AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

December 11, 2007

1:00 p.m. Note time change

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager’s Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on December 11, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Singlaub

ASSISTANT DISTRICT ATTORNEY

Melanie Foster
Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

1:00 p.m.  

*1. Salute to the flag.

*2. Roll call.

*3. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

*4. Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

5. Update on Fiscal Year 2007/08 Budget and possible direction to staff--Budget.

6. Consent Items.

A. Approve Roll Change Request, pursuant to NRS 361.765, for error discovered for the 2005/2006, 2006/2007 secured tax roll for Assessor’s Parcel Number 086-380-11 and for the 2007/2008 secured tax roll for Assessor’s Parcel Number 086-380-12, Sky Vista Parkway, Camino Viejo Investments LLC. [amount of increase $13,676.75]; and if approved, authorize Chairman to execute order--Assessor. (Parcel located in Commission District 5.)

B. Approve a State of Nevada Importer and Wholesale Intoxicating Liquor (Wine, Liquor and Beer) License and a Washoe County Importer/Wholesaler Intoxicating Liquor License for Ralph N. Leone, dba Appellation Wine & Spirits of Reno, LLC; and if approved, direct that each Commissioner sign original copy of State of Nevada Application for License for Importer and Wholesale Dealer of Wine, Liquor, and Beer--Community Development. (All Commission Districts.)
6. C. Approve payments [$13,656] to vendors for assistance of 55 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims and of follow-up treatment costs of up to $1,000 for victims, victim’s spouses and other eligible persons--District Attorney.

D. Accept cash donation [$15,000] to the Washoe County District Health Department from Anthem Blue Cross and Blue Shield in support of the smoking cessation advertising campaign; approve amendments totaling $15,000 in both revenue and expense to the adopted Fiscal Year 2008 Chronic Disease program budget in the Anthem Donation internal order IN 20264; and if accepted, direct Finance Department to make appropriate budget adjustments--Health. (All Commission Districts.)

E. Approve Amendment to Administrative Services Agreement between the County of Washoe and Hartford Life Insurance Company to allow Hartford Life to process benefit payment requests as directed by participants [no fiscal impact]; and if approved, authorize Human Resources Director to execute same--Human Resources.

F. Accept General Fund Ending Fund Balance Audit Report from Washoe County Internal Audit Division--Internal Audit.

G. Approve reclassification of Justice Court Records Clerk position to a Deputy Clerk II position (#70000325) and the reclassification of Deputy Clerk III position to a Court Clerk I position (#70000344) to conform with the Court’s re-budget plan; and if approved, direct Human Resources Department to take necessary action to effectuate these reclassifications--Reno Justice Court.

H. Accept cash donations [$10,925.16] and Juror Fee donations [$2,400], authorize Department of Social Services to expend these funds for goods and services to benefit children in care and families who are clients, including gift cards and/or food vouchers; and if accepted, direct Finance Department to make appropriate budget adjustments for Fiscal Year 2007/08--Social Services. (All Commission Districts.)

I. Adopt and execute Resolution directing the County Treasurer to give notice of the sale of properties subject to the lien of a delinquent special assessment; ratifying all actions previously taken; and providing other matters properly relating thereto (following districts: Washoe County Assessment District (WCAD) 21-Cold Springs Sewer, WCAD 23-Arrowcreek Water, WCAD 25-Calle De La Plata, WCAD 26-Matterhorn Drive, WCAD 30-Antelope Valley Road, WCAD 31-Spearhead Way-Running Bear Drive, WCAD 36-Evergreen Hills Drive, WCAD 37-Spanish Springs Sewer Phase 1A)---Treasurer. (Commission Districts 2, 3, 4 and 5.)

1. Accept 2007 Emergency Management Performance Supplemental Grant [$75,485.44 requires County soft match in the amount of $75,485.44 by applying monthly CERT volunteer hours, calculated by using volunteer hours multiplied by $18.77 - 2006 estimated dollar value of volunteer time as determined by Bureau of Labor Statistics] from State of Nevada, Division of Emergency Management; and if accepted, direct Finance Department to make appropriate budget adjustments--Emergency Management. (All Commission Districts.)

2. Approve expenditure from County Commission District 4 Special Funding Account [$4,000] to Teen Challenge of Nevada, Inc. to assist in funding for the supplemental development of the Reno Adolescent Boys’ Center High School programs; and if approved, execute Resolution necessary for same. (Requested by Commissioner Larkin.)

### K. Public Works.

1. Ratify Interlocal Agreement between the County of Washoe, City of Reno, City of Sparks, Regional Transportation Commission, Truckee Meadows Water Authority, Washoe County School District and Washoe County Search and Rescue/AGC Contractor Auxiliary for Emergency Snow Removal Plan; and if ratification approved, authorize the Chairman to execute same upon receipt.

2. Execute First Amendment to Lease (retroactive to December 1, 2007) between the County of Washoe and Park Center Tower, LLC, to amend the name and address of Lessor due to acquisition of the building located at 300 E. 2nd Street, Reno. (Commission District 3.)

3. Approve six-month Lease Agreement (January 1, 2008 through June 30, 2008) between the County of Washoe and J & S Erlach Properties, LLC, to provide uninterrupted operation of the Washoe County Public Guardian Department at 690 Kresge Lane, Sparks [annual lease costs $49,086]; and if approved, authorize Chairman to execute Lease Agreement upon receipt. (Commission District All.)

4. Approve request to proceed with obtaining bid proposals for the purchase of a replacement street sweeper on behalf of Equipment Services for the Incline Village/Crystal Bay area; and if approved, direct Purchasing Department to begin procurement process--Equipment Services. (Commission District 1.)

5. Authorize staff to request bids to buy parts to complete the replacement of HVAC pneumatic controls with directed digital controls at the Sheriff’s Office Complex [estimated cost $85,000 - budgeted in Facility Management Infrastructure Cost Center 162000-711502]. (Commission District 3.)
6. L. Regional Parks and Open Space.

   (1) Approve Right of Entry Agreement with Washoe County School District for the purpose of performing maintenance and repairs to the letter “G” on Rolling Hills Open Space [APN 144-010-22]; and if approved, authorize Regional Parks and Open Space Director to sign the Agreement. (Commission District 2.)

   (2) Approve three Agreements (Grant, Bargain and Sale Deed, Restrictive Covenant and Easement For Drainage and Utilities) with Southwest Pointe Associates LLC, regarding dedication of 206.831-acres of open space (APN’s 150-880-02, 150-880-06 and 150-880-03) to Washoe County as part of the ArrowCreek development; and if approved, authorize Chairman to sign same. (Commission District 2.)

   (3) Approve a Trail Easement Agreement with Spanish Springs Associates Limited Partnership as part of the Eagle Canyon VI development; and if approved, authorize the Regional Parks and Open Space Director to sign the Agreement. (Commission District 4.)

   (4) Adopt and execute Washoe County Resolution for Southern Nevada Public Land Management Act-Round IX submittals (Toll Road Canyon) supporting protection of environmentally sensitive lands and access to Federal lands through the Southern Nevada Public Land Management Act Program administered by the Bureau of Land Management. (Commission District 2.)

   (5) Approve Interlocal Cooperative Agreement between the County of Washoe and City of Sparks [$65,000] for installation of trailhead utilities at Golden Eagle Regional Park; and if approved, authorize Chairman to sign Agreement upon presentation. (Commission District 4.)

M. Senior Services.

   (1) Appoint Karen Davis and Julia Ratti as Washoe County Senior Services Advisory Board members for a term January 1, 2008 thru June 30, 2011. (All Commission Districts.)

   (2) Accept Grant Award from U.S. Department of Housing and Urban Development [$50,700 with no County match] retroactively for the period October 1, 2007 through September 30, 2008; and if accepted, direct Finance Department to make appropriate budget adjustments. (All Commission Districts.)

N. Sheriff.

   (1) Accept donations [$2,500 to Washoe County Sheriff’s Incline K9 Program (for K9 Training) and $1,000 to Marine 9 Patrol Unit (purchase of equipment)] from Foundation 36, Inc.; and if accepted, direct Finance to make appropriate budget adjustments. (Commission District 1.)
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6. N. (2) Accept donations [$50 from Mary A. Rector and $25 from I. Kay Kaufman and Gordon L. Kaufman] to the Washoe County Sheriff’s Office Search and Rescue Unit; and if accepted, direct Finance to make necessary budget adjustments. (All Commission Districts.)

O. Truckee River Flood Management Project.

(1) Authorize reclassification of one full-time Environmental Engineer II to a Licensed Engineer position as evaluated by the Job Evaluation Committee for the Truckee River Flood Project; and if authorized, direct Finance Department to make appropriate budget adjustments to the Truckee River Flood Project’s budget to accommodate salary and benefits for this new position [position range estimated $71,115.20 to $92,476.80 - funding in Flood Project’s Cost Center 211001 provided by 1/8 cent sales tax to fund the increment].


P. Execute Resolution approving the assignment of Second Washoe County Amended Garbage Franchise Agreement from Independent Sanitation Company to Reno Disposal Company--Manager.

7. Recommendation to accept 2007 State Homeland Security Exercise Grant from State of Nevada, Division of Emergency Management, to Washoe County [$250,000 - no County match (grant performance timeframe November 21, 2007 through October 31, 2009)] to fund a comprehensive public safety exercise program for Washoe County; and if accepted, direct Finance Department to make appropriate budget adjustments--Management Services/Emergency Management. (All Commission Districts.)

8. Recommendation to award Invitation to Bid No. 2614-08 for Water and Wastewater Treatment Chemicals, on a requirements basis, to the lowest responsible, responsive bidders meeting specifications [estimated annual amounts: $277,587 to Sierra Chemical Co., Sparks, Nevada; $6,413 to Univar USA Inc., Kent, Washington; and, $10,000 to Air Liquide Industrial U.S. LP, Union City, California - for an estimated cumulative annual award amount of $294,000]; and if awarded, authorize the Purchasing and Contracts Administrator to enter into an Agreement, for one year, commencing January 1, 2008 through December 31, 2008, with the provision for two one-year extensions at Washoe County’s option--Purchasing. (All Commission Districts.)

9. Recommendation to approve and execute a development and finance agreement with the Reno-Sparks Indian Colony and Wal-Mart Stores Inc. regarding construction of a levee/floodwall on Colony and State of Nevada land east of Highway 395 and north of Second Street in Reno [Washoe County cost share not to exceed $1.72 million, or 50% of the project costs, whichever is less]; authorize Director of the Truckee River Flood Management Project and legal counsel to negotiate any required easements; and, authorize Chairman to sign required easement documents upon presentation--Truckee River Flood Management Project. (Commission District 2.)
10. Introduction and first reading of an Ordinance adopting Supplement Number 11 to the Washoe County Code and all clerical and technical corrections made therein--District Attorney.

11. Recommendation to review, revise if appropriate, and approve draft updated Citizen Advisory Board standard bylaws; provide direction to staff to circulate the approved draft updated Citizen Advisory Board standard bylaws to the Citizen Advisory Boards for review and comment prior to returning the bylaws to the Board of County Commissioners for final review and approval--Community Development.

12. Recommendation to approve Fiscal Year 2007/08 purchase requisition with ACS Government Systems for annual maintenance and support of the Second Judicial District Court’s case management system, retroactive from July 1, 2007 to June 30, 2008 [not to exceed $164,446.28]--District Court. (All Commission Districts.)

13. Possible appointment of two individuals to the Washoe County Board of Equalization with terms to expire June 30, 2011. (All Commission Districts.)

5:30 p.m. Public Hearings. (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.)

14. Second reading and adoption of an Ordinance amending the Washoe County Code by repealing provisions in Chapter 80 that create and authorize the Department of Building and Safety and staff, by repealing Chapter 100 in its entirety, and by enacting a new Chapter 100 concerning buildings and construction, containing provisions of the Building, Residential and Energy Conservation International Codes, provisions of the Uniform Plumbing and Mechanical Codes, provisions of the National Electric Code and the National Fire Protection Association Code, Amendments to all of these promulgated by the Northern Nevada Chapter of the International Code Council, and also containing administrative matters for the creation of the Department of Building and Safety and authorization of its Director and staff, and regarding permits, construction documents, fees, inspections, certificates of occupancy, service utilities, board of review, violations, stop work orders, temporary structures and uses, unsafe structures, moved structures, address numbering, and the restriction of building permit renewals, and providing other matters properly related thereto--Building and Safety. (Bill No.1532) (All Commission Districts.)

15. Second reading and adoption of an Ordinance amending the Washoe County Development Code, Chapter 110, concerning flood hazards, by replacing the Flood Plain Storage Map with reference to the Department of Water Resources’ updated maps, by adding Federal Emergency Management Agency (FEMA) requirements upon the County and applicants for approval of Flood Management Plans, by adding FEMA Construction Standards and flood zone requirements in Article 416, by updating certain definitions in Article 902, and by enacting a new Article 920 entitled “Definitions for Floodplain Management,” and providing other matters properly related thereto--Community Development. (Bill No. 1533) (All Commission Districts.)
5:30 p.m. 16. Appeal Case No. AX07-012 (Mike and Mary Alber) – Community Development.

Appeal of the Board of Adjustment’s denial of Variance Case No. VA07-018 (Mike and Mary Alber) to reduce the side yard setback from 8 feet to 0 feet in order to facilitate the rebuild of a new single-family home. The project is located at 722 Allison Drive, in Incline Village. The ±0.86-acre parcel is designated Medium Density Suburban (MDS) in the Tahoe Area Plan, and is situated in a portion of Section 9, T16N, R18E, MDM, Washoe County, Nevada. The property is located in the Incline Village/Crystal Bay Citizen Advisory Board boundary and Washoe County Commission District No. 1. (APN 125-041-09).

END OF SCHEDULED PUBLIC HEARINGS

*17. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

18. Emergency Items.

19. Adjournment.