

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING MINUTES

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Neoma Jardon
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, December 17, 2015
1:00 p.m.**

**Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:03 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair

Julia Ratti, Vice Chair (attended 1:00 p.m. – 3:00 p.m. via telephone)

Dr. George Hess
Dr. John Novak
David Silverman
Mike Brown

Members absent: Neoma Jardon

Ms. Spinola verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Herb Kaplan, Deputy District Attorney
Anna Heenan, Administrative Health Services Officer, AHS
Charlene Albee, Division Director, AQM
Steve Kutz, Division Director, CCHS
Randall Todd, Division Director, EPHP
Bob Sack, Division Director, EHS
Erin Dixon, Fiscal Compliance Officer, AHS
Christina Conti, EMS Program Manager, EPHP
Dawn Spinola, Administrative Secretary/Recording Secretary, ODHO

2. *Pledge of Allegiance

Audience member Jess Traver led the pledge to the flag.

3. *Public Comment

Cheryl Huett wished everyone a Merry Christmas.

4. Approval of Agenda

December 17, 2015

Dr. Novak moved to approve the agenda for the December 17, 2015, District Board of Health regular meeting. Dr. Hess seconded the motion which was approved six in favor and none against.

5. Approval of Draft Minutes

November 19, 2015

Dr. Novak moved to accept the minutes of the November 19, 2015 District Board of Health regular meeting as written. Mr. Silverman seconded the motion which was approved six in favor and none against.

6. Recognitions

A. Years of Service

1. Christina Conti-Rodriguez, 10 years, 12/5/05 through 12/5/15 – EPHP

Mr. Dick congratulated Ms. Conti-Rodriguez and presented her with a commemorative certificate.

2. Julie Hunter, 10 years, 12/27/05 through 12/17/15 – AQM

Mr. Dick congratulated Ms. Hunter and presented her with a commemorative certificate.

B. Departures

1. Mark Wickman, 10 ½ years, June 13, 2005 to December 4, 2015 – EHS

Mr. Dick thanked Mr. Wickman, congratulated him on his new position in Alternative Sentencing, and presented him with a commemorative certificate.

C. Congratulations

1. Dr. John Novak elected to the National Association of Local Boards of Health, Board of Directors effective January 1, 2016.

Mr. Dick congratulated Dr. Novak on his achievement.

7. Proclamation

1. National Radon Action Month

Accepted by Jamie Royce-Gomes and Susan Howe of the University of Nevada Cooperative Extension, and Frankie Vigil of the American Lung Association.

Mr. Dick read the proclamation.

[Vice Chair Ratti's call disconnected at 1:11 p.m.]

Ms. Royce-Gomes thanked the Board for the proclamation, reviewed the dangers of radon, and offered testing kits and services.

Ms. Vigil noted radon was the number one cause of cancer-caused deaths in women. She stated they appreciated the partnership and the help in spreading the message.

Chief Brown moved to adopt the proclamation. Dr. Hess seconded the motion which was approved five in favor and none against.

[Vice Chair Ratti's call was reconnected at 1:20 p.m.]

Chair Jung congratulated Dr. Novak and pointed out it was a great opportunity for Washoe County to be represented. It provided opportunities for grants, education, and training. She encouraged him to attend the next annual conference.

8. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

1. Approval of Award from the Association of Food and Drug Officials (AFDO) for total funding of \$2,500 for the period January 4, 2016 through September 16, 2016 in support of the Environmental Health Services Division (EHS) Food Program, Retail Program Standards, IO TBD; approve amendments totaling an increase of \$2,273 to the Retail Program Standards Grant, IO TBD

Staff Representative: Erin Dixon

2. Retroactive approval of Notice of Subgrant Award from the Nevada Division of Public and Behavioral Health, for the period November 1, 2015 through June 30, 2015 in the total amount of \$56,382 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness, FY 16 Carryover, IO TBA; Approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO TBA

Staff Representative: Erin Dixon

3. Approval amendments totaling an increase of \$24,005 in both revenue and expense to the FY 16 ASPR Public Health Preparedness – Carryover Federal Grant Program, IO TBA

Staff Representative: Erin Dixon

B. Possible Approval of 2016 Washoe County District Board of Health Meeting Calendar
Staff Representative: Kevin Dick

Dr. Novak moved to accept the Consent Agenda as presented. Chief Brown seconded the motion which was approved six in favor and none against.

9. PUBLIC HEARING – Discussion and proposed adoption of revisions to the Health Department Fee Schedule, specific to Air Quality Management and Environmental Health Services, (Development Review, Construction Plan Review, Food Service Establishment Permits, Temporary Foods/Special Events Permits, Permitted Facilities, Variances, Waste Management, Miscellaneous, Vector Fees, Underground Storage Tanks), as may be determined by the District Board of Health, with collection beginning on or after February 1, 2016

Staff Representative: Erin Dixon

Chair Jung opened the public hearing.

Ms. Dixon presented the staff report. She noted additions had been provided to the Board and made available to the public. She explained she had compared some fees to those of other jurisdictions, and provided an overview of her findings.

Ms. Dixon noted the Board had asked about posting of temporary food permits. The requirement is in the regulations and staff will make it a priority to enforce it.

Ms. Dixon explained that staff had arrived at alternatives to the proposed Temporary Food and Special Events permit fees as a result of comments received. Those had been provided to the

Board and made available to the public. There had been changes made to number of inspections, staffing and permit holders will now be required to pay for all reinspections. A fee for large special events will need to be developed to cover events that require substantial staff time.

Ms. Dixon noted fees associated with septic had also been revisited as a result of comments received. The number of staff hours required to complete the work was returned to current levels and that reduced the proposed fees. Staff will be forming a workgroup with the Builder's Association of Northern Nevada (BANN) to discuss and seek consensus on appropriate regulation and oversight of septic systems. Recommended changes to fees and/or regulations will be reported back to the Board.

Mr. Dick stated that Brian Reeder of the Associated General Contractors has agreed to participate in the workgroup along with BANN.

Ms. Dixon noted the Board had requested additional information about Dust Control permits, and Ms. Albee had compiled and submitted that information with the Board item.

Ms. Dixon explained the original fee implementation date had been targeted to align with the rollout of Accela. As Accela has been postponed, staff was proposing a start date of February 1, 2016. She pointed out a schedule of incremental implementation had been provided as part of the packet. It proposed a 50% increase on February 1, 2016, and the full 100% increase on February 1, 2017. Beginning July 1, 2017, the fees would begin to increase annually based on the Consumer Price Index (CPI), and a full revision would be completed five years after that.

Dr. Hess suggested the second increase should be done at the start of the fiscal year, so that it would be easier to compare results on a year-over-year basis. Ms. Dixon opined that the proposed schedule retained the opportunity to compare them in 12-month increments. Dr. Hess reiterated his request and suggested February was not an opportune time to implement the new fee structure.

Dr. Hess expressed concern about the per-acre dust control fee increasing exponentially based on the size of the project. Ms. Albee explained the issuance of the permit was for 18 months. Over that course of time, the project may or may not be finalized, and multiple inspections may need to be conducted.

Jess Traver of BANN noted they had been working with staff for approximately two years on the fees and had been successful in addressing issues. He complimented staff for their outreach efforts. Mr. Traver opined the septic fees were excessive, as they were based on review times that appeared to be more extensive than necessary. He noted BANN was looking forward to the opportunity to review the code, opining it would provide the opportunity to explore efficiencies. Mr. Traver also opined the fee increases should be postponed until after the review had taken place. He listed some of the other fees that the builders had expressed concern with and would like to discuss in the workshop forum. He noted the recordkeeping process for septic tank locations would be more useful if they were digitized.

Cheryl Huett of Goodies noted she had provided the Board with a list of the Temporary Annual Food Permit fees for Clark County. She acknowledged the proposed changes to the Temporary Food Permit fees were great, but questioned the per-day-inspection fee based on the number of days. She opined the structure should be revisited with regards to non-profits. She suggested alternative fees based on the number of days the permit would be active.

Frank Bouchard, representing two local construction operations, stated he was glad the fees had been reduced but opined they were still high. He stated the permittee was required to do the majority of the work by providing a complete and accurate set of plans, which likely did not require extensive review. He suggested the number of hours allotted for the physical inspection

of septic tanks was excessive.

Brodie Lewis, of MB Lewis Construction Company, stated he was also concerned by the proposed increases, and reviewed the ones most pertinent to his business. He expressed his appreciation for the reduction but opined it was not quite enough. He opined the methodology utilized to determine the fees may not be appropriate, and that the proposed fees were higher than anywhere else in the Western region.

Rex Flowers explained he was in the process of building a detached shop and was behind schedule due to challenges with the Health District. Additionally, he has been informed he will be paying higher fees due to an excessive number of required inspections. He noted an inspector had come to his home on a day when no one was there and had elected not to conduct the inspection. He inferred that he had been less than pleased with some interactions with staff.

Hayley Hamel of the Child Garden explained they had been required to put in a support kitchen due to the fact they heat lunches provided by the parents and serve pizza provided by a restaurant. She expressed concern with the fee increase for the kitchen. Ms. Hamel noted the inspector did not spend much time during their annual inspection as the facility was not actually making food. She opined the increase would affect all of the preschools in the County.

Tray Abney from The Chamber stated he could not speak highly enough of Mr. Dick and his team; they had been very proactive in reaching out and answering questions. Mr. Abney acknowledged the fees had been developed after a full-scale review of current practices and procedures. The Chamber agreed that a certain amount of increases were justified. He expressed support for the workgroup, noting they had the same concerns. They were appreciative of the phased-in approach. Mr. Abney noted the work towards creating efficiencies should be ongoing. He requested the Board bear in mind that other fees had also recently been increased.

Lea Tauchen, Retail Association of Nevada, stated she appreciated the Board's consideration of the burden that the fees could create for businesses. She echoed the comments made by The Chamber and reiterated the urging of the consideration for a phased-in approach. She noted most businesses have already created their budget for the following year, so it is a challenge for them to react to such a significant jump.

Debra Roth, of the Lion and Lamb Christian School, stated she had not been notified about the increase, they had received the information from another preschool director. She explained the challenges they and other businesses had faced with increasing regulations and fees. She opined it was the inspector's job to inspect the facilities and that it was unethical to raise the fee.

Marianna Ashley, of the Kid's Club Learning Center, noted it had been difficult to leave her business in the middle of the day for the hearing. She had been surprised at the amount of the increase. Upon contacting other child care facilities, she discovered that many were not providing any food at all. She found they had made that decision based on fee increases and additional requirements. She pointed out the fee for a support kitchen was proposed to be the same as the fee for a full kitchen.

Ms. Ashley had noted that inspectors write down the time an inspection starts and when it ends. It had been observed by herself and others that an inspection takes approximately 20 minutes, but she has noted times listed ranging from 45 minutes to two hours. During the inspection period, the inspector engages in substantial amounts of conversation with the owner. She went on to express concern for the health of the children who are being cared for at the centers but not provided anything to eat. The parents do bring food, but it is often not especially nutritious.

Kathleen Cooke, Sunflower Preschool, expressed her understanding that fees need to be raised. She stated she disagreed with some of the reasons for the increases. She opined the notification was insufficient, the timing of the hearing was unfair due to the pressures of the season, and the reasoning of making up revenues from the recession did not allow for the fact that all businesses had been challenged during that time. She stated it would not be possible for her to raise her fees enough to cover the increase and asked how much they should charge the parents, as they were already paying a substantial amount.

Stephon Van Dyke of Stephon's Mobile Bistro requested the Board consider the challenge of the increased fee to business owners.

Jennifer Wigmore of the Early Years Academy noted that there was no Support Kitchen fee in 2012, so although the rates may not have been raised, the number of required permits had been increased. Both of her most recent inspections were completed at the same time. She opined the amount of work to complete the inspection for the support kitchen did not warrant the amount of the fee, particularly when it was conducted at the same time as the annual inspection.

Paul Sampson opined the fees would have a tremendous effect on local businesses.

Virginia Blank of Faithful Friends Preschool supported the statements made and reiterated that the increase affected what they could offer the children. She supported the phased-in approach. She suggested there be a surcharge for facilities that received low scores and required more visits, and the fees should not increase as much for the ones with the high scores.

Chair Jung closed the public comment portion of the hearing.

Mr. Silverman explained the fee issue had been challenging for everyone involved. He understood that in general, acceptable increases were digestible and expected, and he felt it was unrealistic for anyone to expect that the fees should stay the same. He pointed out the Health Department had an important role in the community to be sure that businesses are operating properly and safely. He reiterated fees had not been increased in some time. He stated he did not fully understand how all the fees were calculated and fully appreciated the challenges and comments that were being made. He explained that he had spent a substantial amount of effort working to be clear that he and the Board would be making a decision that was in everyone's best interests.

Dr. Hess opined it would have always been necessary to have a small kitchen with a sink and refrigerator in a child care facility. He asked why a kitchen required a separate inspection and stated he did not understand the concept of a support kitchen. Mr. Sack explained they required separate permits because some child care facilities do serve food which meets the definition of hazardous food. This includes slicing of fruit. State law requires a permit for that. Mr. Sack stated the fees for the operation and the kitchen being combined into one could be explored. Currently they are separate because some facilities did not have kitchens, and others had kitchens of varying sizes. Dr. Hess expressed concern regarding the lack of a refrigerator at a facility and Mr. Sack explained a refrigerator is considered part of the child care facility.

Mr. Sack explained the permit fees were based on an average, not the time spent in each type of different facility. He acknowledged smaller facilities require less time.

Chair Jung summarized, noting that the smaller facilities were subsidizing the larger ones. Mr. Sack stated that was correct throughout all of the different types of fees, they were all based on averages for a category. Chair Jung asked if the fees for child care facilities could be based on the number of students. Mr. Sack stated the fees could be calculated in a number of ways. The current ones were based on the way they have been calculated in the past, but that did not stop them from being reevaluated.

Chair Jung noted that typically discussion is held after the motion is made and seconded, but she felt the discussion would assist in crafting the motion.

Chair Jung opined site inspections should be made by appointment, that inspectors are expected to conduct themselves in a professional manner and use their time in the most efficient way, and that every single time they can do multiple inspections at once, they should.

Chair Jung stated she would like the fees for the child care facilities to be reviewed and possibly restructured based on the size of the facility.

Chair Jung expressed concern about the effect of child care fees on nutrition due to the fact the County had received a Federal grant which supported a program of going to daycare centers and teaching them how to provide healthy games, healthy snacks, etc. She requested that be revived.

Chair Jung agreed with the staff suggestion of reducing inspections and placing more of the onus on the violator. When repeat inspections are necessary, they should pay more.

Chair Jung requested staff return to the Board with a proposed solution to recordkeeping, digitization, and a cost estimate. She opined the cost would be substantial but worthwhile.

Chair Jung requested staff review best practices for notification. She stated it is the public's responsibility to read postcards and look at the newspaper, although she conceded she is not diligent about it. She felt there must be another way to provide noticing and gather community input.

Chair Jung stated that to have a hearing at this time of day, during a business day, is really not being inclusive. She opined it should have been at 6:00 p.m. and that there is probably a way that the process can be improved.

Chair Jung agreed with Dr. Hess in that it makes much more sense to have the fees go into effect July 1. She stated that Mr. Dick had informed her that the cost to push it back would be \$313 (thousand) for Fiscal Year 2016.

Chief Brown stated he would like to see a streamlined construction process. He suggested that different agencies could find ways to assist each other and reduce overlap, thus reducing costs.

Dr. Hess noted that the fees for room inspections did not increase in a linear fashion based on increasing numbers of rooms. Mr. Sack explained that the public accommodations that required the most work for staff were the ones that have the mid-range number of rooms. He noted that one fee that had been considered was a reinspection fee, as those properties quite often require repeat visits.

Mr. Silverman expressed his concern regarding the fact that some businesses required less work but they were supporting larger businesses because they were paying an average fee for the category. He suggested some fees should have a base and be increased in relation to the size of the business or project. Mr. Sack reiterated the methodology used was the same as how it has always been done. In the past, that was not an issue, because they did not include indirect charges. Other methodologies could be used.

Chair Jung expressed support for Mr. Silverman's suggestion and requested staff research best practices to determine what was possible and fair. Mr. Sack stated they would be happy to look at that. He reiterated that there were other ways for the fees to be calculated. Mr. Silverman pointed out the fee should be based on level of risk factor.

Mr. Dick noted the fees were based on application of full-cost methodology to the existing structure. He opined alternatives could be researched and pointed out that any method would still result in some inequities. He compared it to coming up with a fair fee for garbage service, as an address that is close to the transfer station pays the same amount as an address in rural areas.

Dr. Novak moved to approve revisions to the Health District Fee Schedule for the Environmental Health Services and Air Quality Management as amended with the proposed fees recalculated presented in the Septic Disposal and Temporary Food Permits fee recalculation sheets. This motion is to begin with 50% of the fee increase on July 1, 2016, and 100% of the fee increase beginning on July 1, 2017. And with an annual adjustment based on the Western Consumer Price Index beginning on July 1, 2017. Fee adjustments will be allowed based on workshops and future re-evaluation of the process. Staff is requested to return to the Board to address overall concerns, including those highlighted at the dais today. Dr. Hess seconded the motion which was approved five in favor and Mr. Silverman against.

10. Regional Emergency Medical Services Authority

Presented by Brian Taylor

A. Review and Acceptance of the REMSA Operations Reports for October, 2015

Mr. Taylor reviewed compliance results and offered to answer any questions.

Chief Brown moved to accept the report as presented. Dr. Novak seconded the motion which was approved six in favor and none against.

*B. Update of REMSA's Community Activities during October, 2015

Mr. Taylor explained REMSA had provided additional unit hours for the Zombie Crawl.

Dr. Novak noted the number of survey respondents was low and pointed out the Board had requested that more surveys be sent out so that the number of responses would be higher. He expressed concern that the small number of responses did not provide necessary and useful information.

Mr. Taylor explained that Mr. Gubbels was working to increase the numbers and the topic was considered to be a high priority. Dr. Novak requested a progress report at the next presentation. Chair Jung opined it was imperative for REMSA to provide statistically significant customer service data and suggested alternative survey methods.

Ms. Conti explained that after Dr. Hess had originally requested the higher number of responses, he had worked with Kevin Romero of REMSA to increase the number of surveys distributed. She noted it had been anticipated there would be a delay in receipt of the results, so the January report should reflect the new percentages.

Mr. Dick noted the holiday Board meeting schedule causes more of a lag than usual for the REMSA reports. During the October REMSA Board meeting, Mr. Gubbels reported to them that the survey distribution rate would be increased to 40 percent. Dr. Novak reiterated his request for a process report in January.

Don Vonarx, Vice President of Information for REMSA, verified that the sampling size had been increased to 40 percent in November. He reported that the return rate was approximately seven percent when the sampling size was 100 percent. He stated they would continue to adjust as necessary.

11. Acknowledge receipt of the Health District Fund Financial Review for November Fiscal Year 2016

Staff Representative: Anna Heenan

Ms. Heenan reviewed the highlights of the staff report.

Dr. Hess asked if the revenues displayed in the report could reflect the fee increases. Ms. Heenan explained it was possible, and the new Accela software would provide additional reporting mechanisms to track the number of permits and the revenue coming in.

Chair Jung requested the reports be included in Ms. Heenan's monthly financial review, to include comparisons between pre-and post-increase revenues.

Dr. Novak thanked Ms. Heenan for breaking down the liabilities and opined it would be helpful if it was broken down in the report so that the public had access to the information.

Mr. Silverman suggested the number of permits and inspections also be tracked as well as the fees.

Chair Jung suggested that if Ms. Heenan had questions about what information the requester would like included she should contact them directly.

Chief Brown moved to acknowledge the presentation as provided. Mr. Silverman seconded the motion which was approved six in favor and none against.

12. Discussion, acknowledge and possible direction to staff on the Phase Two and Three Cost Analysis for the Health District – Fundamental Review Recommendation #10

Staff Representative: Anna Heenan

Ms. Heenan reviewed the staff report. She noted that approximately 87 percent of direct costs are due to staffing, so particular attention was paid to reviewing the current staffing structure to be sure it was the proper mix for the work activities. She reviewed details of the findings. She noted a challenge to the cost analysis was the lack of a good time accounting system, and explained that a better one is under development. The new permitting and case management systems will allow for more accurate reporting.

Dr. Hess opined the conclusion noted in the staff report was unhelpful as funding was not available for staff increases. He suggested practices and policies be reviewed for potential efficiencies and opined some of the calculations for patient times seemed excessive. Ms. Heenan explained the calculations included all staff time associated with a service, and therefore the time was more than just the actual time spent with the client. Dr. Hess reiterated that additional funding sources would need to be located if staff increases were necessary.

Mr. Dick explained the type of work done at the Health District was not quite the same as what was conducted in a physician's office, as it included contact investigations and getting people in for testing.

[Vice Chair Ratti disconnected from the meeting at 3:00 p.m.]

Mr. Kutz reiterated that the time accounting system was imperfect but was improving. He also reiterated that many services did not fit into the classic medical office case management model, but he would be looking more closely at the service hours that Dr. Hess had referenced. Chair Jung suggested Dr. Hess spend some time with staff in the clinic and potentially provide some feedback.

Mr. Dick acknowledged Ms. Heenan's work and noted it completes the cost analysis of all Health District programs. He also acknowledged the effective joint effort of the division directors and supervisors to provide the necessary information.

Mr. Dick opined one area in particular that was experiencing staff limitations was the

Chronic Disease program, and that the community would benefit from more activity in that area.

Chair Jung pointed out the report was also suggesting moving staff as necessary to properly balance workload.

Ms. Heenan stated she would not have been able to compile the report without the support of the management team and complemented their focus on transparency and accuracy.

Dr. Novak thanked staff for all of their work and explained he understood their recommendations for rebalancing. He acknowledged it may be necessary to increase staffing.

Chair Jung asked that a copy of the report be sent to the County Manager on her behalf so that it may be replicated in other departments.

Dr. Hess moved to acknowledge receipt of the report. Dr. Novak seconded the motion which was approved five in favor and none against.

13. *Staff Reports and Program Updates

- A. Air Quality Management, Charlene Albee, Director
Program Update, Divisional Update, Program Reports

Chair Jung congratulated Ms. Albee on the fact that for the first year since 1970 Washoe County had attained EPA air quality standards. She opined Ms. Albee deserved substantial credit. Chair Jung expounded on the importance of the achievement.

Ms. Albee reviewed some of the programs and activities that have been established to help achieve the goal.

- B. Community and Clinical Health Services, Steve Kutz, Director
Divisional Update, Program Reports

Mr. Kutz stated he had nothing to add but would be happy to answer questions.

- C. Environmental Health Services, Bob Sack, Director
EHS Division Update, Program Updates - Food, IBD, Land Development, Vector-Borne Disease and EHS Inspections / Permits / Plan Review

Mr. Sack explained the E-coli investigation was winding down and staff continues to work with one of the affected facilities. He noted the number of inspections conducted was included in the monthly report, and included an annual cumulative total which displays year-over-year comparisons.

Mr. Silverman asked Mr. Sack if he was at liberty to discuss the true source of the E-coli outbreak and Mr. Sack stated he was not, as it was still under investigation.

Chair Jung asked if staff had reached out to the School District regarding helping them implement new practices to limit the Norovirus outbreaks. Mr. Sack explained that Dr. Todd would be covering that in his report, but EHS and EPHP work together very closely during those types of outbreaks.

- D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director
Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

Dr. Todd reported the investigation had been closed for each of the affected facilities. There had been in excess of 2,000 cases and some facilities had continued to be affected for an extraordinary amount of time. Staff will be working with the School District to suggest strategies to shorten future outbreaks.

Dr. Todd noted an area of particular concern with regards to the E-coli outbreak was the number of Hemolytic-uremic Syndrome (HUS) cases. Typically approximately 10 percent of the cases develop the syndrome. For this case it was 19.2 percent. He explained that if antibiotics are given to an E-coli patient, it increases the odds they will develop HUS, so staff has been reaching out to healthcare facilities to share that knowledge. Dr. Hess suggested that be included in the next edition of Epi-News. Chair Jung suggested he mention it while being interviewed by the media, to help educate the public.

Chair Jung requested she be informed of any pushback from the School District.

- E. Office of the District Health Officer, Kevin Dick, District Health Officer
Community Health Improvement Plan (CHIP), Truckee Meadows Healthy Communities, Health District Interlocal Agreement, Other Events and Activities and Health District Media Contacts

Mr. Dick explained comments from the CHIP Steering Committee were being incorporated into the plan, and the goal was to bring it back to the Board at the January meeting.

Mr. Dick explained the strategic planning process would be kicked off on December 18, and OnStrategy staff would be requesting interviews with each of the Board members. They were reviewing documentation to familiarize themselves with the operations of the Health District.

Mr. Dick noted the County Manager was hosting an open house immediately following the meeting and had requested Mr. Dick extend an invitation to the Board members.

14. *Board Comment

Chair Jung requested a plan be developed to address the security of potentially challenging meetings. She indicated she would like a full safety analysis to include the potential for holding meetings in the Chambers and having deputies present. This type of analysis is being conducted County-wide.

Mr. Dick explained the County was focusing more attention on security issues and the Health District would be working cooperatively with the County.

Dr. Hess opined the meetings should be kept as open as possible, and Chair Jung explained it was not her intent to work to keep them more closed, just safer.

15. Emergency Items

None.

16. *Public Comment

As there was no one wishing to speak, Chair Jung closed the public comment period.

17. Adjournment

At 3:09 p.m., Chair Jung adjourned the meeting.

Respectfully submitted,



Kevin Dick, District Health Officer
Secretary to the District Board of Health



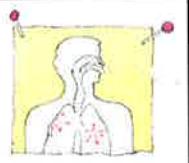
Dawn Spinola, Administrative Secretary
Recording Secretary

Approved by Board in session on January 28, 2016.

Free RADON Presentations in Washoe County

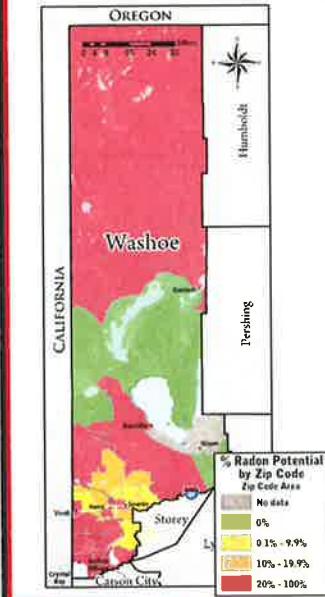


RADON is the leading cause of lung cancer among nonsmokers and is estimated to cause **21,000** lung cancer deaths in the U.S. each year.



What is the RADON level in your home?

- Elevated levels of **RADON** have been found in **21.8%** of Washoe County homes tested.
- Learn how to test for **RADON**.
- Get a **FREE RADON** test kit.



For more info, call the Radon Hotline at
888-RADON10 (888-723-6610)

- ◆ Saturday, Jan. 9, 11 a.m.
North Valleys Library
1075 North Hills Blvd. #340
- ◆ Tuesday, Jan. 12, 4 p.m.
Sierra View Library
4001 South Virginia St.
- ◆ Wednesday, Jan. 13, 6 p.m.
South Valleys Library
15650A Wedge Pkwy.
- ◆ Wednesday, Jan. 20, 5:30 p.m.
Northwest Reno Library
2325 Robb Dr.
- ◆ Thursday, Jan. 28, 6 p.m.
IVGID Public Works
1220 Sweetwater Rd.



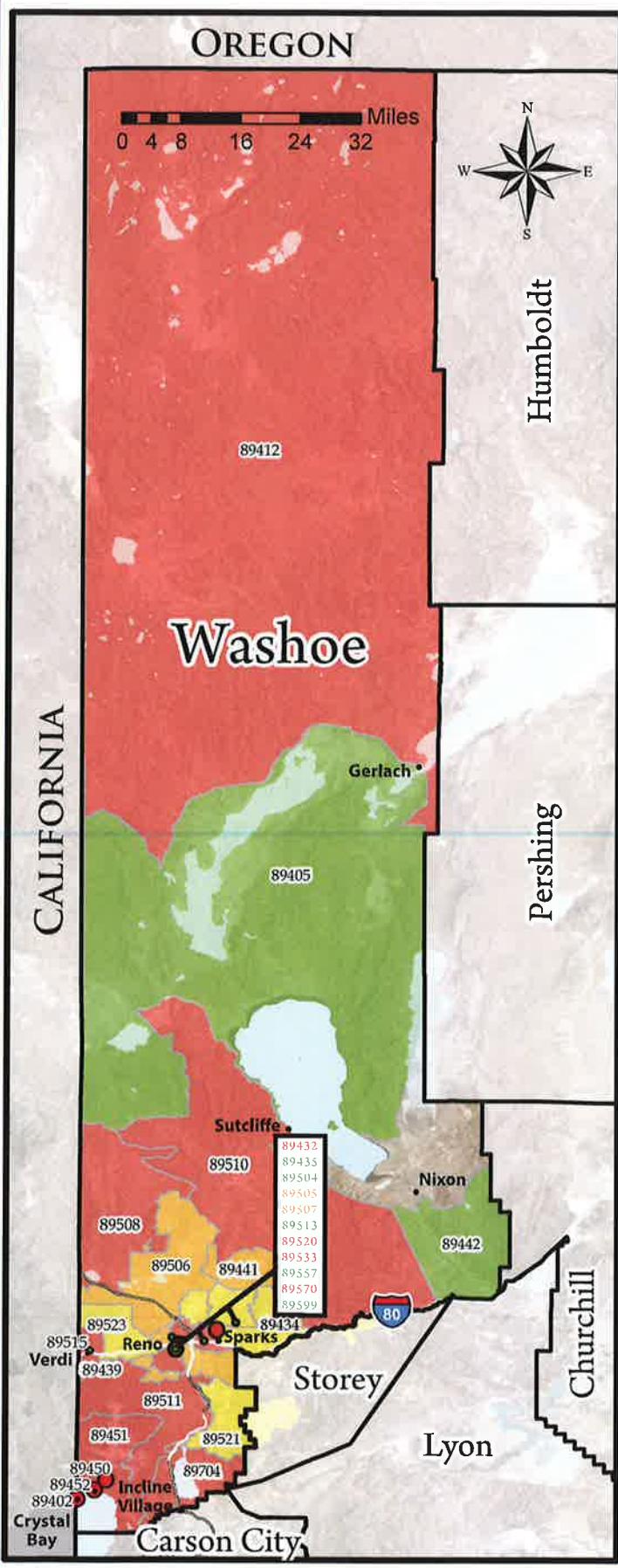
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Washoe County

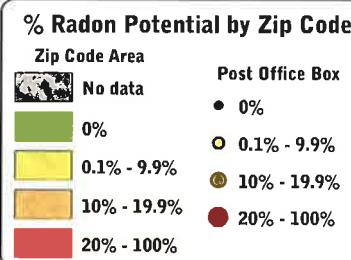
Radon Potential by Zip Code



Radon is a colorless, odorless, and tasteless radioactive gas that occurs naturally in most rocks and soils. It is produced by the decay of uranium in soil, rock and water. Radon is harmlessly dispersed in outdoor air, but when trapped in buildings it can build up, increasing the risk of lung cancer.

The EPA Action Level: The U.S. EPA recommends that you take action to reduce radon levels that are 4.0 pCi/l or higher.

***The EPA and the U.S. Surgeon General recommends all homes be tested for radon.**



Washoe	Included in neighboring county	Total Number of Tests			% Radon Potential	Range of radon levels in pCi/L						Radon Levels by pCi/L		
		Valid	less than 4 pCiL	4 pCiL and greater		± 0 < 4	± 4 < 10	± 10 < 20	± 20 < 50	± 50 < 100	± 100	Average	Highest	
89402 P.O. Box Crystal Bay		31	19	12	34.7%	18	10	2	0	0	0	4.12	12.3	
89405 EMPIRE		2	2	0	0%*	2	0	0	0	0	0	1.30	1.3	
89412 GERLACH		2	1	1	50%*	1	1	0	0	0	0	3.75	5.7	
89431 SPARKS		276	219	57	20.4%	219	46	9	1	0	0	2.93	25.4	
89432 P.O. Box Sparks		5	4	1	20%*	4	1	0	0	0	0	2.81	5.0	
89433 SUN VALLEY		192	150	12	6.3%	150	12	0	0	0	0	1.70	6.6	
89434 SPARKS	Storey	287	261	6	2.1%	281	6	0	0	0	0	1.48	8.2	
89435 P.O. Box Sparks		2	2	0	0%*	2	0	0	0	0	0	1.15	1.6	
89436 SPARKS		580	540	40	6.9%	540	31	6	2	0	1	2.34	55.3	
89439 VERDI		63	47	16	49.5%	47	25	10	4	5	2	11.86	144.4	
89441 SPARKS		219	164	35	10.0%	184	31	3	0	1	0	2.90	73.8	
89442 WADSWORTH		3	3	0	0%*	3	0	0	0	0	0	2.03	3.3	
89450 P.O. Box Incline Village		84	59	25	29.8%	59	21	3	1	0	0	3.70	29.7	
89451 INCLINE VILLAGE		695	436	259	37.3%	436	220	35	3	1	0	4.06	63.0	
89452 P.O. Box Incline Village		10	7	3	30.0%	7	3	0	0	0	0	3.09	9.0	
89501 RENO		25	13	12	48.0%	13	7	3	2	0	0	7.21	30.7	
89502 RENO		393	331	62	15.8%	331	50	10	1	1	0	2.66	64.3	
89503 RENO		370	309	61	16.5%	309	54	5	2	0	0	2.62	42.0	
89504 P.O. Box Reno		2	2	0	0%*	2	0	0	0	0	0	1.95	2.0	
89505 P.O. Box Reno		7	6	1	14.3%*	6	0	1	0	0	0	3.84	16.1	
89506 RENO		358	320	38	10.6%	320	36	2	0	0	0	2.19	12.9	
89507 P.O. Box Reno		23	19	4	17.4%	19	4	0	0	0	0	1.78	5.2	
89508 RENO		145	116	30	20.7%	115	25	2	3	0	0	3.25	41.2	
89509 RENO		1056	675	381	36.1%	675	234	102	34	8	3	5.83	195.0	
89510 RENO		54	34	20	37.0%	34	14	5	1	0	0	4.56	20.1	
89511 RENO		1014	707	307	30.3%	707	261	40	5	0	1	3.67	155.6	
89512 RENO		178	136	40	22.3%	139	29	8	3	0	0	3.38	34.1	
89513 P.O. Box Reno		1	1	0	0%*	1	0	0	0	0	0	0.50	0.5	
89515 P.O. Box Reno		2	2	0	0%*	2	0	0	0	0	0	0.15	1.7	
89519 RENO		317	278	39	12.3%	278	36	2	1	0	0	2.21	29.7	
89520 P.O. Box Reno		3	2	1	33.3%*	2	1	0	0	0	0	3.13	5.3	
89521 RENO	Storey	442	407	35	7.9%	407	31	4	0	0	0	1.97	20.5	
89523 RENO		518	489	49	9.5%	489	40	4	5	0	0	2.17	34.0	
89533 P.O. Box Reno		4	2	2	50%*	2	1	1	0	0	0	5.40	10.1	
89557 P.O. Box Reno		1	1	0	0%*	1	0	0	0	0	0	0.60	0.6	
89570 P.O. Box Reno		2	1	1	50%*	1	0	1	0	0	0	0.58	11.1	
89599 P.O. Box Reno		4	4	0	0%*	4	0	0	0	0	0	0.24	3.3	
89704 WASHOE VALLEY		153	81	72	47.1%	81	62	9	1	0	0	4.39	24.0	
Totals		7853	692	1693	21.9%	5902	1292	267	69	16	7	3.40		
		% of Total Tests			78%	17%	4%	1%	0%	0%	0%			

*Small sample size: more testing is needed to reference reliable radon potential for this area.

Zip codes in Washoe County with no data: 89424, 89555, 89595

****Note:** Results are based on independently tested homes from 1989 to June 30, 2015, not scientific sampling. When known, post-mitigation results are not included and usable results are valid tests, one per home, using an average of multiple tests from the lowest tested level of the home.

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Public Comment/Correspondence
November 20, 2015 to December 17, 2015 (Noon)

Subject: Increasing fees for Support Kitchen

Submitted online 11-25-15

Name	Jennifer Wigmore
Health Fee Name	Annual Fee & Support Kitchen
Comment	My Annual Inspection fee has not changed but the Support Kitchen fee was added several years ago. So, technically, rates have not increased, but new fees have been added. Therefore, increasing fees for each business without actually increasing individual fees. It is not right.

Submitted online 12-16-15

Name	Jennifer Wigmore
Health Fee Name	Annual health inspection; support kitchen fee
Comment	Board states that fees have not increased for the past seven years. This may be accurate, but new fees have been added, essentially raising the fees without actually raising the fees. The Support Kitchen Fee was a new fee charged in 2012. the addition of this fee more than doubled what my Health Inspection Fees were the previous six years. So, rate increases have been made in the previous seven years.

Subject: Increasing fees for Childcare facilities

Submitted online 12-17-15

Name	Marie Short
Health Fee Name	Annual Health inspection fee
Comment	To whom it may concern- While we are part of a larger organization Holy Child Early Learning Center is part of a non-profit organization. While we do everything we can to minimize the rate of our tuition this increase would significantly impact the small budget for our center. We provide services for a large number of parents that are on a sliding fee scale because of their income level and inability to obtain funds from Children's Cabinet. An increase of this level would ultimately impact our tuition rates and the families that we serve. I would hope that you would take into consideration the fact that this would not just impact the center but the families that we provide services to. Families of this community that are finding it difficult to obtain affordable child care.

Name	Pat Wanco
Health Fee Name	Childcare inspection
Comment	I feel we are being blindsided! It was through the grapevine in October that I was informed of this possible increase not buy any information through the health department but through another small business owner!

Again blindsided increasing our fee from \$86 a year to \$199 131% increase is ludicrous When I have had to increase my childcare fees it's \$5 a 3.125% increase not 131%. I have been inspected for at least the last four years by the same inspector we follow protocol the inspector knows our school thus making the inspection easy and timeless. Like everyone we all have overhead and expenses and it's a balancing act on what is fair to incur on your clients again this is a ludicrous increase . Pat Wancho
Little Golden Goose

From: Lela Arney
Date: December 17, 2015 at 11:25:03 AM PST
To: pulibarri@washoecounty.us
Subject: Proposed fees for kitchen license

Good Morning,

I would like to share my concern about the proposed fee increase. We use our kitchen to cook food one time a year for a Thanksgiving feast. Other than that, we prepare ready made snacks that require very little prep (such as rinsing, cutting and spreading). Just recently (within the last three), we were informed that we needed to have a kitchen permit for any food preparation. I took a class, made some program adjustment and created a policy in order to adhere to the new regulations. We are a small school with less than forty children five years of age and under. In addition, we are a not for profit preschool and having an increase of that amount would take away from supplies that could be used and other items expenses that would directly affect the care and educational opportunities our children have. The annual inspection typically takes about 15-20 minutes of looking around the facility. While I understand there has not been a rate increase for several years, I think the proposed rates are too high, especially for smaller facilities to pay. Would you please consider this input as the decision will be made soon? I am not against a raise in fees, but maybe a smaller increase would be more in line.

Thank you for taking the time to read this.

Blessings,
Lela Arney
His Kids Preschool

Subject: AQM Dust Control Fee

From: Albee, Charlene
Sent: Wednesday, December 02, 2015 10:14 AM
To: 'Brian Reeder'
Subject: AQM Dust Control Fee Justification

Hi Brian,

Attached is a copy of the Dust Control Permit Fee justification as requested by Dr. Hess, District Board of Health member.

Please let me know if you have any questions.

Charlene Albee

Director | Air Quality Management Division | Washoe County Health District
calbee@washoecounty.us | O: (775) 784-7211 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512

Email attachment: Dust Control Permit Fee justification - was also included in the DBOH December 17, 2015 meeting packet

Subject: Temporary Food Permits

From: Jung, Kitty
Sent: Tuesday, December 15, 2015 9:42 AM
To: cheryl huett
Cc: Julia Ratti; Dick, Kevin; Spinola, Dawn
Subject: RE: fees

Dear Ms. Huett:

The Washoe County Health District does not issue year-round permits for temporary foods because State law limits the period of temporary food permits to no more than 14 days. Please find NRS 446.875 below with section 4 highlighted.

NRS 446.875 Issuance of permit.

1. Any person desiring to operate a food establishment must make written application for a permit on forms provided by the health authority. The application must include:
 - (a) The applicant's full name and post office address.
 - (b) A statement whether the applicant is a natural person, firm or corporation, and, if a partnership, the names of the partners, together with their addresses.
 - (c) A statement of the location and type of the proposed food establishment.
 - (d) The signature of the applicant or applicants.
 2. An application for a permit to operate a temporary food establishment must also include the inclusive dates of the proposed operation.
 3. Upon receipt of such an application, the health authority shall make an inspection of the food establishment to determine compliance with the provisions of this chapter. When inspection reveals that the applicable requirements of this chapter have been met, the health authority shall issue a permit to the applicant.
 4. A permit to operate a temporary food establishment may be issued for a period not to exceed 14 days.
 5. A permit issued pursuant to this section:
 - (a) Is not transferable from person to person or from place to place.
 - (b) Must be posted in every food establishment.
- (Added to NRS by 1963, 753; A 1969, 811; [1987, 383](#))

Additionally, I wanted to make sure that you are aware of an alternative proposed fee-schedule that I have attached and is included in the District Board of Health Agenda item for consideration on

December 17. This alternative includes the cost of a reduced number of inspections. I believe that the cost of the fee increases to your business would be substantially reduced under this proposal. See table below.

	Current Fee	Proposed Fee	Alternate Proposed Temp Food Fees
Hot August Nights: 9 Booths – 3 Day event permits	\$765	\$2,511	\$1,350
60 - 3 day event permits	\$5,100	\$16,740	\$9,000

The implementation of fee increases has been postponed for a number of years already in deference to the economic recession. and the current process for increasing fees began with District Board of Health Action on the fee methodology in July of 2015. The proposed fees were originally workshopped in September of 2015. Therefore, I believe that there has been adequate time for businesses to anticipate and plan for potential fee increases.

Thank you your correspondence letting me know about your concern with the proposed fees.

See you on Thursday!

Sincerely,
K. Jung, Chair

From: cheryl huett
Sent: Sunday, December 13, 2015 11:46 AM
To: Jung, Kitty; Julia Ratti; David Silverman; Dr. Hess; Ms. Jader
Subject: fees

Dear Chairwoman Jung, Board member Ratti, Board member Dr. Hess, Board member Silverman, Board member Novak, Board member Jader,

Can you please ask your staff to also check into annual temporary food permits done by other counties. It is my understanding that several counties allow their year round food vendors to apply and receive a temporary annual permit. The guidelines usually involve training and serving the same menu each location with the same equipment set up etc. We realize that the board is poised to raise fees, however, I would also ask you not only phase them in, but to start phasing them in this next Fiscal year July 1. This would at least allow the vendors to prepare more for those upcoming events.

To give you an example of how these proposed fees will affect my business , I will use Hot August Nights first. I usually do 9 booths for this event. I would go from paying a total health permit fee now for those booths from 755.00 to 2058.00. This is just for one event. By the time we pay

labor, taxes, percentages to promoters, food cost, insurances, city business licenses, there isn't always even now, anything left because one day of bad weather during these events can negate any profit we may have made. This is just another nail in the coffin so to speak. We do approximately 80-100 special events and shows during the year and some of those have multiple booths. Most of those are three day events. So, even if you only multiply the fees you are proposing for 60 of those events , which doing this excludes the other longer events, the difference in amount is 194.00 per event times the 60 events equals 11,640.00 per year. This would not include events such as Hot August Nights, Reno Rodeo, Air Races which would be more expensive as well.

Please consider alternatives. This along with so many others raising their fees based on the recovering economy will affect small business tremendously. I would ask that the district before moving forward have an outside audit done. I know this costs money too, however an internal audit isn't always the best way to figure out these things.

Several ideas were floated at the last board meeting. We here in Reno and Sparks have a reputation for special events. I know because when I am in other counties, other vendors ask me how they can become a part of these events and they are mostly all aware of our success as a community in this area. I would really like for us to keep it that way. I do not believe raising rates is the answer. The theory is that we are out of the recession and recovering nicely, that is not true in all areas. We need more than one year of recovery to get back to where we were. When you raise these fees all pricing in the industry will also have to be raised. It is somewhat of a catch 22 and we vendors will not be able to recoup by price increases alone. This means not as many jobs for those we may have hired, not as many booths at events and maybe not doing non profit events, they cost us the same no matter what and many times are smaller events that we do to support the community. There are many ripple effects.

Again, I ask that you give this very serious consideration and ask yourselves how it would affect you if you were in our shoes and if it is fair to ask small business to shoulder these amounts. Thank you for your time.

Sincerely,
Cheryl Huett

From: cheryl huett
Sent: Tuesday, November 17, 2015 1:58 PM
To: Jung, Kitty
Subject: Re: proposed fees from the washoe county health department

Dear Chairwoman Jung,

Thank you for your timely response. These fees do indeed have most of the business on the proposed fee increase list in sticker shock. I am looking forward to the meeting on Thursday to see what the recommendations will be to phase these fees in etc etc. I do believe that these fees will have a very negative impact on special events in the area as well as many increased costs to consumers and homeowners. Hopefully, the board and district can come to a reasonable decision. Thanks again..

Sincerely,

Cheryl Huett

On Tuesday, November 17, 2015 1:17 PM, "Jung, Kitty" wrote:

Dear Ms. Huett:

Thank you for contacting me with your concerns about the proposed fee adjustments at the Washoe County District Board of Health (DBOH).

As the recession began to eke away at the DBOH's budget, we decided as a governing body to commission a Fundamental Review for the Health District (very similar to what the Washoe County Board of Commissions commissioned earlier.) The review revealed the problem of the financial unsustainability of the Health District and recommended cost-control and cost-recovery recommendations, as well as other recommendations to improve the Health District. Specifically the review team highlighted their concern that we collected so little of the costs of our Environmental Health Services (EHS) and Air Quality Management (AQM), which we are authorized to recover by the Nevada Revised Statutes. The DBOH directed staff to implement this recommendation and propose fees to fully recover cost for our EHS and AQM services.

The proposed fee increases are based on a proper accounting of the cost of delivering these services with the methodology that had been approved by the DBOH. Previous fees had not included the costs for vehicles, operating supplies, and the full cost of labor associated with the tasks. Due to recommendations from the Washoe County Board of Commissions' individual and previous fundamental review, the county changed the way we were accounting for indirect costs of services provided to the Health District, thereby demanding payment for overhead not otherwise collected.

In recognition of the recession, the DBOH decided to include only 25% of the verifiable costs in the fees, due to tough economic conditions. Now that the economy is in recovery mode, we are ready to start actually collecting the true cost of doing business and no longer asking all taxpayers to subsidize permitting activities. We are presently considering phasing in these fees, which I know have some sticker shock to them.

Should you have any further questions or need additional clarification. Please do not hesitate to contact me either via email or my cell: xxx.xxx.xxxx

Sincerely,

Kitty Jung
Chairwoman
District Board of Health

From: cheryl huett
Sent: Monday, November 16, 2015 4:11 PM
To: Jung, Kitty
Subject: proposed fees from the washoe county health department

Dear Madam Chairwoman and Board members, Ratti and Jardon,

I am writing to let you know my opposition to the fees that for my business will rise from 151%-297% if passed. I attended a workshop in October and was quite amazed that the Health District after an internal audit thinks this is the best way to increase their revenue. The Director of the District told us in that meeting that the board has given him a directive to be sustainable in 2016. He expressed that he would not be getting general fund money from the Washoe County Commissioners or if he did, it would be able to be spent on other programs, therefore the district needs more money. I am attaching a brief business impact statement on my business and a list of special events I think will suffer because of these fees. The fees across the board effect so many small businesses, parents, homeowners and many more. If these fees are allowed to increase by this amount many small businesses will not be able to compete. Please think about a better structure and an external audit before any of this goes forward. Thank you for your time.

Sincerely,
Cheryl Huett

Subject: Septic Fees

From: Spinola, Dawn
Sent: Wednesday, December 16, 2015 1:07 PM
To: Spinola, Dawn
Cc: Dick, Kevin; Brodie Lewis
Subject: Fee Discussion With Mr. Lewis

Dear District Board of Health Members:

Based on my discussions with Mr. Lewis yesterday (information of which is included in his response to my response, attached) I made a couple of calls to Sacramento County this morning and spoke to Shelly at the Sacramento County Environmental Management Department, and Mark at the Sacramento County Building Department.

Shelley confirmed that all building permits with septic on the parcel are required to be stamped for approval by the Environmental Management Department, including detached garages without plumbing. She also confirmed that there is a \$107 fee for each plan submittal (including revisions) which covered up to 30 minutes for plan review. She noted that plans needed to be submitted or validated by a licensed septic contractor unless they were submitted by the homeowner.

However, she told me that if no construction of the septic system was occurring that the additional charges for a site visit/inspection would not occur, that these would be charged as part of the permit for the construction of the septic system or the leach field installation in the repair field. She indicated that the repair field could be relocated through their plan review process without the site visit.

Mark at the Building Department told me that they did not route plans for detached garages with no plumbing on parcels with septic systems to the Environmental Health Department for approval. From my discussion with him, it appears that this is not because it is not required by the

Environmental Management Department, but that this workflow is not triggered within their system. I believe this is something they will be working to correct.

Based on my discussions with these two individuals, I believe that I provided incorrect information in response to Mr. Lewis' comments previously submitted to the Board of Health. The charge from the Sacramento County Environmental Health Department for plan review for construction occurring on a parcel with a septic system for a detached garage without plumbing is \$107 for each plan submittal and for each resubmittal for 30 minutes of review, as Mr. Lewis notes in his comments.

In light of the concerns regarding the application of our regulations, and the amount of staff time required in our proposed fees for the reviews, both the Health District and the Builders Association of Northern Nevada wish to establish a workgroup to discuss these issues further. We would like to work together to identify potential process efficiencies that might be implemented, and attempt to achieve consensus on appropriate regulation and oversight of septic systems by the Washoe County Health District. In light of this, I have requested for staff to calculate what proposed fees would be if we applied our updated full-cost methodology to the staff time included in our currently existing septic fees while we await recommendations from the workgroup.. That fee recalculation is attached.

Kevin Dick

District Health Officer | Washoe County Health District

kdick@washoecounty.us | (775) 328-2416 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512

Email attachments:

1. Septic Fee Recalculations - was also included in the DBOH December 17, 2015 handouts
2. WCHD Response to Mr. Lewis Comments (attached)
3. Mr. Lewis response to WCHD response (attached)

WCHD Response to Mr. Lewis Comments

Please see clarification and additional information from Health District staff noted in red text in response to Mr. Lewis' comments regarding the septic review fees. The Health District and the Builders Association of Northern Nevada are in the process of establishing a work group to review the Onsite Sewage Disposal System regulations and workflow process to identify opportunities for streamlining, clarification, and potential process efficiencies. I have asked Mr. Lewis to participate in this project which I am hopeful can lead to process improvements that result in initial plans being submitted which can be more readily approved by the Health District and reduction in staff hours required for these reviews.

My name is Brodie Lewis and I am a general contractor and have been building garages (and such) in Northern Nevada for a little over 20 years now. I have had some meetings lately with a few of you, but wanted to touch base with as many as possible before the December 17th vote.

Washoe County Health District is proposing to increase the fee for a permit for garages that are to be constructed on a property that is served by an onsite sewage disposal system. I have some justifiable concerns regarding this fee increase. I will touch on, what I feel, are a couple of important points:

#1. Our fee for a garage, for the health department to conduct an initial plan review, would increase from \$200.00 to \$1025.00. This is a 413% fee increase. See line item #25 on proposed 2015 fee increase. And if the plans require additional fees it will increase from \$656.00 to \$2053.00. This is a 213% increase. See line item #26.

For clarification: The proposed \$1025 fee is for plan review (that includes site inspection) for building plans that do not include construction of a septic system. The review is to ensure that the construction does not impact the existing septic system, or if the repair field of an existing septic system is affected, that an appropriate new repair field is identified and designated in the plans.

The proposed \$2053.00 fee is for plan review that includes septic system construction.

- This is by far the most expensive health department fee for a garage without plumbing of anywhere in the United States that we have been able to find through our research. Our research includes neighboring counties and states. This fee is nearly 400% higher than the most expensive health department fee that we could find. As a contractor these fees must be passed on to the public in order for me to stay in business. I don't think that it is right for the people of Washoe County to have to pay 400% more for the same service as other counties provide.

- In a meeting I recently had with a few of you, you mentioned that through your research you discovered that Sacramento County charges approx. \$850.00 for a detached garage permit from the health department. Immediately after the meeting I called Sacramento County myself and I talked to Mark, his # is xxx-xxx-xxx, and he said "what does a garage with no plumbing have to do with the health department" he further said if a garage does not have plumbing it does not go to the

health department and they simply issue the permit. I then asked him how he insures that we do not build on top of an existing leach line or proposed repair field. His reply “that is not part of our process we simply issue the permit. It is then the responsibility of the contractor and homeowner”. This answer is very consistent with all of the county health departments that we have called, including every county in our state and every state that borders NV.

The Environmental Health Services Division (EHS) of the Washoe County Health District has always used an average amount of time to determine various fees. This policy includes the fee justifications for the Onsite Sewage Disposal System (OSDS) fees.

During a meeting I (Kevin Dick) had with Mr. Lewis, and Commissioners Lucey and Jung on December 10, I mentioned that we had found that Sacramento County charged over \$100 for submittal of similar garage with no septic construction plans and an additional charge of over \$700 if it required additional work.

The information I provided on the Sacramento fees was based on staff contacting Shelly, the lead administrative person for the Sacramento County Environmental Management Department at 916-875-8420 with whom Wes Rubio, Senior REHS spoke directly. In Sacramento County ALL building permits which are associated with a parcel that is on an existing septic system are REQUIRED to be stamped approved by their department. There is always a fee charged for just the plans to be stamped which is \$107.00 and would allow for a maximum of 30 minutes to review and stamp the plans. If the plans were not accurate the applicant would be turned away from the counter and have to return with revised plans. This fee does not include any site visits, additional review, or inspections if any are deemed necessary. The Sacramento utilizes an hourly fee structure based on a per hour rate and all inspections are a 3 hour minimum, and if they take additional time, additional fees are added to that review.

As an example of what would be required for a submittal for the Sacramento septic review Mr. Rubio was given the following:

- A complete set of plans would be required for review and approval – this set is delivered to the County office for review and would be stamped by all agencies required for review prior to any permit issuance. The fee for stamping any plans is \$107.
- Any septic system components on a plan must be verified by a Licensed Septic Contractor and noted on the plans. All septic system verification in Sacramento County is completed by licensed professionals, these fees cannot be accounted for on the plan review portion and are not tracked by Sacramento County since they would be paid directly to the licensed professional.
- If it requires the relocating of any components of the septic system then there would be an additional \$746 fee for the inspection of the septic system installation.
- If the plan is in an area that would require a soil evaluation the fee would be \$746, in addition to the inspection noted above.

Utilizing the above example, which is more in line with the type of plans submitted in Washoe County the minimum fee for plan review, inspection, and approval would be \$853.00. If the relocation required a percolation test the fee would then be \$1599.00.

Mr. Rubio spoke with Mark that Mr. Lewis identifies at 916-876-6420. Mark works for the Sacramento County Building Department and not the Sacramento County Environmental Management Department. Mark recalled having a conversation with a contractor “who was calling him asking questions regarding building a garage with no plumbing. He stated to me, if the parcel were on septic then the contractor would have to discuss those requirements with the Sacramento County Environmental Management Department, since that is not his area of work. Mark stated that when asked about fees, he did respond that there would be no fees associated with Environmental only if the project was associated with a parcel connected to municipal sewer. Mark did state that all projects that are associated with a parcel that is served by an on-site septic system requires that the Sacramento County Environmental Management Department approve and stamp the plans.”

Therefore, Sacramento’s two agencies are handling plan review and construction review of properties using OSDS much like Washoe County is, the Health District only reviews construction plans of such projects which have OSDS on them. This practice is to ensure the proper management and treatment of sewage and to reduce any negative impacts to public health and the environment at the current time and in the future.

#2. The method by which they use to get this fee is calculated by number of hours that the staff tells them it takes to complete the task.

- In the Washoe County Health District regulation 020.050 it states that there are only 3 points that need to be on the plans of a garage without plumbing in order to receive approval. The three points as outlined in the regulations generally take a qualified individual not more than 30 minutes to review as told to us by the research that we conducted. And if you wanted to calculate on the heavy side and say 2 hours to also include a site visit, which is being done on every submittal, it still does not come close to the 9 hours they say it requires. The regulations also state that a site visit for a garage without plumbing is not necessary see regulations section 030 Inspections.

- Most of the health departments that we have talked to said they usually do the plan check over the counter and spend about 5 minutes and if there are no concerns that would require a site visit they would go ahead and issue the permit at that point. Much more efficient way. I believe that if we follow the regulation as already outlined it will increase efficiency of the health department and contractors. It will also limit liability and substantially cut out unneeded work and overhead.

- To get this fee of 9 hours to plan check a detached garage without plumbing at the health department is absolutely out of line and certainly smells of foul play.

The Washoe County Health District considers an Onsite-Sewage Disposal System (OSDS) to be comprised of a system for sewage collection, treatment and disposal. All new construction is required to demonstrate the location of all proposed on-site sewage disposal system components and

an area delineated for a future replacement of disposal trench(es). Based on this premise, all residential properties should have an existing permitted sewage disposal system and adequate space to place replacement trenches when the original trenches fail. Furthermore, construction permits for sewage disposal systems are considered active (like any Health District Permit to Operate) so long as the system is in use and properly treating sewage. Therefore, to stay compliant with the construction permit, the property must maintain adequate space for the installation of replacement trenches.

The Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation (Regulations) Section 020.015 states: “Any remodel, additions to structures and construction of additional structures on a developed property served by an OSDS shall be submitted to and approved by the Health Authority prior to construction. The remodel or construction permit applications shall comply with the applicable sections of 020.005 through 020.070.” Mr. Lewis states Section 020.050 of the Regulations requires “only 3 points that need to be on the plans of a garage without plumbing in order to receive approval.” when in fact Section 020.050 has three subsections which must be met as part of the plans submittal.

Section 020.050(3) of the Regulations states “shall include: Two copies of clearly legible complete plans showing the location of all buildings, septic system components, wells, water lines, a north arrow and a vicinity map.” Section 010.185 states “On-site Sewage Disposal System means a system for sewage collection, treatment and disposal located on an individual parcel as approved by the Health Authority.” Section 010.065 states “Disposal Area means that portion of the on-site sewage disposal system area which contains the disposal trench(es), the designated repair area for the disposal trench(es), provides for the required trench separations and meets the required setbacks.” Section 020.040(3),(b) references the requirement for an area delineated for a future replacement of disposal trench(es). As noted in the paragraph above, the construction work proposed for a property with an OSDS shall meet the requirements with the applicable sections of 020.005 through 020.070 of the Regulations.

The information required under Section 020.050 for the construction plan submittal is first screened by the Health District’s front desk to ensure the plan submittal is complete. This is done prior to actual submittal to the Washoe County Building Department. Plans are then routed to the Health District for actual plan review. This review includes checking the submitted plans to Health District records, previously submitted plans, setback requirements as outlined in the Regulations to the existing OSDS. This verification includes an onsite inspection to the subject property to verify the submitted plans to the actual property. This onsite inspection has always been a requirement of the plan review process.

When discrepancies are discovered between either current Health District records and the plan or between the submitted plan and what is observed on the property, the owner/applicant of the plan and the contractor are notified of the discrepancies and given a list of corrections which must be made prior to approval of the plans. This would include the resubmittal of plans for review by the

Health District of which if the corrections are made, the plans are stamped approved and sent back to the Building Department.

As outlined in the fee justification, this process averages seven hours and not the nine which Mr. Lewis is stating. This includes Health District Plan/Permit/Application Aid (PPAA) staff time to screen plans, research the plans, and enter all plan information and site inspection information in the Health District's computer records database. The plan screening process by the PPAA was put in place at the request of industry to help ensure the required components of plans were put in place to allow for a more efficient plan review process. This process has since its inception reduced both plan review time and the sheer volume of plans requiring corrections or revisions. Professional field staff average approximately five hours between the initial plan review, onsite inspection and if necessary subsequent follow-up correspondence and revision review. This time includes the travel time from the Health District to the subject property.

As OSDS permits are considered operational permits for the proper and legal disposal of sewage for a residence, a key component of the OSDS is a verified suitable location for a repair field on the parcel. This is common practice of Environmental Health Agencies and has been the practice of the WCHD for the past 20 plus years. Knowing a suitable location for a repair field allows the property owner and the Health District to quickly issue permits and replace failed OSDS systems with minimal cost, undue burden on the property owner and to the surrounding environment. If reserve fields were not available, installation of a repair field becomes a much more difficult and timely process which would possibly include requiring the resident to relocate while trying to construct a replacement system. This common practice is in the best interest of protecting public health and the environment.

I am not opposed to an increase, but an increase of this magnitude would be a threat to the industry as it would make the permit fee alone be 10-15% of the overall project. On the 17th we appreciate your efforts on eliminating or lowering the fee increase proposed.

Thank you for taking the time to read this and if you have any questions I would be happy to talk or meet with you.

Thank you,

Brodie Lewis

President

M.B. Lewis Construction

Mr. Lewis response to WCHD response

This is in response to your response....

1. As a matter of fact we have been charged these fees already. We will share these experiences on Tuesday. How are these extra inspection fees determined?

2. Obviously there are two different answers that we got from Sacramento County Building and Health then you got from Sacramento County Health dept. So we called Mark at the building dept one last time to see what the discrepancy was. Mark was frustrated at the fact that he was being asked the same question again for the second time by us and third time that he has been contacted over this matter. He again said that a garage with no plumbing in Sacramento County does not even go to the health department. The reason that we questioned the building department rather than the health department is we are asking questions concerning what is required to build a garage without plumbing in Sacramento County that is serviced by an OSDS. This question is much better suited for the building department than the health dept. This is not the question that Wes Rubio asked either Mark in the building department or Shelly in the Health dept. The answer is very simple. If it doesn't have plumbing it doesn't go to the Health Department in Sacramento County. We also confirmed this answer with Shelly in the Health Management Department. Mark further explained that the only way that we could have gotten two drastically different answers was that Wes Rubio was comparing apples to oranges. Again this is a very consistent practice that we have found across the US and very similar to what is written in the regulations for the WCH. Garages without plumbing have nothing to do with the health departments. After questioning a health official of a different agency as to why a garage with no plumbing does not need to go to the health dept. he said because there is no direct connection to disease and therefore not a threat to the public. We need to keep this simple and not make it more than it is. It is just a garage.

3. The entire regulation section 020 does not apply to all projects. For example. The entire section of 020 would not and cannot apply in full to, for example, building a fence. That is why there are subsections.

I am excited to get started on the revising and rewriting of the regulations so that it cannot be so grossly misused and misinterpreted. This is an example of Washoe County Health Officials simply not understanding simple code. When you read a building code or a health code they have some very common denominators. First of which they have section that are designated by a number. For instance in the Washoe County Regulation 020 Permits and Licenses this section of the regulations will cover all of the requirements for Washoe County health for the broad spectrum of permits and licenses. Underneath the sections there is subsections. Example 020.050. This particular subsection pertains specifically to detached garages without plumbing, fences, patio cover, etc.... These subsections are more specific than the section in general. Under the subsections there are sometimes individual #'s that are even more specific to better help the contractor understand his or her requirements for submittal for their particular project. These #'s are not subsections of subsections. As a matter of fact I don't even know if there is such a thing as mentioned in your response letter of a subsection of a subsection. As to the matter of what is required in Washoe county Regulations for a detached garage without plumbing is simply noted as 3 instructional points. Notice there is no subsection to section 020.050. Again this section of 020.050 applies to garages without plumbing just as this section would not apply to installing a new onsite septic system. The next thing when building a detached garage without plumbing the regulations specify

which sections are applicable. Note that in 020.015 it states only the “applicable” not all the subsections as is implied in your letter. Again another gross interpretation in how a regulation is to be read.

If you will go through these designated subsection as outlined by 020 there are only 4 of the subsections that apply to a garage without plumbing. These subsections are 020.005 (complying with the regulations), 020.025 (fees), 020.030 (proper paperwork at time of inspection) and 020.050 (garage without plumbing). So after reading regulations in section 020 it covers everything from new construction of an OSDS to fences. In section 020.015 it does a wonderful job of stating what sections might be applicable to a garage without plumbing which proves the point that not all subsections are applicable to any one job. Now it is our job to simply follow the regulation that are in place which will limit unneeded work, unneeded expense and confusion which will benefit the health dept, the contractor and the owner.

4. Now that we have clarified in the regulations that there are only three instructional points and 4 subsections of 020 that apply to a garage without plumbing, coupled with the fact that the county that Kitty asked us to contact as a form of reference (Sacramento County) only charges \$107.00 for a 30 minute plan check. So at today's rate of \$200.00 to plan check a garage without plumbing (which should only take about 15-30min, if at all) it is still the highest in the nation except for LA County. And now they want to increase it to \$1025.00 which is still beyond belief. I think that this correspondence that we have had with Sacramento County shows how difficult it is to communicate with a department that has shown their inability to read and interpret regulations correctly.

Washoe County Health District
Proposed Fee Schedule
50% - 100%

Air Quality Management

Description	Current Fee	50% of increase	Full increase
Plan Review - Fuel Burning Equipment Only	\$ 80.00	\$ 112.00	\$ 143.00
Plan Review - < 100 tons per year	\$ 583.00	\$ 804.00	\$ 1,025.00
Plan Review - < 100 tons per year, Synthetic Minor Source	\$ 1,734.00	\$ 2,389.00	\$ 3,043.00
Plan Review - > 100 tons per year	\$ 21,969.00	\$ 28,449.00	\$ 34,928.00
Small Stationary Source Operating Permit	\$ 170.00	\$ 235.00	\$ 300.00
Stationary Source Operating Permit	\$ 187.00	\$ 259.00	\$ 330.00
Annual Emission Fee (source emitting > 2 lbs/day)	\$ 16.00	\$ 16.00	\$ 16.00
Stationary Source Toxics Permit	\$ 81.00	\$ 111.00	\$ 140.00
Annual Toxic Emission Fee (source emitting > 1 lb/day)	\$ 6.00	\$ 6.00	\$ 6.00
Operating Permit Transfer Fee (person to person)	\$ 48.00	\$ 68.00	\$ 87.00
Late Permit Application Processing Fee	\$ 211.00	\$ 292.00	\$ 372.00
Gasoline Service Station Permit Fee (base plus per nozzle)			
Base Fee (per permit)	\$ 12.00	\$ 19.00	\$ 25.00
Per Nozzle	\$ 41.00	\$ 57.00	\$ 73.00
Asbestos Assessment Plan Review	\$ 62.00	\$ 86.00	\$ 110.00
<u>Notification of Asbestos App/Removal Fees:</u>			
Demolition Notification	\$ 162.00	\$ 225.00	\$ 288.00
260<520 Linear ft or 160<320 sq ft	\$ 333.00	\$ 461.00	\$ 589.00
520<1000 Linear ft or 320<1000 sq ft	\$ 735.00	\$ 1,017.00	\$ 1,299.00
>1000 Linear or Square Feet	\$ 1,812.00	\$ 2,507.00	\$ 3,201.00
Facility Annual Notification	\$ 3,822.00	\$ 5,301.00	\$ 6,780.00
Administrative Modification	\$ 47.00	\$ 66.00	\$ 84.00
Building Plan Review	\$ 54.00	\$ 75.00	\$ 95.00
Initial Registration of Neutral Inspectors	\$ 148.00	\$ 216.00	\$ 283.00
Annual Renewal of Neutral Inspectors	\$ 49.00	\$ 72.00	\$ 94.00
Woodstove Certificates	\$ 37.00	\$ 54.00	\$ 71.00
Woodstove Notice of Exemption	\$ 14.00	\$ 21.00	\$ 27.00
Woodstove Certificates - Transfer	\$ 13.00	\$ 19.00	\$ 24.00
Geothermal Well Drilling Permit	\$ 390.00	\$ 538.00	\$ 685.00
Air Quality Variance Request	\$ 511.00	\$ 710.00	\$ 908.00
Dust Control Plan Review (base plus per acre)			
Base Fee (per permit)	\$ 37.00	\$ 57.00	\$ 77.00
Per Acre	\$ 120.00	\$ 165.00	\$ 209.00
Dust Control Permit Administrative Modification	\$ 47.00	\$ 66.00	\$ 84.00
Expert Witness Fee (per hour)	\$ 281.00	\$ 387.00	\$ 493.00
Air Quality Permit to Operate Late Fee (% of Total Fee Due)		25%	
Non-Standard Working Hours Request (per hour)	\$ 103.00	\$ 139.00	\$ 175.00
Smoke Management Plan Review			
Base Fee (per permit)	\$ 72.00	\$ 99.00	\$ 126.00
Per Unit	\$ 18.00	\$ 25.00	\$ 32.00

Washoe County Health District
Proposed Fee Schedule
50% - 100%

Environmental Health Services

Page #	Description	Current Fee	50% of	Full
			increase	Increase
<u>Development Review</u>				
5	Change of Land Use	\$ 179.00	\$ 282.00	\$ 385.00
6	Minor/Major Special Use Permit Review/Development Agreement	\$ 244.00	\$ 383.00	\$ 521.00
7	Parcel Map Review - Sewer Available	\$ 331.00	\$ 517.00	\$ 702.00
7	Parcel Map Review - Sewer Not Available	\$ 776.00	\$ 1,208.00	\$ 1,640.00
8	Special Use Permit Conditions Inspection			
9	Tentative Subdivision Review - Sewer Available	\$ 374.00	\$ 584.00	\$ 793.00
9	Tentative Subdivision Review - Sewer Not Available	\$ 1,016.00	\$ 1,586.00	\$ 2,155.00
9	Amended or Lapsed Subdivision - Sewer Available	\$ 374.00	\$ 584.00	\$ 793.00
9	Amended or Lapsed Subdivision - Sewer Not Available	\$ 1,016.00	\$ 1,586.00	\$ 2,155.00
10	Final Map Review	\$ 244.00	\$ 383.00	\$ 521.00
11	Community Development Application Review	\$ 71.00	\$ 115.00	\$ 158.00
<u>Construction Plan Review</u>				
12	Construction-Quick Start	\$ 37.00	\$ 60.00	\$ 83.00
13	Food Service Establishment Construction-Plan Review			
13	'Base Fee'	\$ 119.00	\$ 220.00	\$ 320.00
14	Project less than 1,000 square feet	\$ 131.00	\$ 244.00	\$ 357.00
14	Project 1,000 to 2,999 square feet	\$ 180.00	\$ 336.00	\$ 492.00
14	Project 3,000 or greater square feet	\$ 263.00	\$ 490.00	\$ 717.00
16	Food Service Establishment Construction Remodel Plan Review-'Base Fee'	\$ 119.00	\$ 220.00	\$ 320.00
17	Food Service Establishment Construction Remodel Plan Review	\$ 115.00	\$ 214.00	\$ 312.00
18	Facility Construction Revised Plan Review-Land Dev. Group	\$ 142.00	\$ 221.00	\$ 299.00
19	Facility Construction Revised Plan Review-Facility	\$ 116.00	\$ 192.00	\$ 267.00
20	Hotel/Motel Plan Review - Engineering	\$ 177.00	\$ 273.00	\$ 369.00
21	Hotel/Motel Plan Review - Base Rate-Environmental	\$ 73.00	\$ 120.00	\$ 166.00
21	Hotel/Motel Plan Review - Per Room Charge-Environmental	\$ 6.00	\$ 10.00	\$ 13.00
22	Mobile Home/Recreational Vehicle Park Plan Review	\$ 394.00	\$ 608.00	\$ 822.00
23	Recreational Vehicle Dump Station Permit to Construct	\$ 177.00	\$ 273.00	\$ 369.00
24	General Environmental Health Services Construction Plan Review-Land Dev.	\$ 114.00	\$ 182.00	\$ 249.00
25	Septic Disposal - On Site Plan Review Only*	\$ 200.00	\$ 613.00	\$ 1,025.00
26	Septic Disposal - On Site Construction Plan Review/Permit (per/bldg)*	\$ 656.00	\$ 1,355.00	\$ 2,053.00
27	Septic Disposal - On Site Tank Replacement and Abandonment**		\$ 316.00	\$ 631.00
28	Septic Disposal - On Site Abandonment/Connect to Sewer*	\$ 200.00	\$ 377.00	\$ 554.00
29	Septic Disposal - On Site System Advisory Inspection	\$ 166.00	\$ 277.00	\$ 388.00
30	Septic Disposal - On Site Re-inspection (Sewage)	\$ 108.00	\$ 177.00	\$ 246.00
30	Septic Disposal - On Site Re-inspection (Wells)	\$ 108.00	\$ 177.00	\$ 246.00
30	Septic Disposal - On Site Re-inspection (VA/FHA)	\$ 73.00	\$ 120.00	\$ 166.00
31	Water Treatment Plant Construction Permit and Inspections >1000 Connections	\$ 1,784.00	\$ 2,770.00	\$ 3,756.00
31	Water Treatment Plant Construction Permit and Inspections <1000 Connections	\$ 485.00	\$ 761.00	\$ 1,036.00
32	Swimming Pool or Spa Construction Plan Review	\$ 547.00	\$ 852.00	\$ 1,156.00
33	Swimming Pool or Spa Remodel Plan Review	\$ 211.00	\$ 328.00	\$ 445.00
34	Swimming Pool or Spa Construction Reinspection	\$ 134.00	\$ 206.00	\$ 278.00
35	Water System Const. Plan Review - New Facility Community	\$ 453.00	\$ 669.00	\$ 884.00
35	Water System Const. Plan Review - New Facility Non-Community	\$ 280.00	\$ 414.00	\$ 548.00
36	Water System Expansion or Modification - Community	\$ 284.00	\$ 437.00	\$ 590.00
36	Water System Expansion or Modification - Non-Community	\$ 183.00	\$ 281.00	\$ 379.00
	Per connection review fee		\$ 1.00	\$ 1.00
37	Water Well Construction Permit*	\$ 340.00	\$ 876.00	\$ 1,412.00
38	Water Well Abandonment Permit*	\$ 275.00	\$ 496.00	\$ 716.00
39	Water Well Domestic Well Deepening Permit**		\$ 397.00	\$ 793.00
30	Water Well Construction Re-Inspection	\$ 108.00	\$ 177.00	\$ 246.00
<u>Food Service Establishment Permits</u>				
40	Food Service Establishment-Application	\$ 102.00	\$ 191.00	\$ 279.00

Environmental Health Services

Page #	Description	Current Fee	50% of	Full	
			increase	Increase	
57	On-Site Subdivision Variance	\$ 934.00	\$ 1,503.00	\$ 2,072.00	
57	Sewage Disposal - On Site Variance Request	\$ 934.00	\$ 1,503.00	\$ 2,072.00	
58	Food Service Variance (Permitted Facility)	\$ 346.00	\$ 584.00	\$ 821.00	
59	General Variance Request	\$ 271.00	\$ 433.00	\$ 594.00	
<u>Waste Management</u>					
61	Solid Waste System Plan Review	\$ 322.00	\$ 467.00	\$ 612.00	
62	Waste Release Permit - Grease Trap & Asbestos Release	\$ 41.00	\$ 59.00	\$ 77.00	
62	Waste Release Permit - Sandoil Separator Release	\$ 52.00	\$ 76.00	\$ 99.00	
62	Waste Release Permit - Non-Hazardous Special Waste Release	\$ 69.00	\$ 100.00	\$ 131.00	
62	Waste Release Permit - Each Custody Record	\$ 1.00	\$ 1.00	\$ 1.00	
62	Waste Release Permit - Each Additional Custody Slip Record	\$ 5.00	\$ 5.00	\$ 5.00	
63	Non-Standard Industrial Waste Permit	\$ 130.00	\$ 189.00	\$ 248.00	
64	Garbage Exemptions (A,B,C,D,E)	\$ 122.00	\$ 177.00	\$ 231.00	
65	Biohazardous Waste Transfer Station Permit	\$ 186.00	\$ 269.00	\$ 352.00	
66	Biohazardous Waste Treatment Facility Permit	\$ 168.00	\$ 243.00	\$ 317.00	
67	Biohazardous Waste Transporter Permit	\$ 141.00	\$ 205.00	\$ 269.00	
68	Biohazardous Waste Generator	\$ 182.00	\$ 255.00	\$ 328.00	
69	Biosolids Permit	\$ 130.00	\$ 189.00	\$ 248.00	
70	Waste Tire Management Facility	\$ 204.00	\$ 295.00	\$ 386.00	
71	Materials Recovery/Recycling Facility Permit (prev. Waste Reduction/Recycling Facility)	\$ 134.00	\$ 195.00	\$ 255.00	
72	Composting Facility Permit	\$ 204.00	\$ 296.00	\$ 387.00	
73	Landfill Operations Permit	\$ 1,078.00	\$ 1,565.00	\$ 2,052.00	
74	Municipal Solid Waste/Green Waste Transfer Station Permit	\$ 245.00	\$ 355.00	\$ 465.00	
75	Municipal Solid Waste System Inspection-Extra Hours	\$ 67.00	\$ 101.00	\$ 134.00	
76	Waste Hauler Operations Permit-Domestic	\$ 113.00	\$ 165.00	\$ 216.00	
76	Waste Hauler Operations Permit-Import	\$ 158.00	\$ 230.00	\$ 302.00	
77	Waste Tire Hauler Permit-Domestic	\$ 108.00	\$ 157.00	\$ 206.00	
<u>Miscellaneous</u>					
78	New Facility/Change of Ownership - Application fee	\$ 102.00	\$ 171.00	\$ 239.00	
79	New Facility/Change of Ownership Inspection PACC RV Park (per hour)**	\$ 71.00	\$ 81.00	\$ 161.00	
80	Re-Inspection	\$ 71.00	\$ 117.00	\$ 163.00	
81	Late Payment	\$ 71.00	\$ 117.00	\$ 163.00	
82	Limited Advisory Inspection (per hour - 2 hour minimum)	\$ 105.00	\$ 162.00	\$ 219.00	
82	Limited Advisory Inspection-Non-Standard Hours (per hour - 2 hour minimum)	\$ 113.00	\$ 165.00	\$ 216.00	
83	Public Accommodations Inspection	Up to 50 rooms 50 to 100 rooms 101-200 rooms 201-300 rooms 301-500 rooms 501-1000 rooms More than 1000 rooms	\$ 116.00	\$ 193.00	\$ 269.00
			\$ 128.00	\$ 213.00	\$ 297.00
			\$ 188.00	\$ 314.00	\$ 439.00
			\$ 140.00	\$ 233.00	\$ 326.00
			\$ 140.00	\$ 233.00	\$ 326.00
			\$ 202.00	\$ 336.00	\$ 470.00
			\$ 234.00	\$ 391.00	\$ 547.00
84	Invasive Body Decoration Establishment Permit	\$ 114.00	\$ 189.00	\$ 264.00	
85	Invasive Body Decoration Temporary Permit (w/o wheels)*	\$ 91.00	\$ 170.00	\$ 249.00	
86	Invasive Body Decoration Mobile Permit (w/wheels)	\$ 53.00	\$ 92.00	\$ 131.00	
87	Hazardous Waste/Materials Spill Response	\$ 130.00	\$ 216.00	\$ 302.00	
88	Hazardous Waste/Materials Site Assessment/Remediation	\$ 66.00	\$ 111.00	\$ 155.00	
89	Water Sample/Septic Sys Eval/Mortgage Loan-Certification only	\$ 28.00	\$ 48.00	\$ 67.00	
89	Water Septic System Evaluation Only	\$ 179.00	\$ 293.00	\$ 406.00	
89	Water Sample/Septic Sys Eval/Sample Evaluation-lab fee only (fee set by State)	\$ 112.00	\$ 112.00	\$ 112.00	
90	Liquid/Oil/Waste Hauler Vehicle Permit	\$ 55.00	\$ 91.00	\$ 126.00	
91	School Institutions	\$ 151.00	\$ 256.00	\$ 361.00	
92	Validated Facility Complaint	\$ 71.00	\$ 117.00	\$ 163.00	
93	Validated Foodborne Illness Investigation	\$ 71.00	\$ 117.00	\$ 163.00	
<u>Vector Fees</u>					
94	Vector - Construction Plan Review without catch basin	\$ 269.00	\$ 370.00	\$ 470.00	
94	Vector - Construction Plan Review with catch basin	\$ 345.00	\$ 474.00	\$ 603.00	

Septic Disposal and Temporary Food Permits Fee Recalculation Sheets

Septic Disposal Fee Recalculation - 50%

Permit	Current Fee	Proposed Fee	Potential fee with no changes to staff hours	50% increase of recalculated fee
Septic Disposal - On Site Plan Review Only*	\$200.00	\$1,025.00	\$454.00	\$327.00
Septic Disposal - On Site Construction Plan Review/Permit (per/bldg)*	\$656.00	\$2,053.00	\$1,482.00	\$1,069.00
Septic Disposal - On Site Abandonment/Connect to Sewer*	\$200.00	\$554.00	\$454.00	\$327.00

Temporary Food - Fee Recalculation 50%

Permit	Current Fee	Proposed Fee	Potential fee with reduced inspections	50% increase of recalculated fee
1-Day Event Permit	\$38	\$151	\$150	\$94.00
2-Day Event Permit	\$71	\$243	\$150	\$111.00
3-Day Event Permit	\$85	\$279	\$150	\$118.00
4-7 Day Event Permit	\$179	\$535	\$240	\$210.00
8-14 Day Event Permit	\$348	\$991	\$419	\$384.00
1-7 day Event Low Risk Permit	\$38	\$151	\$150	\$94.00
8-14 Day Event Low Risk Permit	\$78	\$261	\$240	\$159.00
Non-Profit 1-14 Days Permit	\$25	For-profit applicable fee	For-profit applicable fee	
Non-Profit Conditional Maximum Permit	\$200	For-profit applicable fee	For-profit applicable fee	
Cumulative Maximum Permit	3x permit fee	3x permit fee	3x permit fee	3x permit fee
Annual Farmers Market Permit	\$105	\$334	\$240	\$173.00
Annual Sampling Permit	\$105	\$334	\$240	\$173.00
Special Event Permit to Operate*	\$395	\$1,118	\$1,101	\$748.00
Recurrent Special Event Permit to Operate*	\$571	\$1,593	\$1,568	\$1,070.00
Re-inspection Fee	Equal to but not to exceed original permit fee	Equal to but not to exceed original permit fee	Equal to 1 day event permit fee	Equal to 1 day event permit fee