

**NOTICE OF PUBLIC WORKSHOPS AND HEARING
WASHOE COUNTY DISTRICT BOARD OF HEALTH**

The Washoe County Health District (WCHD) is proposing a revision to the WCHD Fee Schedule. Specifically, a new fee will be considered for mobile units which sell only commercially prepacked foods items. The proposed will better represent the resources necessary for conducting annual routine inspections and other activities associated with the operation of such facilities in Washoe County. The statement of basis and the proposed fee are listed below.

Two public workshops will be held at 5pm on Tue., May 7, 2019 and 5pm on Wed., May 8, 2019, in the WCHD Conf Rm B at the address below. Interested persons who may be affected or wish to comment should appear at the workshop to submit oral testimony or may submit comments, data, views, or arguments in written form to:

Tony Macaluso, Environmental Health Specialist Supervisor
WCHD, Environmental Health Services
1001 E. Ninth St, Bldg B, Reno, NV 89512
Phone (775) 328-2431 FAX (775) 328-6176

Written comments will be accepted until the close of business on Wednesday, **May 8, 2019**, and will be considered prior to any final action being taken on the proposed revision. Comments received will be included in the Business Impact Statement to be presented to the WCHD Board of Health for consideration of acceptance at a public hearing to be held at 1pm on May 23, 2019, at the Board of County Commissioners Chambers, located at 1001 E. Ninth St, Bldg A. If the Business Impact Statement is accepted, adoption of the proposed fee schedule revision will be considered at the next WCHD Board of Health meeting scheduled at 1pm on June 27, 2019, at the same location.

**Proposed New Fee
Mobile Food Unit Pre-Package Permit**

This service provides the public health benefit of meeting NRS 446 requirements, ensuring that regulated facilities provide safe, unadulterated, and honestly presented food to the consumer.

This fee is based on the NRS requirement that all food facilities have a permit to operate. This ensures that facilities are operated and maintained in a manner that minimizes the risk of food-borne illness and injury to the consumer.

The Mobile Food Unit Pre-Package Permit is based upon the average amount of staff time necessary to conduct an annual routine inspection.

The average amount of time spent by an Environmental Health Specialist to conduct an inspection, including completion of the necessary paperwork, for each food service facility type is as follows:

The computation of the Mobile Food Unit Pre-Package Fee is as follows:				
Personnel	Hourly Rate	# of Hours	Cost	
Environmental Health Spec.	\$ 114.80	1.58	\$ 181.38	
			\$ -	
		Calculated Program Expense	\$ 118.55	
Hourly Program Expense Rate	\$ 75.03		\$ -	
		IT Overlay	\$ 6.31	
		Subtotal	\$ 306.00	
		FY19 RTF at 4%, minimum \$1.00	\$ 12.00	
		Mobile Food Unit Pre-Package Fee	\$ 318.00	