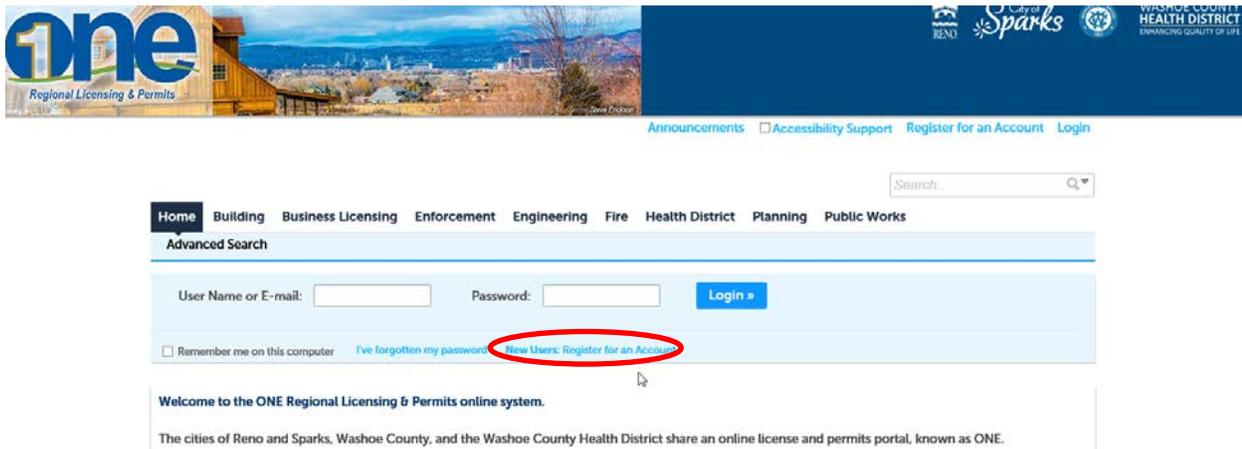


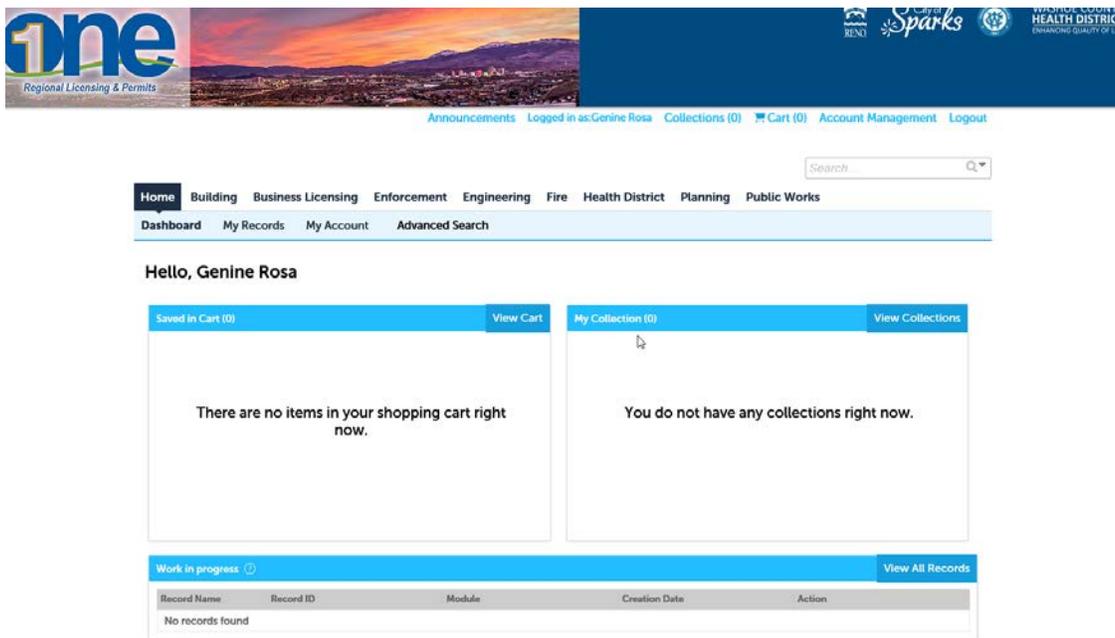
Submitting an Application for Acknowledgement of Asbestos Assessment (AAA, aka Pink Slip) via Accela Citizen Access:

You must have an account: create an online account here: <https://aca.accela.com/ONE/>.



This account can also be used to access all licenses & permits with the City of Reno, Sparks and Washoe County.

Once your account has been created and you are logged in you will see a screen like this, this is your "Dashboard":



Click on the **Health District** tab, you will then be taken to the following screen:

Records

Show on Map

Showing 1-2 of 2 | Download results | Add to collection | Add to cart

<input type="checkbox"/>	Date	Record Number	Record Type	Description	Project Name	Expiration Date	Status	Action	Short Notes
<input type="checkbox"/>	12/20/2017	ASB17-1334	Asbestos				Applied		
<input type="checkbox"/>	06/20/2017	ASB17-1258	Asbestos		Test		Applied		test

Search for Washoe County Health District Records

From here you can search for records or create and application. Click on the **Create an Application by Agency**.

Select Services



Search

- ▶ **Building**
- ▶ **Enforcement**
Submit a complaint.
- ▶ **Engineering**
- ▶ **Fire**
- ▼ **Health**
 - Washoe County - Air Quality Pollution Control
 - Washoe County - Asbestos
 - Washoe County - Child Care Facility
 - Washoe County - Cottage Food Operation
 - Washoe County - Farm-to-Fork
 - Washoe County - Food Illness Complaint
 - Washoe County - Food Permit
 - Washoe County - Food Permit Exemption
 - Washoe County - Garbage Exemption
 - Washoe County - Invasive Body Decoration
 - Washoe County - Liquid Waste Trucks
 - Washoe County - Mobile Home & RV Parks
 - Washoe County - Public Accommodations
 - Washoe County - Public Bathing Permit
 - Washoe County - RV Dump Stations
 - Washoe County - Schools Permit
 - Washoe County - Stationary Source
 - Washoe County - Underground Storage Tanks Site Permit
 - Washoe County - Waste Generator Registration
 - Washoe County - Waste Management
 - Washoe County - Well Construction
 - Washoe County - Woodstove
- ▶ **Licenses**
Select all license types that pertain to your business
- ▶ **Planning**

Continue Application

Then click on the ▶ tab by **Health** and click the button for **Washoe County – Asbestos**. Then **Continue Application**.

Step 1: Step 1 > Page 1

* indicates a required field.

Address

*Street No.: 1001 Direction: --Select-- *Street Name: 9th Street Type: --Select--

Unit Type: --Select-- Unit No.:

City: State: --Select-- *Zip:

Fill in the address information, just street number and street name should be enough to search, click **Select**. The results will show up in a pop up box like this:

Address Search Result List [Close]

1001 E 9TH ST RENO NV 89512 RENO NV 89512

Associated Parcels

Showing 1-1 of 1

Parcel Number	Lot	Block	Subdivision
<input checked="" type="radio"/> 008-030-05		0	

Associated Owners

Showing 1-3 of 3

Name	Address
<input type="radio"/> NEVADA STATE OF	PO BOX 11130 C/O WASHOE COUNTY COMMUNITY SERVICES DEPT RENO NV 89520
<input type="radio"/> NEVADA STATE OF	PO BOX 11130 C/O WASHOE COUNTY COMMUNITY SERVICES DEPT RENO NV 89520
<input type="radio"/> NEVADA STATE OF	PO BOX 11130 C/O WASHOE COUNTY COMMUNITY SERVICES DEPT RENO NV 89520

Select the correct address if there is more than one option, then click **Select** to return to address screen and select **Continue Application**.

Home Building Business Licensing Enforcement Engineering Fire **Health District** Planning Public Works

Create an Application by Agency Search Applications

Asbestos

1 Step 1 2 Step 2 3 Review 4 Pay Fees 5 Record Issuance

Step 1: Step 1 > Page 2 * indicates a required field.

Applicant

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account Add New Look Up

Save and resume later Continue Application >

If you choose **Select from Account** all of your account information will automatically show up here, like this:

Applicant

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

✔ Contact added successfully.

Genine Rosa
grrosa@washcoecounty.us
Home phone:
Mobile Phone:
Work Phone: (775) 784-7204
Fax:
[Edit](#) [Remove](#)

▼ Contact Addresses

Add Additional Contact Address

To edit a contact address, click the address link.

Showing 0-0 of 0

Address Type	Recipient	Address	Action
No records found.			

Save and resume later Continue Application >

(otherwise select **Add New** or **Look Up** to find another), then **Continue Application**.

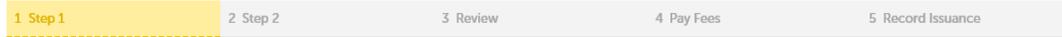
Fill in the following information:

Application Name: This should be the name of the Business or building name if vacant.

General Description: This should be a short name for the project, ex. Smith Condo Remodel or 123 West St., LLC TI etc.

Detailed Description: please be specific about the entire scope of the project (what materials if any, and how much will be disturbed/removed, does it include build-back? Roofing/tear off only? Overlay? Etc.), provide plans if available as a pdf. Select **Continue Application** once completed.

Asbestos



Step 1: Step 1 > Page 3

* indicates a required field.

Detail Information

Please provide project name for general description. For detailed description, please provide a detailed inventory of the work to be done.

Application Name:

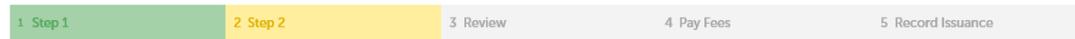
General Description:

Detailed Description:

Save and resume later

Continue Application »

Asbestos



Step 2: Step 2 > Page 1

* indicates a required field.

Attachment

Please attach completed asbestos acknowledgment or EPA NESHAP application, a current asbestos survey including a drawing of the sampling locations and a demo plan.

The maximum file size allowed is 600 MB.
html;htm;mht;mhtml;js;exe;zip are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

Add

Save and resume later

Continue Application »

Here you can attach any supplemental information such as sampling results, consultant reports, plans, etc. **Please submit a signed application here to ensure you have a complete application.** Click **Continue Application**.

Review all information for accuracy, edit if needed, then click **Continue Application** once complete and correct:

Asbestos

1 Step 1

2 Step 2

3 Review

4 Pay Fees

5 Record Issuance

Step 3: Review

Save and resume later

Continue Application »

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Asbestos

Address

Edit

1001 E 9TH ST, RENO, NV 89512

Applicant

Edit

Individual
Genine Rosa
Work Phone:(775) 784-7204
E-mail:groa@washoecounty.us
Preferred Channel:E-mail

Detail Information

Edit

Application Name:test

Attachment

Edit

The maximum file size allowed is 600 MB.
html,htm,mht,mhtml,js,exe,zip are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

Save and resume later

Continue Application »

You will then see this conformation screen that your application was submitted. We will then process the application, assuming we have all the correct information, and then e-mail you to let you know it is ready for payment. **Please be sure you provide a correct e-mail address.**

Once the payment is made (please see instructions **ACA Online Payment Instructions**), reply to our e-mail to let us know you have done this. We will then e-mail you a copy of your receipt along with the Acknowledgement of Asbestos Assessment that you will need for the building department.

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance

Confirmation



Your application(s) and/or complaint(s) has been successfully submitted.
Please print your record(s) and retain a copy for your records.

1001 E 9TH ST RENO NV 89512



WASHOE

ASB18-1478

Asbestos