

**District Board of Health**  
**Meeting Notice and Agenda - Final**

**Members**

Kristopher Dahir, Chair  
Devon Reese, Vice-Chair  
Mariluz Garcia  
Dr. Reka Danko, MD  
Michael D. Brown  
Dr. John Klacking, PhD  
Dr. John Novak, DMD

**Thursday, February 22, 2024**

**1:00 p.m.**

**Washoe County Administration Complex**  
**Commission Chambers, Building A**  
**1001 East Ninth Street**  
**Reno, NV**

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**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW**  
**(Please be sure to keep your devices on mute and do not place the meeting on hold)**

<https://us06web.zoom.us/j/82090181273>

**Phone: 1-669-900-6833**

**Meeting ID: 820 9018 1273**

**NOTE:** This option will require a computer with audio and video capabilities.

**1:00 p.m.**

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)
4. Recognitions.
  - YEARS OF SERVICE
    - i. Latricia Lord, Sr. Environmental Health Specialist, 10 years-EHS
    - ii. Jacqueline Chaidez, Human Services Support Specialist II, 20 years-CCHS
  - NEW HIRES
    - i. Sarah Smith, Emergency Medical Services Coordinator, 2/12/2024-EPHP
    - ii. Michael Escobar, Program Coordinator, 2/12/2024-ODHO

PROMOTIONS

- i. Erin Myers, promoted to Sr. Environmental Health Specialist, 2/12/2024-EHS

HEALTH HEROES

- i. Carmen Ramirez-EPHP Vital Statistics
- ii. Samantha Beebe-CCHS
- iii. Jennifer Mendez-Lemuz-CCHS
- iv. Tasha Pascal-CCHS
- v. Lorena Solorio-CCHS
- vi. Judy Medved-Gonzalez-CCHS
- vii. Jacqueline Chaidez-CCHS

**Honorable Mentions**

- i. Maria Magaña-CCHS
- ii. Elizabet Muñoz- CCHS

SPECIAL RECOGNITION

- i. Kristen deBraga and the Food Safety Team  
John J. Guzewich Environmental Public Health Award  
Molly Rose Lewis, Regional Representative for US Senator Rosen

**5. Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to [svaldespin@nnph.org](mailto:svaldespin@nnph.org) no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the **"Raise Hand"** feature during any public comment period. To provide public comment via telephone only, press **\*9 and \*6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

**6. Consent Items. (FOR POSSIBLE ACTION)**

**(Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval)**

**A. Approval of Draft Minutes.**

**Attachments:** [01-25-2024 DBOH minutes](#)

**B. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)**

- i. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$17,489.00 (\$1,748.90 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Hospital

Preparedness Program (HPP) domains in response to COVID-19 according to the HPP Cooperative Agreement; it will support the purchase of supplies and equipment in support of the urgent preparedness and response needs of hospitals, health systems, and healthcare workers and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies. (FOR POSSIBLE ACTION)

Staff Representatives: Kristen Palmer and Andrea Esp

**Attachments:** [DBOH 2-22-2024 - EPHP - PHP NOSA SG-26858](#)  
[SG 26858 Northern Nevada Public Health \(06.30.24\) FINAL](#)

- ii. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to July 1, 2023 through June 30, 2024 in the total amount of \$333,333 (no match required), in support of the Northern Nevada Public Health Sexually Transmitted Disease Prevention and Control Program, Clinical Services and PHAB Assessments, Employee Training, and authorize the District Health Officer to execute the Subaward and any future amendments. (FOR POSSIBLE ACTION)

Staff Representative: Irene Dominguez

**Attachments:** [DBOH 02-22-24 CCHS Program grant](#)  
[DO 1413 Northern NV Public Health NOSA Draft 01.17.24 corrected](#)  
[ASO Approved](#)

- iii. Authorize the FY24 Sole Source Purchase Order to Bunnell Gentle Ventilation in the amount of \$103,600. to purchase LifePulse High-Frequency Jet Ventilators and accessories for the Epidemiology and Public Health Preparedness Program. (FOR POSSIBLE ACTION)

Staff Representative: Andrea Esp and Kristen Palmer

**Attachments:** [DBOH 2-22-2024 - EPHP - Bunnell Ventilator Purchase](#)  
[Quote and Signed Sole Source](#)

- C. Recommendation for the Board to Approve Supplemental Environmental Projects.

- i. Recommendation for the Board to consider approval of a Settlement Agreement, Compliance Order, and Supplemental Environmental Project (SEP) for DiLoreto Construction's Liberty Dogs Project as required in the Settlement Agreement for Notice of Violation AQMV22-0024 associated with Case No. 1391. The SEP includes the installation of four electric vehicle charging stations and the purchase of one electric maintenance vehicle for the use at the Liberty Dogs facility, with an estimated value of \$7,500.00. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH - 02-22-2024 - AQMD - Case No. 1391 NOV No. AQMV22-0024](#)  
[\(Staff Report SEP\)](#)  
[DBOH - 02-22-2022 - AQMD - Case No. 1391 NOV No. AQMV22-0024](#)  
[\(Supporting Documents\)](#)

**D. Recommendation for the Board to Uphold Uncontested Citations. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

- i. Recommendation for the Board to uphold an uncontested citation issued to Toll NV Limited Partnership, Case No. 1458, Notice of Violation No. AQMV23-0018 with a \$650.00 penalty.

**Attachments:** [DBOH 2-22-24-Case No. 1458/NOV No. AQMV23-0018-Staff Report](#)  
[DBOH - 2-22-2024 - Supporting Documentation](#)

- E. Recommendation for appointment to the Air Pollution Control Hearing Board as the Nevada Registered Professional Engineer Member. Staff recommends: The re-appointment of Mr. Anthony Dimpel for a three-year term beginning on February 22, 2024, and concluding on February 21, 2027; Applicants include: N/A (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

**Attachments:** [DBOH 02-22-2024 - APCHB Appt Engineer Position Staff Report](#)

- F. Approval of the donation of obsolete equipment with a current market value estimated at \$-0- that have exceeded the useful value for regulatory purposes but may still have value for educational, research, and community organizations. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH 02-22-2024 - AQMD - PLPT Donation](#)

- G. Acknowledge receipt of the Health Fund Financial Review for January, Fiscal Year 2024. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

**Attachments:** [DBOH 2-22-24 - AHS - January Financials](#)  
[Health District Fund Summary Report - January 2024](#)

**End of Consent Items**

**7. Regional Emergency Medical Services Authority.**

- A. Recommendation to accept the REMSA Health Monthly Franchise Report for January 2024 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, and Public Relations Report, and provide possible Board direction. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**Attachments:** [DBOH - 2-22-2024-REMSA Health Franchise Report](#)  
[DBOH – 2-22-2024 - REMSA Health Monthly Franchise Report –January 2024](#)

8. Recommendation for appointment to the Air Pollution Control Hearing Board as an At-Large Committee Member. Staff recommends: The re-appointment of Mr. Phil Schweber for a three-year term beginning on February 22, 2024, and concluding on February 21, 2027; Applicants include: Dorothy Hudig, Ph.D., Pierre Mousset-Jones, Stephen Birdsall. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

**Attachments:** [DBOH 02-22-2024 - AQMD - APCHB Appt At-Large Position Staff Report](#)  
[PSchweber APCHB Member Application 240116 Redacted](#)  
[Dorothy Hudig, Ph.D. \(Redacted\) 211202](#)  
[Pierre Mousset-Jones APCHB Application 210907 Redacted](#)  
[Stephen Birdsall APCHB Member Application Redacted](#)

9. Presentation and possible acceptance of the FY24 Q2 Strategic Plan Results. (FOR POSSIBLE ACTION)

Staff Representative: Rayona LaVoie

**Attachments:** [DBOH Staff Report FY24 Q2 Strategic Plan Results](#)  
[ClearPoint Results FY24 Q2 DBOH 2.22.24](#)  
[NNPH FY24 Q2 Report](#)  
[NNPH FY24 Q2 Status Snapshot](#)

10. Recommendation to approve the Fiscal Year 2024-2025 Budget. (FOR POSSIBLE ACTION)

Staff Representative: Kevin Dick

**Attachments:** [DBOH 2-22-24 - AHS FY25 Budget](#)  
[Appendix A FY17-FY23 History](#)  
[Appendix B NNPH Org Chart](#)  
[Appendix C NNPH Budget by Program](#)  
[Fiscal Year 2024-2025 Recommended Budget](#)

11. Presentation, Discussion and Possible Adoption of Northern Nevada Public Health Policy on Relationships in the Workplace. (FOR POSSIBLE ACTION)

Staff Representative: Kristopher Dahir, District Board of Health Chair

**Attachments:** [DBOH 2-22-24 -Family Relationships Policy Staff Report](#)  
[Washoe County Nepotism Policy](#)  
[NNPH Policy on Family Relationships](#)

12. Progress Update on the District Health Officer National Search.

Presented by: Kristopher Dahir, NNPH Board Chair

**13. Staff Report and Program Updates.**

- A. Air Quality Management** - EPA Expects Final Decision on PM NAAQS, EPA Requests for Remand of 2020 Decision on Ozone NAAQS, EPA Selects Panel for Review of NOx NAAQS, January 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

**Attachments:** [DBOH 02-22-2024 - AQMD - Division Director Staff Report - \(January 2024\)](#)

- B. Community and Clinical Health Services** - WIC Program Update; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

**Attachments:** [DBOH 02-22-2024 CCHS Director Staff Report](#)

- C. Environmental Health Services** - Program Activities for: Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).

Staff Representative: Robert Fyda

**Attachments:** [DBOH 2-22-2024 - EHS Division Report](#)

- D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

**Attachments:** [DBOH 02-22-2024 - EPHP-Division Report](#)

- E. District Health Officer Report** -Northern Nevada Public Health Communications Update, Public Health Accreditation, Community Health Improvement Plan, Health Equity, Cultural Competency (DEICC) Training, Sustainable Public Health Funding, and Public Communications and Outreach.

Staff Representative: Kevin Dick

**Attachments:** [DBOH 2-22-24 ODHO Staff Report](#)  
[2024-Jan-Media-Mentions](#)

14. Board Comment.

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

**Adjournment**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [svaldespin@NNPH.org](mailto:svaldespin@NNPH.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments– District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Northern Nevada Public Health Website <https://www.NNPH.org>

State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on Youtube at:

<https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@NNPH.org](mailto:svaldespin@NNPH.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.