COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Singlaub

ASSISTANT DISTRICT ATTORNEY

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

November 13, 2007

2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager’s Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on November 13, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "*Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.
Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 ½ hours.

2:00 p.m.  

*1. Salute to the flag.

*2. Roll call.

*3. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

*4. Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

5. Resolution of Appreciation for 2007 Washoe County All Employee Family Picnic Volunteer Team.

6. Consent Items.

A. Approve minutes for the Board of County Commissioners’ special meetings of September 28 and October 16, 2007 and Board of County Commissioners’ regular meetings of October 9 and 16, 2007.


C. Accept Interim Financial Report for Washoe County Governmental Funds for the three months ended September 30, 2007 - Unaudited--Comptroller. (All Commission Districts.)

D. Approve payments [$8,750] to vendors for assistance of 48 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims and of follow-up treatment costs of up to $1,000 for victims, victim’s spouses and other eligible persons--District Attorney. (All Commission Districts.)
6. E. Approve Contract Agreement between the County of Washoe (Department of Juvenile Services) and LSM Government Financial Management, Inc. for professional services related to maximizing federal reimbursements from Medicaid for the term December 1, 2007 through November 30, 2008 [$45,000 - sufficient funds available in Medicaid Internal Order #20006]; and if approved, authorize Chairman to execute Contract Agreement--Juvenile Services. (All Commission Districts.)

F. Approve grant funded Fiscal Year 2007/08 Purchase Requisition #3000008692 to Nevada Health Centers, Inc. [total amount of $61,250 ($26,250-Fiscal Year 2008, $35,000-Fiscal Year 2009)] pertaining to the Title X Family Planning Health Clinic Program; and if approved, approve and execute Resolution necessary for same--District Health. (Commission District 1.)

G. Award Bid No. 2616-08 for Hot and Cold Meal Delivery Trucks, on behalf of Washoe County Senior Services, to the lowest responsive, responsible bidder Delivery Concepts Inc. [net amount $67,294 - funded by Community Development Block Grant Senior Food Delivery Federal Grant] for two meal delivery trucks (one truck specifically for Gerlach and the other for Sun Valley area)--Purchasing. (Commission Districts 3 and 5.)

H. Approve issuance of Request for Proposal for consulting services for the SAP Plant Maintenance Capital Improvement Project (PW920286), affects all Commission Districts--Technology Services.

I. Community Development.

(1) Approve expenditure from County Commission District 1 Special Funding Account [$10,000 for Fiscal Year 2007/08] to the Tahoe Transportation District to contribute to the funding of an Airport Shuttle between the Reno-Tahoe International Airport and Incline Village/Crystal Bay for the period November 2007 through November 2008 (requested by Commissioner Galloway).

(2) Accept State of Nevada 2007 Historic Preservation Grant [$11,000]; and if accepted, authorize Chairman to execute 2007 Historic Properties Funding Agreement and authorize Comptroller to prepare revenue and expenditure accounts to administer grant. (Commission Districts 1 and 5.)

(3) Appoint Jeanne Herman as an At-Large member to fill an unexpired term to June 30, 2009 on the Warm Springs Citizen Advisory Board (Commissioner Larkin, Commission District 4).

(4) Appoint Angela Dazey as an At-Large member to fill an unexpired term to June 30, 2008 on the Cold Springs Citizen Advisory Board (Commissioner Weber, Commission District 5).
### 6. I. Approve Importer and Wholesale Intoxicating Liquor (Wine, Liquor and Beer) License for Robert N. Barone and Joshua A. Barone, dba Barone Imports and Wholesale LLC; and, if approved, direct that each Commissioner sign original copy of State of Nevada Application for License for Importer and Wholesale Dealer of Wine, Liquor, and Beer. (All Commission Districts.)

### J. Community Relations.

1. **Approve expenditure from County Commission District 4 Special Funding Account [$1,579.50] to Community Relations budget for reimbursement for Nevada Business Journal Ad to support special City of Sparks supplement (Commission District 4).**

2. **Approve expenditure from County Commission District 5 Special Funding Account [$822.35] for food expenses for the September 26, 2007 District 5 Town Hall meeting (Commission District 5).**

### K. Management Services.

1. **Acknowledge receipt of ICMA Certificate of Distinction presented to Washoe County on October 7, 2007, for achievement in performance measurement and management in Fiscal Year 2006.**

2. **Approve and authorize Chairman to sign a Grant Program Contract between the County of Washoe and Catholic Community Services of Northern Nevada for an emergency motel voucher program for homeless families during the cold weather months of Fiscal Year 2007/08 [$10,000]; approve and execute Resolution necessary for same; and, authorize Finance to make necessary adjustments--Community Support Administrator. (All Commission Districts.)**

### L. Public Works.

1. **Award Base Bid and Alternate 3 for 350 S. Center Street Card Access Project to the lowest responsive and responsible bidder (staff recommends PowerComm Solutions) [$54,415.80]; and if awarded, authorize Public Works Director to execute the necessary documents. (Commission District 3.)**

2. **Authorize Public Works Department to bid the 230 Edison Way Property Tenant Improvement Project. (Commission District 2.)**

3. **Approve Interlocal Cooperative Agreement for Projects included in the Regional Transportation Commission’s Fiscal Year 2008/09 Regional Road Impact Fee Street and Highway Program of Projects, the Fiscal Year 2008/09 Fuel Tax Street and Highway Program of Projects, and the Fiscal Year 2008/09 Sales Tax Street and Highway Program of Projects between Washoe County, City of Reno, City of Sparks and the Regional Transportation Commission (no fiscal impact to Washoe County General Fund), and authorize Chairman to execute Interlocal Cooperative Agreement upon presentation. (All Commission Districts.)**

(5) Accept update on District Court-Family Court – Additional Courtrooms Project. (Commission District 3.)

M. Senior Services.

(1) Accept cash donations [$10,959.81] for the period July 1, 2007 through September 30, 2007 for the first quarter of Fiscal Year 2007/08; and if accepted, direct Finance Department to make the appropriate budget adjustments. (All Commission Districts.)

(2) Retroactively approve and execute Interlocal Contract between the County of Washoe (Senior Services) and Incline Village General Improvement District [$12,500] for Fiscal Year 2007/08 with option to renew for one additional one-year period for the purpose of providing transportation services to seniors and people with disabilities in the Incline Village area as provided by a grant from the Regional Transportation Commission. (Commission District 1.)

N. Sheriff.

(1) Accept donations [$4,257.81] in support of the 13th Annual Incline Sheriff’s Community Picnic held September 23, 2007. (Commission District 1.)

(2) Accept amended Interlocal Agreement between the County of Washoe (Sheriff’s Office) and City of Sparks (Police Department) for Extradition Services [approximately $4,500 in revenue]; and if approved, authorize Chairman to execute Interlocal Agreement. (Commission District 4.)

(3) Authorize Chairman to execute Interlocal Contract between the County of Washoe (Sheriff’s Office, Forensic Science Division) and State of Nevada (Department of Wildlife, Law Enforcement Bureau) for Forensic Science Services for the term July 1, 2007 through June 30, 2009 [estimated income $800 for Fiscal Year 2008 and $880 for Fiscal Year 2009]. (All Commission Districts.)

(4) Authorize Chairman to execute Interlocal Contract between the County of Washoe (Sheriff’s Office, Forensic Science Division) and State of Nevada (Department of Public Safety) for operation of the State Breath Alcohol Program for the term July 1, 2007 through June 30, 2009 [estimated income $238,572 for Fiscal Year 2008 and $238,572 for Fiscal Year 2009]. (All Commission Districts.)

(5) Authorize Chairman to execute Interlocal Contract between the County of Washoe (Sheriff’s Office, Forensic Science Division) and State of Nevada (State Gaming Control Board) for Forensic Science Services for the term July 1, 2007 through June 30, 2009 [estimated income $1,617 for Fiscal Year 2008 and $1,698 for Fiscal Year 2009]. (All Commission Districts.)
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6. N. (6) Authorize Chairman to execute Interlocal Contract between the County of Washoe (Sheriff's Office, Forensic Science Division) and the State of Nevada (Department of Public Safety) for Forensic Science Services for the term July 1, 2007 through June 30, 2009 [estimated income of $212,203 for Fiscal Year 2008 and $222,813 for Fiscal Year 2009]. (All Commission Districts.)

7. Authorize Chairman to execute Interlocal Contract between the County of Washoe (Sheriff's Office, Forensic Science Division) and the State of Nevada (Department of Public Safety, Divisions of Investigation and Highway Patrol) for Toxicology Testing for the term July 1, 2007 through June 30, 2009 [estimated income of $266,000]. (All Commission Districts.)

8. Authorize Chairman to execute Interlocal Contract between the County of Washoe (Sheriff's Office, Forensic Science Division) and the State of Nevada (Department of Public Safety, Division of Parole and Probation) for DNA testing of Compact Parole and Probation Cases for the term July 1, 2007 through June 30, 2009 [estimated income of $150 per client]. (All Commission Districts.)

O. Water Resources.

1. Approve and authorize Department of Water Resources to execute Change Order No. 1 [$9,700] for additional services for an existing Contract with Eco:Logic Consulting Engineers to complete the 2006 Facility Plan Update for the Spanish Springs Water System, increasing the Contract amount to $57,200 (Commission District 4.)

2. Award bid for Rehabilitation of Hidden Valley Water Storage Tanks #2 and #3 to Farr Construction Corporation, the lowest, responsive, responsible bidder, [$76,500]; and if awarded, authorize Chairman to execute Contract documents upon receipt and authorize Engineering Manager to issue Notice to Proceed. (Commission District 2.)

3. Approve and authorize Chairman to execute a Temporary Construction Easement and a Grant of Easement between Washoe County and the South Truckee Meadows General Improvement District (STMGID) for the Montreux Reclaimed Water Pipeline and Pump Station Project on STMGID APN 150-111-18 – Well Site #5. (Commission District 2.)

4. Approve and authorize Chairman to execute Water Rights Deed and associated Water Sale Agreement between the George W. Gillemot Family Trust dated December 14, 1984, Grantor, and Washoe County, Grantee; and, direct Water Rights Manager to record same. (Commission District 2.)

7. Recommendation that the Board of County Commissioners approve adjustments to the General Fund budget for FY 07/08 balanced with a reduction in resources available of approximately $14 million and direct staff to begin strategic efforts in development of the FY08/09 Budget--Finance.
8. Recommendation to appoint one individual to the vacant Washoe County Library Board of Trustees seat, with a term effective October 23, 2007 to June 30, 2011--Library.

9. Request for reconsideration of the David Mollenberg grading permit AC07-012 (requested by Commissioner Weber); and if reconsideration is approved, set public hearing for December 11, 2007 at 5:30 p.m. (Commission District 2.)

10. Introduction and first reading of an Ordinance amending the Washoe County Code by repealing provisions in Chapter 80 that create and authorize the Department of Building and Safety and staff, by repealing Chapter 100 in its entirety, and by enacting a new Chapter 100 concerning buildings and construction, containing provisions of the building, residential and energy conservation international codes, provisions of the uniform plumbing and mechanical codes, provisions of the national electric code and the national fire protection association code, amendments to all of these promulgated by the Northern Nevada Chapter of the International Code Council, and also containing administrative matters for the creation of the Department of Building and Safety and authorization of its director and staff, and regarding permits, construction documents, fees, inspections, certificates of occupancy, service utilities, board of review, violations, stop work orders, temporary structures and uses, unsafe structures, moved structures, address numbering, and the restriction of building permit renewals, and providing other matters properly related thereto; and, upon second reading and adoption the effective date be January 1, 2008--Building and Safety. (All Commission Districts.)

11. Recommendation to authorize the Director of the Department of Social Services to accept a Victim of Crime Act (VOCA) re-award grant [$153,492 - total grant award $191,865 - with a 20% match, $38,373, required] from State Division of Child and Family Services to provide direct services to victims of child abuse and/or domestic violence, grant period is November 1, 2007 through June 30, 2008; authorize Chairman to execute an Agreement between the County of Washoe (Social Services) and Safe Embrace to perform services outlined in the VOCA Grant [$32,100] to provide direct services to victims; and authorize Chairman to execute a Grant Program Agreement between the County of Washoe (Social Services) and City of Reno (Reno Police Department-Victim Services Unit) to perform services outlined in the VOCA grant [$60,000] to provide direct services to victims--Social Services. (All Commission Districts.)

12. Recommendation concerning consideration of an Interlocal Cooperative Agreement with the Washoe County Regional Transportation Commission (RTC) for the transfer of Washoe County’s portion of the Indexed Fuel Tax Revenues to RTC (retroactive to May 2006) to fund preventive maintenance on Regional Roads through RTC’s Preventive Maintenance Program [estimated Fiscal Year 2008 cost through December 2007 approximately $1,250,000 and approximately $1,455,000 in additional funds for the period January 2008 through June 2009]; and if approved, authorize Chairman to execute Agreement upon receipt--Public Works. (All Commission Districts.)
13. Recommendation to approve Interlocal Agreement between the County of Washoe and Nevada Department of Transportation to reimburse Washoe County for emergency repair work on Mae Anne Avenue and Mesa Park Road, West Seventh Street, Lemmon Drive, and Red Rock Road (total anticipated reimbursement $114,978) for damage caused by the December 2005/January 2006 Flood Event; and if approved, authorize Chairman to execute Interlocal Agreement upon presentation—Public Works.

14. Recommendation to approve and authorize the Chairman to sign an Amendment to the Grant Program Contract between the County of Washoe and the Reno-Sparks Gospel Mission for homeless services for Fiscal Year 2007/08 to add support for the operation of cold weather emergency overflow shelter [$17,236 - for a total amount of $211,246]; approve and execute Resolution necessary for same; and, authorize Finance to make necessary adjustments—Management Services/Community Support Administrator. (All Commission Districts.) **TO BE HEARD BEFORE AGENDA ITEM NO. 15.**

15. Recommendation to execute Resolution and approve a month-to-month Facility Use Agreement beginning November 15, 2007 between the County of Washoe and Reno Sparks Gospel Mission for emergency use of 85 N. Edison Way #6, 7, 8, 9 and 13; minimum fiscal impact shall be charged to Account 211010—Truckee River Flood Management Project/Community Support Administrator. (All Commission Districts.) **TO BE HEARD AFTER AGENDA ITEM NO. 14.**

16. Recommendation to accept $5,000,000 appropriation from the State General Fund through the State Department of Conservation and Natural Resources for Truckee River restoration; and if accepted, authorize Chairman to execute Agreement between the County of Washoe and the State of Nevada, Department of Conservation and Natural Resources, upon presentation and direct Finance to make necessary adjustments (funds are to be allocated to the Truckee River Flood Project’s Capital 494 Fund—Truckee River Flood Management Project. (All Commission Districts.)

17. Recommendation to approve and execute a Development and Finance Agreement between the County of Washoe, the Reno-Sparks Indian Colony and Wal-Mart Stores Inc. regarding construction of a levee/floodwall on Colony and State of Nevada land east of Highway 395 and north of Second Street in Reno, [with a Washoe County cost share not to exceed $1.72 million, or 50% of the project costs, whichever is less]; authorize the Director of the Truckee River Flood Management Project and legal counsel to negotiate any required easements; and, authorize Chairman to sign required easement documents upon presentation—Truckee River Flood Management Project. (Commission District 3.)

18. Recommendation to award bid for production well drilling and construction in the South Truckee Meadows to Humboldt Drilling & Pump Co., Inc., the lowest, responsive, responsible bidder, [$1,109,890]; and if awarded, authorize Chairman to execute the Contract documents upon receipt and authorize the Supervising Hydrogeologist to issue the Notice to Proceed—Water Resources. (Commission District 2.)
19. Recommendation to award Washoe County Request For Proposal #2607-08 (three year contract) for operation and maintenance of wastewater treatment facilities to SPB Utility Services Inc., [estimated annual amount $729,010 and adjusted by CPI-U for subsequent years]; and if awarded, authorize Chairman to execute the Agreement for Full Service and Maintenance of Washoe County Sewer Facilities upon receipt--Water Resources. (All Commission Districts.)

20. Presentation on Spanish Springs Valley Water System Report, accept same and possible direction to staff--Water Resources. (Commission District 4.)

21. Recommendation to approve a Recreation and Public Purpose Lease between the County of Washoe and U.S. Department of the Interior, Bureau of Land Management, for 342.79-acres (APN 508-020-55) in Sun Valley for use as a Regional Park; and if approved, authorize Chairman to execute Lease upon receipt--Regional Parks and Open Space. (Commission District 5.)

22. Discussion and possible action regarding the proposed 2008 and 2009 Regional Parks and Open Space Golf Fees and Charges Schedule--Regional Parks and Open Space. (All Commission Districts.)

23. Status report and possible direction to staff on the conditions of approval of Administrative Permit Case No. AP6-4-97 and Appeal Case No. AX06-008 (Rockin' LJ Arena – aka Washoe Valley Ranches). The facility is located on two parcels at 3185 and 3365 Lakeshore Drive, almost one-half mile north of the entrance to the Nevada State Park boat launch ramp at the end of Lakeshore Drive. The total property size is 14.55 acres, is designated Low Density Rural (LDR) in the South Valleys Area Plan, and is within Section 31, T17N, R20E, MDM, Washoe County, Nevada. The property is within the East Washoe Valley Citizen Advisory Board boundary and Washoe County Commission District No. 2. [APN: 050-320-13 and 15] (Community Development)

4:00 p.m. 24. Sierra Fire Protection District.
See separate agenda.

4:15 p.m. 25. Truckee Meadow Fire Protection District.
See separate agenda.

5:30 p.m. **Public Hearings. (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.)**

26. Second reading and adoption of an Ordinance amending the Washoe County Code by revising certain provisions of the County Suggestion Program--Management Services (Bill No. 1530).
5:30 p.m.  27. Development Code Amendment Case Number DCA07-008-Second reading and adoption of an Ordinance amending provisions relating to Washoe County Code Chapter 110, Article 306 by clarifying a maximum of two plumbing fixtures allowed in detached accessory structures, and other matters properly relating thereto--Community Development (Bill No. 1531).

END OF SCHEDULED PUBLIC HEARINGS

*28. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

29. Emergency Items.

30. Adjournment.
ADDENDUM TO AGENDA OF THE WASHOE COUNTY BOARD OF COMMISSIONERS' MEETING OF NOVEMBER 13, 2007

*31. Introduction of new Washoe County employees.

*32. Presentation of Excellence in Public Service Certificates honoring Washoe County employees who have completed essential employee development courses.