CLASS SPECIFICATION

EQUIPMENT SERVICE WORKER II

DEFINITION

Under supervision, performs servicing and minor mechanical repairs on automotive and diesel equipment; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

One year of full-time paid experience in performing servicing, preventive maintenance, vehicle and equipment inspection work, and minor mechanical repairs on automotive or diesel equipment or vehicles; OR six months as an Equipment Service Worker I with Washoe County; OR an equivalent combination of education and experience.

LICENSE OR CERTIFICATE

Possession of a valid Class A Commercial Driver’s License (CDL) with HAZMAT and tanker endorsements.

Employees in this class are subject to drug and alcohol testing under the following conditions: reasonable cause, post accident, random, return to duty, and follow-up.

DISTINGUISHING CHARACTERISTICS

This is the second working level classification in the Equipment Service Worker class series. Incumbents perform a variety of servicing and minor mechanical repair work on automotive and diesel equipment. This class is distinguished from Equipment Service Worker I in that Equipment Service Worker II incumbents perform minor mechanical repairs not performed by Equipment Service Worker I incumbents.

SUPERVISION EXERCISED

This is a non-supervisory classification.

EXAMPLES OF DUTIES (The following is used as a partial description and is not restrictive as to duties required.)

Perform servicing of gasoline and diesel powered vehicles and equipment including: lubrication, changing oil, changing air and oil filters, and checking and adding fluids including windshield washer, transmission, cooling system, brakes, and differential.

Perform fueling and transporting of vehicles.

Inspect and change tires, rotate tires, and repair and balance tires.

Check lighting systems and replace bulbs when necessary.

Pick up and deliver parts and accessories.

Steam clean and wash vehicles and equipment.

Perform general housekeeping duties in the shop.
Perform minor mechanical repair work such as inspecting and replacing shoe and disc brakes, completing 4-wheel drive hub servicing, inspecting wheel bearings, and packing and replacing seals.

Inspect suspension systems and replace shocks, struts, and sway bars.

Replace components of gasoline or diesel engines such as starter pumps, master cylinders, power steering pumps, starters, charging systems, drive lines, etc.

Remove and install radiators, hoses, and thermostats.

Replace heavy equipment wear items such as cutting edges, bucket teeth, etc.

Inspect and replace belts.

Perform emergency light repairs.

Adjust headlights.

Install fire extinguishers and spray equipment.

**JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Full Performance** *(These may be acquired on the job and are needed to perform the work assigned.)*

**Knowledge of:**
Work policies and procedures of the Department and work unit where assigned.

**Ability to:**
Perform a variety of servicing, lubrication, preventative maintenance inspections, and minor mechanical repairs on gasoline and diesel vehicles and equipment serviced by the Washoe County Maintenance Shop.

**Entry Level** *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

**Knowledge of:**
General tools, equipment, and methods used in servicing, preventative maintenance, and vehicle equipment inspection work, and minor mechanical repair work.

Gasoline and diesel engine components and equipment including water pumps, complete brake systems, power steering pumps, starters, charging systems, drive lines, and suspension systems.

Standard lubricants and oils used in vehicle and equipment servicing work.

Safe work practices.

**Ability to:**
Read and write.

Understand and follow specific oral instructions.

Maintain routine maintenance records.

Get along with fellow employees.

**SPECIAL REQUIREMENTS**
Essential duties require the following physical skills and work environment.

Ability to stand and walk for extended periods. Ability to frequently stoop, bend, and kneel. Ability to lift and move objects weighing up to 75 lbs. Corrected hearing and vision to normal range. Verbal communication ability. Ability to perform sustained and vigorous activities in a variety of environments, temperatures, and weather conditions. Exposure to grease, oils, and lubricants.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.

Approved _____ WERCCS Job Evaluation Committee ___________ Date __ March, 2001 ___