

District Board of Health
Meeting Notice and Agenda - Final

Members

Kristopher Dahir, Chair
Devon Reese, Vice-Chair
Mariluz Garcia
Dr. Reka Danko, MD
Michael D. Brown
Dr. John Klacking, PhD
Dr. John Novak, DMD

Thursday, November 9, 2023

8:30 a.m.

Northern Nevada Public Health, Bldg. B
Conference Rooms A&B
1001 East Ninth Street
Reno, NV

STRATEGIC PLANNING RETREAT

This meeting will also be accessible via ZOOM.

To attend via ZOOM, type <https://zoom.us/> in your computer browser, click “Join a Meeting” on the ZOOM website, and enter this **Meeting ID: 862 4916 4097**.

NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing **1-669-900-6833**, entering the **Meeting ID: 862 4916 4097** and pressing #.

8:30 a.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)
4. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person.

The meeting will be held in the Conference Rooms A&B of the Northern Nevada Public Health and via Zoom. Members of the public may submit public comment by either attending the meeting in

person, attending the meeting via teleconference or attending by telephone only.

Please log into the ZOOM meeting via the above link and utilize the "Raise Hand" feature during any public comment period.

To provide public comment via telephone only, press *9 and *6 to mute/unmute.

Requests for public comment via zoom must be submitted to svaldespin@nnph.org no later than 4:00 p.m. on the day before the meeting.

Reasonable efforts will be made to hear all public comment during the meeting.

NOTE: The zoom option will require a computer with audio and video capabilities.

5. Consent Items. (FOR POSSIBLE ACTION)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval

A. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)

- i. Approve the Right of Entry and Use Agreement between Northern Nevada Public Health, Air Quality Management Division and Truckee Meadows Water Authority permitting entry onto TMWA's property, 180 Bridge Street, Verdi NV (APN 038-060-46), from date of approval to access the Air Quality Monitoring Station on the WCSD property (APN 038-060-27) for the purpose of installing, operating, making repairs, modifications or improvements as needed to the Air Quality Monitoring Station, with payment from Northern Nevada Public Health to Truckee Meadows Water Authority in the amount of [\$17,795.00]; and further authorize the Board Chair to execute the agreement and authorize the District Health Officer to execute any future amendments.
Staff Representative: Kristen Palmer

Attachments: [DBOH 11-09-23 FY24 TMWA Right of Entry-Staff Report](#)
[NNPH ROE Revised Final 10-20-23](#)
[WC Air Quality Gate Quote](#)
[Right of Entry and Use Agreement Exhibit A Verdi](#)
[Right of Entry and Use Agreement Exhibit B Verdi](#)

- ii. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$455,488.00 (\$45,548.80 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Hospital Preparedness Program (HPP) domains in response to COVID-19 according to the HPP Cooperative Agreement; it will support the purchase of supplies and equipment in support of Continuity of Healthcare Service Delivery and Medical Surge and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and MOU agreements with partnering agencies.
Staff Representative: Kristen Palmer

Attachments: [DBOH 11-9-23 FY24 COVID2 Carryover-Staff Report](#)
[SG 26859 Northern Nevada Public Health \(06.30.2024\) FINAL](#)

- iii. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$432,682.00 (\$43,268.20 cash match) retroactive to July 1, 2023 through June 30, 2024 in support of the Hospital Preparedness Program (HPP) capabilities according to the HPP Cooperative Agreement; it will support the purchase of equipment in support of surge and evacuation events in the community and authorize the District Health Officer to execute the Notice of Subaward, any future amendments and Memorandum Of Understanding agreements with partnering agencies.
Staff Representative: Kristen Palmer

Attachments: [DBOH 11-9-23 FY24 ASPR-HPP BP1 Carryover Staff Report](#)
[SG 26856 Northern Nevada Public Health \(06.30.2024\) FINAL](#)

END OF CONSENT

6. Strategic Planning Topics and Discussion.

- A. Introductions, Discussion Flow, Meeting Outcomes.

Presented by: Chair Kristopher Dahir and Health Officer Kevin Dick

Facilitated by: Erica Olsen, OnStrategy

- B. Presentation of a new District Snapshot report and review of reports the board receives on a quarterly and annual basis. Staff is seeking guidance on if the current flow of information is effective and meets the needs of the District Board of Health and the community and recommendations for any modifications. (FOR POSSIBLE ACTION)

Staff Representative: Julia Ratti and Division Directors

Attachments: [Dashboard Data Handout DBOH Retreat 11 9 23](#)
[Information and Governance Slides](#)

- C. Presentation and Discussion of Fiscal Overview and Outlook. Staff is seeking any clarifications or additional information needed by the District Board of Health regarding the current financial state and financial outlook for the Health District as well as any recommendations the District Board of Health would like to provide as part of the FY25 budget process. (FOR POSSIBLE ACTION)

Staff Representative: Jack Zenteno

Attachments: [Fiscal Overview and Outlook](#)

- D. Presentation and Discussion of Workforce Capacity and Investment. Staff is seeking guidance regarding the Health District's methodology for considering additional workforce investments and any recommendations for improvement or modifications. (FOR POSSIBLE ACTION)

Staff Representative: Health Officer Kevin Dick

Attachments: [NNPH Board Retreat Fall Workforce Capacity and Investment Slides](#)

- E. Presentation and Discussion of Succession Planning. Staff is seeking guidance regarding the Health District's succession planning efforts and any recommendations for improvements or modifications. (FOR POSSIBLE ACTION)
Staff Representative: Erin Dixon

Attachments: [NNPH Board Retreat Fall Succession Planning Slides](#)

- 7. Board Comment.
District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item.)

Adjournment

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to svaldespin@NNPH.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments– District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Northern Nevada Public Health Website <https://www.NNPH.org>

State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on Youtube at:

<https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at svaldespin@NNPH.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.