AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

October 23, 2007
2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on October 23, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "*Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".
Washoe County Commission Meeting - October 23, 2007

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

2:00 p.m.  
1. Salute to the flag.

2. Roll call.

3. Approval of the agenda for the Board of County Commissioners’ meeting of October 23, 2007, including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

4. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

5. Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

6. Proclamations.

   A. October 2007 as National Community Planning Month in Washoe County--Community Development.

   B. November 3-10, 2007 as Flood Awareness Week--Truckee Meadows Flood Project.

   C. November 2007 as National Family Caregivers Month--Senior Services.
7. Consent Items.

A. Approve minutes for the Board of County Commissioners’ meeting of September 11, 2007.

B. Approve reclassification requests submitted through the job evaluation and classification process [decrease to Water Resources Fund of $7,569 and an increase in the General Fund of $8,570]--Human Resources.

C. Accept State Grant-in-Aid Funds [$51,803] for Fiscal Year 2008, for the Augmentation of Library Collections, and direct the Finance Department to make the appropriate budget adjustments--Library.

D. Approve and authorize Chairman to execute Professional Services Agreement for Diversion Court Life Skills services between the County of Washoe (District Court) and Project CARE, for drug testing and life skill services for defendants in Diversion Court [$40,000] retroactively for the period October 1, 2007 through June 30, 2008--District Court.

E. Purchasing.

(1) Award Bid No. 2617-08 for Elevator Preventative Maintenance and Repair, on behalf of the Facility Management Division of the Washoe County Public Works Department and the Washoe County School District (WCSD), to the lowest responsive, responsible bidder ThyssenKrupp Elevator Corporation, [monthly amount of $7,035 ($84,420 annually) for Washoe County’s requirements, and $1,755 per month ($21,060 annually) for WCSD requirements]; and if awarded, authorize Purchasing and Contracts Administrator to execute a two-year agreement with a one-year renewal option on behalf of Washoe County. This award is County-wide and affects all Commission districts due to the inclusion of WCSD elevators.

(2) Award Bid #2596-07 for Janitorial Services at Washoe County Senior Services to Best Janitorial Services, Inc, the lowest, responsive, responsible bidder, meeting specifications, terms and conditions in the estimated amount of $2,497 per month; and if awarded, authorize Purchasing and Contracts Administrator to execute a two-year agreement with one single year renewal option [estimated annual value $29,964]. (Affects Commission District 3)

F. Approve and authorize the Chairman to execute upon receipt the Second Amendment to Agreement Regarding the Purchase of Water Rights Pursuant to the Truckee River Water Quality Settlement Agreement between the City of Reno, the City of Sparks, and Great Basin Land and Water [$24,000 annually]. (All Districts)--Water Resources.
7. G. Support report approved by the Flood Management Coordinating Committee and authorize hiring of one Facility Technician position to be assigned and budgeted in the Flood Project [cost is approximately $70,000 annually, to be funded from the 1/8-cent sales tax appropriation (Cost Center 211001)]; and if approved, direct Finance and Human Resources to make the necessary adjustments--Public Works/Truckee River Flood Project.


I. Accept 2008 State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) Grant [$20,608.00 with no County match required] and authorize the expenditure of those funds to allow county and certain Non-County Employees to attend the HazMat Explo11 Conference & Exposition in Las Vegas, November 5-8, 2007; and if accepted, direct the Finance Department to make the appropriate budget adjustments--Management Services/Emergency Management.

J. Approve appointment of Grady Tarbutton as Director of Senior Services at an annual salary of $99,000, to be effective November 5, 2007--Manager.

8. Recommendation to appoint one individual to the vacant Washoe County Library Board of Trustees seat, with a term effective October 23, 2007 to June 30, 2011--Library.

9. Recommendation to approve payment of the estimated annual assessment for Washoe County’s self-funded workers’ compensation program for Fiscal Year 2007/2008 to the State of Nevada, Division of Industrial Relations, [in four installments of $35,014.71 each, for a total of $140,058.85]--Risk Management.

10. Recommendation to approve and authorize Chairman to execute Intrastate Interlocal Contract between the County of Washoe (Department of Social Services) and The State of Nevada, Department of Health and Human Services (DHHS), Division of Child and Family Services (DCFS) to maintain funding for the integrated child welfare service system in Washoe County from January 1, 2008 through December 31, 2009 [not to exceed $46,627,777]--Social Services.

11. Recommendation to approve and authorize Chairman to execute Amendment #1 (non-monetary change) to Intrastate Interlocal Agreement with the Department of Health and Human Services, Division of Welfare and Supportive Services, and Washoe County (Department of Social Services) to maintain the Temporary Assistance to Needy Families (TANF) [funding at $1,756,344 annually for Fiscal Years 2007-2008 and 2008-2009]--Social Services.

12. Recommendation to accept donations [$447,500] and award bid for “District Attorney C.A.R.E.S./S.A.R.T. facility” to the lowest, responsive and responsible bidder [staff recommends Building Solutions LLC $1,125,265]; and if awarded, authorize Chairman to execute contract documents upon presentation; and direct Finance to make necessary adjustments--Public Works.
Recommendation to award Invitation to Bid # 2582-07, A Stocking & Inventory Program for Water Meters Boxes, Touch Read Lids and Misc. Water Work Supplies, to the only responsive bidder, Western Nevada Supply Co. [approximately $120,000]. Since these items are used in new construction, renovation and maintenance of water lines throughout Washoe County exact requirements are unknown. This award shall run from the date of Bid Award through December 31, 2009 with Washoe County retaining option for a one-year extension, provided prices do not increase and service is satisfactory. (All Districts)--Purchasing.

Recommendation to award or reject a bid for monitoring well drilling (Phase 3) and construction in the Central Truckee Meadows to Boart-Longyear, [$.644,720]; and if awarded, authorize Chairman to execute the contract documents upon receipt and authorize the Program Manager to issue the Notice to Proceed. (District 3)--Water Resources.

Development Code Amendment Case Number DCA07-008-Introduction and first reading of an Ordinance amending provisions relating to Washoe County Code Chapter 110, Article 306 by clarifying a maximum of two plumbing fixtures allowed in detached accessory structures, and other matters properly relating thereto--Community Development.

Recommendation to authorize Chairman of the Board of County Commissioners to sign the Resolution Adopting the Amended South Valleys Area Plan (CP05-004), as to the areas known as Steamboat and Pleasant Valleys, a part of the Washoe County Comprehensive Plan, such signature by the Chairman to be made only after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency--Community Development.

Recommendation to accept the Sierra Front Working Group work-plan; authorize County staff to devote time to the effort; dedicate $5,000 to the initial cost for a community-wide education and awareness program; as funds become available, contribute a minimum of $50,000 for the installation of wildlife proof trash enclosures at Davis Creek Park; and offer County staff guidance on funding, potentially dedicating revenue from increasing park usage fees in conjunction with the increase in trash expenses--Manager.

Recommendation to accept $5,000,000 appropriation from the State General Fund through the State Department of Conservation and Natural Resources for Truckee River restoration; and if accepted, authorize the Chairman to execute Memorandum of Understanding between the County of Washoe and the State of Nevada Department of Conservation and Natural Resources upon presentation and direct Finance to make the necessary adjustments. Funds are to be allocated to the Truckee River Flood Project’s Capital 494 Fund (All Districts)--Truckee River Flood Management Project.
19. Recommendation to approve Development and Finance Agreement with the Reno-Sparks Indian Colony and Wal-Mart Stores Inc. regarding construction of a levee/floodwall on Colony and State of Nevada land east of Highway 395 and north of Second Street in Reno, [Washoe County cost share not to exceed $1.72 million, or 50% of the project costs, whichever is less]; and if approved authorize Director of the Truckee River Flood Management Project and Legal Counsel to negotiate any required easements; authorize Chairman to sign required easement documents and Development and Finance Agreement upon presentation; and authorization to go out to bid on this project. [Affects Commission District 2]--Truckee River Flood Management Project.

5:00 p.m.

20. South Truckee Meadows General Improvement District.

See separate agenda.

5:30 p.m.

Public Hearings. (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.)

21. Second reading and adoption of an Ordinance amending provisions relating to Washoe County Code Chapter 110, Articles 804, 806, 808 and 810 by clarifying persons with standing to appeal development decisions, and other matters properly relating thereto--Community Development. (Bill No. 1525)

22. Second reading and adoption of an Ordinance amending provisions relating to Washoe County Code Chapter 110, Article 100, Introduction and Organization: Title and Contents, to allow for the rejection of incomplete applications; Articles 804, Variances, 808, Administrative Permits, 810, Special Use Permits, 820, Amendment of Comprehensive Plan for the notification of military installations of certain planning applications and Article 902, Definitions, to define a military installation; Article 312, Fabricated Housing, to amend the age of a manufactured home allowed in a residential zoning district from 5 years to 6 years; Article 606, Parcel Maps, to allow exceptions to the requirement of a parcel map for agricultural property; Article 306, Accessory Uses and Structures, to require a meter for use of a domestic well for a detached accessory dwelling; Article 806, Vacations and Abandonments of Easements or Streets, to require noticing to utilities and cable antenna television providers of vacations and abandonments of easements; Article 322, Group Care Facilities, to amend the distance between care facilities; Articles 302, Allowed Uses, and 304, Use Classification System, to add a definition of condominium hotels, Article 810, Special Use Permit, to add the requirement of a special use permit for hazardous material; and other matters properly relating thereto (DCA07-010)--Community Development. (Bill No. 1526)
23. Second reading adoption of an Ordinance amending provisions relating to Washoe County Code, Chapter 110, Article 706, Impact Fees, to adopt by reference the Regional Road Impact Fee General Administrative Manual as referred to Washoe County by the Regional Transportation Commission of Washoe County on June 15, 2007, and to further adopt by reference the Regional Road Impact Fee amended Capital Improvements Program and accompanying fees as referred to Washoe County by the Regional Transportation Commission of Washoe County on June 15, 2007; and other matters properly relating thereto (DCA07-011)--Community Development. (Bill No. 1527)

24. Second reading adoption of an Ordinance amending provisions relating to Washoe County Code, Chapter 110, Development Code, Article 310, Temporary Uses and Structures, by amending Section 110.310.45, Contractor’s Yards, to lift the current restriction of locating a public agency contractor’s yard a minimum of 2,000 feet away from established civic, commercial or residential uses; and other matters relating thereto (DC06-004)--Community Development. (Bill No. 1528)

25. Second reading and adoption of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting the Development Agreement Case No. DA07-005 for Tentative Parcel Map Case No. PM05-010, approved by the Parcel Map Review Committee of Washoe County on November 10, 2005. (Bill No. 1529); and authorize Chairman to execute the final Development Agreement for Washoe County and Glen and Tracy Copeland--Community Development.

END OF SCHEDULED PUBLIC HEARINGS

*26. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

27. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.


29. Adjournment.