AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

November 20, 2007
1:00 p.m. Note Time Change

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager’s Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on November 20, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Singlaub

ASSISTANT
DISTRICT ATTORNEY

Melanie Foster
Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

1:00 p.m.  *1. Salute to the flag.

2. Roll call.

3. Proclamation--November 2007 as Adoption Month (Social Services).

*4. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

*5. Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

6. Consent Items.

A. Approve minutes for the Board of County Commissioners’ meetings of September 25 and October 23, 2007.

B. Accept donations [$25 from A. and N. Lopez, $40 from Anke and Leon Khochayan, $50 from Gemma Mateossian, $25 from James and Linda Johnson, $50 from Freda Stuart, $25 from Charlotte and Harry Rector, $100 from Betty Grow and Margaret Dilmore, $300 from George and Mary Wyman, $50 from Barbara and Bruce Capron and $100 from Bob and Candace Rice] to the Washoe County Sheriff’s Office Search and Rescue Unit to purchase equipment that will benefit the volunteers of Search and Rescue as well as the citizens of Washoe County; and if accepted, direct Finance to make necessary budget adjustments--Sheriff. (All Commission Districts.)
6. C. Approve Agreement between the County of Washoe and Synergy Communications LLC to hold a special event, Fiesta de Julio, at North Valleys Regional Park July 19-20, 2008; and if approved, authorize Chairman to execute Agreement upon presentation--Regional Parks and Open Space. (Commission District 5.)

D. Approve and authorize Chairman to execute Water Rights Deed transferring 5.62 acre-feet between Washoe County and Truckee Meadows Water Authority for the benefit of the Spanos Corporation--Water Resources. (Commission District 2.)

E. Approve Contract between the County of Washoe (Office of the Public Defender) and Board of Regents of the Nevada System of Higher Education to utilize undergraduate and post-graduate social work student interns to assist in providing services to clients of the Washoe County Public Defender's Office; and if approved, authorize Chairman to execute Contract [no fiscal impact]--Public Defender. (All Commission Districts.)

F. Accept Felony DUI Court Treatment Program Grant Award [$100,000 with in-kind soft match of $34,499] from Nevada Department of Public Safety - Office of Traffic Safety retroactively for the period October 1, 2007 through September 30, 2008; and if accepted, authorize creation of one full time equivalent Pretrial Services Officer II to work as the Program Coordinator and direct Finance to make appropriate budget adjustments--District Court. (All Commission Districts.)

G. Authorize Risk Manager to renew Tenant User Liability Insurance Policy with Lloyd’s of London for one year [$31,118.05]--Risk Management. (All Commission Districts.)

H. Authorize issuance of Invitation to Bid for Food Management Services for the Senior Nutrition Program--Senior Services. (All Commission Districts.)

I. Accept proposal from Social Entrepreneurs Inc., in response to Washoe County’s Request For Proposal No. 2621-08, to provide consulting services for development of the “Ready for Life” initial plan on behalf of Washoe County and the Youth Services Development Group, and authorize Purchasing and Contracts Administrator to execute an Agreement [proposed amount $59,727] (Ready for Life is a collaborative cross-agency effort to improve our community’s success at engaging and graduating more “ready for life” students and re-engaging those who have prematurely left school)--Purchasing. (All Commission Districts.)

J. Community Development.

(1) Appoint Sarah Chvilicek as an At-Large Primary Alternate (District 5) to fill a newly created position to June 30, 2009 on the North Valleys Citizen Advisory Board (Commissioner Weber, Commission District 5).

(2) Appoint Patrice Echola as Washoe County citizen representative to the HOME Consortium Technical Review Committee (TRC) for the remainder of a three year term that commenced July 1, 2007, consistent with the by-laws of the TRC. (All Commission Districts.)

(1) Approve amendments [increase of $124 in both revenue and expenses] to the adopted Fiscal Year 2007/08 WIC Clinic Grant Program (IO 10031) budget, funded by a Notice of Subgrant Award from Nevada State Health Division, to bring the Fiscal Year 2007/08 adopted budget into alignment with the grant; authorize abolishing one vacant 1.0 full time equivalent benefits eligible Community Health Aide position (#70006451); authorize creation of on-call Community Health Aide Intermittent Hourly position; and, direct Finance Department to make appropriate budget adjustments. (All Commission Districts.)

(2) Approve amendments [increase of $34,000 in both revenue and expenses] to the adopted Fiscal Year 2007/08 Family Planning Grant Program (IO 10025) budget, funded by a Notice of Grant Award from Department of Health and Human Services Public Health Service, to bring the Fiscal Year 2007/08 adopted budget into alignment with the grant; and, direct Finance Department to make appropriate budget adjustments. (All Commission Districts.)

(3) Approve amendments [net increase of $153 in both revenue and expenses] to the adopted Fiscal Year 2008 Tobacco Education and Prevention Program Grant, IN 10010; and, direct Finance Department to make appropriate budget adjustments. (All Commission Districts.)

L. Public Works.

(1) Approve 60-month Lease Agreement between the County of Washoe and Edward F. and Carol Jean Newman to reduce the square footage occupied at the Centerpointe Professional Building (Lease term December 1, 2007 through November 30, 2012) [annual expense $94,983 for Fiscal Year 2007/08]; authorize tenant improvement plan for Incline Justice Court and Incline Constable; and if approved, authorize Chairman to execute Lease upon receipt. (Commission District 1.)

(2) Approve naming a privately maintained un-named easement Ruby Ridge Lane (located approximately 0.25 mile west of Antelope Valley Road). (Commission District 5.)

M. Assessor.

(1) Approve Roll Change Requests for Factual and Clerical Errors in the 2007/08, 2006/07, 2005/06, 2004/05 Personal Property Tax Rolls; and if approved, authorize Chairman to execute Exhibits A, B, C, D, E and F [cumulative amount of reduction in tax revenue $74,345.43]. (All Commission Districts.)

6. **District Attorney.**

(1) Approve Agreements for Participation in Health Benefits Program (one between the County of Washoe and Washoe Legal Services and one between the County of Washoe and Nevada Legal Services) to allow employees of local legal services organizations to participate in Washoe County’s health benefits program upon payment of monthly premiums; and if approved, authorize Chairman to execute the Agreements. (All Commission Districts.)

(2) Approve revisions to adopted Public Records Policy and Procedures to incorporate changes made by the 2007 Nevada Legislature and to include an appendix addressing the public records status of employee e-mails.

7. **Recommendation** to accept the Washoe County Comprehensive Annual Financial Report (CAFR), Auditor’s Report and internal control communication for the Fiscal Year ended June 30, 2007 as presented, and authorize the Comptroller’s Office to proceed with distribution of the CAFR for public record, as required by law—Comptroller. (All Commission Districts.)

8. **Appearance:** Jeff Fontaine, Executive Director
   Nevada Association of Counties

   Update on NACO activities.

9. **Appearance:** Michael Capello, Director, Washoe County Social Services
   Karen Barsell, Chief Executive Officer and President
   United Way of Northern Nevada and the Sierra

   Presentation regarding financial stability for the citizens in the region.

10. **Recommendation** to approve and execute an Intrastate Interlocal Contract between the County of Washoe (Department of Social Services) and State of Nevada, Department of Health and Human Services, Division of Child and Family Services, to maintain funding for the integrated child welfare service system in Washoe County from January 1, 2008 through December 31, 2009 [not to exceed $46,627,777]—Social Services. (All Commission Districts.)

11. **Recommendation** to consent to accept the action taken by the Truckee River Flood Management Project Coordinating Committee to approve a renewal of the employment contract with Naomi Duerr, Flood Project Director, with a 2% merit increase retroactive to July 26, 2007—Manager.

12. **Recommendation** to award Invitation to Bid No. 2619-08 for Drug Testing Services, to the lowest responsible, responsive bidder meeting specifications, Quest Diagnostics Incorporated [estimated annual amount $116,597.40]; and it is further recommended that the Purchasing and Contracts Administrator be authorized to enter into an Agreement for one year, commencing December 1, 2007 through November 30, 2008, with the provision for two, one-year extensions at Washoe County’s option—Purchasing. (All Commission Districts.)
13. Update on services relating to title research for water rights associated with street rights-of-way and approve and authorize the Chairman to execute Amendment No. 2 to the Agreement for Consulting Services between TEC 1, Inc. and Washoe County dated November 28, 2006 [$200,000 contract reduction]--Water Resources. (All Commission Districts.)

14. Recommendation to approve the purchase of 30 gallons per minute of well capacity in Tessa Well Number 1 from PKE Holdings, Ltd. [$166,380]; and if approved, authorize the Department Director to issue the purchase order to PKE Holdings, Ltd.--Water Resources. (Commission Districts 1 and 2.)

15. Request for approval, as directed by the Board of County Commissioners at its September 18, 2007 meeting, to reconvene the Elections Task Force for the purpose of reviewing the Registrar of Voters’ operational procedures and security features currently in use, to make appointments to the Elections Task Force from the list of volunteers (or other members that the Board of County Commissioners may choose) and to direct Finance to transfer $7,000 from Contingency to the Registrar of Voters’ Budget (account #112100-710110) to cover the cost for employing the services of a meeting facilitator and for overtime costs of the County Clerk’s recording staff--Registrar of Voters. (All Commission Districts.)

16. Recommendation to approve the Intrastate Interlocal Contract between the County of Washoe (Department of Juvenile Justice Services) and the State of Nevada, Division of Child and Family Services to temporarily house juveniles under the jurisdiction of the State Youth Parole Bureau in the Wittenberg Hall Juvenile Detention Facility (effective July 1, 2007 to June 30, 2009) [Washoe County to be reimbursed at a cost of $80 per day per youth with a total contract not exceeding $141,600 in Fiscal Year 2008 and $141,600 in Fiscal Year 2009 to a maximum of $283,200]; and if approved, authorize Chairman to execute Contract--Juvenile Services. (All Commission Districts.)

17. Introduction and first reading of an Ordinance amending the Washoe County Development Code, Chapter 110, concerning flood hazards, by replacing the flood plain storage map with reference to the Department of Water Resources’ updated maps, by adding Federal Emergency Management Agency (FEMA) requirements upon the County and applicants for approval of flood management plans, by adding FEMA construction standards and flood zone requirements in Article 416, by updating certain definitions in Article 902, and by enacting a new Article 920 entitled “definitions for floodplain management”, and providing other matters properly related thereto (DC07-002)--Community Development.

18. Recommendation to accept update on status of redevelopment of the County-owned downtown site bounded by Virginia, Court and Sierra Streets and provide direction to staff to develop an interlocal cooperative agreement with the Reno Redevelopment Agency--Public Works. (Commission District 3.)

19. Recommendation to accept an update on the progress of the Court Complex Master Plan project--Public Works. (Commission District 3.)

20. Review, discussion and possible action regarding Request for Proposal No. 2622-08, Operation/Management of Public Golf Courses--Regional Parks and Open Space.
21. Introduction and adoption of an Ordinance designated as the “2007 Revenue Bonds Ordinance”; authorizing and directing the issuance of Washoe County, Nevada, Senior Lien Car Rental Fee Revenue Bonds (Minor League Baseball Stadium Project), Series 2007 in the maximum aggregate principal amount of $22,000,000 secured by pledged revenues; providing the form, terms and conditions of the bonds, the security therefor, the sale thereof; providing for adoption as if an emergency exists; and other details in connection therewith--Finance. (Commission District 3.)

22. Introduction and adoption of an Ordinance designated as the “2007 Subordinate Revenue Bonds Ordinance”; authorizing and directing the issuance of Washoe County, Nevada, Subordinate Lien Car Rental Fee Capital Appreciation Revenue Bonds (Minor League Baseball Stadium Project), Series 2007 in the maximum initial amount of $10,000,000 secured by pledged revenues; providing the form, terms and conditions of the bonds, the security therefor, the sale thereof; providing for adoption as if an emergency exists; and other details in connection therewith--Finance. (Commission District 3.)

23. Recommendation to approve an Interlocal Cooperative Agreement between the County of Washoe and Sun Valley General Improvement District for collection and disposal of garbage within the District; and if approved, authorize Chairman to execute Agreement--Manager. (Commission District 5.)

24. Recommendation to approve an Interlocal Agreement between the County of Washoe and Clark County regarding the reimbursement of expenses incurred in the conduct of the Mack Trial; and if approved, authorize Chairman to execute Agreement and direct Finance to make necessary budget adjustments--Manager. (All Commission Districts.)

4:30 p.m. 25. South Truckee Meadows General Improvement District.

See separate agenda.

*26. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

4:45 p.m. 27. WORK CARD PERMIT APPEAL - CODY PREMO.

The Washoe County Commission will adjourn from the Commission Chambers and reconvene in the County Commission Caucus Room (1001 E. 9th Street, Building A, 2nd Floor, Reno) to consider the work card permit appeal for Cody Premo. The HEARING will be a CLOSED SESSION to discuss the applicant’s character or other matters under NRS 241.030(1). Following the Closed Session, the Commission will return to open session in the Caucus Room to take action on the appeal and finish the remainder of the November 20, 2007 Board Agenda.
4:45 p.m.  28. **WORK CARD PERMIT APPEAL - BRENDA KING.**

The Washoe County Commission will adjourn from the Commission Chambers and reconvene in the County Commission Caucus Room (1001 E. 9th Street, Building A, 2nd Floor, Reno) to consider the work card permit appeal for Brenda King. The **HEARING** will be a **CLOSED SESSION** to discuss the applicant’s character or other matters under NRS 241.030(1). Following the Closed Session, the Commission will return to open session in the Caucus Room to take action on the appeal and finish the remainder of the November 20, 2007 Board Agenda.

29. Emergency Items.

30. Adjournment.