d. In the event the vice chair must permanently assume the duties of chair, an election for a new vice chair will be held at the next meeting following the succession

**2. Duties. The vice chair shall:**

- a. In the event of the absence or disability of the chair, or of a vacancy in the office, the vice chair shall assume and perform all duties associated with that office. In the event of an absence or short-term disability of the chair, the vice chair shall assume the duties of the chair for the period of his/her absence or disability. In the event the chair is permanently vacated, the vice chair shall assume the office of the chairperson for the remainder of the vacated term.

**IV. Meetings**

- A. **Regular meetings:** The Board of Trustees will normally meet monthly, on the third Wednesday of each month, at 4:00 p.m. Trustees may change the time and date of meeting by a vote of the membership. The Chair shall have the authority to cancel a regularly scheduled meeting in the event it is determined, after consultation with the Library Director, that there is insufficient business to come before the Board or that other good cause exists to cancel the meeting.
- B. **Meeting locations:** When possible, the Board of Trustees will normally hold regular meetings on a rotational basis at Washoe County Library locations. A calendar of meeting locations will be provided annually to the Board of Trustees.
- C. **Nevada Open Meeting Law:** All meetings of the Board are subject to the provisions of state and federal open meeting laws and shall be conducted in accordance with the applicable laws. The Library Director shall be responsible for ensuring the

proper public notice is made for each meeting of the Board. Trustees should endeavor to refrain from discussing agenda items or actions by the Board outside of public meetings in groups that may constitute a quorum.

- D. Agendas: The Director shall ensure the preparation of the agenda for each Board meeting and the compliance with the applicable open meetings laws. An item may be placed on the agenda at the request of any Trustee or by written request by any individual to the Director 15 days prior to the scheduled meeting.
- E. Pertinent Materials: The Director shall ensure that notices and informational materials pertinent to any agenda item for any Board meeting shall be distributed to Trustees, Board legal counsel and anyone with a written request of notification on file with the Board no later than 9 a.m. of the third working day before the meeting to ensure adequate time for review. In addition, pertinent materials shall also be posted on the Board of Trustees web site no later than 9 a.m. of the third working day before a scheduled meeting.
- F. Quorum: A minimum of three Trustees must be present and vote on any action items on the agenda for said action to be of any legal effect.
- G. The Director, or his duly appointed representative, shall attend each meeting of the Board.
- H. Special meetings: Special meetings of the Board of Trustees may be called by the chair or upon the written request of any two Trustees.
- I. Order of Business: To the extent possible, the order of business at any regularly scheduled meeting of the Board shall be:
  - Call to order
  - Roll call
  - Public comment
  - Review/approval of minutes
  - Old business
  - New business
  - Presentations
  - Reports
  - Public comment
  - Board comment
  - Staff Announcements

## Adjournment

- J. Where consistent with state law and not otherwise provided in these Rules of Procedure, the Washoe County Library Board of Trustees may refer to the principles of the most recent edition of Robert’s Rules of Order for guidance in conducting its meetings.
- K. Committees: Committees shall be created as needed by the chair, shall have a specific purpose, shall report regularly as to progress in completing their charge, shall be subject to annual review as needed, and shall automatically dissolve upon the completion of their charge.
- L. Annual Bylaws Review: The bylaws herein can be revised as needed by a majority vote of the Board of Trustees. Any proposed revisions must be placed on an agenda and addressed in a public meeting in accordance with the Nevada Open Meeting Law. The bylaws shall be reviewed at least annually at the regular June meeting of the Board of Trustees.

DATED this 1<sup>st</sup> day of July 2020

### WASHOE COUNTY LIBRARY BOARD OF TRUSTEES

Amy Ghilieri  
Frank Perez  
Anne Medaille  
Lea Moser

These bylaws were presented to the Board on June 21, 2023 and were adopted.

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Amy GhilieriChair



# STRATEGIC PLAN UPDATE JUNE 2023

## Stimulate Imagination

### Book Vending Machines

- ▶ Cold Springs Community Center Book Vending Machine Installed
- ▶ Sun Valley Teen Center Book Vending Machine Installed

### Unboxing at Sun Valley/KOLO Interview



# Stimulate Imagination

## Book Promotion

- ▶ KOLO TV: Asian and Pacific Islander Month
- ▶ <https://www.kolotv.com/video/2023/05/04/kolo-book-club-may/>
- ▶ KOLO TV: Pride Month/Drag Story Hour Promotion
- ▶ <https://www.kolotv.com/video/2023/06/07/kolo-book-club-pride-month/>
- ▶ KOLO TV: Summer Reading Launch/Library Update
- ▶ <https://www.kolotv.com/video/2023/05/25/checking-out-washoe-county-libraries/>
- ▶ KUNR On The Shelf/On The Kids Shelf: <https://catalog.washoecountylibrary.us/ots>



Celebrating ASIAN AMERICAN, NATIVE HAWAIIAN, & PACIFIC ISLANDER HERITAGE MONTH adult fiction



Washoe County Library @WashoeLibrary - May 25 Honor the fallen this weekend with a book from the #MemorialDay display at the @SierraViewLibrary. All @WashoeLibrary locations will be closed on Monday, May 29, in observance of the holiday. Visit the link for more info: [washoecountylibrary.us/washoecountylibrary](https://www.washoecountylibrary.us/washoecountylibrary)

On the Shelf book recommendations from Washoe County librarians

Mondays at 6:42 am, 8:42 am, and 3:48 pm

**KUNR**  
Listen. Connect. Discover.

THIS WEEK:  
Book News with Library Director Jeff Scott

BOOKS BY: ALEXANDER SOKOL  
THE LATE AMERICANS: BRANDON TAYLOR  
PAGEBOY: A MEMOIR BY ELLIOT PAGE

# Welcoming Spaces

## Sierra View Library Renovation



## Sparks Library Repair

**#LibraryNEWS**

The Sparks Library will be closed for flooring repairs from Monday, May 15 through Monday, May 22. It is expected to reopen on Tuesday, May 23. Patrons will be able to return items to the outdoor book drop during the closure. We apologize for any inconvenience.

For more information, visit [washoecountylibrary.us](https://www.washoecountylibrary.us)

# Summer Reading Kickoff: All Together Now

Sparks Library Kickoff



Sierra View Library Kickoff

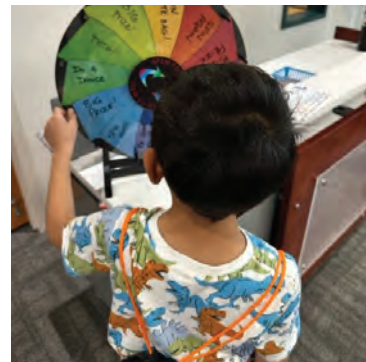


# Summer Reading Kickoff: All Together Now

North Valleys Kickoff



Northwest Kickoff



# Summer Reading Kickoff: All Together Now

Spanish Springs Kickoff



South Valleys Kickoff



Gerlach Kickoff



## Welcoming Spaces

- ▶ Hiring:
- ▶ Filled two Library Assistant III positions
- ▶ Promoted Jamie to Development Officer/PIO
- ▶ Hired Assistant Library Director
- ▶ Staff Day at Holland Project:
  - ▶ De-Escalation Training
  - ▶ Marketing Book Collection
  - ▶ Technology Classes





# RAINBOWFEST!

This year's celebration of Drag Story Hour features fun for families, friends, and allies of all ages at three different library locations. Don't miss the arts and crafts, music, food, stories, and fun on **June 15** and **17**, and **July 15**!



Thursday, June 15 - Downtown Reno Library

10 am - noon: Crafts, stories

10:30 - 11 am: Drag Story Hour

For more information, visit [washoelibrary.org/rainbowfest](http://washoelibrary.org/rainbowfest)



Saturday, June 17 - North Valleys Library

10 am - 2 pm: Crafts, music, food, and stories

10:30 - 11 am & 1 - 1:30 pm: Drag Story Hour

Saturday, July 15 - Sparks Library

10 am - 2 pm: Crafts, music, food, and stories

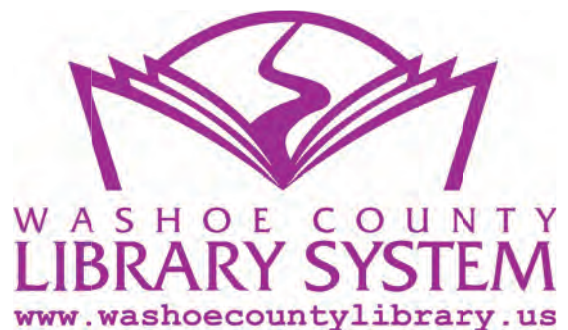
10:30 - 11 am & 1 - 1:30 pm: Drag Story Hour



# Celebrate Diversity

RAINBOW FEST

# THANK YOU!





## **COLLECTION DEVELOPMENT AND MANAGEMENT POLICY**

Collection Development and Management is the ongoing process of assessing materials available for purchase or licensing and making decisions about their inclusion and retention within the Library.

The library provides the resources and trained staff to meeting the informational needs of all citizens, even though the content may be controversial, unorthodox or unacceptable to others.

To this end, the Library welcomes and solicits patron suggestions, comments and ideas about the collection and its development. The Washoe County Library Board of Trustees has adopted the American Library Association's Library Bill of Rights, Freedom to Read Statement and Freedom to View Statement. The Library recognizes and respects intellectual property rights and conforms to legislative mandates regarding copyright protections.

### **Intellectual Freedom**

A democracy presupposes an informed citizenry, and the public library has an integral role in achieving that goal. The Library provides a neutral environment in which individuals and their interests are brought together with the universe of ideas and information spanning the spectrum of knowledge and opinions. The American Library Association's Library Bill of Rights, Freedom to Read and Freedom to View statements are cornerstones of this policy and guide the acquisitions and management of the collection.

Collection development and management decisions are based on the merit of the work as it relates to the Library's mission and its ability to meet the needs, interests, and requests of the community. Decisions are not made on the basis of any anticipated approval or disapproval of the material. The inclusion of an item in the Library collection is in no way an endorsement of its contents. Materials are not marked or identified to show approval or disapproval of the contents.

### **Scope of the Collection**

The library materials collection, one of Washoe County Library System's (WCLS) major assets, is developed and managed to meet the informational, educational, cultural and recreational needs of Washoe County Library customers. Since library systems cannot possibly acquire all print and non-print materials, they must employ a policy of selectivity in acquisitions. The Library System provides, within its financial limitations, a general collection of materials embracing broad areas of knowledge and literary and cultural genres. In selecting materials and developing collections, library staff includes materials that represent the broad range of human experience, reflecting the ethnic, religious, racial, political, and socio-economic diversity not only of the region it serves but also the larger global perspective. Library collections will provide a broad range of opinions on current issues.

Collections are reviewed and revised on an ongoing basis to meet contemporary needs. Collections are current and popular, not archival, and materials are not needlessly duplicated. Collections provide general coverage of subjects and reflect the characteristics of the community. Materials are withdrawn from the collection to maintain the collection's usefulness, currency, and relevance. Withdrawn materials may be sold, used in collaboration with community agencies or recycled.

Other community resources and area library resources are taken into consideration when developing collections. Through Interlibrary Loan, librarians may obtain materials from other institutions for the use of WCLS patrons. Information may also be obtained through electronic access and the internet. Information sources made available electronically will be selected using the same principles that are applied to books and other formats. New formats will be considered when a significant portion of the community creates a demand.

### **Collection Development and Management Criteria**

To build and maintain a collection of merit, materials are evaluated according to one or more of the following criteria. An item need not meet all these criteria in order to be acceptable.

- Current and potential relevance to community needs
- Suitability of subject and style for intended audience
- Attention by critics and expert reviewers
- Cost
- Requests by the public
- Comprehensiveness
- Skill, competence, purpose of author
- Reputation and significance of author
- Reputation and significance of publisher
- Objectivity
- Authenticity of history or social setting
- Consideration of the work as a whole
- Representation of diverse points of view
- Suitability in physical form for library use
- Technical quality
- Availability through a library wholesaler

### **Gifts of Library Materials**

Donations of materials, without restrictions, are accepted with the understanding that they are irrevocable. Gifts may be added to the collection using the same evaluation criteria listed above. Materials that are not added to the Library's collection may be conveyed to the Friends of Washoe County Library for sales to benefit the Library System, used for Read and Exchange collections, recycled or otherwise disposed of.

While monetary donations may be designated for general collection areas (e.g., children's collection, adult fiction, etc.). specific titles cannot be accommodated.

### **Collection Structure**

The placement of materials within the libraries is determined by several factors. The library uses the Dewey Decimal Classification scheme which divides materials by subject. Professional catalogers use Dewey and Library of Congress subject headings to place materials into the proper subject areas and assign them to Adult, Juvenile, Young Adult, Reference or other specific areas of the library. Reviews by professionals in the field and the librarians' expertise contribute to the proper placement of material.

Washoe County Library respects the rights of children to choose their own materials. It is the responsibility of parents to monitor the materials their children borrow or use in the Library.

DRAFT

## **Collection Responsibilities**

Staff responsibility for the collection rests with the Library Director, who operates within the framework of the Washoe County Library Collection Development and Management Policy. The Director delegates to staff members authority to interpret and apply this policy in daily operation.

Staff in a centrally organized collection development unit provides continuity in the collections through an organized structure for planning, selecting, acquiring, and managing library materials. All staff contributes to the development of collections driven by customer needs and expectations by:

- Engaging in open, continuous communication with customers;
- Handling all requests equitably;
- Understanding and responding to continually changing demographics, as well as societal and technological changes; and
- Recognizing that materials of varying complexity and format are necessary to satisfy diverse needs

DRAFT

## Reconsideration of Library Materials

A singular obligation of the public library is to reflect within its collection differing points of view. Individual Washoe County residents may request reconsideration of a selection decision of library materials by submitting a written request for reconsideration to any Washoe County Library using the form appended to this policy. The Library Director will respond in writing to an individual's written request. Items under reconsideration will remain in the collection for the duration of the process and until a final decision is made.

The Washoe County Library Board of Trustees, upon written request to the Board Chair, will hear appeals of the Library Director's written response. Decisions on appeals are based on this policy, the material, careful review of the objection, and the American Library Association's Bill of Rights, Freedom to Read Statement, Freedom to View Statement and Guidelines on Intellectual Freedom. The final decisions on appeals rest with the Washoe County Library Board of Trustees. **Materials presented to the Library Board of Trustees and final decisions made will be maintained by the Library Director and will not be eligible for resubmission for reconsideration for a period of one year.**

**APPROVED:** December 15, 2004  
**REVISED:** July 18, 2007  
**REVISED:** May 19, 2010  
**REVISED:** June 21, 2023

**CITIZEN REQUEST FOR RECONSIDERATION  
OF LIBRARY MATERIALS AND ARTWORK**

Author/Artist \_\_\_\_\_

Title \_\_\_\_\_

Book \_\_\_\_\_ Periodical \_\_\_\_\_ Other \_\_\_\_\_ Publisher/Date \_\_\_\_\_

Please state the reason for your request.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you read/viewed/listened to this work/exhibition in its entirety? \_\_\_\_\_

What are the positive points of this material? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What would you like the Library to do about this work? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

In its place, what work would you recommend that would convey as valuable a picture and perspective of the subject? \_\_\_\_\_

\_\_\_\_\_

Have you read the Washoe County Library Collection Development and Management Policy? \_\_\_\_\_

Have you read the Washoe County Library Public Use of Bulletin Boards, Exhibit Spaces and Display Spaces Policy? \_\_\_\_\_

Request initiated by: \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Patron: \_\_\_\_\_

Date: \_\_\_\_\_ Received by Staff Member: \_\_\_\_\_

## Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967;

January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the *Library Bill of Rights* are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights (<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations>).



## The Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain.

Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions

offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

- 2. Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

- 3. It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

- 4. There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

- 5. It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

- 6. It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to*

*contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

*7. It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they*

*can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

*A Joint Statement by:*

American Library Association (/)  
Association of American Publishers (<http://www.publishers.org/>)

*Subsequently endorsed by:*

American Booksellers for Free Expression  
(<http://www.bookweb.org/abfe>) The Association of American  
University Presses (<http://www.aaupnet.org/>) The Children's  
Book Council (<http://www.cbcbooks.org/>)  
Freedom to Read Foundation (<http://www.ftrf.org>)  
National Association of College Stores  
(<http://www.nacs.org/>) National Coalition  
Against Censorship (<http://www.ncac.org/>)  
National Council of Teachers of English  
(<http://www.ncte.org/>)  
The Thomas Jefferson Center for the Protection of Free Expression

## **Freedom to View Statement**

The **FREEDOM TO VIEW**, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression.

Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

**Endorsed January 10, 1990, by the ALA**

**Council (/offices/oif)**



## INTERLIBRARY LOAN POLICY

Interlibrary Loan (ILL) services are based on mutual relationships between U.S. libraries and are governed by the American Library Association's National Interlibrary Loan Code for the United States.

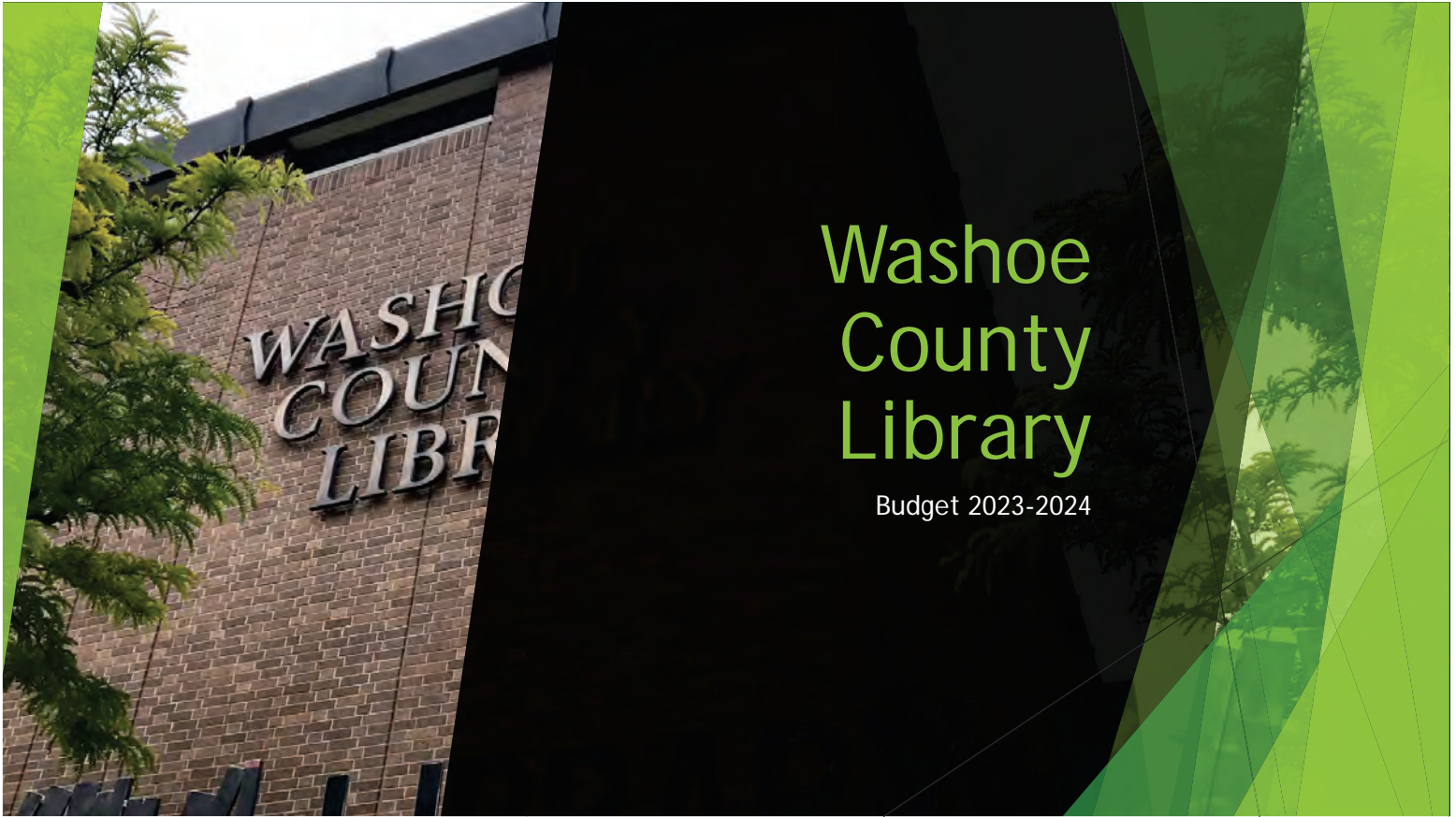
Library materials may be requested within the scope of Washoe County Library System's ILL procedures. The supplying library determines whether the material can be provided and may charge a fee, which is the responsibility of the borrower.

Supplying institutions set fees and charges for items not returned or returned damaged, which will be assessed to the individual borrower.

**APPROVED: June 16, 1999**  
**REVISED: January 15, 2014**

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Administration  
301 South Center Street  
P.O. Box 2151, Reno, Nevada 89505  
(775) 327-8341  
[www.washoecountylibrary.us](http://www.washoecountylibrary.us)



# Washoe County Library

Budget 2023-2024

## Washoe County Library Budget: \$14,931,109.74

- ▶ Washoe County General Fund
- ▶ Washoe County Expansion Tax
- ▶ Friends of Washoe County Library
- ▶ Gift Funds





## Budget: General Fund \$11,399,089.05

### Washoe County General Fund

- ▶ Staff and Benefits:  
\$10,084,490.20
- ▶ Services and Supplies:  
\$1,314,598.85
- ▶ General Fund Total:  
\$11,399,089.05

### Washoe County General Fund Highlights

- ▶ Equipment Non-Capital:  
299,096.00
- ▶ Seminars and Meetings: \$2800
- ▶ Library Current Titles: \$54,720
- ▶ Operating Supplies: \$78,078.00

## Budget: Expansion Fund \$3,532,020.69

### Washoe County Expansion Tax

- ▶ Staff and Benefits:  
\$2,088,355.69
- ▶ Services and Supplies:  
\$1,443,665.00
- ▶ Budget Total: \$3,532,020.69

### Washoe County Expansion Highlights

- ▶ Current Titles: \$960,000  
(will increase to \$1,360,000)
- ▶ Equipment non-capital:  
\$168,770
- ▶ Internet Speed: \$120,000
- ▶ Budget increase by \$520,000 FY  
23-24 a 4.5% increase
- ▶ 9% of budget will be spent on  
books

## Other Funding Sources: \$500,000

- ▶ Friends of Washoe County Library
- ▶ \$90,000
- ▶ Supports Books, Technology, Events, and Marketing
- ▶ Gift Funds
- ▶ Community Donations
- ▶ Wishing Well Donations
- ▶ Branch Book Sales

## Washoe County Expansion Tax History

- ▶ Question Number WC-1
- ▶ Washoe County Library Question
- ▶ Shall the Board of County Commissioners of Washoe County be allowed to levy an ad valorem tax in the amount of up to \$0.02 per \$100 assessed valuation for a period of 30 years to raise approximately \$1,120,000 in fiscal year 1995-1996 and thereafter the amount generated by a levy of up to \$0.02 per \$100 assessed valuation against the then applicable assessed value of property in the County for the purpose of acquiring, constructing, improving, equipping, operating and maintaining library facilities for the county?
- ▶ Passed in 1994. Up for renewal in 2024 General Election (November 5, 2024).
- ▶ It has raised on average \$3 million for the past 30 years or around \$90 million.

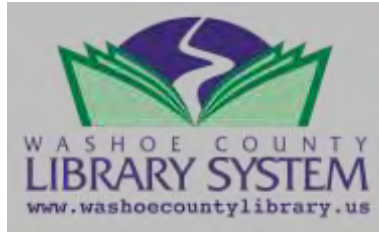
## Washoe County Expansion Tax History

- ▶ Funding has provided support for four new libraries:
  - ▶ New Northwest Reno Library
  - ▶ New South Valleys Library
  - ▶ New Incline Village Library
  - ▶ New Spanish Springs Library
  - ▶ Allowed Washoe County Library to weather the economic storm of the Great Recession from 2008-2016
- ▶ Created opportunities to match projects with private and county funds on library improvements
  - ▶ Renovated North Valleys Library
  - ▶ Renovated Downtown Reno Library
  - ▶ Renovated Northwest Reno Library
  - ▶ Renovated Sparks Library
  - ▶ Renovated Sierra View Library



WASHOE  
COUNTY  
LIBRARY

*Thank You*



**Library Director's Update - June 2023 LBOT Meeting**

This will be an oral presentation given by Director Jeff Scott.

# INCLINE VILLAGE LIBRARY



## Our focus...

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- Supporting WCLS strategic goals
- Serving our community
- Maintaining and improving this unique facility



## New and exciting...

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- Open to the public on Saturdays as of April 1 – “This is fantastic!”
- Maintaining service during weather impacts
- Summer Reading Challenge Kickoff Block Party – great attendance and signups



## Stimulate Imagination

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- Library to Go lending kiosk launched February, 2022
- Expand library hours
  - Monday through Saturday service began April 1, 2023
- KUNR On the Kids’ Shelf
- Biggest Little Book Box Pilot Program
  - Coordinated by Natalie, partnered with Marie at North Valleys
  - 4 months, 40 signups, 3 groups – kids, teens, adults
- Readers’ Advisory Menus
- Merchandizing and displays



## Provide Welcoming Spaces

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- Normal Rosenberg Young Peoples' Library
- Hydroponic garden installed March, 2023



## Workforce Building

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- Zoom ROOM
  - Delivered mid-November
  - Used 115 times by over 50 different people, as of 6/1
  - "The Zoom ROOM at Incline Village Library was a life saver for my 1.5 hour interview. Our house is too small and noisy to concentrate with young kids so thank you for this space!"
- Incline Village Crystal Bay Community and Business Association Job Fair



## School Support

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- Incline Elementary School outreach
- Incline High School Artist Reception
- Incline High School Culinary Class visit
- The Lounge, Safe Space
- Programs – LEGO Robotics, Teen Tuesday, summer camps



## Lifelong Learning

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- According to US Census, estimated 22% of IV population are 65 years and over
- Caring Cards – partnered with Meals on Wheels to distribute holiday cards to local seniors
- Homebound delivery
- Book a Librarian





## Celebrate our Diverse Community

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- Galis dungal installed October, 2021
- Interpretive mural - 2022
- History and Culture of the Washoe Peoples
- Next – interpretive panels with QR codes to recordings of the Washoe Language



## The library is a community hub...

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- The library hosts
  - IV/CB Community Forum
  - Incline Village Citizens' Advisory Board
  - BCC livestream and public comment
- Member of the Incline Village Crystal Bay Community and Business Association
- Major community collaborative programs
  - Tahoe Poetry Night
  - Incline High School Artist Reception
  - Summer Reading Challenge Kickoff Block Party



## Staff

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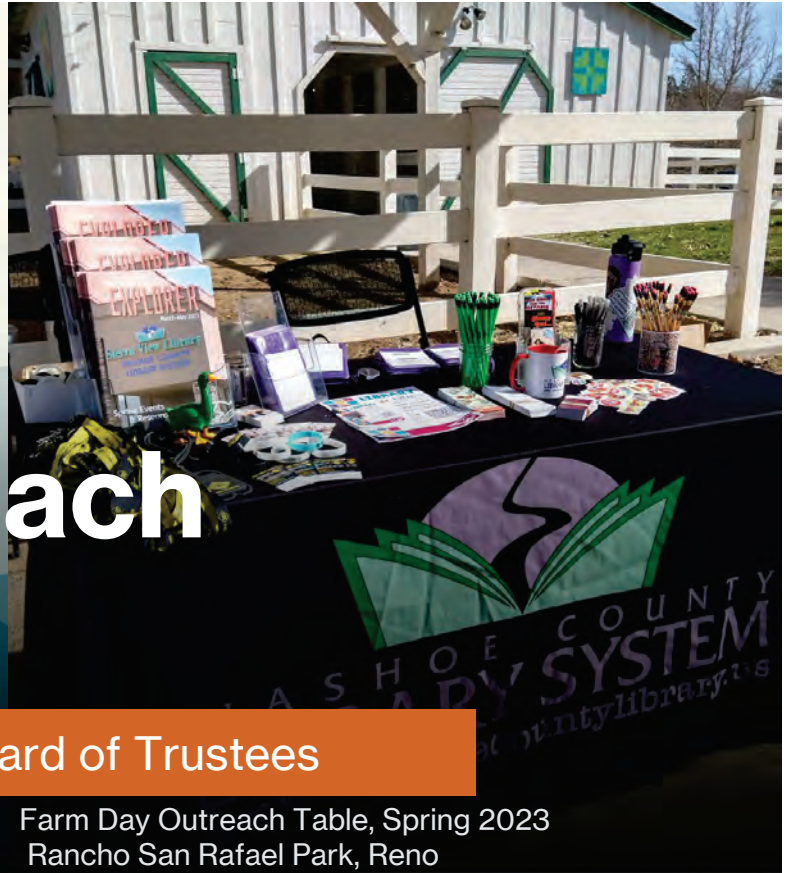
- 50% of staff commute to Incline
  - 9 staff, 4 full-timers commute, 2 full-timers local, 3 part-timers local
- Welcome Library Aide Phyllis Rogers and Library Assistant II Louise Whewell
- Milestones – Library Assistant II Robin Barnett – 15 years and Library Assistant III Natalie Villegas – 5 years
- Incline Village staff have 87 years of Washoe County Library System experience
- Our 4 volunteers have 38 years of experience



# WCLS Outreach Team

June 2023 – Report to Library Board of Trustees

Farm Day Outreach Table, Spring 2023  
Rancho San Rafael Park, Reno



## Incline Village Library, Teddy Bear Picnic May 2023

- 11th Annual Teddy Bear Picnic.
- Supports Tahoe Connection for Families.
- 110+ people.
- Library offered story time, crafts.





## Incline Village Library, IVCB Community Job Fair, May 2023

- Incline Village/Crystal Bay Community Job Fair.
- Library featured LinkedIn Learning & Brainfuse Job Now databases
- Highlighted Zoom Room at IV Library for job seekers and students.

## Sun Valley Book Kiosk May 2023



## AutoLend

- Bilingual vinyl Wrap
- Continuity of brand



## AutoLend

- All-in-one service
  - Check-out
  - Return





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## Cold Springs Book Kiosk, May 2023

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## LendingLibrary

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- Updated equipment and patron interface
- Check-outs 24/7
- Returns onsite



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## Library Without Borders May 2023

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- New grant submitted, May 2023.
- Bookmobile Plan drafted.
- Target arrival date, August 2023.



**Questions?**