COUNTY COMMISSIONERS
Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Pete Sferrazza

COUNTY MANAGER
Katy Singlaub

ASSISTANT DISTRICT ATTORNEY
Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

February 13, 2007
2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager’s Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on February 13, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioners’/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.
Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

2:00 p.m.  *1. Salute to the flag.

*2. Roll call.

3. Approval of the agenda for the Board of County Commissioners’ meeting of February 13, 2007, including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

*4. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

*5. Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)

6. Consent Items.

A. Approve minutes for the Board of County Commissioners’ meetings of January 9 and January 23, 2007.

B. Accept Interim Financial Report for Washoe County Governmental Funds for the six months ended December 31, 2006 - Unaudited--Comptroller.

C. Approve closing Accrued Benefits Special Revenue Fund and moving cash and function to the General Fund; and if approved, direct Finance Department to make necessary accounting adjustments--Finance.
6. **D.** Approve and execute Permit for Disinterment of Human Remains, as allowed under NRS 451.050, Subsection 2--District Health.

E. Approve request to make existing part-time (12 hours/week) Licensed Practical Nurse a full-time position (40 hours/week plus benefits) [approximately $15,000 for Fiscal Year 2006/07]--Juvenile Services.

F. Approve Agreement between the County of Washoe and JTS Event Management to hold a special event, Fiesta Nevada Hispanic Cultural Festival, at North Valleys Regional Sports Complex July 13-15, 2007; and if approved, authorize Chairman to sign same--Regional Parks and Open Space.

G. Approve purchase of two 2007 Craftco Super Shot 250 Crack Sealers (one replacement unit and one additional unit), on behalf of Washoe County Roads Division, from Construction Sealants & Supply [$38,378.86 each for a total of $78,757.72] utilizing joinder provision of the City of Reno Bid Number 1371--Purchasing.

H. Approve $4,000 sponsorship of two tables (total of 20 seats) for Rhythm and Rawhide Event which benefits children served by Washoe County (50% of the net proceeds from this event will be allocated to the Reno Rodeo Foundation which has supported a 4-year, $1 million capital campaign to build a 10,000 square foot multipurpose activity center for the youth at Kids Kottages and McGee Center--Social Services/Community Relations.

I. **Assessor.**

(1) Roll change requests for errors discovered for the 2004/2005, 2005/2006, 2006/2007 secured tax roll as outlined in Exhibits A, B and C, supported by additional information found in the individual roll change request forms (on file in County Manager’s Office), and authorize Chairman to execute Exhibits A, B and C [cumulative amount of reduction $79,427.71].

(2) Roll change requests for factual and clerical errors in the 2004-05, 2005-06 and 2006-07 Personal Property Tax Rolls, and authorize Chairman to execute Exhibits A, B, C, D-1, D-2 and D-3 [cumulative amount of reduction in tax revenue $109,074.60].

J. **Community Development.**

(1) Accept Commissioner Sferrazza’s nomination and appoint Mary S. Harcinske to a seat on the Washoe County Board of Adjustment for the remainder of Neal Cobb’s term (June 30, 2009).

K. Public Works.

(1) Approve naming an un-named easement Codexa Way--Engineering.

(2) Approve renaming of Lakeside Ranch Court to Kinney Court--Engineering.

(3) Accept monetary donations [$2,255.53] and other non-cash donations [estimated value $319] to Washoe County Regional Animal Services for use in the apprehension and care of animals; and if accepted, the Board express their appreciation for these thoughtful contributions, approve budget amendment acknowledging these donations and direct Finance Department to make appropriate budget adjustments--Animal Services.

(4) Execute Resolution declaring Washoe County’s intent to lease on behalf of the Truckee River Flood Project approximately 35,908 square feet of County property located at 1725 S. McCarran Boulevard to Bristlecone Family Resources Inc., for patient counseling and treatment needs and other matters properly related thereto and approve a Lease Agreement for a month-to-month term commencing upon close of escrow by and between Washoe County and Bristlecone Family Resources, Inc., [expenses shall be charged and allocated to Cost Center C211000]; and authorize Chairman to execute Agreement upon receipt.

L. Sheriff.

(1) Accept donations [$5,000] from Lifestyle Homes Incorporated, [$200] from Sherry McConnell, [$25] from Mr. M.S. Curtin, and [$20] anonymous donation to the Washoe County Sheriff’s Office Regional Aviation Enforcement Unit (Raven) Program to assist with purchasing new-rebuilt 703 Cobra Engine for the HH-1H Huey Helicopter; and if accepted, direct Finance to make necessary budget adjustments.

(2) Accept donation of a one-year Lease [no charge] from Sani-Hut for a trailer containing two portable restrooms and restroom cleaning for the duration of the Lease to the Washoe County Sheriff’s Office Search and Rescue Program [estimated value $3,000].
Washoe County Commission Meeting - February 13, 2007

6. L. (3) Accept donation [$1,500] from Northwest Reno Wal-Mart Store #3254 to the Washoe County Sheriff’s Office Search and Rescue Program for purchase of equipment; and if accepted, direct Finance to make appropriate budget adjustments.

(4) Accept donations and proceeds from fundraisers [$3,688] to the Washoe County Sheriff’s Office K-9 Program for equipment and training; and if accepted, direct Finance to make necessary budget adjustments.

(5) Accept donation of one X26 Taser [value $799] and one Taser Camera [value $399] from Mike Fields, Washoe County Sheriff’s Office Reserve Deputy.

(6) Approve State of Nevada, Department of Public Safety-Office of Criminal Justice Assistance FFY 2006 Project Safe Neighborhoods Grant award [$32,971]; and if approved, authorize Finance to make necessary budget adjustments.

(7) Approve Interlocal Agreement between the City of Las Vegas and Washoe County subgranting the Washoe County Sheriff’s Office FFY 2006 Department of Homeland Security Citizen Corps Program Grant [$20,000] to support expansion and maintenance of the Washoe County Citizen Corps Program; and if approved, authorize Chairman to execute the Agreement and direct Finance to make necessary budget adjustments.

M. Water Resources.

(1) Approve and authorize Chairman to execute two Water Rights Deeds between Washoe County and Truckee Meadows Water Authority exchanging certain blocks of water rights (Truckee River water rights with Steamboat Creek water rights).

(2) Approve and authorize the Chairman to execute a Water Rights Quitclaim Deed between Washoe County and Truckee Meadows Water Authority for the purpose of dividing undivided interest in certain blocks of Truckee River water rights.

(3) Award bid for relocation and installation of a permanent stand-by generator at the Steamboat Lift Station to Diamond Electric, Inc. [$60,748]; and if approved, authorize Chairman to execute contract documents upon receipt and authorize Engineering Manager to issue Notice to Proceed.

(4) Approve and authorize Chairman to execute Second Amendment to Agreement for Professional Services with AMEC Infrastructure, Inc., for additional engineering design work for the North Spanish Springs Floodplain Detention Project [$56,800].
7. Recommendation to accept donations of a Flat Screen Television [approximate value $2,000] from BDI Laguna Employees, gifts and gift cards [approximate value $1,250] from Wal-Mart Management Trainees and clothing and miscellaneous items [approximate value $1,505] from Charmanta Auxiliary of the Assistance League of Reno/Sparks for children in care at Kids Kottage and acknowledge all donors--Social Services.

*8. Appearance: Assistant Sheriff James Lopey, Washoe County Sheriff's Office
Lt. Tom Monahan, Las Vegas Metro Police Department

Update on Northern Nevada Information Center and StateWatch Program


10. Recommendation to appoint Rosemary Menard as Director of Water Resources effective February 13, 2007 and set annual salary at $125,008--Manager.

11. Recommendation to approve use of EPI-Use America, Inc. (sole source vendor) for consulting services [$125,500] for implementation of SAP Employee Self-Service changes, Org Publisher and SAP Qualifications Catalog--WNnet.

12. Recommendation to award Bid No. 2578-07 for Water Quality Testing and Analytical Review to Sierra Environmental Monitoring, Inc., the lowest responsive responsible bidder, [estimated annual amount $160,500]; and if awarded, authorize Purchasing and Contracts Administrator to execute an Agreement with Sierra Environmental Monitoring, Inc., for a two-year period, with one one-year renewal option, at the discretion of the County--Purchasing.
<table>
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<th>Recommendation</th>
<th>Description</th>
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<td>13.</td>
<td>Recommendation to award Bid No. 2579-07 for a new Truck Mounted Sewer Flusher, to the lowest, responsive, responsible bidder, WECO Industries [net amount $158,672], on behalf of the Washoe County Department of Water Resources--Purchasing.</td>
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<td>14.</td>
<td>Recommendation to execute Resolution to Augment the Budget of Equipment Services (Fund 6069) for replacement vehicles/equipment purchased in the prior fiscal year (2005-06), but not received (delivered) until the current fiscal year (2006-07); and upon approval, direct Comptroller to make appropriate adjustments [$762,403]--Public Works/Equipment Services.</td>
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<td>15.</td>
<td>Recommendation to review and possibly approve a Resolution of Support for a Scenic Byway grant application request [up to $580,000 with $116,000 match] for the Galena Creek Visitor Center Roadway and Interpretive Improvement Project; and if approved, authorize Chairman to execute Resolution--Regional Parks and Open Space.</td>
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<td>16.</td>
<td>Recommendation to accept a grant [$420,580 - no match required] from Nevada Department of Wildlife, State Question One Grant Program, to restore the Verdi Pond and additional improvements to Crystal Peak Park in Verdi as outlined in the Scope of Work; and if accepted, authorize Parks Director to execute all appropriate grant related documents and direct Finance to make all necessary financial adjustments--Regional Parks and Open Space.</td>
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<td>17.</td>
<td>Recommendation to approve Eagle Canyon Park Master Plan Amendment and allocate $1,000,000 of existing Residential Park Construction Tax for the construction of three youth baseball fields--Regional Parks and Open Space.</td>
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<td>18.</td>
<td>Recommendation that the Board of County Commissioners concur with increasing the time vacancies are open, reducing overtime and deferring select pay-as-you-go capital projects--Finance.</td>
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<td>19.</td>
<td>Recommendation to approve expenditure [$127,215] from the Regional Water Management Fund; and if approved, authorize Chairman to execute Second Amendment to Interlocal Agreement with the City of Reno to complete Phase II of the North Valleys Flood Mitigation Study--Water Resources/Regional Water Planning Commission.</td>
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<td>20.</td>
<td>Recommendation to award Agreement for Consulting Engineering Services with CH2M Hill, Inc. to provide facility planning and preliminary engineering services necessary to expand sewer treatment capacity for the South Truckee Meadows Water Reclamation Facility, [not to exceed $706,300]; and if awarded, authorize Chairman to execute Agreement documents and authorize Engineering Manager to issue Notice to Proceed--Water Resources.</td>
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21. Recommendation to approve in concept the staff proposal to reorganize the Coroner’s Office under a Medical Examiner/Coroner model and possible direction to staff concerning same--Medical Examiner/Coroner Transition Team.

22. Discuss, refine and approve Washoe County comments regarding BDR No. 48-183, proposed by Senator Amodei on behalf of the SCR-26 Subcommittee, to create a regional water entity in Washoe County--Water Resources.

23. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County--Government Affairs.

5:30 p.m.  

Public Hearings. (Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.)


Conduct a public hearing on the intent of the Board of County Commissioners of Washoe County, Nevada, to act upon a resolution authorizing medium-term obligations in the maximum principal amount of $4,800,000 to enable the Board to pay all or a portion of the cost of acquiring, improving, equipping, and constructing building projects, including public buildings to accommodate or house lawful County activities, including but not limited to, County personnel, offices, records, supplies and equipment.

AND

Execution of a Resolution authorizing Medium-Term obligations in an amount of up to $4,800,000 for the purpose of financing all or a portion of the cost of acquiring and improving public buildings (Edison Way); directing the officers of the County to forward materials to the Department of Taxation of the State of Nevada; authorizing the Finance Director to arrange for the sale of the County’s Medium-Term Bonds; providing certain details in connection therewith; and providing the effective date hereof.
5:30 p.m.  25. Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a)--Water Resources.

Consider all complaints, protests and objections made in writing or verbally to the assessment roll or to the proposed assessments, and to the regularity of the proceedings in making such assessments, by the owners of the property specifically benefited by and proposed to be assessed for, the improvements in the Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a), by any person interested, and by any parties aggrieved by such assessments.

AND

Possible adoption/execution of a Resolution considering protests made at the hearing on the provisional order and the Assessment Roll for the acquisition and improvement of a Sanitary Sewer Project in Washoe County, Nevada, Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a); and providing other matters related thereto.

AND

Introduction and first reading of an Ordinance concerning amendments to the Creation Ordinance, the Assessment Ordinance and the Bond Ordinance for Washoe County, Nevada, Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a); levying assessments in the District; and providing other details in connection therewith.

26. Comprehensive Plan Amendment Case No. CP06-006 (Southeast Truckee Meadows Area Plan Update)--Community Development.

To determine if the Washoe County Planning Commission recommendation for approval should be upheld or reversed, if the proposed update/amendment is an appropriate change to the Southeast Truckee Meadows Area Plan, and consistent with the goals, policies and standards of the elements of the Washoe County Comprehensive Plan; if any modifications, revisions, additions, or deletions are necessary in response to the proposed amendment to the Southeast Truckee Meadows Area Plan.

To reflect the changes requested within this application and to maintain currency of general area plan data, additional administrative changes to the area plan may include a revised map series with updated parcel base and revisions to the Table of Land Uses.

AND IF APPROVED

Authorize the Chair to sign the Resolution for the updated area plan after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.
5:30 p.m.  27. **Review and possible adoption of the revised Land Use and Transportation Element (LUTE) of the Washoe County Comprehensive Plan--Community Development.**

Conduct a public hearing for review and possible adoption of the revised Land Use and Transportation Element (LUTE) of the Washoe County Comprehensive Plan as adopted by the Washoe County Planning Commission; or identification and discussion of possible amendments to adopted policies and/or additional policies to be referred to the Planning Commission for a report to the Board of County Commissioners.

**END OF SCHEDULED PUBLIC HEARINGS**

*28. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

29. Emergency Items.

30. Adjournment.