



Local Emergency Planning Committee (LEPC)

Executive Committee Meeting

Minutes

May 18, 2023, 10:00 A.M.

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM

Chair Andy Ancho called the meeting to order at 10:00 a.m. A quorum was established.

PRESENT: Chair Andy Ancho – RFD; and Brian Taylor – REMSA; and Tracy Moore – RTAA;

ABSENT:

Also Present: Kelly Echeverria – WCEM; Wade Carner - Legal; and Francisco Ceballos - Secretary/Treasurer.

2. PUBLIC COMMENT –

There was no public comment.

3. APPROVAL OF March 16, 2023, EXECUTIVE COMMITTEE MEETING MINUTES – (FOR POSSIBLE ACTION) – Andy Ancho, Chair

It was moved by Brian Taylor, seconded by Tracy Moore to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. LEPC GENERAL MEMBERSHIP AGENDA REVIEW – (FOR POSSIBLE ACTION) – A review and approval of the agenda for the next General Membership Meeting. – Francisco Ceballos, LEPC Secretary\Treasurer

Francisco Ceballos explained that the agenda includes Call to Order, Public Comment, and Approval of Minutes. Next, he said there will be presentations from grant recipients. Agenda number five will be Secretary/Treasurer Report, discussing grants. He added that next there would be an update from Regional Emergency Management Events, followed by an update from the Radiological Task Force. Joe Olaciregui will give an update for Washoe County Citizens Corp. There will then be an update from SERC if there is someone available yet to do that presentation. Agenda number ten is Training Review and a call for topics for the next meeting. The meeting ends with Public Comment and Adjournment.

Brian Taylor asked Andy Ancho if he reached out to Zeb about presenting. Francisco said he has spoken to him.

It was moved by Tracy Moore, seconded by Brian Taylor to approve the agenda for the next General Membership Meeting as presented.

There was no public comment.

The motion passed unanimously.

5. LEPC MEMBERSHIP REVIEW (FOR POSSIBLE ACTION) – A review of new members, members unable to attend and possible actions regarding absences. – Francisco Ceballos, LEPC Secretary\Treasurer

Francisco explained there are not any new applicants at this time. He said however that there are four entities that have not been attending General Membership Meetings. These include the Reno Police Department, UNR Police, RTAA Fire, and KOLO TV. Bylaws say that if an entity does not attend two General Membership meetings consecutively, the Executive Committee can discuss revoking their membership or sending them a warning. Francisco reminded the committee that last year they decided to send letters to a few members in the same situation.

Kelly Echeverria added that they first gave them a phone call and then followed-up with a letter. Brian said he thinks that would be appropriate to do again.

Andy Ancho clarified whether the email would be sent dependent upon their attendance at the next meeting. Kelly confirmed that this would only be if they failed to attend after receiving a phone call. She added that the call would consist of a check-in with the entities on their requirements to attend and see if there are ways to fix the issue. Often this

happens with staff turnover. She said this is likely the case for KOLO and RTAA Fire. Tracy said he just sent an email to them about their attendance. Likely staffing is an issue.

Francisco asked if there was approval for him to reach out to entities about having a second to attend meetings. Brian explained that the intent is to have people who can attend. Members are welcome to attend through a phone call when needed.

Kelly Echeverria added that LEPC is an important place of communication and relationship building between these entities that need connection.

Francisco added that Reno PD did communicate about not being able to attend. Brian Taylor added that some of these entities have been grant-funded by LEPC recently.

Andy Ancho concluded by saying the committee will begin with a phone call, and follow-up with a letter.

Wade Carner added that action on this item will not be necessary.

Brian added that if there is no response to either of those efforts, then discussion will continue about their membership.

Tracy Moore clarified if telling people they will be removed if they don't attend, will be included in the letter. Kelly Echeverria explained that they have found a nice way to say that in the past. It is part of the bylaws.

6. LEPC CHAIR/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS - No discussion among committee members will take place on this item.

Kelly Echeverria said it may be a good idea to have law enforcement talk about how they feel about sharing information with the region or as a partner with LEPC. Kelly explained that she would like to discuss how they can fit in more to the regional program. There are some other good examples from other regions of powerful collaboration between these entities.

Brian Taylor agreed and explained that for ICS they had the same conversation and suggested having Reno PD do a presentation for LEPC.

Andy Ancho agreed and added that Reno PD tends to work in a silo. Asking them to do a presentation may help end that.

7. PUBLIC COMMENT –

There was no public comment.

8. Andy Ancho adjourned meeting at 10:20am.