AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

NOTE NEW LOCATION:

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
1001 E. 9th Street, Building B, Conference Room A & B
Reno, Nevada

August 14, 2007
2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County District Health Department Conference Room is accessible to the disabled. If you require special arrangements for the meeting, call the County Manager’s Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on August 14, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".
Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County District Health Department (1001 E. 9th Street, Bldg. B), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

2:00 p.m.  
*1. Salute to the flag.

*2. Roll call.

3. Approval of the agenda for the Board of County Commissioners’ meeting of August 14, 2007, including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

4. Presentation of Appreciation to former Washoe County Commissioner Peter J. Sferrazza.

5. **Proclamation--August 15, 2007 as Osher Lifelong Learning Institute Day.**

*6. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

*7. Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

8. Consent Items.

A. Approve minutes for the Board of County Commissioners’ meeting of June 12, 2007.
8. B. Accept donation [$10,948.25] from Washoe County Honorary Sheriff’s Deputies Association, Inc., for purchase of two VBrick Windows Media Encoder appliances; and if accepted, direct Finance to make necessary budget adjustments--Regional Public Safety Training Center.

C. Approve increase in funding [$65,588] from the E911 Fund to support regional GIS mapping provided by the City of Reno for Fiscal Year 2007/08--911 Emergency Response Advisory Committee.

D. Approve conversion of a vacant 21-hour part time fully benefited Library Assistant II position (#2012) into two 15-hour part time Library Assistant II positions to increase staffing hours from 21 to 30 and to realize approximately $5,500 in salary savings for the current year--Library.

E. Approve Agreement for Professional Services between the County of Washoe and the Board of Regents, Nevada System of Higher Education (University of Nevada Reno) to support research and analysis of the cost of homelessness in Washoe County and development of jail diversion strategies for non-violent mentally ill offenders, retroactive to July 1, 2006, [$70,000]; and if approved, authorize Finance to make the necessary adjustments and authorize Chairman to execute Agreement--Management Services.

F. Award Invitation to Bid No. 2611-08 for portable toilet rentals, on behalf of various Washoe County Departments, to United Site Services, the lowest responsive responsible bidder [estimated annual amount $26,076]; and if awarded, authorize Purchasing and Contracts Administrator to execute an agreement with United Site Services for a one-year period, effective October 1, 2007, with two, one-year renewal options, at the discretion of Washoe County--Purchasing.

G. Acknowledge receipt of the report of sale - June 28, 2007 Delinquent Special Assessment Sale - sale cancelled as all delinquencies paid prior to sale date--Treasurer.

H. Approve Truckee River Flood Project’s Fiscal Year 2007/08 Special Events Budget [not to exceed $38,500], revenue for these expenditures is provided by the 1/8 cent sales tax dedicated to planning, implementing and operating the Truckee River Flood Project--Truckee River Flood Management Project.

I. Authorize Department of Social Services to expend up to $15,000 in Fiscal Year 2007/08 for the Department’s National Adoption Day in November 2007 to cover the costs of sponsoring adoption day activities, including food, entertainment, decorations, a reception for adoptive families, public awareness and costs of photographs and video recording of the adoption hearings--Social Services.
8. J. District Health.

(1) Approve Fiscal Year 2007/08 Purchase Requisition #1000021346 issued to Brown & Partners (joinder to Southern Nevada Health District) [$70,000] for pandemic influenza outreach campaign on behalf of the Epidemiology and Public Health Preparedness Division of the District Health Department.

(2) Approve Fiscal Year 2007/08 Purchase Requisition #3000007875 issued to McKesson General Medical Corp (Contract #M-487(6)) [up to $69,800] for medical supply products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the District Health Department.

K. Community Development.

(1) Reappoint Valerie Williams and Ann York as At-Large members and appoint Patrick Cates to fill a newly created position as an At-Large Alternate to June 30, 2009 on the East Washoe Valley Citizen Advisory Board (Commissioner Humke, Commission District 2).

(2) Reappoint Steve Cohen as an At-Large member, appoint Connie Moberg as an At-Large member and appoint Diane Smith as a Windy Hill/Frost Ranch member, to June 30, 2009 on the Southwest Truckee Meadows Citizen Advisory Board (Commissioner Humke, Commission District 2).

(3) Reappoint William Elliott and Debbie Sheltra as At-Large members and appoint Bob Rusk to fill a newly created position as an At-Large Alternate, to June 30, 2009 on the West Washoe Valley Citizen Advisory Board (Commissioner Humke, Commission District 2).

L. Public Works.

(1) Accept donation [$1,000] from Deborah Watkins to Washoe County Regional Animal Services and the Commission extend their appreciation for this generous contribution; and if accepted, approve budget amendment acknowledging donation in the Animal Services Fund (500000-484000) and direct Finance to make appropriate budget adjustments--Animal Services.

(2) Authorize Washoe County Regional Animal Services to partner with Nevada Humane Society (NHS) to offer free microchip services during the NHS Free Pit Bull Spay/Neuter, Plus a Reward Program [$4.95 per microchip plus staff time to implant chip]--Animal Services.
8. L. (3) Approve Cooperative Agreement between the County of Washoe and Carson City for building and maintaining a regional global positions system base station network; and if approved, authorize Chairman to execute said Agreement upon presentation.

(4) Execute Facility Use Agreement between the County of Washoe and Veterans of Foreign Wars of the United States (VFW), Verdi Post No. 10053, a Nonprofit Nevada Corporation for lease of space in the VFW Building in Verdi, Nevada for continued use by the Verdi Township Citizen Advisory Board retroactively for the period July 1, 2007 through June 30, 2008 [$1,040 for Fiscal Year 2007/08 - funds available in Community Development Department cost center 116430-710505].

(5) Approve Resolution to donate two used surplus 2003 Chevrolet Tahoe 4x4 Police Package Sport Utility Vehicles (VIN #1GNEK13Z33J291258 and VIN #1GNEK13Z63J291593) in “AS IS” condition to Sierra Fire Protection District from the Equipment Services Fund; and if approved, authorize Chairman to execute Resolution--Equipment Services.

M. Regional Parks and Open Space.

(1) Approve Amended Sun Mesa Park Design and Construction Agreement between the County of Washoe and Sun Mesa, LLC, reflecting a boundary line adjustment reducing the park’s acreage from 2.885 acres to 2.79 acres; and if approved, authorize Chairman to sign all necessary documents upon presentation.

(2) Approve Challenge Cost Share Agreement between the County of Washoe (Regional Parks and Open Space), Humboldt-Toiyabe National Forest and United States Department of Agriculture Forest Service concerning a cooperative trail improvement project in the East Peavine Non-Motorized Area and Rancho San Rafael Regional Park; and if approved, authorize the Director of Regional Parks and Open Space to sign all necessary documents associated with the aforementioned Agreement.

(3) Accept cash donations [$21,779.05] from various businesses, organizations and individuals for the Department of Regional Parks and Open Space programs and facilities; and if accepted, direct Finance to make appropriate budget adjustments.

N. Sheriff.

(1) Approve Supplemental State of Nevada, Department of Public Safety-Office of Criminal Justice Assistance Federal Fiscal Year 2004 Project Safe Neighborhoods Grant Award [$13,451]; and if approved, authorize Finance to make necessary budget adjustments.

(2) Accept donation [$100] from Jill and Ron Kopicko in memory of Dale Davis for the Community Emergency Response Team Program; and if approved, authorize Finance to make necessary budget adjustments.
8. O. Water Resources.

(1) Approve and authorize Chairman to execute two Water Rights Deeds between Utilities Inc. of Nevada and Washoe County transferring 33.67 acre-feet of groundwater rights to support Woodland Village Phase 16 and direct Water Rights Manager to record said Deeds.

(2) Approve and authorize Chairman to execute Water Sale Agreement between Washoe County and Twisted Sisters, LLC for 0.50 acre-feet of underground water rights and direct Water Rights Manager to record said Agreement.

(3) Approve and authorize Chairman to accept and execute U.S. Department of the Interior, Bureau of Land Management, Right-Of-Way Grant, Serial Number N82362, to allow construction of a new water transmission main along Matterhorn Boulevard in Lemmon Valley.

(4) Accept and authorize Chairman to execute Temporary Construction Easements and Grants of Easement for Sanitary Sewer Interceptor for the Pleasant Valley Interceptor Phase 2; and, authorize payment to First American Title for escrow accounts on APNs: 017-310-21 Michael and Elizabeth Schuler [$22,100], 050-111-13 Thomas and Jessica Adams [$27,900] and 017-372-21 Phillip and Judith Jurach [$10,550] and for associated escrow fees [not to exceed $10,000].


9. Recommendation to approve Fiscal Year 2007/08 Purchase Requisition #3000007805 issued to Cardinal Health (Contract #MMS24001) [up to $106,950] for pharmaceutical products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the District Health Department--District Health.

10. Recommendation to approve Fiscal Year 2007/08 Purchase Requisition #3000008203 issued to Board of Regents – UNR School of Medicine (single source) [approximate amount $104,700] for laboratory testing in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the District Health Department--District Health.

11. Review Water Rights Applications 75701 through 75724 and authorize Chairman to recommend denial of the subject applications to the Nevada State Engineer--Water Resources.

12. Recommendation to accept cash donations [$300,000] from the Wilbur May Foundation ($200,000 for Fiscal Year 2007-08 general operational support of the Wilbur D. May Center and $100,000 in support of temporary exhibits at the Wilbur D. May Museum); and if accepted, direct Finance to make necessary budget adjustments--Regional Parks and Open Space.
13. Recommendation to reappoint Robert Jacobson to the Open Space and Regional Parks Commission for a term through June 30, 2011 and possible appointment of one new Commissioner to the Open Space and Regional Parks Commission to fill a vacant term through June 30, 2011--Regional Parks and Open Space.

14. Recommendation to consider applications from interested persons willing to serve on the Washoe County Animal Control Board as the Member Representative from County Commissioner District 1 (Commissioner Galloway) and, upon further discussion, appoint a member representative to serve the remainder of an unexpired term (through October 2007) on same--Public Works/Animal Services.

15. Recommendation to authorize the Department of Social Services to create one Pediatric Physician position effective October 1, 2007 as evaluated by the Job Evaluation Committee to provide medical care for children in the custody of Washoe County Department of Social Services and physician oversight for the Child Assault Response and EvaluationS (CARES) Program [projected fiscal impact in Fiscal Year 2007/08 approximately $160,000]; and if authorized, direct Finance to make necessary budget adjustments--District Attorney/Social Services.

16. Recommendation to approve and authorize the Chairman to sign an Interlocal Agreement between the County of Washoe and the City of Reno to provide support for the construction of the Community Resource and Family Shelter Building [$1,200,000 to be paid over four years beginning in July of 2008, in increments of $300,000 per year]--Management Services/Community Support Administrator.

17. Discussion and possible action regarding fire attack system for the Washoe County Sheriff’s Office HH-1H Huey Helicopter--Management Services/Fire Services Coordinator.

Explanation and action establishing a funding plan [$162,586.91--50% from County funding and 50% to come from other sources or some other allocation of percentages as determined by the Commission] to retrofit the Washoe County Sheriff’s Office HH-1H Huey Helicopter for fire suppression purposes. Actions to be taken include: Acceptance of a total of $2,170 in donations to the Washoe County Sheriff’s Office Regional Aviation Unit (RAVEN) [$1,000 from Noland Family Trust, $500 from Birdie Starr, $75 from Kid City Academy, $50 from Mr. and Mrs. Turchi, $35 from Mr. and Mrs. Gillett, and $10 from Barbara Hollenberger]; approval of purchase and installation of a new emergency locator transmitter, single person helicopter tow bar, ground handling wheels and a Garmin 530 aircraft radio for the HH-1H Huey [at a cost not to exceed $26,763.41]; and award of an emergency contract pursuant to NRS 332.112 to purchase an under-the-belly fire attack system for the Sheriff’s Office HH-1H Huey Helicopter from Isolair Helicopter Systems [$135,823.50]; direction to the Finance Department, if emergency contract awarded and donations accepted, to transfer $81,293.46 [or some other amount as determined by the Commission] from the General Fund contingency (189000), and to make a temporary transfer of $79,123.45 [or some other amount as determined by the Commission], to be repaid at a future date from other sources, from the Public Works Construction Fund (PW920573), and the $2,170 in donations to Fire Suppression (GF187532) in the total amount of $162,586.91 in connection with these purchases; and, if approved, direct the Finance Department to make the appropriate budget adjustments.
Washoe County Commission Meeting - August 14, 2007

4:00 p.m. 18. Sierra Fire Protection District.

See separate agenda.

4:15 p.m. 19. Truckee Meadows Fire Protection District.

See separate agenda.

The following item only will be heard by the Board of Fire Commissioners for the Truckee Meadows Fire Protection District and the Board of Directors for the Sierra Fire Protection District.

4:30 p.m. 20. Receive an update and offer direction on development of a cost recovery procedure for human caused fires within the unincorporated areas of the County, protected by Truckee Meadows Fire Protection District and Sierra Fire Protection District.

5:30 p.m. Public Hearings. (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.)

21. Second reading and adoption of an Ordinance amending the Washoe County Code by clarifying the amount for which purchases must be submitted to the Board of County Commissioners and removing a provision regarding agreements for consultant services. (Bill No. 1518)

22. Second reading and adoption of an Ordinance amending the powers of the Local District Managing Board for the South Truckee Meadows General Improvement District by delegating additional powers; and providing other matters properly relating thereto. (Bill No. 1519)

23. Second reading and adoption of an Ordinance amending the Washoe County Code, Chapter 65, by clarifying the powers which may be exercised by the County Manager during a declared emergency and other matters properly related thereto. (Bill No. 1520)

24. Hearing regarding potential transfer of Assessor Parcel Number 038-403-03, known as the Old Verdi Justice Court, to the Verdi History Preservation Society Inc., a Nevada non-profit; and if approved, authorize Chairman to execute the Quitclaim Deed upon presentation; OR, reschedule consideration of this action to August 28, 2007 at 5:30 p.m. [potential revenue to the Public Works Property Division (160102-485191) is less than $500]--Public Works.

25. Review written bids and hear oral bids regarding 150 square feet of County-owned space located within the Senior Citizens Center at 1155 E. 9th Street, Reno, Nevada, including possible award of lease [lease will generate $300 per month], lease term September 1, 2007 to August 31, 2010; and if approved, authorize Chairman to execute Lease Agreement; OR, if necessary, provide direction to staff to continue this item to August 28, 2007 at 5:30 p.m.--Public Works.
Consider adoption of Development Agreement Case No. DA06-006 for Paulsue Living Trust-1994 for Tentative Parcel Map Case Nos. PM05-064, PM05-065 and PM05-066 located in the Warm Springs Specific Plan, pursuant to Nevada Revised Statutes 278.0201 through 278.0207 (APN 077-130-22).

**AND IF APPROVED**

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting the Development Agreement Case No. DA06-006 for Tentative Parcel Map Case Nos. PM05-064, PM05-065, and PM05-066, approved by the Parcel Map Review Committee of Washoe County on October 13, 2005; and, provide for second reading of the Ordinance on August 28, 2007 and further authorize the Chairman to execute the final Development Agreement upon adoption of the Ordinance.

Consider adoption of Development Agreement Case No. DA07-003 for Russell and Sandra Johnson for Tentative Parcel Map Case No. PM07-022 located in the Warm Springs Specific Plan, pursuant to Nevada Revised Statutes 278.0201 through 278.0207 (APN 077-340-18).

**AND IF APPROVED**

Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting the Development Agreement Case No. DA07-003 for Tentative Parcel Map Case No. PM07-022, approved by the Parcel Map Review Committee of Washoe County on May 10, 2007; and, provide for second reading of the Ordinance on August 28, 2007 and further authorize the Chairman to execute the final Development Agreement upon adoption of the Ordinance.

Consider a request to amend the Cold Springs Area Plan, being a part of the Washoe County Comprehensive Plan. The amendment request would redesignate Assessor's Parcel Number 081-131-34 (+2,500 square feet) from the land use category of Public/Semi-Public (PSP) to Industrial (I). The subject property is located at 18995 Reno Park Blvd, approximately ¾-mile southwest of its intersection with Village Parkway. The subject parcel is within the Truckee Meadows Service Area (TMSA), and within the Area of Interest of the City of Reno, as identified by the 2002 Truckee Meadows Regional Plan. The subject parcel is located within Section 30, T21N, R18E, MDM, Washoe County, Nevada. The property is within Washoe County Commission District 5 and within the Cold Springs Citizen Advisory Board boundary. To reflect changes requested within this application and to maintain currency of general area plan data, administrative changes to the area plan are proposed. These administrative changes
28. include: a revised map series with updated parcel base and revised table of land uses; and if approved, to authorize the Chair to sign the Resolution for the updated area plan after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

29. Appeal Case No. AX07-010- Denise and Dale Barcomb--Community Development.

Appeal of the Board of Adjustment's denial of Variance Case No. VA07-012, for Geiger Grade Storage Facility requesting a reduction of the required number of loading and parking spaces for a proposed three story personal storage facility as required in Section 110.410.10, Table 110.410.3 of the Washoe County Development Code from one loading space per storage unit (approximately 258 spaces required) and one parking space per employee, to a total of 29 loading spaces located within the identified fire department access lane surrounding the proposed structure, and seven off-street parking spaces. The property is located on the north side of State Route 341 (Geiger Grade), and has an address of 1420 SR 341, and is approximately 1,000 feet east of the intersection of SR 341 and Shadow Hills Drive. The 0.87 ± acre parcel is designated General Commercial (GC) and is situated in a portion of Section 27, T18N, R20E, MDM, Washoe County, Nevada. The property is located in the Southeast Truckee Meadows Area Plan, the Southeast Truckee Meadows Citizen Advisory Board and Washoe County Commission District No. 2. (APN: 016-581-43)

END OF SCHEDULED PUBLIC HEARINGS

30. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

31. Emergency Items.

32. Adjournment.