



# Washoe County Local Emergency Planning Committee (LEPC)

Grants and Finance Committee

Minutes

July 21, 2022, 11:00 A.M.

Regional Emergency Operations Center  
5195 Spectrum Boulevard, Reno, Nevada

## 1. CALL TO ORDER/ DETERMINATION OF QUORUM (Non-action item)

Chair Brian Taylor called the meeting to order at 11:00a.m. A quorum was established:

**PRESENT:** Elizabeth Kunz – RPD; Andy Ancho – RFD; Brian Taylor – REMSA; Roy Anderson – WCSD; Kelly Echeverria – WCEM; Shyanne Schull – WCRAS; Andrea Esp – WCHD; Zebulon Nomura – TMFPD; Jon McNamara – RFD; and Ian Dasmann – TMWA.

**ABSENT:** Jason Woodard – SPD; Marc Bello – WCSO; Dale Carnes - RTAA; Ryan Rizzuto - TMFPD; Nick Klaich – SFD; and Jim Nelligan – NLTFPD.

Also present: Wade Carter - Legal; Francisco Ceballos - Secretary/Treasurer.

## 2. PUBLIC COMMENT –

There was no public comment.

## 3. APPROVAL OF MAY 19, 2022, GRANTS & FINANCE COMMITTEE MEETING MINUTES [FOR POSSIBLE ACTION] – Brian Taylor, Chair

*It was moved by Andrea Esp, seconded by Roy Anderson to approve the minutes as written.*

There was no public comment.

*The motion passed unanimously.*

## 4. REVIEW OF CURRENT LEPC GRANTS AND FINANCES – Status of active grants and acceptance of awards – Francisco Ceballos, LEPC Secretary\Treasurer

Francisco said that Jon McNamara just joined the meeting.

Francisco began by saying the FY22 OPTE grant is closed. The entire grant was not used; \$1,900 was deobligated from operational costs. The \$2,000 designated for transcription services was utilized as well as \$15,000 toward the Toxic Vapor Analyzers for TRIAD, and \$10,000 for harnesses to WCSO. LEPC is in the reimbursement process.

For FY22 UWS, \$28,777 was spent, with \$15,122 to REMSA for Ballistic Helmets, \$11,830 to TMFPD for Ballistic Plates, and \$1,755 to WCSO for lasers. \$3,292 was deobligated because of the confusion over the amount of money available through the grant to TMFPD and the time needed to order additional units.

FY23 OPTE was approved on July 12<sup>th</sup>. There are \$4,000 for operations and \$24,850 for USAR Task Force Kits.

HSGP FY20 COOP has \$503 remaining. As of June 30<sup>th</sup>, the FY20 Program Assistant grant has \$13,376 remaining. Once these funds are used, LEPC will move to the FY21 grants.

For UWS, \$31,887 was requested. This grant was approved by SERC on July 14<sup>th</sup> and will be taken to the Board of County Commissioners on August 16<sup>th</sup>.

Francisco explained that the FY22 HMEP Mid-Cycle grant for COVID relief was submitted to SERC and there was a request for additional information. This was provided and the application was resubmitted on July 12<sup>th</sup>. Yesterday an email came back saying it was rejected because it was not connected to a specific training. In the following General Membership meeting, members will discuss a letter to be sent to SERC asking for clear parameters of grants to be sent beforehand. Brian Taylor asked if Kelly Echeverria could speak on this further.

Kelly said the Executive Board will be asking for approval to send SERC a letter from Washoe LEPC and WCEM saying grants need to include parameters on the frontend to avoid wasted time and effort.

Kelly said she also wanted to add information on the Homeland Security Grants. She said there are two grants, FY20 and FY21 for the Program Assistant position. The county absorbed the cost of that position. Jessica Adams, in that role, has been promoted to a Program Coordinator and is fully-funded by the county. WCEM will be asking the state to change use of those funds to replace the radios in the cache. These were originally purchased through Homeland Security funds so replacements need to also be. Brian Taylor asked if that grant will come back through LEPC for approval. Kelly said the Homeland Security grants are technically through WCEM and are reported to LEPC simply as information sharing.

Brian added that the HMEP grant which was denied is not the fault of this LEPC and actions will be taken to avoid that from happening again.

- 5. COMMITTEE MEMBER AND STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS. No discussion among Committee members will take place on this item.**

There was no comment on this item.

- 6. PUBLIC COMMENT –**

There was no public comment.

- 7. Brain Taylor adjourned meeting at 11:16am.**