



# Washoe County Local Emergency Planning Committee (LEPC) Minutes

August 17, 2023, 10:00 A.M.

Zoom Call/Regional Emergency Operations Center  
5195 Spectrum Boulevard, Reno, Nevada

## 1. CALL TO ORDER/DETERMINATION OF QUORUM [Non-action item]

Co-Chair Brian Taylor called the meeting to order at 10:00 a.m. A quorum was established.

**PRESENT:** Elizabeth Kunz – RPD; Shawn Congden – SPD; Seana Baker – WCSD; Kevin Jakubos – SFD; Jim Nelligan – NLTFPD; Joe Kammann – TMFPD; Ryan Rizzuto – TMFPD; Gary Muro – DA; Nick Klaich – TRIAD; Kelly Echeverria – WCEM; Gary Zaepfel – WC Tech Services; Brian Taylor – REMSA; Raquel DuPuy Grafton – WCDH; Stephen Shipman – WCDH; Zeb Nomura – IHCC; Brittany Nevin – VA; Tracy Moore – RTAA; Wade Barnett – KOLO-TV; Jennifer Delaney - UNR; Scott Alquist – TMCC; Sara Skroch – RPSD; Aaron Reyes – TMWA; Ian Dasmann – TMWA; and Tim Hill - NV Energy;

**ABSENT:** *Daniel Bond – RPD; Jason Woodard – SPD; Clinte Bellamy - SPD; Becky Josten – SPD; Noah Boyer – WCS; Bill Harvey - WCSD; Sierra Hooft - UNRPD; John Galicia – UNRPD; Roy Anderson – WCSD; Michael Perry – WCSD; Andy Ancho – RFD; Brad Jensen – RFD; Aaron Wike – RFD; Chris Jones - SFD; Ryan Sommers – NLTFPD; Russell Barnum - NLTFPD; Chris Ketring – TMFPD; Cory Whitlock – RTAAF; Sean Holbrook – RTAAF; Francisco Vega – HD Air; Craig Petersen – HD Air; Brenden Schnieder – HD Air; Michelle Bays – DA; Chris Hicks – DA; Jessica Adams – WCEM; Sean Thaler - WC Tech Services; Shyanne Schull – WC Animal Services; Tammy Wines-Jennings – WC Animal Services; Robert Wooster – WC Animal Services; Paul Burton – REMSA; Todd Kerfoot – REMSA; Andrea Esp – WCDH; Kent Choma – NNMC; Jordyn Marchi – IHCC; James Riley – VA; Rob Reeder – RTC; Mark Maloney – RTC; Ben Carpenter – RTC; Ricardo Duarte – RTC; Ed Pearce - KOLO-TV; Matt Williams – UNR; Ben Davis – TMCC; Ciera Sampson – RS Indian Colony; Daniel Thayer – RS Indian Colony; Lance Chantler – RS Indian Colony; Don Pelt – Pyramid Lake Paiute Tribe; Jonathan Prichard - Pyramid Lake Paiute Tribe; David Paulon – Pyramid Lake Paiute Tribe; Rebecca Knapp – RPSD; Cody Shadle - RPSD; Joe Olaciregui – CERT; Terry Donshick – CERT; Rebecca Knapp – RPSD; and Stephanie Daus - NV Energy.*

Also present: Wade Carner – Legal; Francisco Ceballos - Secretary/Treasurer.

## 2. PUBLIC COMMENT -

There was no public comment.

## 3. Approval of June 15, 2023, General Membership Minutes (FOR POSSIBLE ACTION) – Andy Ancho, Chair

*It was moved by Tracy Moore, seconded by Michael Perry to approve the minutes as presented.*

There was no public comment.

*The motion passed unanimously.*

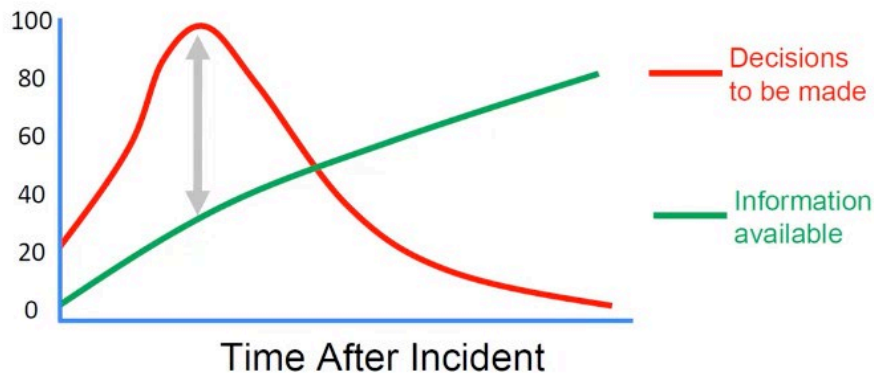
## 4. Access and Functional Needs Challenges in Disaster Response –This presentation will focus on planning for the delivery of critical services to populations with access and functional needs during disaster events. - Brian Foote, MBA, WRT, AMRT, National Account Manager for BELFOR Property Restoration

Brian Foote asked Francisco Ceballos to project his presentation. He explained that he would be talking about Access and Functional Needs challenges in disaster response. He explained that he is passionate about this topic because he has two children with Autism. He explain that Access and Functional Needs is defined as individuals that have developmental, intellectual, or physical disabilities, chronic conditions or injuries, limited English proficiency, older adults, children, pregnant, living in institutional settings, low income, homeless, or transportation/communication disadvantaged persons.

Brian said that he was involved in the triage for Hurricane Ian in Florida. He presented some images which showed the damage to Florida from this hurricane – flooding and displaced objects. These obstacles are obviously difficult to overcome in general, and even more so for those with access and functional needs.

He explained that in a disaster, there are short-term, intermediate, and long-term effects to an area and the community. He said he would mostly focus on the short-term for his presentation.

Typical Incident Development With Minimal or No Preplanning



He used the above graph to show how many decisions need to be made in the hours after a disaster as well as the information available to make those decisions. The bigger the gap between the red and green line, the worse those decisions tend to be. He explained that with proper planning, this discrepancy can be diminished.

Brian spoke about the Pareto Principle which says that 20% of customers account for 80% of business and 80% of time is spent on 20% of population. For disasters he explained that if 20% of our planning has 80% of the results and 80% of what we spend time on has 20% of results, then it is important to plan for the correct portions of a disaster. He explained that being prepared for the 80% of information about a potential disaster will make it easier to make decisions in the moment about the 20% of unpredictable circumstances. In terms of AFN, he explained that we can predict the challenges for this population in a disaster, but the planning does not often focus on these challenges in advance.

He explained that 28% of adults in Nevada have a disability. 70% of deaf people after an evacuation reported living in unsanitary conditions a month after disaster as opposed to 7% of everyone else. 74% of evacuees in a wheelchair experience lack of food a month after a disaster versus 9% general population. 21% of adults who are blind were forced to leave their homes, and 59% of deaf evacuees reported never returning home.

CMIST is an acronym often used to access needs. It stands for Communications, Maintaining Health, Independence, Support and Safety, and Transportation. He said Heather Laugherty is the State of Nevada Access and Functional Needs Coordinator for Emergency Management and shared access to the state strategic plan.

- Centers for Independent Living, Agencies on Aging, Cultural Community Liaisons
- Languages spoken in the community and by tourists
- Resources to transport non-ambulatory community members
- MOUs/MOAs with school districts and other accessible transportation resources
- Impact of environmental hazards on more at risk individuals with AFN
- Invite people with lived experience/service animals to and participate in exercises
- Decontamination best practices for mobility devices, service animals, etc.
- Reunification Center trained in psychological first aid (or similar training).
- Family Assistance and Reunification Centers accessible and ADA compliant
- Adequate equipment to provide assistance to people with AFN
- MOU/MOA for distributing durable medical equipment, culturally appropriate food, resources for accessible shelters, etc.
- Accessible shelter locations with accessible beds, showers, bathrooms facilities

He presented this list of considerations for planning.

Brian Taylor thanked Brian Foote for his presentation and confirmed that his presentation was shared with members.

#### 5. SERC Grant Equipment and Utilization Review – A presentation from Sparks Fire Department (SFD) on SERC grant award equipment over the years.- Kevin Jakubos, SFD

Kevin Jakubos explained that City of Sparks Fire Department has received grants through LEPC since 2005. In 2005 Triad was awarded Level A Suits through an OPTE grant. These are now expired but are still being used for training purposes. Next were the SCBAs and 60 minute bottles for Triad. These were received between 2007 and 2009 through OPTE and UWS grants. The SCBAs were replaced in 2014 for a newer model and the 60 minute bottles expired and have been replaced.

In 2013 and 2016 they received Powder Keg Systems through UWS and OPTE grants. These are still in service at SFD Station 2 on the Foam Unit.

In 2010 and 2021 they were awarded OPTE funds to purchase Duo Dotes. The 2010 purchase has since expired but the 2021 Duo Dotes are in service at all stations.

In 2018 they used UWS funds to purchase Task Force Tips Foam Nozzle and Attachment. This is in service at SFD Station 2 on the Foam Unit.

Brian thanked Kevin for the presentation and said he is glad to hear some of the expired items are still finding use in training practices.

#### 6. Secretary/Treasurers Report – Information on existing FY 24 Operations, Planning, Training, and Equipment (OPTE), FY 24 United We Stand (UWS), and FY 22 Hazardous Materials

Emergency Preparedness (HMEP) MidCycle Grants. Information and upcoming grants, member information, and trainings. – Francisco Ceballos, LEPC Secretary/Treasurer

Francisco explained that we are in the new fiscal year. FY '24 OPTe has a \$30,000 award and balance to date. \$4,000 is for operations. \$23,776 was approved for Triad to purchase 10 Harris XL-200P radios which was approved and are in the process of being purchased. \$6,224 was also approved for Washoe County Community Services Department to purchase a drone. They are in the process of reviewing options for this purchase.

FY '24 UWS is for \$38,000 and was just recently approved on Tuesday by VCC. Sparks Police Department was awarded \$17,762.50 for 10 Colt LE M4A3 Rifles. Truckee Meadows Fire Department was awarded \$20,237.50 to purchase Ballistic Plates and Ballistic Plate Carriers.

FY '22 HMEP grant for \$69,121 for the Reno-Tahe Airport Authority Full-Scale Exercise is being processed now that the After-Action Report is complete.

Francisco moved on to the HSGP grants. FY '21 HSGP COOP has \$12,526.58 and will be complete by the end of the next quarter. FY '21 HSGP PA was used for Perimeter. There is currently \$15,000 remaining, however they were able to bring Storey County into the program so all the funds are accounted for. FY '22 COOP has not yet been used and is resting at \$185,000. FY '22 HSGP Animal Trailers have been received in the last few weeks.

Francisco said at the next general meeting they will be electing new members for the Chair, Vice-Chair, and At Large positions. He asked that anyone interested in running or electing someone to please contact him before the next meeting in October.

7. Presentation and approval of the Hazardous Material Emergency Preparedness (HMEP) Mid-cycle applications – FOR POSSIBLE ACTION – Francisco Ceballos, LEPC Secretary/Treasurer

Francisco explained that this grant is for Fire Shows West. The application is for 5 people to attend the conference. The state is getting more strict on the classes that need to be attended while at the conference so there is a HAZMAT track now that attendees will need to take all the courses for. Members from the Health District said they were interested in attending and there are 2 extra spots available. The total amount for the grant is \$975. Fire Shows West will be at the Grand Sierra again.

Brian clarified what members need to take action on. He confirmed that it was for 5 spots to the Fire Shows West conference for \$975.

There was no public comment.

*It was moved by Kelly Echeverria, seconded by Sara Skroch to approve the HMEP Mid-Cycle application as presented.*

*The motion passed unanimously.*

8. Update on Regional Emergency Management Events – A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager

Kelly Echeverria said there was a real-world incident at Spanish Springs Library where there was a mercury spill. It was found in the parking lot and reported to staff. The Health Department and Nevada EPA responded and a third-party vendor came to clean. It was determined that there was still mercury present in the parking lot so the asphalt had to be replaced. Perimeter was used for the event – which was a good test for the system.

Yesterday she said there was a full-scale exercise at Incline Village. The Second Creek neighborhood was evacuated to simulate a fire situation. TMCC allowed them to use their Sand Table for the exercise. There were over 35 partner entities who participated both in the field as well as at the EOC. Perimeter was used for the event and the vendor was present and able to take notes to improve the system. Brian Foote put together partners for the Preparedness Fair which turned out great.

The EOC is continuing work on updating plans. September 13<sup>th</sup> at 10am, they will be reviewing the Family Assistance Center Draft Plan. She explained that they are still working through the Evacuation Mass Care and Sheltering Plan. Emergency Management is doing a deep-dive into that plan and the vendor is focused on locations. She said if anyone has locations that could be part of the plan, to please send them over. There is a draft of the Damage Assessment plan and we are working with the state to identify their best practices through the Spring storms. We are working with drone operators for that plan as well.

Brian thanked Kelly for her involvement in the exercise. He added that there was also a hospital evacuation as part of the exercise. He said it went well.

9. Update on the Radiological Task Force – A briefing on current radiological issues within the region –Scott Alquist, Truckee Meadows Community College (TMCC)

Scott Alquist sent a message to Brian Taylor saying he needed to leave for another meeting – but that he had nothing new to report.

10. Update of Washoe County Citizen Corps – A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Olaciregui, Washoe County Sheriff's Office (WCSO) or Designee

Francisco Ceballos explained that Joe Olaciregui and Terry were not present for the meeting.

Brian asked if Perry had something to add.

Perry said for the full-scale exercise, they had 36 volunteers present, helping with administration of the event and traffic control.

He said he does not have the numbers, but CERT was everywhere this summer. There is still the Balloon Races and Air Races coming up.

#### 11. Update on State Emergency Response Commission – A briefing on grants status and State Emergency Response Commission (SERC) happenings – Brandilyn Baxter

Francisco explained that Brandilyn had a training that conflicted with the meeting and could not be present. He said she reached out for updates and she had none to report at this time.

#### 12. Training Review – Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Andy Ancho, LEPC Chair

Brian Taylor said, in preparation for the exercise in Incline, Washoe County Health District did an evacuation training a month ago. This was to ensure they were familiar with the Mutual Aid Evacuation Agreement which is the Washoe County plan for healthcare evacuations.

Kelly Echeverria said EOC is participating in a small table top talk through of the Rib Cook-Off next Thursday with Sparks PD. She added that she is also participating in a registration of voters tabletop exercise.

#### 13. LEPC Chairperson/ Board member announcements/items and selection of topics for future meetings – No discussion among committee members will take place on this item. The next regular meeting is scheduled on October 19, 2023, at 10:00 a.m.

Brian Taylor suggested reaching out to the National Weather Service to do a winter weather update.

Kelly Echeverria added that she had a call this morning about the hurricane coming through. The only thing that is a little different is that it is coming from the South East and we are expecting dust and heavy rains.

She also added that the State has been holding coordination calls for the October solar eclipse and we might be receiving a number of visitors.

#### 14. PUBLIC COMMENT –

Francisco asked that members send their nominees to him as soon as possible.

Chris Smallcomb added that there is a tropical storm coming toward us. This could be a major event for parts of California. There are some flooding concerns for Nevada at the moment.

15. Brian Taylor adjourned meeting at 10:59am.