



Washoe County Local Emergency Planning Committee (LEPC)

Grants and Finance Committee

Minutes

March 17, 2022, 11:00 A.M.

Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM (Non-action item)

Chair Brian Taylor called the meeting to order at 11:11a.m. A quorum was established:

PRESENT: Andy Ancho – RFD; Elizabeth Kunz – RPD; Brian Taylor – REMSA; and Andrea Esp – WCHD, Kelly Echeverria - WCEM

ABSENT: Marc Bello – WCSO; Roy Anderson - WCSD; Dale Carnes - RTAA; Ryan Rizzuto - TMFPD; Nick Klaich - TMFPD; Shyanne Schull – WCRAS; Tracy Moore – WCSD; Jon McNamara – RFD; Ian Dasmann – TMWA; Jim Nelligan – NLTFPD; and Jason Woodard - SPD

Also present: Wade Carter - Legal; Francisco Ceballos - Secretary/Treasurer;

2. PUBLIC COMMENT –

There was no public comment.

3. APPROVAL OF JANUARY 27, 2022 GRANTS & FINANCE COMMITTEE MEETING MINUTES [FOR POSSIBLE ACTION] – Brian Taylor, Chair

Brian Taylor noted that under item four, there was a miss-spelling of his last name. He had no other issues with the document.

It was moved by Andy Ancho, seconded by Elizabeth Kuntz to approve the minutes as written, with the spelling change to be made.

There was no public comment.

The motion passed unanimously.

4. GRANT APPLICATION REVIEW AND APPROVAL [FOR POSSIBLE ACTION] – Prioritization and approval by the LEPC Grants and Finance Subcommittee on Operations, Planning, Training, and Equipment (OPTE) grant application submissions from LEPC disciplines. Approved applications will be submitted to SERC. – Francisco Ceballos, LEPC Secretary\Treasurer

Francisco explained that there was one application for the OPTE grant from Reno City Fire. Brian asked that everyone have a moment to review the application before opening the floor to questions for the applicant.

Francisco reminded everyone that the OPTE grant is for \$25,000 with an additional \$4,000 for administrative costs. He clarified that this version of the grant is for approval by this committee. Once approved, he would work with the applicant to submit it to SERC.

Andy Ancho presented Jason Leggett, the Director of Training for the Urban Search and Rescue Team and Tech Rescue Team. He said that the grant is for a new Confined Space Communications Kit. The current kit is 30 years old, falling apart and unreliable. This equipment would not be ideal for use in a building collapse or a terrorist situation where someone might need to communicate in a confined space. Rescue would not be able to be conducted safely. The grant is to replace this kit with a new one.

Brian Taylor asked Jason for clarification on CBRNE and its connection to their application. Jason said that in the case of a CBRNE attack or a terrorist attack where a building could collapse, search and rescue would need these devices. Brian Taylor said he wanted to show support for their application. He felt that this would be a good use of funds for the OPTE grant, rather than the UWS grant.

It was moved by Andy Ancho, seconded by Brian Taylor to approve the OPTE grant application as submitted from Reno City Fire.

There was no public comment.

The motion passed unanimously.

5. REVIEW OF CURRENT LEPC GRANTS AND FINANCES – Status of active grants and acceptance of awards – Francisco Ceballos, LEPC Secretary\Treasurer

Francisco Ceballos said that the FY22 HMEP grant has officially been submitted. He said there is a meeting today at the State level to approve this grant. He added that it would be retroactive which is why it was noted in the red on the document. Elizabeth Kuntz noticed that the grant had been listed as going to the Reno Police Department and said that it should be changed to the Reno Fire Department. Francisco agreed and made this change.

Brian Taylor said that this grant was approved at the last Grants and Finance meeting. Francisco acknowledged this to be true and that the purpose of adding it to his presentation today was to update on its progression to the State level.

For the FY22 OPTE grant, he said LEPC has spent \$10,000. In operations, there is still \$3,176 left. He asked if there was anyone from Sparks Fire Department to discuss the Toxic Vapor Analyzers and whether those funds would be dispensed in whole or if there would be some left over. Aaron White from the Reno Fire Department clarified that they will actually be the ones completing this purchase for that item on behalf of Sparks. He said he would speak with their purchasing department on the status for that purchase.

Francisco said that the PIO from North Lake requested Emergency Response Guides. Within operations he said there should be \$2,174 left over that may be able to be used for this project. Andrea Esp clarified that Kelly Echeverria asked her to purchase those guides. Francisco said that depending on how much money TRIAD uses from this grant, there may be money to help North Lake with the purchase of Emergency Preparedness Guides. Kelly Echeverria joined the meeting and added that she does not believe that change needs to be approved by this committee. Brian Taylor and Wade Carter clarified that this is not an action item and could not be voted on in this meeting anyway.

Francisco continued explaining that for the FY22 UWS grant for \$32,000, there is \$30,226 left. He said that they received the receipt from REMSA from that grant but that amount has not yet been processed. He asked if there were any updates from TMFPD on the Ballistic Plates they intend to order. Zebulon Nomura said he does not have an update at this time.

Francisco said the FY21 HMEP grant was spent with \$12,285 left over. The Mid-Cycle HMEP grant was for \$12,870 for Fire Shows West and only \$585 was spent. He said that moving forward, there will need to be more secure commitment from members before making a grant for the convention. Kelly Echeverria added that LEPC does a lot of work to make this grant happen and it is important that this money is not requested for nothing. Andy Ancho added that there was an error on their end with the packages they purchased for Fire Shows West which made them ineligible for the grant money. Kelly said there is a LEPC package for the convention. Brian Taylor asked if this grant includes Continuing Challenge. Kelly clarified that that is usually part of the OPTE grant. LEPC has spoken with Nick Klaich and this has been pushed out but there was only one person who has shown interest in Continuing Challenge so far. She explained that there are other LEPCs that request funding for Continuing Challenge in their HMEP application and Fire Shows West in OPTE. She said if there is more interest in Continuing Challenge, LEPC can apply with HMEP; however, this application would need to be submitted sooner than later. Brian Taylor asked what the deadline would be for that application. Kelly said it is hard to say as it would need to be taken to the SERC board and then the County of Commissioners would need to approve it as well. She asserted that the latest would be June. Brian Taylor finished by saying that organizations should be ready by the end of May if they would like to apply for this funding and asked those who were present to take

that information back to their organizations. He also asked Francisco to send an email to that effect.

Francisco completed his presentation by discussing the Homeland Security Grants. The FY20 COOP has \$43,931 remaining. The FY20 Program Assistant grant has a remainder of \$44,622 which will be used in entirety before moving on to the FY21 grant for the position. The FY23 OPTE grant for \$25,000 is in the review process. He also said UWS starts in April and an email will be sent out when that grant opens.

6. COMMITTEE MEMBER AND STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS. No discussion among Committee members will take place on this item.

There was no comment.

7. PUBLIC COMMENT –

There was no public comment.

8. Brain Taylor adjourned meeting at 11:37am.