NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to
the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a
specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent
section of the agenda are voted on as a block and will not be read or considered separately unless removed from the
Consent section. The Board of County Commissioners may take short breaks approximately every 90 minutes.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the
meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the
agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will
be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda
items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to
other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of
Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose
statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive
comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but
reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious
statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed
on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters
listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public
comments by the Commission. However, responses from Commissioners to unlisted public comment topics could
become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has
notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments,
except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The
Commission may do this either during the public comment item or during the following item:
“*Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements
Relating to Items Not on the Agenda*.”
Washoe County Commission Meeting - January 14, 2014

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Washoe County Central Library (301 South Center Street); Sparks Justice Court (1675 East Prater Way) and Washoe County’s website at www.washoecounty.us/bcc.

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District and as the Board of Fire Commissioners for the Sierra Fire Protection District and the Washoe County Liquor and Gaming Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Denise Clauss, Agenda Coordinator, (775) 328-2000 and on the County’s website at www.washoecounty.us/bcc

All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

10:00 a.m.  

*1. Salute to the flag.

*2. Roll call.

*3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

4. Election of Chairman of the Washoe County Board of Commissioners.

5. Election of Vice-Chairman of the Washoe County Board of Commissioners.

6. Fix the terms of office of the Chairman and Vice-Chairman of the Board.

*7. Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas, Statements Relating to Items Not on the Agenda and any ideas and suggestions for greater efficiency, cost effectiveness and innovation in County government. (No discussion among Commissioners will take place on this item.)


Consent Items.

10. A. Approve minutes for the Board of County Commissioners’ November 12, 2013 meeting.
10. B. Accept grant from the William N. Pennington Foundation [$21,950, no County match required] for the purchase and installation of pool covers for the Bowers Pools at Bowers Mansion Regional Park - grant term beginning January 15, 2014 through full expenditure; authorize the Acting Director of the Community Services Department to sign the grant agreement and all associated documents on behalf of the County; and authorize Finance to make appropriate budget adjustments--Community Services. (Commission District 2.)

10. C. Approve the settlement of the claim Paul Urban against Washoe County et al, for a total sum [$45,000] for all claims against all defendants--Finance. (All Commission Districts.)

10. D. Approve reclassification requests for two vacant Plans Examiners, pay grade LM, to Building Inspectors, pay grade L (Community Services), an Administrative Secretary Supervisor, pay grade K, to a Principal Account Clerk, pay grade J (Sheriff's Office) and three Department Computer Application Specialists, pay grade J, to a new Department Systems Specialist classification, pay grade KL (Library). Net annual impact of these changes is estimated [$16,907]--Human Resources. (All Commission Districts.)

10. E. Approve State Collection Development Grant-In-Aid Award funds from the State of Nevada [$8,056, with no local match required], retroactive from October 15, 2013 through June 30, 2014, for the augmentation of Library Collections; direct Finance to make the necessary budget adjustments and authorize the Director to sign the grant award document--Library. (All Commission Districts.)

10. F. Approve appointment of Eugenia Larmore, Mat Sinclair and Peter Gunnerman as at-large representatives to the Organizational Effectiveness Committee (OEC) as recommended by the Washoe County Manager with terms commencing January 1, 2014 and expiring December 31, 2016--Manager. (All Commission Districts.)

10. G. Accept a supplemental grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Program: Aging and Disability Resource Center MIPPA [$10,625, no match required] retroactive from September 30, 2013 through September 29, 2014; and direct Finance to make the appropriate budget adjustments--Senior Services. (All Commission Districts.)

10. H. Approve the creation of an intermittent hourly Public Service Intern position for the Technology Services Department, not to exceed a maximum annual cost of [$28,080]--Technology Services. (All Commission Districts.)

10. I. 1. Approve and execute the Permit for Disinterment of Human Remains (Mario J. Sordi), as allowed under NRS 451.050, Subsection 2. (All Commission Districts.)

10. I. 2. Approve and execute the Permit for Disinterment of Human Remains (Dean Jay Stanton), as allowed under NRS 451.050, Subsection 2. (All Commission Districts.)
10. I. 3. Approve and execute the Permit for Disinterment of Human Remains (Margaret A. McCuddin), as allowed under NRS 451.050, Subsection 2. (All Commission Districts.)

10. I. 4. Approve and execute the Permit for Disinterment of Human Remains (Leo B. McCuddin), as allowed under NRS 451.050, Subsection 2. (All Commission Districts.)

10. I. 5. Approve budget amendments [decrease of $6,000] in both revenue and expenses to the FY14 Underground Storage Tank (UST)/Leaking Underground Storage Tank (LUST) Program Funds (IO 10023); and direct Finance to make appropriate budget adjustments. (All Commission Districts.)

10. J. 1. Accept donation [$600] from Ryan L. Souza to the County of Washoe on behalf of the Washoe County Sheriff’s Office to purchase equipment for the K-9 Unit; and authorize Finance to make appropriate budget adjustments. (All Commission Districts.)

10. J. 2. Accept funding [$2,000, no County match required] from the U.S. Secret Service in accordance with the Memorandum of Understanding between the Washoe County Sheriff’s Office and the United States Secret Service dated 2/23/07 to reimburse the Washoe County Sheriff’s Office for expenses incurred by Deputies assigned to assist the U.S. Secret Service’s Las Vegas Electronic Crimes Task Force and the South Western Identity Theft and Fraud Task Force (SWIFT) in conducting official investigations; and authorize Finance to make necessary budget adjustments. (All Commission Districts.)

10. J. 3. Acknowledge receipt of status report of Commissary Fund submitted by the Washoe County Sheriff’s Office Commissary Board of Directors. (All Commission Districts.)

11. Recommendation to approve budget amendments totaling an increase [314,381] in both revenue and expenses to the FY14 Department of Motor Vehicles (DMV) Excess Reserve Program Funds (IO 20392); and direct Finance to make appropriate budget adjustments--Health District. (All Commission Districts.)

12. Recommendation to award Invitation to Bid #2870-14 for New Factory Law Enforcement Ammunition on a multiple award basis to the lowest responsive, responsible bidders who represent various manufacturers of ammunitions for use by Washoe County Sheriff’s Office, Washoe County Courts, Constables, Animal Services, and participating joinder agencies including the City of Reno. This award shall run from the date of bid award and be in effect until December 17, 2014, with the County retaining the option for two, one year extensions. [It is estimated County will spend over $117,500 in Fiscal Year 13/14 for ammunition requirements]--Purchasing. (All Commission Districts.)

13. Recommendation to approve an Agreement for Professional Consulting Services between Washoe County and Lumos and Associates, Inc. to provide project management services for the Washoe County Medical Examiners Facility Project [$310,030]--Community Services. (All Commission Districts.)
14. Recommendation to accept a Grant Award from the Nevada Division of State Lands for the East Incline Village Phase I Water Quality Improvement Project [$750,000 - matching funds of $2,250,000 funded through a U.S. Forest Service Grant and TRPA Water Quality Mitigation Funds] retroactively for the period of November 19, 2013 through December 31, 2017; and if accepted, authorize the Acting Director of Community Services Department to execute the Funding Agreement; and direct Finance to make the necessary budget adjustments--Community Services. (Commission District 1.)

15. Discussion and possible action on the process for filling a temporary vacancy on the Sparks Justice Court (terminating January 4, 2015) including soliciting applicants, screening applicants (including possibly appointing a subcommittee of the Board), and to establish the process and timeframe for the appointment--Manager. (All Commission Districts.)

16. Update, discussion and possible direction to staff regarding implementation of provisions of the Nevada Medical Marijuana Act (SB 374 of the 2013 Nevada Legislature)--Manager. Requested by Commissioner Hartung.

17. Discussion and possible direction to staff to discuss with their counterparts in Storey County the advisability and feasibility of implementing the boundary line change between the counties provided in Section 1.5 of Senate Bill 272 of the 2013 Session of the Nevada State Legislature, with the intent that Washoe County staff report back to the Board with recommendations on approval or disapproval and any terms, conditions or agreements advisable or necessary--Manager. (Commission District 4.)

18. Recommendation to acknowledge the Turnipseed Engineering water rights study and appraisal of + 3,418.1 acre feet of groundwater rights located in Bedell Flat, Upper and Lower Dry Valley, and Newcomb Lake Valley [appraised value of $7,180,000]; and direction to staff regarding possible purchase of those groundwater rights--Manager. (Commission District 5.)


20. Recommendation to approve an increase to the salary range for the Assistant County Manager by 2.3% and to acknowledge the appointment of Kevin Schiller to the unclassified management position of Assistant County Manager at the salary of $161,824.00 retroactive to January 6, 2014; recommendation to appoint Ken Retterath as the Acting Social Services Director at the salary of $121,929.60 retroactive to January 6, 2014 and until a formal recruitment can be conducted for the Social Services Director; recommendation to appoint David Solaro to the unclassified management position of Director of Community Services at the salary of $143,083.20 effective January 14, 2014; acknowledge the appointment of Don Jeppson to an unclassified management position as a Community Services Department (CSD) Division Director of Building and Safety at his current salary effective January 14, 2014. Net annual impact of these changes is estimated at approximately $4,630.08--Manager. (All Commission Districts.)
21. Recommendation for approval of a request pursuant to Washoe County Code 2.030 to initiate proceedings to amend Washoe County Code (Chapters 5, 15, 40, 45, 65, 80, 95 and 130) to reorganize the Office of the County Manager and other County Offices to include the following: abolish the position of Director of Finance; reinstate an additional Assistant County Manager position; assign Budget and Internal Audit functions to the Management Services Division; assign Purchasing and Risk Management Divisions to the Office of the Comptroller, and to update various provisions related to appointment of County staff--Manager. (All Commission Districts)

22. Discussion and possible action with regard to administrative matters pertaining to the Washoe County Board of Commissioners, including the service of individual Commissioners on various boards and commissions and the adopted Rules and Procedures for the Board of Commissioners. Possible action taken may include appointment and reappointment of Commissioners to boards and commissions, alteration of terms of service on boards and commissions where legally permissible, amendment, additions to and/or repeal of the 2012 Rules and Procedures, and such other action as the Board of Commissioners may desire to take in regard to these administrative matters. (All Commission Districts.)

The County Commission will convene as the County Liquor and Gaming Board for Agenda Items #23 and 24 only.

6:00 p.m.

Public Hearing. (Note: Item listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

23. Second reading and adoption of an Ordinance amending the Washoe County Code at Chapter 30 (Intoxicating Liquor and Gaming Licenses and Regulations) by amending certain provisions relating to the definitions of a supplier of liquor, craft distillery and distillation; adding requirements to license craft distilleries; and, providing for other matters properly relating thereto. (Bill No. 1703)--Community Services. (All Commission Districts.) To be heard before Agenda Item #24.

End Of Scheduled Public Hearing

24. Recommendation to adopt a Resolution amending the Washoe County Master Liquor License Fee Schedule to include new craft distillery liquor license fees, as authorized by Washoe County Code Chapter 30 (Intoxicating Liquor and Gaming Licenses and Regulations), with an effective date of January 24, 2014--Community Services. (All Commission Districts.) To be heard after Agenda Item #23.
*25. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to:

**Chairman Humke**
Criminal Justice Advisory Committee
Investment Committee
Legislative Liaison
Nevada Association of Counties (NACO) Board of Directors
Nevada Commission for the Reconstruction of the V&T Railway (Alternate)
Nevada Tahoe Conservation District (1st Alternate)
Organizational Effectiveness Committee
Oversight Advisory Board (water services in Verdi) (Alternate)
Regional Planning Governing Board (Alternate)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Truckee Meadows Water Authority Board (Alternate)
Truckee River Flood Management Authority (Alternate)
Washoe County Human Services Consortium Triumvirate (Alternate)
Washoe County Stadium Authority (Alternate)
Western Nevada Development District

**Vice-Chairman Weber**
Community Assistance Center Transitional Governing Board (Alternate)
Library Board of Trustees (Alternate)
National Association of Counties (NACo) - Board of Directors
National Association of Counties (NACo) - Transportation Steering Committee
Nevada Association of Counties (NACO) - Board of Directors
Nevada Commission for the Reconstruction of the V&T Railway
NevadaWorks Board
Oversight Advisory Board (water services in Verdi)
Regional Planning Governing Board
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Truckee Meadows Water Authority Board (Alternate)
Truckee River Flood Management Authority (Alternate)
Washoe County Stadium Authority

**Commissioner Berkbигler**
Debt Management Commission
Economic Development Authority of Western Nevada (EDAWN)
Internal Audit Committee
Nevada Association of Counties (NACO) Board of Directors (Alternate)
Nevada Tahoe Conservation District
Nevada Tahoe Regional Planning Agency
Oversight Advisory Board (water services in Verdi) (Alternate)
Regional Planning Governing Board
Regional Transportation Commission (Alternate)
*25. Commissioner Berkbigler - continued
Senior Services Advisory Board (Liaison Alternate)
Tahoe Regional Planning Agency
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Water Authority Board (Alternate)
Truckee River Flood Management Authority (Alternate)
Washoe County Stadium Authority (Alternate)

Commissioner Jung
Community Assistance Center Transitional Governing Board
Criminal Justice Advisory Committee (Alternate)
District Board of Health
Economic Development Authority of Western Nevada (EDAWN) (Alternate)
Legislative Liaison
Library Board of Trustees (Liaison)
National Association of Counties (NACo) Community and Economic Development Steering Committee
Nevada Association of Counties (NACO) Board of Directors (Alternate)
NevadaWorks (1st Alternate)
Open Space & Regional Parks Commission (Liaison)
Primary elected official contact for International Council for Local Environmental Initiative - Local Governments for Sustainability application
Regional Jobs Network
Regional Planning Governing Board (Alternate)
Regional Transportation Commission (Alternate)
Senior Services Advisory Board (Liaison)
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Action Communities for Health, Innovation and Environmental change
Washoe County Community Event Sponsorship Grant Advisory Committee
Washoe County Human Services Consortium Triumvirate
Washoe County Stadium Authority
Western Regional Water Commission

Commissioner Hartung
Investment Committee
Nevada Association of Counties (NACO) Board of Directors (Alternate)
Nevada Land Transfer Task Force
Oversight Advisory Board (water services in Verdi)
Regional Planning Governing Board
Regional Transportation Commission (1st Alternate)
State Land Use Planning Advisory Council
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Stadium Authority (Alternate)
Western Regional Water Commission
26. Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

27. Emergency Items.

*28. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

29. Adjournment.