



Local Emergency Planning Committee (LEPC)

Executive Committee Meeting

Minutes DRAFT

January 27, 2022, 10:00 A.M.

Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM

Chair Brian Taylor called the meeting to order at 10:11 a.m. A quorum was established.

PRESENT: Chair Brian Taylor – REMSA; Roy Anderson – WCSD; Andy Ancho - RFD

ABSENT: None

Also Present: Wade Carter - Legal; Kelly Echeverria – WCEM

2. PUBLIC COMMENT –

There was no public comment.

3. APPROVAL OF NOVEMBER 18, 2021 EXECUTIVE COMMITTEE MEETING MINUTES – (FOR POSSIBLE ACTION) – Brian Taylor

It was moved by Roy Anderson, seconded by Andy Ancho to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. LEPC General Membership AGENDA REVIEW - FOR POSSIBLE ACTION – A review and approval of the agenda for the next General Membership Meeting. – Kelly Echeverria

Kelly Echeverria explained that the committee will need to approve the HMEP application in the following GM meeting and that the executive committee would look at this more closely in the following Grants and Finance meeting.

She also said someone usually presents on a past grant award and suggested TRIAD as they have received a few awards. Andy Ancho said he can prepare a presentation on this topic for the February meeting.

Kelly Echeverria also suggested a possible action item of approval of a new Secretary/Treasurer, pending interviews.

It was moved by Roy Anderson, seconded by Brian Taylor to approve the General Membership agenda as presented with the understanding that some changes may still be made before the meeting.

There was no public comment.

The motion passed unanimously.

5. LEPC MEMBERSHIP REVIEW (FOR POSSIBLE ACTION) – A review of new members, members unable to attend and possible actions regarding absences. – Kelly Echeverria

Kelly Echeverria explained that if a LEPC member has not been attending meetings, the Executive Committee can send a letter to that member to say they need to attend or they will be removed from LEPC. There are no members at this time however that are in this position.

She said that NV Energy hired a new alternate, Tim Hill. She also reminded the committee that Dave Hunkup retired from the Reno-Sparks Indian Colony, but his alternates will still be attending meetings. Francisco Vega for Air Quality and Andrea Esp for the Health District will also be new to meetings. Wade Barnett will also be a new media member of the committee.

Brian Taylor and Kelly Echeverria determined that no action was needed for this agenda item as no entities have been added or removed to LEPC.

6. LEPC CHAIRMAN/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS - No discussion among committee members will take place on this item.

Brian Taylor asked if there were announcements or items that committee members would like to add for future meetings. He said having presentations as part of the meetings are really helpful. He suggested that Andy Ancho could have a recipient be part of the TRIAD presentation.

Kelly Echeverria suggested discussion of the CBURNE Exercise.

Brian Taylor also said he would like to put together a plaque for Eric Millette to celebrate his participation in LEPC. Kelly Echeverria said she can send out an email to General Membership to ask if people would like to contribute to that award as LEPC funds cannot be used for it.

Roy Anderson asked for clarification on what topics LEPC focuses on. Kelly explained that the group is focused on all hazards with a minor focus on HAZMAT.

Roy suggested UNR for a possible presentation. Brian Taylor welcomed him to reach out.

7. PUBLIC COMMENT –

There was no public comment.

8. Brian Taylor adjourned meeting at 10:32am.