AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

January 9, 2007
2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager’s Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on January 9, 2007 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "*Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".
Washoe County Commission Meeting - January 9, 2007

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk’s Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager’s Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County’s website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 1/2 hours.

2:00 p.m.  *1. Salute to the flag.

*2. Roll call.

3. Approval of the agenda for the Board of County Commissioners’ meeting of January 9, 2007, including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

4. Election of Chairman of the Board of Washoe County Commissioners.

5. Election of Vice-Chairman of the Board of Washoe County Commissioners.


A. Honoring Washoe County employees Ken Retterath, Anne Murphy, Teresa Cole, Ericka Granata, Connie Peterson, Anne Schiller and Anna Strub in providing assistance to victims of the Mizpah fire.

B. Recognizing Gabrielle Enfield, Washoe County Community Support Administrator, for spearheading the successful opening of the homeless overflow shelter at 85 Edison Way.

C. Recognizing Wendy Pitts, Washoe County Property Programs and Fiscal Control Manager, for spearheading the successful opening of the homeless overflow shelter at 85 Edison Way.

D. Recognizing Dr. Susan Donaldson, Cooperative Extension Water Quality Education Specialist, for receiving awards from the National Association of State Universities and Land Grant Colleges.

E. Recognizing Ed Smith, Cooperative Extension Natural Resource Specialist, for receiving awards from the National Association of State Universities and Land Grant Colleges.
*7. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.

*8. Commissioners'/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)


A. Accept donation [$5,000] from the Northern Nevada DUI Task Force to cover overtime costs incurred for DUI patrols at Incline and Valley patrol areas during the New Year holiday weekend; and if accepted, direct Finance Division to make necessary budget adjustments—Sheriff.


C. Accept Washoe County’s Single Audit Report for the Fiscal Year Ended June 30, 2006, required by the Office of Management and Budget (OMB) Circular A-133, for processing and distribution by the Comptroller’s Office—Comptroller.

D. Appoint Connie Moberg (term beginning January 9, 2007 and expiring June 30, 2008) and Lisa Carpenter (term beginning January 9, 2007 and expiring June 30, 2009) as At-Large Alternates to the Southwest Truckee Meadows Citizen Advisory Board (Commission District 2, Commissioner Humke)—Community Development.

E. 911 Emergency Response Advisory Committee.

(1) Approve expenditure [$7,348] from the Enhanced 911 Fund to AT&T for the M-1 Option 11 Upgrade at the Incline Village Public Safety Answering Point.

(2) Approve expenditure [$6,600 per year, plus a one-time installation cost of $1,600] from the Enhanced 911 Fund to AT&T for the installation of 5 Wireless 911 Trunks at Reno (3) and Sparks (2) Public Safety Answering Points.

F. Senior Services.

(1) Reappoint Andrew Whyman to the Washoe County Senior Services Advisory Board retroactively for a term July 1, 2006 through June 30, 2010.

(2) Accept grant award [$91,000 with no County match] from Division for Aging Services for the National Family Caregiver Support (formerly Single Entry Point) Program retroactively for the period September 28, 2006 through June 30, 2007; and if accepted, direct Finance Department to make appropriate budget adjustments.
9. F. (3) Accept grant award [$38,000 with $29,925 County match] from U.S. Department of Housing and Urban Development retroactively for the period October 1, 2006 through September 30, 2007; and if accepted, direct Finance Department to make appropriate budget adjustments.

(4) Approve an Intrastate Interlocal Contract between the County of Washoe (Senior Services) and State of Nevada (Department of Administration, Purchasing Division, for the Emergency Food Assistance Program retroactively from November 1, 2006 through September 30, 2009; and if approved, authorize the Chairman to execute the Contract.

(5) Accept cash donation [$900] from the Zonta Club of Greater Reno Charitable Fund at the Community Foundation of Western Nevada for senior bus passes for women; and if accepted, direct Finance Department to make appropriate budget adjustments.

G. Purchasing.

(1) Award Request for Proposal #2574-07 for Child Welfare Cost Allocation and Financial Support Services, to LSM Government Financial Management, Inc., the lowest, responsive, responsible proposer, [estimated annual amount $43,200]; base value of this award includes 40 hours in a given calendar month period; an increase in this award amount could occur if, with the County’s prior approval, hours worked exceed the 40 hours; excess hours would be billed at a rate of $90/per hour; documented travel costs are also reimbursable; and if awarded, authorize the Purchasing and Contracts Administrator to execute an Agreement with LSM Government Financial Management, Inc. for a one-year period, with two, one-year renewal options, at the discretion of Washoe County.

(2) Award Invitation to Bid No. 2555-07 for Remediation Water Testing, Review and Reporting to Alpha Analytical, Inc., the lowest, responsive, responsible bidder, [estimated annual amount $96,000], and if awarded, authorize the Purchasing and Contracts Administrator to execute an Agreement with Alpha Analytical, Inc., for a one-year period, with two, one-year renewal options, at the discretion of Washoe County.

H. Public Works.

(1) Approve naming of an un-named easement: Grand Slam Lane.

(2) Approve naming of two un-named easements: Scorpion Road and Cliff Top Parkway.

(3) Approve a month-to-month Lease Agreement (retroactive to December 1, 2006) between the County of Washoe and Sierra and Liberty, LLC to provide 42 parking spaces at Ridge and Sierra Street (APN 011-164-04) [annual lease cost $12,000 - funds available in Public Works General Services Division Lease Cost Center (161100-710610)]; and if approved, authorize Chairman to execute same upon receipt.
9. I.  **Management Services/Community Support Administrator.**

(1) Authorize Chairman to sign the Community Development Block Grant 2007-2008 Annual Participation Statement and related documents. **To be heard before Agenda Item No. 9(1).**

(2) Approve submission of the Gerlach and Sun Valley Food Delivery and Nutrition Enhancement Project, with a number one priority ranking to the State of Nevada for Community Development Block Grant Funding consideration; and if approved, authorize the Chairman to execute the documents concerning same upon receipt. **To be heard after Agenda Item No. 9(1).**

(3) Approve a grant to the Secret Witness Program for Reno, Sparks [$19,000] for Fiscal Year 2006-2007, support a media campaign focused on prevention of methamphetamine use in Washoe County; and if approved, authorize Chairman to sign a Grant Program Contract and Resolution for same and direct Finance Department to make appropriate budget adjustments.

J.  **Water Resources.**

(1) Approve and authorize Chairman to execute a Water Rights Lease to lease 159.6 acre-feet of water rights from the South Truckee Meadows General Improvement District to Washoe County [$57,456] for use in the Golden Valley Recharge Project.

(2) Accept Waterline Easements for the construction of water lines and facilities associated with the South Truckee Meadows Water Treatment Plant from South West Vistas Homeowners Association and South Reno Investors; and if accepted, authorize Chairman to sign the Grants of Easement; authorize payments of $4,720 and $2,590 to the South West Vistas Homeowners Association and $10 to South Reno Investors for the easements; and, direct Engineering Manager to record the Grants of Easement.

(3) Award bid for constructing the Sunrise Estates Waterline Lowering to Mike’s Trenching, Inc. [$89,407.80]; and if awarded, authorize Chairman to execute contract documents upon receipt and authorize Engineering Manager to issue Notice to Proceed.

(4) Approve and authorize Chairman to execute Amendment No. 2 to Agreement for Professional Services with Shaw Engineering to provide additional engineering work for Pleasant Valley Interceptor Phase I [$15,000].

(5) Accept a Grant, Bargain and Sale Deed with Hillside Holdings, LLC for a new parcel for the new 2 million gallon Hidden Valley Water Storage Tank No. 4; and if accepted, authorize Chairman to sign same and direct Engineering Manager to record the Deed.
9. J. (6) Execute a Resolution setting a time and place for a public hearing (February 13, 2007 at 5:30 p.m.) on the provisional order and the assessment roll for the acquisition and improvement of a sanitary sewer project in Washoe County, Nevada, Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a) at a cost of $1,069,082.81 to be assessed against parcels in the district pursuant to the consolidated local improvements law; providing the manner, form and contents of a notice thereof ratifying action heretofore taken not inconsistent herewith; and providing the effective date hereof.

10. Recommendation to accept proposal from Ecology and Environment, Inc, in response to Washoe County Request For Proposals No. 2573-07 to assist the Washoe County Emergency Manager with the development of Statewide Evacuation Plans; and if accepted, authorize the Purchasing and Contracts Administrator to execute an Agreement for same in the proposed amount of $89,651 with an option to expand the project up to $150,000 in the event additional funding shall become available--Purchasing.

11. Recommendation to appoint Dan St. John as Public Works Director effective February 5, 2007 and set the annual salary at $137,404.80; and, appoint Roger Van Alyne as Interim Director effective January 5, 2007 through February 4, 2007--Manager.

12. Discussion and possible direction to staff to initiate legal abatement proceedings and possible civil injunction suit authority to remove an unlawful off-premise sign frame located on APN 050-170-04, situated south of U.S. Highway 395 in the vicinity of Washoe Hill (abatement and/or filing of a civil injunction would proceed if the sign frame is not voluntarily removed by January 26, 2007)--Community Development.

13. Introduction and first reading of an Ordinance adopting supplement number 10 to the Washoe County Code and all clerical and technical corrections made therein--District Attorney.

14. Recommendation to adopt and execute Washoe County Resolutions to Support Grant Applications for the Nevada Division of State Lands, Conservation and Resource Protection State Question-1 Grant Program for: Galena Canyon acquisition [$275,000 - Grant request to be matched by $275,000 Residential Construction Tax]; and, Whites Creek Trail Bridges [$10,405 - Grant request to be matched by in-kind services of $10,500 previously spent to complete a trail between Timberline and Whites Creek Park]--Regional Parks and Open Space.

15. Recommendation to authorize the Judicial Retirement Plan as a retirement plan option for a Justice of the Peace and direct the Human Resources Department to take any necessary actions to effectuate this option--Reno Justice Court Administrator.

16. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County--Government Affairs.

17. Discussion and possible action with regard to the County Commissioners serving on various boards/commissions.
18. Discussion and possible action with regard to the Rules and Procedures for the Washoe County Board of Commissioners pertaining to the 2007 Washoe County Board of Commissioners.

4:00 p.m. 19. Discussion and possible direction regarding the Washoe County Fire Service Coordinator position, including roles and responsibilities, and staff resources related to volunteer fire departments--Management Services. (For this item only, Sierra Fire Protection District Item #8 and Truckee Meadows Fire Protection District Item #6 the Board will convene as the Washoe County Board of Commissioners, the Board of Directors for the Sierra Fire Protection District and the Board of Fire Commissioners for the Truckee Meadows Fire Protection District.)

4:00 p.m. 20. Sierra Fire Protection District.

See separate agenda.

4:00 p.m. 21. Truckee Meadows Fire Protection District.

See separate agenda.

*22. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).

23. Emergency Items.