



Washoe County Local Emergency Planning Committee (LEPC) Minutes

January 18, 2023, 10:00 A.M.
Zoom Call/Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/DETERMINATION OF QUORUM [Non-action item]

Chair Brian Taylor called the meeting to order at 10:00 a.m. A quorum was established.

PRESENT: Trenton Johnson – RPD; Elizabeth Kunz – RPD; Jason Woodard – SPD; Noah Boyer – WCS; Seana Baker – WCSD; Michael Perry – WCSD; Andy Ancho – RFD; Kevin Jakubos – SFD; Ryan Rizzuto – TMFPD; Cory Whitlock – RTAAF; Don Pelt – Pyramid Lake Paiute Tribe; Nick Klaich – TRIAD; Kelly Echeverria – WCEM; Gary Zaepfel – WC Tech Services; Robert Wooster – WC Animal Services; Ciera Sampson – RS Indian Colony; Brian Taylor – REMSA; Stephen Shipman – NNPH; Zeb Nomura – IHCC; Jordyn Marchi – IHCC; James Riley – VA; Rob Reeder – RTC; Tracy Moore – RTAA; Wade Barnett – KOLO-TV; Matt Williams – UNR; Jennifer Delaney - UNR; Ben Davis – TMCC; Sara Skroch – RPSD; Joe Olaciregui – CERT; Terry Donshick – CERT; and Tim Hill - NV Energy;

ABSENT: Clinte Bellamy - SPD; Shawn Congden – SPD; Becky Josten – SPD; Bill Harvey - WCSD; Sierra Hooft - UNRPD; John Galicia – UNRPD; Roy Anderson – WCSD; Brad Jensen – RFD; Aaron Wike – RFD; Chris Jones - SFD; Ryan Sommers – NLTFPD; Russell Barnum - NLTFPD; Jim Nelligan – NLTFPD; Thomas Roes – NLTFPD; Michael Peck – NLTFPD; Joe Kammann – TMFPD; Chris Ketring – TMFPD; Sean Holbrook – RTAAF; Todd Ingalsbee – RTAAF; Jonathan Prichard - Pyramid Lake Paiute Tribe; David Paulon – Pyramid Lake Paiute Tribe; Francisco Vega – NNPH Air; Craig Petersen – HD Air; Brenden Schnieder – HD Air; Michelle Bays – DA; Chris Hicks – DA; Gary Muro – DA; Jessica Adams – WCEM; Sean Thaler - WC Tech Services; Shyanne Schull – WC Animal Services; Tammy Wines-Jennings – WC Animal Services; Paul Burton – REMSA; Todd Kerfoot – REMSA; Andrea Esp – NNPH; Raquel DuPuy Grafton –d WCDH; Kent Choma – NNMC; Brittany Nevin – VA; James Gee – RTC; Ben Carpenter – RTC; Ricardo Duarte – RTC; Ed Pearce - KOLO-TV; Scott Alquist – TMCC; Daniel Thayer – RS Indian Colony; Lance Chantler – RS Indian Colony; Tunj Dogan – TMCC; Rebecca Knapp – RPSD; Cody Shadle - RPSD; Aaron Reyes – TMWA; and Ian Dasmann – TMWA;

Also present: Herb Kaplan – Legal; Chief Charles Moore – TMFPD; Chris Smith – IEM; Joe Nishikada – Civil Air Patrol; Dawn Johnson – NWS; Scott Means – SFD; Kelsey Zaski – NNPH; Jim Rich – Red Cross; Sean Cutshaw – VA; Francisco Ceballos - Secretary/Treasurer.

2. PUBLIC COMMENT -

There was no public comment.

3. Approval of December 14, 2023, General Membership Minutes (FOR POSSIBLE ACTION) – Brian Taylor, Chair.

Elizabeth from RPD noted a spelling error on page 5.

It was moved by Nick Klaich, seconded by Kelly Echeverria to approve the minutes as presented with the noted correction.

There was no public comment.

The motion passed unanimously.

4. SERC Grant Equipment and Utilization Review – A presentation from Sparks Police Department (SPD) on SERC grant award equipment over the years. – Jason Woodard, SPD

Jason Woodard explained that in 2023, Spark Police Department was approved to purchase 10 Colt M4 Rifles with slings, lights, and red dots. These have been received and will be ready to roll out in spring.

In 2013, SPD received funds for 18 Avon facemasks and respirators. These filters are no longer supported by Avon, so they are no longer in use.

In 2012, Jason said SPD received a Ballistic “Batshield” with LED light system. This was operational for an extended amount of time, however it reached its expiration as far as Ballistic coverage. It is now being used in training operations.

He explained that in 2011, SPD received 8 CBRNE canisters and 10 gas mask kits. These have all been consumed in training or passed their expiration and are no longer in use.

In 2009, SPD received funding for 15 Avon facemasks and respirators, as well as 9 HAZMAT suits and Tyvek coveralls. The Avon facemasks and respirators are no longer supported by the manufacturer and are no longer in use. The HAZMAT suits and coveralls were used in training operations and have since expired.

Jason explained that one issue they face is the Avon facemasks that are no longer covered by the manufacturer.

The Ballistic shield has seen a lot of use and is quite beat up, but is still in use for training.

He shared an image of the Colt M4 Rifles.

Brian Taylor said LEPC is happy to have provided these items to SPD as these items are integral to the community safety and training.

5. Secretary/Treasurers Report – Information on existing FY 24 Operations, Planning, Training, and Equipment (OPTE), FY 24 United We Stand (UWS) and FY 24 Hazardous Materials Emergency Preparedness (HMEP). Information and upcoming grants, member information, and trainings. – Francisco Ceballos, LEPC Secretary/Treasurer

Francisco Ceballos began by talking about the FY 24 grants. FY 24 OPTE has an award amount of \$34,000. The remaining balance is \$6,954.33. Operations has a balance of \$730.33. For the drone there is \$6,224. WCCSD received more advise on the drone purchase and will be able to move forward soon.

FY 24 UWS has a balance of \$38,000. Francisco explained that as Jason Woodard just shared, the Colt LE M4A3 rifles have been received, so he will be working with them to get reimbursement. TMFPD has received the Ballistic plates and is still working on the carriers.

He said that yesterday they received the award from the HMEP grant which is going toward the Gasoline Tanker Roll-Over Course that Nick Klaich brought to the committee. Francisco said he shared the sign-up information with the committee.

FY 22 HSG – COOP has \$4,316.85 remaining. This will be completed by the end of August. FY 23 HSG – COOP has \$197,888.36 and expires September 30th, 2025. He explained that they also got an FY 23 HSG grant for radios to make sure they are updated. This grant will be completed September 30th, 2025.

Francisco reminded members of the upcoming grants. He explained that OPTE is usually released in March and usually has a three-week turnaround. UWS usually comes out in April and also has about a three-week turnaround. Francisco proposed that applications are submitted before the next Grants and Finance meeting so there is time to decide and work on applications together.

Brian Taylor asked what that date would be.

Francisco said February 15th is the next Grants and Finance meeting.

Brian asked if there will be a cut-off time for the application.

Francisco said that is what he is working on, but there is not a date yet.

6. Update on Regional Emergency Management Events – A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager

Kelly Echeverria explained that the IPPW was successful last month. Once the report is compiled – she said she would share that with everyone.

Kelly shared that they are conducting a preparedness event at Hidden Valley next Wednesday evening.

She explained that she was supposed to speak with Verdi regarding the hill fire this week, but it needed to be moved. Once that meeting is rescheduled, she will be speaking at that meeting.

REM was requested for a Red Rock preparedness event, similar to the Hidden Valley event. Kelly said she is working on a date for that event and will share it when it is available.

She said they are working with the Registrar of Voters to update their Continuity of Operations Plan in coordination with the Secretary of State guidance. They will also be doing annual table-tops with them as well as updating the plan annually.

Perimeter is extended through October which is when the next fiscal grant year will start. She said they are working on adding two additional jurisdictions into the plan next year – Lyon County and Elko County.

Kelly said REM is internally doing an overhaul of the Staff Duty Officer Plan to update procedures. Once this is complete, they usually share this with their partners, so they understand how they operate.

She reminded members that the staff duty number is a 24-hour number.

She explained that they are doing an upgrade of this room. A vendor was selected for the technology in the room – including projectors, the televisions, more computers, an interactive tv in the media room, and a screen in the lobby that shows events and scheduling. They are also replacing the tables, hopefully in coordination with the carpet. She reminded members that there are two alternate EOC locations in the event of an emergency.

Kelly added that Bob Miller supported this region with ARIES and his friendship. She shared that last week Bob passed away. She said she will update this group with resources if his family approves. Emergency Management will be putting a plaque up to make the Bob Miller Radio Room. She explained that they will be working to fill that role.

Brian Taylor thanked Kelly and said Bob will be sorely missed. He called for a moment of silence.

7. Update on the Radiological Task Force – A briefing on current radiological issues within the region – Scott Alquist, Truckee Meadows Community College (TMCC)

Francisco explained that Scott Alquist would not be available and had no updates at this time.

8. Update of Washoe County Citizen Corps – A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Oleciregui, Washoe County Sheriff's Office (WCSO) or designee

Joe Oleciregui shared that they achieved 17,480 hours which equates to about \$547,000. There are 268 volunteers and 217 which are active. There were 84 team meetings and trainings for CERT. There were 15 additional trainings through partners. CERT participated in 4 exercises this year, supported 54 events – 16 Sheriff events. CERT went on 3 emergency callouts, supported 71 CAST missions, graduated 56 people out of the academy, and had 9 child-id events with 750 children put through the process. Currently CERT has 6 teams. Another CERT academy starts today and there are 31 people signed up.

9. Update on State Emergency Response Commission – A briefing on grants status and State Emergency Response Commission (SERC) happenings – Brandilyn Baxter or designee

Francisco Ceballos shared that Brandilyn would not be able to attend the meeting. He said she is pretty responsive with questions however which is great.

10. Training Review – Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Brian Taylor, Chair

Brian Taylor said Nick Klaich has something to present. Nick said he is representing TRIAD. He said they are hosting the Gasoline Tanker Roll-Over Course at the end of this month. The training spans 9 days, with 2 sessions per day. This is in response to the Flammable Liquids Distribution Facility along the I-80 corridor. This training is to prepare first responders in the case of an incident. The training will be at the RTC and Francisco has a link to send out for signups. We are extending the invitation to "observers" as well.

Brian Taylor added that there are trainings coming up as well. They have been asked to participate in an evacuation exercise with Truckee and Nevada County.

11. LEPC Chairperson/ Board member announcements/items and selection of topics for future meetings – No discussion among committee members will take place on this item. The next regular meeting is scheduled on March 21, 2024, at 10:00 a.m.

There was no comment on this item.

12. Public Comment –

Don Pelt from Pyramid Lake said they have not applied for grants before, but they are in need of Cyanokits. He asked how to apply for funds for that.

Francisco said the best things to do is go through UWS funds. He said he will be sending out information on that to apply.

13. Brian Taylor adjourned meeting at 10:39am.