

**WASHOE COUNTY
DISTRICT BOARD OF HEALTH**

Matt Smith, Chairman
Kitty Jung, Vice Chairman
George Furman, MD
Councilman Dan Gustin
George Hess, MD
Denis Humphreys, OD
Councilwoman Julia Ratti

ANNOTATED AGENDA

DISTRICT BOARD OF HEALTH
Building B – South Auditorium
1001 East Ninth Street, Reno, Nevada

December 15, 2011

12:00 Noon -- Recognition/Reception

1:00 PM Meeting

NOTICE

Pursuant To NRS 241.020, Please Be Advised That The Agenda For The District Board Of Health Meeting Has Been Posted At The Following Locations: Washoe County Health District (1001 E. 9th St), Reno City Hall (1 E. 1st St), Sparks City Hall (431 Prater Way), Washoe County Administration Building (1001 E. 9th St), And On The Washoe County Health District Website @ WWW.WASHOECOUNTY.US/HEALTH.

The Board of Health may take action on the items denoted as “(for possible action)”.

Business Impact Statement – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$.

NOTE: Items on the agenda may be taken out of order; combined with other items; withdrawn from the agenda; moved to the agenda of another later meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent Section.

The District Board of Health meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Reno, NV 89520-0027 or by calling (775) 328-2416 24-Hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, all comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Reception and Recognitions of Responders to the Reno National Championship Air Race Event of September 16, 2011	HELD
1. Call to Order, Pledge of Allegiance Led by Invitation	HELD
2. Roll Call	HELD
3. Public Comment (3 minute time limit per person)	NO COMMENTS PRESENTED
4. Approval/Deletions to the Agenda for the December 15, 2011 Meeting (for possible action)	APPROVED AS AMENDED
5. Approval/Additions/Deletions to the Minutes of the October 6, 2011 Strategic Planning Retreat; and the Regular October 27, 2011 Meeting (for possible action)	APPROVED APPROVED
6. Recognitions and Proclamations	<p><u>INTRODUCTION – CDC PUBLIC HEALTH ADVISOR</u> MR. PAUL MOFFAT</p> <p><u>YEARS-OF-SERVICE</u> NORMA JACKSON – 5 YEARS KATHERINE HONG – 15 YEARS</p> <p><u>EXTRA MILE AWARDS (SEMA) – COMMEMORATION – ANNIVERSARY – NEVADA CLEAN INDOOR AIR ACT</u> NATASHA BOURLIN – COMMROW JOSH COLE – ACCESS TO HEALTH CARE</p> <p><u>DISTRICT BOARD OF HEALTH – SCHOLARSHIP RECIPIENT – 2011/2012</u> HEIDI LENGENDORFER</p>
7. Consent Agenda Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.	
A. Air Quality Management Cases	
1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board	
a. CS Harvey – Case No. 1066, NOV No. 4980 (for possible action)	UPHELD, \$1,000 FINE LEVIED
b. Astro Auto Body – Case No. 1067, NOV No. 4585 (for possible action)	UPHELD, \$10,000 FINE LEVIED
2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board	
a. Golden Gate Petroleum – Case No. 1065, NOV No. 4849 (for possible action)	UPHELD, \$1,000 FINE LEVIED
B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board	
1. No Cases This Month	
C. Budget Amendments / Interlocal Agreements	
1. Retroactive Approval of District Health Officer Acceptance of Subgrant Amendment #1 from the Nevada State Health Division Sexually Transmitted Disease (STD) Prevention and Control Program, in the Amount of \$123,778 for the Period of January 1, 2011 through December 31, 2011; and Approval of Amendments Totaling an Increase of \$4,755 in Both Revenue and Expenses to the Adopted FY 12 STD Grant Program, IO 10014 to Bring the FY 12 Adopted Budget into Alignment with the Grant (for possible action)	APPROVED

<p>2. Approval of Amendments Totaling an Increase of \$49,000 in Both Revenue and Expense to the FY 12 Communities Putting Prevention to Work, CPPW – ARRA, Program Grant Budget (IO 10988); Approve the Donation to Sierra Vista Elementary in the Amount of \$1,000 to Assist with Establishment of a School Garden to Increase School-aged Children's Access to Healthy Fruits and Vegetables (Grant Funded) (for possible action)</p>	APPROVED
<p>3. Ratification of Interlocal Contract Between the Washoe County Health District (WCHD) and the Washoe County School District (WCSD) to Assist the Washoe County School District's Expanded Immunization and School Health Services Program at North Valleys High School for the Retroactive Period of October 17, 2011 and June 7, 2012, Pending Review by Washoe County Risk and Legal Review (for possible action)</p>	APPROVED
<p>4. Ratification of Interlocal Agreement Between the Washoe County Health District and Washoe County Through its Parks Department to Provide Storage and Emergency Operation Activation of the VoiceStar CMS-T-300 Series Portable Changeable Message Sign and Highway Advisory Radio Equipment for the Period Upon Ratification Through June 30, 2012 Unless Extended by the Mutual Agreement of the Parties; with Automatic Renewal for Two Successive One-Year Periods for a Total of Three Years on the Same Terms Unless Either Party Gives the Other Written Notice of Nonrenewal at Least 60 Days Prior to June 30 of Each Year (for possible action)</p>	APPROVED
<p>8. Authorizing the Creation of Position(s) Approval of Amendments Totaling a Net \$ -0- Increase/Decrease to the FY 12 Chronic Disease/Injury Prevention Program Grant Budget (CC 170800); and Authorizing the Creation of an Intermittently Hourly Health Educator Position (PC # TBD) as Evaluated by the Job Evaluation Committee (JEC) (for possible action)</p>	APPROVED
<p>9. Presentation of Pilot Project and Authorizing the Creation of Position 1) Approval of Pilot Project with the Washoe County Department of Juvenile Services (WCDJS); 2) Approval of Budget Amendments Totaling a Net \$108,000 Increase to the FY12 Wittenberg Project (CC TBD); and 3) Approval of Authorization for the Creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) Position (PC# TBD) as Evaluated by the Job Evaluation Committee (JEC) (for possible action)</p>	CONTINUED
<p>10. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health A. No Cases This Month</p>	
<p>11. Regional Emergency Medical Services Authority A. Review and Acceptance of the Operations and Financial Report for October 2011 (for possible action) B. Update of REMSA's Community Activities Since October 2011</p>	ACCEPTED PRESENTED
<p>12. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for November 2011 (for possible action)</p>	ACCEPTED
<p>13. Reappointment of Mr. J. Richard ("Dick") Barnard, CPA for a Five (5) Year Period Ending November 18, 2016; Mr. Louis ("Louie") S. Test, Esquire for a Four (4) Year Period Ending November 18, 2015; and Appointment of Mr. James ("Jim") R. Begbie for a Three (3) Year Period Ending November 18, 2014, to the REMSA Governing Board (for possible action)</p>	<p><u>REAPPOINTED</u> RICHARD 'DICK' BARNARD – 5 YEARS LOUIS 'LOUIE' TEST – 4 YEARS <u>APPOINTED</u> JAMES BEGBIE – 3 YEARS</p>
<p>14. Presentation of Proposed Revisions to the District Board of Health's Multi-Casualty Incident Plan Mutual Aid Evaluation Annex (MCIP – MAEA) (for possible action)</p>	CONTINUED
<p>15. Presentation and Possible Acceptance of the 2012 Washoe County District Board of Health Meeting Calendar (action)</p>	APPROVED
<p>16. Update – Presentation of Accreditation Efforts for Nevada Health Districts through the Nevada Public Health Foundation</p>	PRESENTED
<p>17. Presentation – Healthy Food Labeling in Grocery Store</p>	PRESENTED

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| 18. | Update – Women, Infants and Children (WIC) Nutrition Program | PRESENTED |
| 19. | <p>Staff Reports and Program Updates</p> <p>A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities</p> <p>B. Director, Community and Clinical Health Services – Washoe County Prematurity Birth Rates; Washoe County Immunization Rate and Volume of Evaluation (RAVE) Performance Improvement Team; Nevada Last Place in Anti-Smoking Funding; Great Basin Public Health Leadership Project Collaboration Between WCHD and the Washoe County Food Bank; National World AIDS Day December 1, 2011</p> <p>C. Director, Environmental Health Services – Caughlin Fire; Food Safety (Protection); Land Development; Special Events; Underground Storage Tank (UST); Vector-Borne Diseases Prevention</p> <p>D. Director, Air Quality Management – Monthly Report of Air Quality Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity</p> <p>E. Administrative Health Services Officer – No Report This Month</p> <p>F. District Health Officer – 2012/2013 Legislative Sessions; Budget; Human Resources; Communication; Washoe County & Community Activities; Media Contacts and Outreach; State-wide (and Beyond) Organizational Efforts; District Board of Health Information and Resources</p> | PRESENTED |
| 20. | Board Comment – Limited to Announcements or Issues for Future Agendas | COMMENTS PRESENTED |
| 21. | Public Comment – (3 minute time limit per person) | NO COMMENTS PRESENTED |
| 22. | Adjournment (for possible action) | ADJOURNED |

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Councilwoman Julia Ratti

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12:00
Noon

Reception and Recognitions of Responders to the Reno National Championship Air Race Event of September 16, 2011

1:00 PM

1. Call to Order, Pledge of Allegiance Led by Invitation Mr. Smith
2. Roll Call Ms. Smith
3. Public Comment (3 minute time limit per person) Mr. Smith
4. Approval/Deletions to the Agenda for the December 15, 2011 Meeting **(for possible action)** Mr. Smith
5. Approval/Additions/Deletions to the Minutes of the October 6, 2011 Strategic Planning Retreat; and the Regular October 27, 2011 Meeting **(for possible action)** Mr. Smith
6. Recognitions and Proclamations Mr. Smith
 - A. Introduction of CDC Public Health Advisor
 1. Mr. Paul Moffat
 - B. Years-of-Service
 1. Norma Jackson – EPHP – 5 Years
 2. Theresa Bennett – CCHS – 5 Years
 3. Katherine Hong – CCHS – 15 Years
 - C. Years-of-Service to the Washoe County District Board of Health's Sewage, Wastewater, and Sanitation (SWS) Hearing Board, Serving from through October 2011
 1. Karen Sage-Rosenau
 - D. Extra Mile Awards (EMA) in Commemoration of the Anniversary of the Nevada Clean Indoor Air Act (NCIAA)
 1. CommRow
 2. Access to Health Care
 - E. District Board of Health Scholarship Recipient for 2011/2012
 1. Heidi Lengdorfer
7. Consent Agenda Mr. Smith

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

 - A. Air Quality Management Cases
 1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board Mr. Cerfoglio
 - a. CS Harvey – Case No. 1066, NOV No. 4980 **(for possible action)**
 - b. Astro Auto Body – Case No. 1067, NOV No. 4585 **(for possible action)**
 2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board Mr. Cerfoglio
 - a. Golden Gate Petroleum – Case No. 1065, NOV No. 4849 **(for possible action)**
 - B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board Mr. Tyre
 1. No Cases This Month
 - C. Budget Amendments / Interlocal Agreements
 1. Retroactive Approval of District Health Officer Acceptance of Subgrant Amendment #1 from the Nevada State Health Division Sexually Transmitted Disease (STD) Prevention and Control Program, in the Amount of \$123,778 for the Period of January 1, 2011 through December 31, 2011; and Approval of Amendments Totaling an Increase of \$4,755 in Both Revenue and Expenses to the Adopted FY 12 STD Grant Program, IO 10014 to Bring the FY 12 Adopted Budget into Alignment with the Grant **(for possible action)**

2. Approval of Amendments Totaling an Increase of \$49,000 in Both Revenue and Expense to the FY 12 Communities Putting Prevention to Work, CPPW – ARRA, Program Grant Budget (IO 10988); Approve the Donation to Sierra Vista Elementary in the Amount of \$1,000 to Assist with Establishment of a School Garden to Increase School-aged Children's Access to Healthy Fruits and Vegetables (Grant Funded) **(for possible action)**
 3. Ratification of Interlocal Contract Between the Washoe County Health District (WCHD) and the Washoe County School District (WCSD) to Assist the Washoe County School District's Expanded Immunization and School Health Services Program at North Valleys High School for the Retroactive Period of October 17, 2011 and June 7, 2012, Pending Review by Washoe County Risk and Legal Review **(for possible action)**
 4. Ratification of Interlocal Agreement Between the Washoe County Health District and Washoe County Through its Parks Department to Provide Storage and Emergency Operation Activation of the VoiceStar CMS-T-300 Series Portable Changeable Message Sign and Highway Advisory Radio Equipment for the Period Upon Ratification Through June 30, 2012 Unless Extended by the Mutual Agreement of the Parties; with Automatic Renewal for Two Successive One-Year Periods for a Total of Three Years on the Same Terms Unless Either Party Gives the Other Written Notice of Nonrenewal at Least 60 Days Prior to June 30 of Each Year **(for possible action)**
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8. Authorizing the Creation of Position(s) Ms. Brown
 Approval of Amendments Totaling a Net \$ -0- Increase/Decrease to the FY 12 Chronic Disease/Injury Prevention Program Grant Budget (CC 170800); and Authorizing the Creation of an Intermittently Hourly Health Educator Position (PC # TBD) as Evaluated by the Job Evaluation Committee (JEC) **(for possible action)**
 9. Presentation of Pilot Project and Authorizing the Creation of Position Ms. Brown
 1) Approval of Pilot Project with the Washoe County Department of Juvenile Services (WCDJS); Ms. Stickney
 2) Approval of Budget Amendments Totaling a Net \$108,000 Increase to the FY12 Wittenberg Project (CC TBD); and 3) Approval of Authorization for the Creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) Position (PC# TBD) as Evaluated by the Job Evaluation Committee (JEC) **(for possible action)**
 10. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health Mr. Bonderson
 A. No Cases This Month
 11. Regional Emergency Medical Services Authority Mr. Gubbels
 A. Review and Acceptance of the Operations and Financial Report for October 2011 **(for possible action)**
 B. Update of REMSA's Community Activities Since October 2011
 12. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for November 2011 **(for possible action)** Ms. Stickney
 13. Reappointment of Mr. J. Richard ("Dick") Barnard, CPA for a Five (5) Year Period Ending November 18, 2016; Mr. Louis ("Louie") S. Test, Esquire for a Four (4) Year Period Ending November 18, 2015; and Appointment of Mr. James ("Jim") R. Begbie for a Three (3) Year Period Ending November 18, 2014, to the REMSA Governing Board **(for possible action)** Ms. Stickney
 14. Presentation of Proposed Revisions to the District Board of Health's Multi-Casualty Incident Plan Mutual Aid Evaluation Annex (MCIP – MAEA) **(for possible action)** Ms. Akurosawa
 15. Presentation and Possible Acceptance of the 2012 Washoe County District Board of Health Meeting Calendar **(action)** Dr. Iser
 16. Update – Presentation of Accreditation Efforts for Nevada Health Districts through the Nevada Public Health Foundation Ms. E. Brown

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| 17. | Presentation – Healthy Food Labeling in Grocery Store | Mr. Ward Dunn |
| 18. | Update – Women, Infants and Children (WIC) Nutrition Program | Ms. Bayan |
| 19. | <p>Staff Reports and Program Updates</p> <p>A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities</p> <p>B. Director, Community and Clinical Health Services – Washoe County Prematurity Birth Rates; Washoe County Immunization Rate and Volume of Evaluation (RAVE) Performance Improvement Team; Nevada Last Place in Anti-Smoking Funding; Great Basin Public Health Leadership Project Collaboration Between WCHD and the Washoe County Food Bank; National World AIDS Day December 1, 2011</p> <p>C. Director, Environmental Health Services – Caughlin Fire; Food Safety (Protection); Land Development; Special Events; Underground Storage Tank (UST); Vector-Borne Diseases Prevention</p> <p>D. Director, Air Quality Management – Monthly Report of Air Quality Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity</p> <p>E. Administrative Health Services Officer – No Report This Month</p> <p>F. District Health Officer – 2012/2013 Legislative Sessions; Budget; Human Resources; Communication; Washoe County & Community Activities; Media Contacts and Outreach; State-wide (and Beyond) Organizational Efforts; District Board of Health Information and Resources</p> | <p>Dr. Todd</p> <p>Ms. Brown</p> <p>Mr. Sack</p> <p>Mr. Dick</p> <p>Ms. Stickney</p> <p>Dr. Iser</p> |
| 20. | Board Comment – Limited to Announcements or Issues for Future Agendas | Mr. Smith |
| 21. | Public Comment – (3 minute time limit per person) | Mr. Smith |
| 22. | Adjournment (for possible action) | Mr. Smith |

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
Board Room - Health Department Building
Wells Avenue at Ninth Street

December 15, 2011

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WASHOE COUNTY DISTRICTBOARD OF HEALTH MEETING

December 15, 2011

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
December 15, 2011

PRESENT: Mr. Matt Smith, Chairman; George Furman, MD; Councilman Dan Gustin; George Hess; MD; and Denis Humphreys, OD

ABSENT: Commissioner Kitty Jung, Vice Chair; and Councilwoman Julia Ratti

STAFF: Dr. Joseph Iser, District Health Officer; Eileen Stickney, Administrative Health Services Officer; Bob Sack, Director, Environmental Health Services; Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Stacey Akurosawa, EMS Coordinator; Dennis Cerfoglio, Acting Air Quality Supervisor; Margo Jordan, Public Health Nurse, Infection Control and Quality Management Coordinator; Candy Hunter, Public Health Nursing Supervisor; Erin Dixon, Chronic Disease Prevention Program Coordinator; Peg Caldwell, RN, EMS Program; Norma Jackson, Office Assistant III; Katherine Hong, Disease Investigation Specialist; Phil Ulibarri, Public Information Officer; Steve Fisher, Department Computer Application Specialist; Sharon Clodfelter, Statistician; Bev Bayan, WIC Program Manager; Paul Moffat, CDC Public Health Advisor; Janet Smith, CPS/CAP, Recording Secretary; and Leslie Admirand, Deputy District Attorney

At 1:03pm, Chairman Smith called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance, led by Dr. Joseph Iser, District Health Officer.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, CPS/CAP, Recording Secretary, advised that Vice Chair Kitty Jung; and Councilwoman Julia Ratti are excused.

PUBLIC COMMENT

There was no public comment presented.

APPROVAL/DELTIONS – AGENDA – DECEMBER 15, 2011

Chairman Smith called for any deletions to the agenda of the December 15, 2011 District Board of Health meeting.

Dr. Iser

Advised item 6.C., the recognition of Ms. Karen Sage Rosenau, for her years of services to the Sewage, Wastewater, and Sanitation Hearing Board, will be continued to the January 26, 2012 meeting.

Advised, item 14. Presentation of Proposed Revisions to the District Board of Health Multi-Casualty Incident Plan Mutual Aid Evaluation Annex (MCIP-MAEA) will be continued.

**MOTION: Mr. Gustin moved, seconded by Dr. Hess, that the agenda of the District Board of Health December 15, 2011 meeting be approved as amended.
Motion carried unanimously.**

APPROVAL/ADDITIONS/DELETIONS – MINUTES – STRATEGIC PLANNING RETREAT – OCTOBER 6, 2011; AND MEETING OF OCTOBER 27, 201

Chairman Smith called for any additions or corrections to the minutes of the October 6, 2011 District Board of Health Strategic Planning Retreat.

**MOTION: Dr. Humphreys moved seconded by Dr. Furman, that the minutes of the District Board of Health October 6, 2011 Strategic Planning Retreat, be approved as received.
Motion carried unanimously.**

Chairman Smith called for any additions or corrections to the minutes of the October 27, 2011 meeting of the Washoe County District Board of Health.

**MOTION: Dr. Hess moved, seconded by Mr. Gustin, that the minutes of the District Board of Health October 27, 2011 meeting be approved as received.
Motion carried unanimously.**

RECOGNITIONS AND PROCLAMATIONS

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness

Introduced Mr. Paul Moffat, advising Mr. Moffat is a CDC Public Health Advisor who will be working at the Health District through the CDC and the State Health Division. Advised, Mr. Moffat will be assisting the EPHP Division with the Strategic National Stockpile Program.

Dr. Iser

Advised, immediately prior to today's meeting there was a reception to recognize and honor all the individual agencies who responded to the tragedy at the Reno National Championship Air Races, which occurred on Friday, September 16, 2011.

Chairman Smith and Dr. Iser presented Certificates of Recognition to Ms. Norma Jackson for **5 Years-of-Service**; and Ms. Katherine Hong for **15 Years-of-Service**.

Chairman Smith, Dr. Iser and Ms. Erin Dixon, Program Coordinator, Chronic Disease Prevention, presented the Extra Mile Awards (EMA), in recognition of the anniversary of the Nevada Clean Indoor Air Act (NCIAA), to Ms. Natasha Bourlin, CommRow; and Mr. Josh Cole, Access to Health Care. Advised, CommRow and Access to Health Care provide completely smoke-free establishments throughout their facilities, and in the immediate surrounding areas.

Dr. Iser stated Staff is reviewing the feasibility of establishing a "strong non-smoking policy" for the Washoe County complex."

Dr. Trudy Larson, Director, School of Community Health Sciences, University of Nevada Reno; and Ms. Christina Sarmen, Associate Director, Development and Alumni Relations, introduced Ms. Heidi Lengdorfer, the 2011/2012 recipient of the District Board of Health Scholarship. Dr. Larson advised the scholarship is through an endowment initiated by previous Board members and the previous Health Officer. Advised the scholarship was established to assist students pursuing a Masters in Public Health.

CONSENT AGENDA – AIR QUALITY MANAGEMENT CASE – CS HARVEY – UNAPPEALED
NOTICE OF VIOLATION

Staff advised **Citation No. 4980, Case No. 1066** was issued to **CS HARVEY** on August 1, 2011, for minor fugitive dust emissions, dirt and construction debris on the streets and in the street gutters, in violation of Section 040.030 (Dust Control) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised CS Harvey was advised of the right to appeal; however, no appeal was filed. Staff recommends **Citation No. 4980, Case No. 1066 (CS Harvey)**, be **upheld** and a fine in the amount of **\$1,000** be levied as a **negotiated settlement**.

MOTION: Mr. Gustin moved, seconded by Dr. Hess, that **Citation No. 4980, Case No. 1066 (CS Harvey)**, be **upheld** and a fine in the amount of **\$1,000** be levied as a **negotiated settlement**.

Motion carried unanimously.

CONSENT AGENDA – AIR QUALITY MANAGEMENT CASE – ASTRO AUTO BODY –
UNAPPEALED NOTICE OF VIOLATION

Staff advised **Citation No. 4585, Case No. 1067** was issued to **ASTRO AUTO BODY** on September 1, 2011, for operating a spray painting (auto body) business without a Permit to Operate or a proper spray paint booth, in violation of Section 030.000 (Source Permitting and Operation), of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised Astro Auto Body was advised of the right to appeal; however, no appeal was filed. Staff recommends **Citation No. 4585, Case No. 1067 (Astro Auto Body)**, be **upheld** and a fine in the amount of **\$10,000** be levied as a **negotiated settlement** for a **major violation**.

MOTION: Mr. Gustin moved, seconded by Dr. Hess, that **Citation No. 4585, Case No. 1067 (Astro Auto Body)**, be **upheld** and a fine in the amount of **\$10,000** be levied as a **negotiated settlement** for a **major violation**.

Motion carried unanimously.

CONSENT AGENDA – AIR POLLUTION CONTROL HEARING BOARD – GOLDEN GATE
PETROLEUM

The Board was advised Staff and the Air Pollution Control Hearing Board recommend **denying** the following **appeal**:

Appeal of **GOLDEN GATE PETROLEUM, Citation No. 4849, Case No. 1065**, issued on July 22, 2011, for failure to comply with a condition of the Permit to Operate, specifically the vapor recovery nozzles, in violation of Section 030.2175 (Operations Contrary to Permit) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised upon a review of the testimony received, the Air Pollution Control Hearing and Advisory Board recommended **upholding** Staff's recommendation to **deny** the **appeal** of Golden Gate Petroleum, upholding Citation No. 4849, Case No. 1065; and levying a fine in the amount of **\$1,000** for a **major violation**.

MOTION: Mr. Gustin moved, seconded by Dr. Hess, that the recommendation of Staff and the Air Pollution Control Hearing Board to deny the appeal of **GOLDEN GATE PETROLEUM, Citation No. 4849, Case No. 1065**, be upheld and a fine in the amount of **\$1,000** be levied for a major violation. Motion carried unanimously.

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised Staff recommends the **retroactive approval** of the **District Health Officer's acceptance** of **Subgrant Amendment #1** from the **Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program**, in the amount of **\$123,778**, for the period of January 1, 2011 through December 31, 2011; and **approval** of **amendments totaling an increase** of **\$4,755** in both revenue and expenses to the adopted FY 12 **STD Grant Program, IO 10014** to bring the adopted budget into alignment with the grant.

The Board was advised Staff recommends **approval** of **amendments totaling an increase** of **\$49,000** in both revenue and expense to the **FY 12 Communities Putting Prevention to Work, CPPW-ARRA, Program Grant budget (IO 10988)**; and **approval** of **donation** to **Sierra Vista Elementary** in the amount of **\$1,000** to assist with the establishment of a school garden to increase school-aged children's access to healthy fruits and vegetables (grant-funded).

The Board was advised Staff recommends **ratification** of **Interlocal Contract** between the **Washoe County Health District (WCHD)** and the **Washoe County School District (WCSD)** to assist the **Washoe County School District's Expanded Immunization and School Health Services Program** at **North Valleys High School** for the retroactive period of October 17, 2011 through June 7, 2012, pending approval of Washoe County Risk and legal review.

The Board was advised Staff recommends **ratification** of **Interlocal Agreement** between the **Washoe County Health District** and **Washoe County** through its **Parks Department** to provide

storage and emergency operation activation of the VoiceStar CMS-T300 Series Portable Changeable Message Sign and Highway Advisory Radio equipment for the period upon ratification through June 30, 2012, unless extended by the mutual agreement of the Parties, with automatic renewal for two (2) successive one-year periods for a total of three (3) years on the same terms unless either party gives the other written notice of nonrenewal at least sixty (60) days prior to June 30 of each year.

MOTION: Mr. Gustin moved, seconded by Dr. Hess, that the retroactive approval of the District Health Officer's acceptance of Subgrant Amendment #1, with corresponding budget amendments; amendments to the FY 12 Communities Putting Prevention to Work, CPPW-ARRA Program Grant Budget, with \$1,000 donation to Sierra Vista Elementary; Interlocal Contract; and Interlocal Agreement be approved as presented, and the Chairman authorized to execute on behalf of the Board where applicable. Motion carried unanimously.

AUTHORIZING – CREATION -- POSITIONS

The Board was advised Staff recommends **approval of amendments totaling a net \$-0-increase/decrease to the FY 12 Chronic Disease/Injury Prevention Program Grant Budget (CC 170800); and the authorization to create an Intermittent Hourly Health Educator position (PC# TBD), as evaluated by the Job Evaluation Committee (JEC).**

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services

Advised, the proposed amendment includes a recommendation for approval to create an Intermittent Hourly Health Educator position within the Community and Clinical Health Services (CCHS) Division. Advised, an intermittent hourly position "is not a benefitted, full time or guaranteed position; that it is more a per diem position", which allows for "hiring of personnel temporarily, when funds are available."

Stated, as she has advised the Board, there are currently two (2) Staff members in the Chronic Disease/Injury Prevention Program, one (1) of which is fully grant funded position; therefore, "her duties are restricted to the Tobacco Prevention and Control Program." Advised approval of an Intermittent Hourly Health Educator position will ensure when funding is available Staff has the authority to utilize the services of this position to complete deliverables for grant-funded activities.

In response to Chairman Smith

Regarding "the net \$-0- increase/decrease", Ms. Brown advised currently Staff will not be expending any money for this position; that funds would only be expended as received through grant-funding opportunities.

MOTION: Mr. Gustin moved, seconded by Dr. Humphreys, that the amendments totaling a net \$ -0- increase/decrease to the FY 12 Chronic Disease/Injury Prevention Program Grant Budget (CC 170800); and the creation of an Intermittent Hourly Health Educator position (PC# TBD), as evaluated by the Job Evaluation Committee (JEC), be approved as presented. Motion carried unanimously.

PRESENTATION – PILOT PROJECT – AUTHORIZING CREATION OF POSITION

- 1) Approval of Pilot Project with the Washoe County Department of Juvenile Services (WCDJS);
- 2) Approval of Budget Amendments Totaling a Net \$108,000 Increase to the FY12 Wittenberg Project (CC TBD);
- 3) Approval of Authorization for the Creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) Position (PC# TBD) as Evaluated by the Job Evaluation Committee (JEC)

Ms. Brown

Advised for approximately eighteen (18) months she has been working in conjunction with the Jan Evans Juvenile Justice Center "to address the clinical needs for the youth who are detained there." Advised, previously the Jan Evans Center utilized the services of a full-time Nurse Practitioner and a full-time Licensed Practical Nurse (LPN); however, both employees have left the Center. Advised during the discussions to review "the needs regarding clinical services", it was determined the Jan Evans Center, as a correctional facility, "does not have the expertise for the provision of clinical services, which the Health District does." Stated, the possibility of "forming a joint project to address the clinical needs of the youth detained", in which the Health District would assume "management of the clinical services and assist in the development of a program with more depth and scope to address the needs of the detained youth in a more cost-effective and appropriate method."

Advised, Staff has been working with Ms. Admirand, who is also the legal counsel to the Jan Evans Center, to prepare a Memorandum of Understanding (MOU) to address the Human Resources (HR) and financial aspects of the pilot project. Advised currently the Health District provides the

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pharmacy, and other routine services, including immunization, and STD clinics to the Jan Evans Center through an MOU; that this would be a similar type of agreement. Advised at one time the Health District had "previously shared a Nurse Practitioner position" with the Detention Center. Stated the proposed pilot project would be "a collaboration to utilize collective resources more efficiently."

Advised, this project would "be net neutral to the overall budget, as it would be a transfer of resources with a reallocation of how the work is done"; that Ms. Stickney has been assisting with the financial and HR aspects of the proposed pilot project. Advised the proposed Nurse Practitioner position has been reviewed and approved by the County's Job Evaluation Committee (JEC); that upon completion of the MOU Staff will present it to the Board for approval.

Ms. Eileen Stickney, Administrative Health Services Officer

Advised, Juvenile Services "currently has approximately \$108,000, which would be reallocated to the Health District, and presented to the Board as a budget amendment; that a portion of that amount would be utilized to fund the Advanced Nurse Practitioner (APN) position. Advised, upon approval by the Board the request will be presented to the Board of County Commissioners for approval as a co-agenda item with Washoe County Department of Juvenile Services.

Dr. Furman

Stated, his concern is this MOU "will eventually cost the Health Department"; that he agrees these services to the Juvenile Detention Center are very important; however, the Juvenile Detention Center has a Nurse position; therefore, the Detention Center should hire its own Advanced Nurse Practitioner. Stated, the hiring of this position "would be more appropriately accomplished through the County rather than through the Health Department"; therefore, he "will be voting against the motion."

In response to Dr. Furman

Ms. Brown

Advised, the MOU being developed stipulates "this position will not become a financial burden to the Health District"; that the proposal is as a pilot project to determine "how effectively this project will work both for the Health District and the Juvenile Center."

Advised, currently Dr. O'Conner serves as the physician for Juvenile Services; that should an APN be hired "with a scope of practice in both areas", it would be possible to utilize the services of both collaborating physicians.

In response to Dr. Humphreys

Regarding "this being a shared position; and the percentage of the sharing", Ms. Brown advised the shared position would be 60/40; that the APN would be assigned to the Juvenile Detention Center 60 percent of the time. Stated, when at the Health Department the APN position would be utilized to provide clinician services in the Family Planning Clinic. Stated, the proposal will not cost the Health District or the Juvenile Services "any more money; that it will be a sharing of resources." Stated, the Health District will assist in the development of a program which better addresses the provision of services to the youths in detention, "at the same time providing the [Health District] with more capacity."

In response to Chairman Smith

Regarding the term length of the agreement, Ms. Leslie Admirand, Deputy District Attorney, advised the "term of the agreement has not yet been determined."

In response to Chairman Smith, Ms. Brown advised, although, the length of the pilot project is for one (1) year, the intent of the agreement is for three (3) years. Advised, upon completion of the one (1) year the pilot project would be reevaluated to determine: "the outcomes of the project; and if it is working for the Jan Evans Juvenile Detention Center, the Health District and the youths detained at the Center."

Ms. Admirand

Advised, currently there is no Memorandum of Understanding (MOU), between the Health District and the Jan Evans Juvenile Detention Center; that the MOU is only a draft. Advised, should the Board of Health approve the concept the final MOU will be developed, presented to the Board for consideration; and if approved, be presented to the Board of County Commissioners for approval on behalf of the Juvenile Detention Center.

In response to Dr. Humphreys

Regarding the Board being provided a complete update upon the completion of the one (1) year pilot project, including any financial impact and if it would be recommended the MOU be extended for the additional remaining two (2) years, Ms. Admirand advised that Staff can provide that update.

In response to Dr. Humphreys

Ms. Brown

Advised, she would provide updates within her Division Director's Report; that Staff is presenting the proposal today for the Board's approval of the concept to initiate the process. Stated, "as resources dwindle it is necessary to be innovative and determine methods for collaboration." Stated, "the Juvenile Detention Center is struggling and has a need for the youths being served; and the Health District has an expertise; that this provides an opportunity to share resources."

Mr. Gustin

Stated, although he agrees with the concept of collaboration among entities and departments, he understands Dr. Furman's concerns regarding this possibly affecting the Health District's budget, which is a "top priority" for him. Stated, Staff has indicated this project would be "revenue and cost neutral; therefore, he can support the concept; that he concurs with Dr. Humphreys that it would be necessary to conduct a complete review at the completion of the pilot project; and report the findings to the Board. Stated, he concurs "these are services that need to be provided; however, as Dr. Furman indicated, "these may be services the County should be funding and providing."

Ms. Brown

Stated, Staff "is very sensitive to this not adding to the financial burden" of the Health District; that "there is an understanding should the funding get cut the services will be cut."

Dr. Iser

Stated, he will not present anything to the Board "that [the Health District] can't afford and isn't cost neutral, with the exception of a new grant proposal."

Chairman Smith

Stated, with the apprehension "voiced by the Board, he would question" if Juvenile Services could contract with the Health District for the provision of these services."

Ms. Brown

Stated, various options were discussed during the meetings regarding this pilot project; that there were representatives of the Health District, the Juvenile Detention Center, legal counsel, HR; and the County Finance Division present; and the pilot project, as presented, was the recommended option. Stated, one issue is the Jan Evans Juvenile Detention Center is a component of the Court system and not the County.

In response to Chairman Smith

Ms. Brown

Stated, it would be necessary to meet with the representatives of the Finance Division and HR to present and discuss the option of the Juvenile Detention Center contracting with the Health District for these services.

Ms. Stickney

Stated, the Juvenile Detention Center receives General Fund dollars; that the concept of the pilot project would have the Juvenile Detention Center "reducing the Center's financials by \$108,000, which would be redirected to the Health District." Stated, that funding would be transferred to the Health District as a budget amendment; that Staff would establish a separate Internal Order to track those funds. Stated, 60% of the funding would be to pay for the services of an APN position and 40% would be utilized to increase the clinician hours in the Clinic.

Mr. Gustin

Stated, he would request the item be continued with direction to Staff to further discuss the option of Juvenile Services contracting with the Health District for these services; and for further review of the pilot project option as presented today; and report back to the Board for a determination.

MOTION: Mr. Gustin moved, seconded by Dr. Hess, that the pilot project with the Washoe County Department of Juvenile Services (WCDJS), be continued as discussed.

Motion carried with Dr. Furman voting “no”.

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operations and Financial Report – October 2011

Mr. Jim Gubbels, Vice President, REMSA

Advised the Board member have been provided with a copy of the October 2011 Operations and Financial Report; that the overall emergency response times for life-threatening calls in October 2011 was 93% and 96% for non-life threatening calls; that within the eight (8) minute zone it was 92%; within the fifteen (15) minute zone it was 100%; and within the twenty (20) minute zone it was 100%. Advised the overall average bill for air ambulance service for October was \$7,852, with a year-to-date average of \$7,449. The overall average bill for ground ambulance services for October was \$1,005, with a year-to-date average of \$998.

In response to Mr. Gustin

Regarding compliance within the time zones, Mr. Gubbels advised the Franchise mandates a 90% or greater response time compliance; that the compliance rate is a fractile number (which is not an 'average' as each call is counted). Advised the number of minutes in which REMSA may be late on a call varies, that REMSA is charged a fine for each minute a unit is late arriving on-scene. Advised the penalty fund is maintained as a separate account with the monies being utilized for community programs throughout the year, including the purchase of first aid kits for athletic teams; AEDs (Automatic External Defibrillators) for organizations; the provision of influenza immunizations to home-bound individuals, purchasing safety seats for the *Point of Impact Program*, etc. Advised, expenditure of the Penalty Funds has to be approved by the District Health Officer.

Mr. Gustin

Stated, the Reno City Council has discussed the current system between Reno Fire and REMSA; and the feasibility of “determining what areas aren't being served in the priority zone.” Stated, he would question “if there are zones, which consistently fall-out of the range due to the circulation of the units and the geographical differences between the calls and where the units are.”

In response to Mr. Gustin

Mr. Gubbels

Advised, REMSA has an After Action Review Group (ARRG), which reviews each late call every day; that the factors of 'why' the response was late are reviewed to determine if a late response was due to units "being out of position; routed the wrong way, the call volume, etc." Stated, "upon completion of the review adjustments are made" through the Systems Status Management Plan; that the Systems Status Management Plan "is very flexible and very detailed."

Regarding "more communication between the Reno City Council and REMSA staff", Mr. Gubbels stated that he is available to respond to the Council's question. Stated, Mr. Gustin is welcome to contact him to schedule a meeting for a review of this information.

In response to Dr. Furman

Regarding the increase in the overall average of Care Flight transports, Mr. Gubbels advised the average allowable rates are adjusted at the end of the fiscal year at which time REMSA can increase based on the annual Consumer Price Index (CPI). Advised, the overall average Care Flight bill "is influenced by the number of flights and the distance of the flight transports." Advised, Care Flight is responsible for responding within "all of the 6,000 square miles of Washoe County; that the longer the flight the more expensive the cost(s)." Stated, there is the initial "base rate and the charge of \$50 per-loaded mile. Advised, REMSA continually monitors the overall monthly average; that should the overall monthly average exceed the allowable average for the year, REMSA will adjust the base rate to comply with the allowable rate.

MOTION: Mr. Gustin moved, seconded by Dr. Hess that the Operations and Financial Report for the month of October 2011, be accepted as presented.

Motion carried unanimously.

B. Update of REMSA's Community Activities Since October 2011

Mr. Gubbels

Advised, he and the other members of REMSA appreciated today's recognition by the Board of Health for the response to the September 16 event at the Reno National Championship Air Races.

Advised, REMSA has completed the home-bound influenza immunization program has been completed for the year; that he will provide the Board with an update regarding the number of individuals immunized.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE AND EXPENDITURE REPORT – NOVEMBER 2011

Ms. Stickney

Advised the Board members have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of November 2011; that the Environmental Oversight Account for November is \$108,256.85. Ms. Stickney reviewed the Report in detail, advising Staff recommends the Board accept the Report as presented.

In response to Mr. Gustin

Regarding the "holiday work", Ms. Stickney reviewed the amount budgeted for holiday work; and the actual expenditures, which indicates Staff was working on holidays in excess of the amount of time anticipated. Advised during the FY13 budget preparation process in January, Staff will review this occurrence to determine if it was an anomaly or if adjustments have to be incorporated into the budget to accommodate the increase.

Regarding the "the difference in the equipment non-capital budget item", Ms. Stickney advised in an effort to maximize the WIC Program Grant, there was additional equipment purchased.

**MOTION: Mr. Gustin moved, seconded by Dr. Hess, that the District Health Department Revenue and Expenditure Report for November 2011, be accepted as presented.
Motion carried unanimously.**

DISTRICT BOARD OF HEALTH – REAPPOINTMENTS – APPOINTMENT – REMSA GOVERNING BOARD

Ms. Stickney

Advised, Staff recommends the reappointment of Mr. Dick Barnard, CPA to a five (5) year term, ending November 18, 2016; and Mr. Louie Test, Esquire to a four (4) year term, ending November

18, 2015; and the appointment of Mr. Jim Begbie to a three (3) term, ending November 18, 2014, as the District Board of Health appointees to the REMSA Governing Board. Advised, based upon the Board's previous determination, the terms of appointments are staggered for one (1) appointment only to ensure continuity in the functions of the Governing Board.

In response to Dr. Furman

Regarding an appointee to the REMSA Governing Board also providing contractual services to REMSA, Ms. Bonnie Drinkwater, Attorney representing REMSA, advised REMSA has a "conflict of interest policy similar to other non profit agencies." Advised, Barnard Vogler is REMSA's contracted accounting firm and have been since the inception of REMSA; that REMSA does have an external auditor, who is not an employee of Barnard Vogler. Advised when the accounting contract is renewed by the REMSA Governing Board, Mr. Barnard announces "his conflict and leaves the room for the discussion and vote on the contract; that although Mr. Barnard is still working at the company he is partially retired and is no longer as involved in the management of the company." Advised, none of the members of the REMSA Governing Board receive compensation for their service as a Board member.

**MOTION: Dr. Humphreys moved, seconded by Mr. Gustin, that Mr. Dick Barnard, CPA and Mr. Louis Test, Esquire be reappointed; and Mr. Jim Begbie be appointed as the District Board of Health appointees to the REMSA Governing Board, as outlined.
Motion carried unanimously.**

PRESENTATION – PROPOSED REVISIONS – DISTRICT BOARD OF HEALTH MULTI-CASUALTY INCIDENT PLAN – MUTUAL AID EVALUATION ANNEX (MCIP—MAEA)

This item was continued to a future meeting.

PRESENTATION – ACCEPTANCE – 2012 WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING CALENDAR

Chairman Smith

Advised the Board members have been provided with a copy of the proposed 2012 calendar of meeting dates.

In response to Dr. Humphreys

Regarding the date of the Budget meeting, Ms. Stickney advised Staff has not yet received the budget calendar from the Finance Department; therefore, Staff did not list a date for the budget meeting. Stated, Staff anticipates having the budget calendar prior to the January Board meeting; and will provide the Board members with "lead time" in scheduling the Board's annual budget meeting.

Advised, neither did Staff provide a date for the annual Strategic Retreat meeting; that, although the Strategic Retreat has been conducted in October, as it relates to the annual budget preparation in January, consideration could be given to scheduling the Retreat in November.

In response to Mr. Gustin

Regarding a "reduction to the District Health Department Budget and the requirements of the Interlocal Agreement", Dr. Iser advised the Health District Budget cannot be reduced during the year without the two (2) Cities being advised.

Ms. Stickney

Advised, the Interlocal Agreement requires Staff present the proposed Health District Budget to the managers of the three (3) participating entities; that Staff and the County are aware the Health District's budget cannot be reduced within the year without notification to the Cities.

MOTION: Dr. Hess moved, seconded by Dr. Humphreys, that the 2012 District Board of Health meeting calendar be approved and adopted as presented. Motion carried unanimously.

UPDATE – PRESENTATION – ACCREDITATION EFFORTS – NEVADA HEALTH DIVISION THROUGH NEVADA PUBLIC HEALTH ASSOCIATION

Ms. Emily Brown, MPH, Nevada Public Health Foundation

Presented an update on "national voluntary public health accreditation", advising she has been hired by the Nevada Public Health Foundation, as the Performance Improvement Manager, which was established through funding from the Centers of Disease (CDC) and Prevention, National Public Health Improvement Initiative (NPHII), to support accreditation efforts and provide hands-on assistance in the process. Advised, the State of Nevada was a recipient of this grant funding;

therefore, there is funding to assist the State Health Division for accreditation; and to assist the Clark, Washoe County and Carson City Health Districts in preparing for the accreditation process.

Advised, the Public Health Accreditation Board (PHAB), defines accreditation as: "The goal of the accreditation program is to improve and protect the health of every community by advancing the quality and performance of public health departments."

Ms. Emily Brown presented a PHAB video providing an overview of accreditation. Reviewed the noted benefits of accreditation: 1) drive organizational change; 2) create a quality improvement infrastructure; 3) improved business operations; 4) improved accountability and monitoring; and 5) increased credibility. Advised, accreditation is "a brand new process"; therefore, there are no resources specifically connected with being accredited.

Advised, CDC and the Robert Wood Johnson Foundation have provided funding since 2007 specific to accreditation; that there were a number of Beta-Test sites, including the Carson City Health District, between 2009-2010. Advised, the Standards for Accreditation were published in July 2011; and the process initiated on September 14, 2011; that currently approximately fifty (50) public health departments have applied nationwide for accreditation.

Ms. Emily Brown reviewed the accreditation process: 1) Statement of intent (6-12 months prior to applying); 2) Submission of application, including the fee; 3) Documentation selection and submission (within 12 months of receiving on-line access); 4) on-site visit (2-3 days); 5) Accredited health departments must submit annual reports and receive reaccreditation every five (5) years. Advised, the fee structure for a Category 4 health district (>200,000 to 1 million population), which includes Washoe County, for 2011-2012 is approximately \$31,802 (\$7,950 for year 1; and \$5,963 for each of the subsequent 4 years).

Stated, should the Board of Health determine accreditation cannot be pursued at this time; there are a number of prerequisites, which must be completed prior to the submission of an application; therefore, there are a number of processes which can be accomplished in advance.

Advised Southern Nevada Health District has recently received a NACCHO grant for the accreditation preparation; that Washoe County Health District agreed to function "as a connector site" in this process.

Ms. Emily Brown reviewed the various online resources available to provide information specific to the accreditation process, including an online orientation; and the various websites available for additional information.

Dr. Hess

Stated, as having participated in a number of accreditation processes, it is time consuming and expensive; however, a benefit is "it forces [an agency] to review what it is doing in a very objective way." Stated, he is very concerned regarding the projects costs, which is more than he would have anticipated; that there are the additional costs associated with Staff time and the various processes.

Dr. Iser

Stated, he has no intention of pursuing accreditation for a variety of reasons, including the process costs; and other "hidden costs." Advised, the Health District is completing a Community Health Assessment; and the Strategic Plan, which is being developed, are all components of accreditation. Stated, as Ms. Emily Brown indicated, "there maybe a time" when accreditation is required for CDC grant funding.

In response to Dr. Hess

Regarding reaccreditation, Ms. Emily Brown advised reaccreditation will be required every five (5) years as will the submission of an annual report.

Dr. Furman

Advised although he understands the concerns regarding the cost of accreditation; however, it is important and there will be benefits to being an accredited health district. Advised, there is "departmental and individual accreditation; that currently he is one (1) of only thirty (30) individuals nationwide who have taken and passed the test for individual accreditation.

The Board thanked Ms. Emily Brown for her presentation and update.

PRESENTATION – HEALTHY FOOD LABELING – GROCERY STORES

Ms. Brown

Introduced Mr. Ward Dunn, of Scolari's Food and Drug, advising during the Strategic Retreat the Board discussed "chronic diseases, healthy food choices; and the healthy food labeling program initiated by Scolari's Food and Drug.

Mr. Ward Dunn

Advised, Scolari's Food and Drug Company operates fourteen (14) stores in Northern Nevada; that the implementation of the NuVal® (nutrition rating) System was in response to the general public "becoming more health oriented in food purchases." Advised, through the efforts and association with the cooperative, TopCo, the NuVal® System program was introduced and implemented in the Scolari's stores approximately seven (7) months ago. Advised, Scolari's was the first on the west coast to implement the NuVal® System. Advised, there are now thirty-two (32) companies utilizing the NuVal® (rating) system.

Advised the NuVal® (nutrition rating) System is a measure of a food's overall nutrition quality; assisting consumers in choosing more nutritious foods. Advised, it is a simplified system that scores food products from 1 – 100, with 100 as the highest score. Advised the NuVal® (rating) System was developed in response to national health trends, including the rapidly increasing rates of obesity and diabetes in both adults and children.

Presented a brief history of the NuVal® nutritional system, advising the System was developed by "a team of medical and nutritional experts, led by Dr. David Katz of the Yale-Griffin Prevention Research Center, in an effort to improve public health. Distributed handouts (a copy of which was placed on file for the record), of the NuVal® (nutrition) System brochure and an overview of "frequently asked questions", advising the brochure provides information, including the NuVal® website, which provides additional information and an educational game.

Mr. Dunn presented an overview of "how the NuVal® System is set-up in the Scolari's stores." Stated, currently there are approximately 1500 stores that have implemented the NuVal® System. Stated, it is the goal this Program will allow Scolari's to become more involved in the community, with the School District; that Scolari's has had discussions with the University of Nevada and the local Health Coalition. Stated, yesterday he met with the dieticians from St. Mary's Regional Medical Center to review the NuVal® System; that one of the dieticians indicated the program "goes hand-in-hand with assisting customers to make the best food choices."

Dr. Furman

Stated the NuVal® System is "a good program, and on behalf of the Board, he would thank Mr. Dunn for the presentation."

UPDATE – WOMEN, INFANTS AND CHILDREN (WIC) NUTRITION PROGRAM

Ms. Beverly Bayan, WIC Program Manager

Presented a brief history of the Womens, Infants and Children (WIC) Nutrition Program, advising it was developed in response to physicians identifying a trend of pregnant women suffering "from various ailments due simply to the lack of [nutritional] foods." Advised, there was an increasing awareness of hunger and malnutrition in the country which coincided with the White House Conference on Food, Nutrition and Health. Advised a recommendation of the White House Conference was to "provide particular attention to the nutritional needs of low income pregnant women and pre-school children." Ms. Bayan provided a brief history of the first WIC Clinics which provided vouchers for nutritional food products.

Ms. Bayan read the WIC Legislation in full into the record, advising the WIC Legislation identifies the necessity of nutritional food products in the prevention of health problems "in critical times of growth and development." Advised, the correlation between WIC and other health services, including immunization, family planning, child abuse and neglect prevention; and alcohol and drug abuse counseling was also identified.

Reviewed the requirements of applying for WIC services, advising pregnant and postpartum women (up to 6 months or 1 year if the mother is nursing) and children under the age of five (5) are eligible. Reviewed the health assessment WIC Staff perform and the various risks associated with poor nutrition. Advised, WIC Staff provide nutritious foods; nutrition education, including individual counseling by a Registered Dietician; and various other referrals. Reviewed the food products pregnant women; breastfeeding mothers; non-breastfeeding mothers; and infants on formula receive in the "new individualized monthly nutrition food package." Advised, there are "food tailoring packages for mothers or children with specific needs (i.e., underweight, homeless, lack of safe drinking water, etc.).

Advised, WIC Staff began educating clients on safe sleep practices for infants; and the WIC Clinic participated in pilot project of *Cribs for Kids Program*, screening all of the clients and distributed thirty-one (31) cribs to clients determined to be "at risk for unsafe sleep practices."

Advised initially WIC clients had to demonstrate "signs of physical malnutrition"; however, WIC is now considered primary prevention and holistic health care; that approximately 53% of infants born in the United States qualify for WIC Program assistance. Advised it has been demonstrated the provision of WIC services reduces risk of pre-term births by 25%; and risk of low birth weights by 44%. Advised the cost of a pregnant woman to participate in WIC is approximately \$743 as compared to approximately \$50,000 in costs associated with a pre-term or Low Birth Weight (LBW) infant.

Advised the Health District WIC Clinic provides services to 6,300 clients per month at the four (4) locations noted, with a Staff of sixteen (16) positions; that the WIC Clinic does utilize a per diem position.

Ms. Bayan reviewed the current WIC Funding, advising the WIC Program receives \$1,071,998 in Federal Grant funding, which equates to \$13.58 per client; and \$163,470 in local funding, which equates to \$2.07 per client for a total of \$1,235,478 for the Program at a cost of approximately \$15.65 per client. Advised, additionally the WIC Program receives Federal WIC Food Funds in the amount of \$4,287,992, with \$357,332 being paid monthly to local grocery stores that participate in the Program. Advised clients utilize Electronic Benefit Transfer (EBT) cards to purchase the food products; that the Washoe County Health District piloted the Health Passport in 2000 utilizing *SmartCard* Technology for all WIC clients. In 2010 the WIC Program changed to the new web-based application; that Nevada is only one of six (6) states in the US that utilizes the electronic application; that Nevada is the only State that has utilized both the *SmartCard* technology and the web-based application.

Ms. Bayan reviewed the list of dignitaries who have conducted on-site visits

Advised that revisions to the WIC Program in 2011 are: 1) the percentage of eligible infants has increased from 49% to 53%; the inception of on-line WIC client application and nutrition education information. Advised as of September 2011 the new WIC Program application has semi-automated the health assessment; the clinical data; calculates the BMI (Body Mass Index), including the growth charts; and has combine family members into one file.

Advised WIC Staff worked in conjunction with a medical student intern from UNR, who is receiving her Master in Public Health; that this student conducted "a needs assessment, which included a client satisfaction survey." Advised the final report on this assessment will be available next year.

The Board thanked Ms. Bayan for her report update.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

B. Director – Community and Clinical Health Preparedness

Ms. Mary-Ann Brown, Director, Community and Clinical Health Preparedness, presented her monthly Division's Director's Report, a copy of which was placed on file for the record.

C. Director – Environmental Health Services

Mr. Bob Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Mr. Gustin

Regarding the food establishment inspection reports being on-line by the end of the year, Mr. Sack advised this process may not be on-line by the end of the year; that it will be achieved when the composition of the program is developed and tested.

D. Director – Air Quality Management

Mr. Kevin Dick, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Advised Staff has been in the process of replacing the older manual method of PM₁₀ monitoring filters with the new Beta-attenuation monitors (BAMS), which provide hourly real-time data for

particulate levels. Advised, the new monitors were of vital importance the morning of the Caughlin Fire; that the new monitors will reduce labor costs, as Staff will no longer be required to manually change the filters every six (6) days. Advised, with the fire on the 18th Staff would not have had the data until the 19th; that the new equipment provided hourly readings from the PM₁₀ monitors to Staff, which allowed Staff to assess what was occurring and allowed Staff to provide the information to the public. Advised there were two (2) episodes occurring – one from the high winds and the other from the fire.

Advised in July Staff installed a PM_{2.5} BAM at the Sparks Post Office monitoring site (behind the Post Office in Sparks); that he has provided the Board members with a chart of the data collected in November for PM_{2.5}. Advised, Staff has determined, at that location, the levels of PM_{2.5} are "twice as high" as those being collected at the Reno Station (located in the proximity of Bertha Miranda's). Advised based on this information there is the possibility it will necessary to issue more "red and yellow alerts" should that monitor continue to track at the higher levels.

Advised Staff has met with representatives from the Desert Research Institute to utilize available grant funding to conduct a study "of the spatial extent of the higher PM_{2.5} levels being recorded in Sparks to determine the scope of those elevated levels."

Advised, the increases may be due in part "to the very still weather the area has been experiencing without any rain or storms; there have been inversions; therefore, as the air pollutants are trapped in at the ground level [those pollutants] settle in at the low points." Advised, the Sparks monitor is in an area with older homes, which may be utilizing fire places, which may be an immediate local contribution to what is occurring. Advised windy weather conditions could result in "carrying other emissions in the atmosphere to that area.

In response to Dr. Humphreys

Regarding determining the "Burn Code" issued, Mr. Dick advised it is determined on "the highest {Air Quality Index} number not an average." Advised each day in reviewing the data, Staff reviews "the highest number for any monitored pollutants from any of the monitoring sites from which data is collected to determine the AQI. Advised this is the information provided to the public for

In response to Mr. Gustin

Regarding increased complaints specific to wood burning stoves and people burning trash in the fireplace, Mr. Dick advised there has been an increase in complaints "based on odors" from wood

burning devices; that Staff have responded and conferred with the owners regarding the complaints and what can and cannot be burned in a wood burning device. Advised, he is not aware of any coal burning devices in Washoe County; that coal burning devices are "not approved certified stoves." Stated, he would like being advised if there are coal burning devices being utilized.

Mr. Gustin

Stated, he "was sorry to note Mr. Noel Bonderson had retired from the District."

Dr. Furman

Stated, he too, was sorry to note Mr. Bonderson had retired.

In response to Dr. Furman

Regarding "land that had been cleared for construction and then left vacant", Mr. Dick advised there are a number of sites, in which a developer applied and received a Dust Control Permit; that when the economy declined construction at these locations ceased. Advised, "when those Permits lapse the Air Quality Management Division requires the Dust Control Permit be renewed and the developer continue to provide the appropriate dust control measures. Advised, there have been "some difficulties with Staff expending significant time attempting to locate the developer(s) or the owner(s) of these properties"; which can be out-of-state banks." Advised, Staff is working in conjunction with the development community in those instances in which the Permit was issued for a specific amount of acreage; however, as the lands have remained vacant for extended periods of time vegetation is again growing. Advised, on these sites Staff is reviewing the Dust Control Permit to determine the amount of acreage that would now require a Dust Control Permit, providing "some relief on the total acreage for which a Dust Control Permit is required taking into consideration the change of the situation."

Chairman Smith

Reviewed, process in which acreage is "cleared in land development; and obtaining an approved Dust Control Permit for that specific amount of acreage."

E. Administrative Health Services Officer

There was no Administrative Health Services Officer Report this month.

F. District Health Officer

Dr. Joseph Iser, District Health Officer presented his monthly District Health Officer Report, a copy of which was placed on file for the record.

Dr. Iser

Advised, he has provided the Board members with the status of the Health District Employee Evaluations that have been completed; that the District has achieved the 85% level; therefore, the Board members will no longer receive this chart.

Advised Mr. Scott Monsen, Vector-Borne Diseases Prevention Coordinator, will be retiring at the end of December; that Staff will be recruiting for this position.

Advised, Tri-Data, the company contracted by the County to conduct an EMS study, recently conducted five (5) meetings to discuss this issue; that all meetings were attended by a Staff member of the Health District. Advised he does not anticipate the recommendations of Tri-Data being unfavorable to the Health District and its role in REMSA,

Advised, the Health District's Status Report "should be completed eminently."

Advised, he attended "a large meeting that involved the environmental health directors from five (5) different counties; the health officers or equivalents; and emergency preparedness coordinators from those five (5) counties" to discuss responses across state and county lines specific to hazardous spills. Advised, currently "all have agreed (by handshake) to respond for the other; that additional meetings will be scheduled. Advised, he has agreed to "get the US Coast Guard involved in meeting" with the group, as the Coast Guard "would have a huge response especially in Lake Tahoe."

Advised, he is in the process of "a couple of Program and personnel transfers; that the EMS Program is being transferred from Administrative Health Services (AHS) to EPHP, effective December 31, 2011." Advised Mr. Phil Ulibarri, Public Health Information Officer, will be transferred from EPHP to Administration and will be reporting to him, as of the end of the month, as the District Health Officer; that with one (1) PIO for the Department. Advised a meeting has been scheduled with he and Mr. Ulibarri to "discuss the expectations." Advised, "there may be more of these; that his personal approach is as an incrementalist as opposed to a total revamp of everything; that this works best in terms of employee morale; that he doesn't foresee anything in the near future."

Dr. Iser wished everyone a "Happy Holiday."

BOARD COMMENT

Chairman Smith requested a "Happy Holidays" greeting be extended to Staff on behalf of the Board.

PUBLIC COMMENT

There was no public comment presented.

There being no further business to come before the Board, the meeting was adjourned at 3:25pm.



JOSEPH P. ISER, MD, DrPH, MSc
DISTRICT HEALTH OFFICER



JANET SMITH, CPS/CAP
RECORDING SECRETARY

12/15/11



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: December 15, 2011

TO: District Board of Health

FROM: Kevin Dick, Air Quality Division Director

SUBJECT: C. S. Harvey - Case No. 1066
Unappealed Citation No. 4980
Agenda Item: 7.A.1.a.

Recommendation

Air Quality Management Division Staff recommends that Citation No. 4980 be upheld and a fine of \$1,000 be levied against C. S. Harvey, located at P.O. Box 1930 in Sparks, Nevada, for a violation of Section 040.030 of the District Board of Health Regulations Governing Air Quality Management.

Recommended Fine: \$1,000

Background

On July 26, 2011 Air Quality Specialist II, Suzanne Dugger received a fugitive dust complaint for Peavine Estates located in Stead, Nevada. The complaint named the streets as Green Mountain, Rocky Mountain, Cascade Street and Allegheny Street. When she arrived, AQ Specialist Dugger did observe minor fugitive dust emissions, dirt and construction debris on the streets and in the street gutters. AQ Specialist Dugger met on site with Mr. Richard Guimond, (site supervisor) and Mr. Steve Melson, (senior site supervisor) for C.S. Harvey, about the fugitive dust complaint. According to Mr. Guimond, a water wagon was being used to control any fugitive dust caused by the demolition of old existing curbs and gutters. Based upon the observed fugitive dust emissions from the demolition of old curd and gutters, as well as the road dust from tracking, AQ Specialist Dugger requested of Mr. Guimond and Mr. Melson, that a water truck be dispatched to the site for proper dust control.

On July 27, 2011, Washoe County Air Quality Management received a second fugitive dust complaint on this same site. On this day AQ Specialist Wallace Prichard responded to the fugitive dust complaint. AQ Specialist Prichard immediately contacted Mr. Melson and requested a water truck be dispatched to the site, to clean the streets, and to also use man power with brooms if necessary to control any tracking and fugitive dust.

DBOH AGENDA ITEM # 7.A.1.a.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS
Printed on Recycled Paper

On Monday, August 1, 2011, AQ Specialist Suzy Dugger conducted a follow up site visit. When she arrived at Peavine Estates, AQ Specialist Dugger observed several streets (including the four above mentioned streets) that needed to be cleaned of track out, which was once again causing fugitive dust problems. There was no water truck observed on site during this follow up visit by AQ Specialist Dugger. After taking into account the previous three dust complaints over the past week and the fact that there was no water truck on site during the follow up visit, AQ Specialist Dugger issued Citation No. 4980 for fugitive dust emissions and no water truck.


On Tuesday, August 23, 2011, a 9:00 a.m. settlement meeting was scheduled to take at the Air Quality Management office, between Mr. Melson, Sr. Site Supervisor for C. S. Harvey and Air Quality Management staff. This date and time was requested and agreed upon by Mr. Melson a week prior to the scheduled meeting. Air Quality staff was in the office and available to meet with Mr. Melson as he requested, but Mr. Melson failed to appear for the meeting and did not offer any information as to why via phone call or other forms of communication. After repeated phone calls and messages to Mr. Melson, he was finally contacted by AQ Specialist Dennis Cerfoglio on September 13, 2011. Mr. Melson was given the opportunity to take the case before the Air Pollution Control Hearing Board on November 8, 2011, of which he agreed to accept.

AQ Senior Specialist Cerfoglio made it clear to Mr. Melson that all he needed to do was pick up the Appeal form, which could be filled out for him by AQ staff, fill out his portion, sign and date, and that the Appeal form would be filed for him. AQ Senior Specialist Cerfoglio assured Mr. Melson that the Appeal form would be placed in will call. Mr. Melson made no attempt to pickup the Appeal form and therefore no petition was made to the Air Pollution Control Hearing Board.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 4980.
2. The Board may determine to uphold Citation No. 4980 but levy any fine in the range of 0 to \$1,000, or impose a fine for additional days of non-compliance.

In the event the Board determines to change the proposed penalty, the matter should be continued so that C. S. Harvey may be properly noticed.


Kevin Dick
Air Quality Division Director



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



NOTICE OF VIOLATION

cmp11-0115

NOV 4980

DATE ISSUED: 8-1-2011

ISSUED TO: C.S. HARVEY PHONE #: 691-1893

MAILING ADDRESS: P.O. Box 1230 CITY/ST: SPARKS ZIP: 89431

NAME/OPERATOR: STEVE MELSON PHONE #: 691-1893

DRIVER LICENSE #/SSN _____

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 8-1-2011 (DATE) AT 9:30 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input checked="" type="checkbox"/> 040.030 __DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: 040.030 CONSTRUCTION TRACK-OUT & DEBRIS

LOCATION OF VIOLATION: GREEN MTN. ST., ROCKY MTN. ST, CASCADE ST.,

POINT OF OBSERVATION: ALLEGHENY ST. ON SITE, STEAD, NV. 89506

Weather: CLEAR - NO WIND Wind Direction From: N E S W

Emissions Observed: _____
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 8-1-2011 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: _____ Date: 8/2/2011

Issued by: _____ Title: 8-1-2011

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

APPEAL FORM GIVEN

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP11-0115**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: CNSTDUST

Date Received: 08/02/2011

Time: 9:30:00 AM

Inspector: SDUGGER

Inspector Area: 1

Complaint Description: NOV CITATION 4980 - CASE 1066 APCHB 11/8/11 CONSTRUCTION TRACK-OUT AND DEBRI

Address:

Location: GREEN MOUNTAIN, ROCKY MOUNTAIN, CASCADE,

Parcel Number:

Related Permit Number:

Complainant:

Responsible Party:

CS HARVEY
STEVE MELSON
PO BOX 1930
SPARKS NV 89431
691-1893

Investigation:

On July 26 and July 29, 2011, Washoe County Air Quality Management Division (WCAQMD), Air Quality Specialist's II (AQS) Suzanne Dugger and Wally Prichard each received fugitive dust complaints from Peavine Estates located in Stead, Nevada. Upon arrival on site AQS Dugger did observe minor fugitive dust emissions, dirt and construction debris on the streets and in the street gutters. AQS Dugger met on site with Mr. Richard Guimond, site supervisor for C.S. Harvey. According to Mr. Guimond, C.S. Harvey is demolishing the existing street curbs and reconstructing new. Mr. Guimond stated that a water wagon is being used for dust control. Based on the extent of road dirt, fugitive dust emissions and debris I requested of Mr. Guimond and Mr. Steve Melson, senior supervisor for C.S. Harvey, a water truck be dispatched to the site in order to adequately clean streets. On Friday WCAQMD received a second fugitive dust complaint for this site. AQS Wally Prichard spoke with Mr. Steve Melson and requested a water truck be dispatched to the site ASAP to clean the streets. Mr. Prichard further stated that where concrete was being poured to use man power with brooms to clean up the road dirt. Mr. Melson assured Mr. Prichard that a water truck and manual man power would be utilized.

On Monday August 1, 2011 AQS Dugger conducted a follow up site visit. Upon arrival at Peavine Estates AQS Dugger observed several streets (Green Mtn. St., Rocky Mtn. St. Cascade St. and Allegheny St.) that needed to be cleaned. Further site reconnaissance indicated only two personnel had been directed to clean the streets. Furthermore; no water truck was observed at this time.

Based on these observations AQS Dugger contacted Mr. Melson and requested that additional personnel be dispatched to the site for manual clean up and that a water truck be dispatched ASAP. Mr. Melson complied with request and stated that an additional five workers would be available for clean up and that a water truck was due to arrive this afternoon. I informed Mr. Melson that due to violation of 040.030 and two citizen complaints for fugitive dust emissions, NOV #4980 was issued.

An appeal form was given with NOV #4980.

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 08/01/2011	NOV Number....: 4980
	Case Number.....: 1066
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON	Completed Date...:
Date Assigned.....: 08/02/2011	Completed By.....:

VIOLATION: Minor Violation of Section 040.030
Track out and Road Debris
Notice of Violation #4980

ISSUED TO: C.S. Harvey
P.O. Box 1930
Sparks, Nevada 89431

OPERATOR: C.S. Harvey
P.O. Box 1930
Sparks, Nevada 89431

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arrive this afternoon. I informed Mr. Melson that due to violation of 040.030 and two citizen complaints for fugitive dust emissions, NOV #4980 was issued.

An appeal form was given with NOV #4980.

Suzanne Dugger
Air Quality Specialist II
Air Quality Management Division
Washoe County District Health Department

RECOMMENDED FINE WORKSHEET

DATE: 8-21-2011

CASE NO.: 1066

NOV NO.: 4980

COMPANY NAME: CS Harvey

CONTACT NAME: Steve Melson

VIOLATION OF SECTION(S): 040.030 Sec A(1), Sec C(4)(b)(2) (MAJOR/ MINOR)

X 1ST VIOLATION _____ 2ND VIOLATION _____ 3RD VIOLATION

<u>NO</u>	HAZARDOUS AIR POLLUTANT	YES / NO	<u>PM</u>	TYPE OF AIR CONTAMINANT (CO, NOX, SOX, PM, VOC'S)	
<u>N/A</u>	LEGALLY PERMITTED SOURCE	YES / NO	<u>YES</u>	PUBLIC HEALTH EXPOSURE	YES / NO
<u>4</u>	NUMBER OF DAYS IN VIOLATION	YES / NO	<u>YES -2</u>	PUBLIC COMPLAINTS	YES / NO

1. **DEGREE OF VIOLATION:** MINOR MODERATE MAJOR
(The degree to which the person/company has deviated from the regulatory requirements)

040.030 Construction track out & debris

2. **ECONOMIC BENEFIT COMPONENT:** (OPTIONAL): MINOR MODERATE MAJOR

ESTIMATED COST \$ 2,880

(Economic effect to the person/company for NOT complying with the Regulations including avoided costs and delayed costs)

\$70/hr for water truck - \$70 x 8 hrs = \$560 x 4 days = \$2,240

\$10/hr for manual labor - \$10 x 8 hrs = \$80 x 2 man crew = \$160 x 4 days = \$640

3. **DEGREE OF COOPERATION:** MINOR MODERATE MAJOR
(The person/company's efforts to immediately cease the violation and come into compliance)

Little to no cooperation: Three complaints in one week. No water truck on site during follow-up visit. No show or phone call regarding not appearing for the settlement meeting. No returned follow-up phone calls.

4. **ADDITIONAL COMMENTS:**

RECOMMENDED FINE: \$1,000


AQ SPECIALIST'S SIGNATURE

NOTE: "Minor Violations", per District Regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "major violations" cannot exceed \$10,000 per day.

WASHOE COUNTY AIR QUALITY MANAGEMENT DIVISION
401 Ryland Street, Suite 331, Reno, NV 89502-1643
Office (775) 784-7200 * Fax (775) 784-7225

CONSTRUCTION SITE INSPECTION FORM

Enforcement Officer: SUZANNE DUGGER Date/Time: 8-1-2011 / 9:30
Permit #: NO PERMIT REQ. Responsible Party: C.S. HARVEY
Project Name: FEAVINE ESTATES Location: VARIOUS STREETS, STEAD NV
GREEN MTN. ROCKY MTN. CASCADE ALLE

Weather: Clear Partly Cloudy Cloudy Recent Rain Temp: Wind/mph: NO Direction: WIND

Site: Active Inactive Project Complete Workers Present: Yes No

Activities Occurring: None

Clearing/Grubbing Backfilling Abrasive Blasting Clearing Forms Crushing/Screening
 Cut & Fill Importing/Exporting Explosive Blasting General Construction Subgrade Prep
 Trenching Stockpiling Demolition (mech) Landscaping Paving

EMISSIONS COMPLIANCE Yes No

Fugitive Dust Emissions: Yes No If yes, source: _____ Plume Length: _____
Opacity: _____%

Project Soils: Stable: Moist Gravel Palliative Crust Other: _____
 Unstable: Dry Loose Powdery

Interior Roads: None Stable: Paved Type II Moist Dust Suppressant
Unstable: Dry Loose Powdery

Track-out: Yes No Dust from vehicles: Yes No If yes, Interior Access

Water Source: Hydrant Stand Tank Reservoir None Observed Other: WATER WAGON

Mitigation Equipment: Hose Pull(s) Truck(s) None Observed Other: WATER WAGON

Mitigation Equipment Ratio: Adequate Inadequate

Track-out device present: Yes, functional Yes, not functional No, needed No, not needed

ADMINISTRATIVE COMPLIANCE Yes No NA

Acreage Permitted: NOT REQ. Project Size: Equal to Greater than

Staging/Parking area(s): N/A On-Site Off-Site, included in acreage Off-Site, not included in acreage.

Stationary Source Permits: No Equipment Screen Crusher Batch Plant ATC#: _____

DCP Sign: Yes No DCP On-Site: Yes No Not Verified

Spoke with: STEVE MELSON Title: SUPERVISOR FOR CS HARVEY in person / phone

Actions Taken: None Verbal Warning

Notice of Violation - Warning: _____ Notice of Violation - Citation: 4980

Deficiencies to be corrected: I SPOKE W/ STEVE MELSON ON TUES 7-26-2011 AND
INFORMED HIM OF THE COMPLAINT AND REQUESTED A H₂O TRUCK BE DISPATCHED
TO SITE. ON 8-1-2011 I REQUESTED THAT ADDITIONAL MAN POWER BE USED
TO HAND SWEEP AREAS THAT THE WATER TRUCK CAN NOT WASH DUE TO
DRYING CEMENT.

Paperwork not picked up by appellant for
Petition to the Air Pollution Control Hearing Board



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

ALL APPLICANTS REQUESTING A PETITION TO THE AIR POLLUTION CONTROL HEARING BOARD

The attached "Petition" covers three separate situations:

1. Appeal of an order by the control officer. Only page one is required. No fee.
2. Appeal of a violation. Only page one is required. No fee.
3. Request for a variance. Both pages one and two are required along with a \$228.00 variance fee. Upon receipt of the required information, a public hearing will be set and public notification will be listed in the legal section of a local newspaper. The cost of publication is included in the variance fee.

Fill out the forms as completely as possible; use additional sheets if necessary. Upon receipt of the completed petition, a hearing date will be scheduled; notification of this date will be sent to all interested parties.

Should you have any questions regarding the appeal/variance process, please contact Kevin Dick, Air Quality Division Director at (775) 784-7200.

Make check payable to:

Washoe County Health District

Mail check with Petition to:

Air Quality Management Division
Attn: Kevin Dick
P O Box 11130
Reno NV 89520-0027

C. S. Harvey

9-13-2011

Will Call

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

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AIR QUALITY MANAGEMENT DIVISION
WASHOE COUNTY HEALTH DISTRICT
1001 EAST 9TH STREET, BLDG A-115
RENO NV 89502
(775) 784-7200 * FAX (775) 784-7225

A PETITION TO THE AIR POLLUTION CONTROL HEARING BOARD

PETITIONER: _____ PHONE: _____

ADDRESS (MAILING): _____ ZIP CODE: _____

ADDRESS (ACTUAL LOCATION): _____

EQUIPMENT OR PROCESS REGISTERED WITH CONTROL OFFICER? YES NO

APPEAL OF ORDER _____
APPEAL OF VIOLATION _____
REQUEST FOR VARIANCE _____

VIOLATION NOTICE RECEIVED: # 4980 DATE: 8-1-2011

REGULATION INVOLVED: SECTION: Minor Violation 040.030

Construction track out and debris

BASIS FOR APPEAL/VARIANCE: _____

FILED BY: _____

Name (Type or Print)

Title

Signature

Date

FINDINGS OF FACT

At the hearing, the Board shall receive all relevant evidence and make written findings of fact as to whether:

1. The emissions occurring, or proposed to occur, do not endanger, or tend, to endanger health or safety of persons living in the Washoe County Health District:

2. Compliance with these regulations would produce serious hardship on the petitioner without equal or greater benefits to the public:

3. Owners of property in the general vicinity of the proposed emission would not be adversely affected by the emissions:

(Use additional sheets if necessary)



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AIR QUALITY MANAGEMENT DIVISION



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DECEMBER 6, 2011

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

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November 30, 2011

Steve Melson
C.S. Harvey
PO Box 1930
Sparks, NV 89431

RE: Case No. 1066, NOV Citation No. 4980

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1066, at its meeting to be held on Thursday, December 15, 2011 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case No.1066.

Appellant or Representative

12-6-2011

Date

Delivered by:

Washoe County Health District
Air Quality Management Division Staff

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12/15/11



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



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DATE: December 15, 2011

TO: District Board of Health

FROM: Kevin Dick, Air Quality Division Director

SUBJECT: Astro Auto Body - Case No. 1067
Unappealed Citation No. 4585
Agenda Item: 7.A.1.b.

Recommendation

Air Quality Management Division Staff recommends that Citation No. 4585 be upheld and a fine of \$10,000 be levied against Jorge A. Florez owner of Astro Auto Body, located at 1619 East Second St, in Reno, for spray painting cars and trucks without a permit or paint booth. Operating without a permit and proper spray booth is a Major Violation of Section 030.000 of the District Board of Health Regulations Governing Air Quality.

Recommended Fine: \$10,000

Background

On August 8, 2011, Air Quality Specialist Jerry Gaige was dispatched to a spray painting complaint at the address of 1725 East Second Street in Reno, Nevada. Upon his arrival AQ Specialist Gaige was unable to establish that any illegal spray painting was taking place at that time. AQ Specialist Gaige spoke to a number of employees on the site at the time of his inspection and informed them that spray painting without a permit or spray booth was a major violation that was subject to a large fine.

On August 12, 2011, AQ Specialist Gaige returned to 1725 East Second Street for a follow up visit on the illegal spray painting complaint. When he arrived, AQ Specialist Gaige observed wet sanding prep for painting outside of a roll-up door at 1619 East Second Street which he later discovered housed the business of Astro Auto Body.

On August 18, 2011, AQ Specialist Gaige once again returned to 1619 East Second Street and observed more of the same activity as he did on his previous visit on August 12, 2011. There were numerous vehicles being prepared for painting.

DBOH AGENDA ITEM # 7.A.1.b.

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On September 1, 2011, AQ Specialist Gaige returned to 1619 East Second Street for a fourth site visit. On this day AQ Specialist Gaige was able to walk into the shop area and found Mr. Jorge A. Florez, owner of the business, painting a white S.U.V. in the open area of the shop without any controls or a proper paint booth. At this time, AQ Specialist Gaige took numerous photos of Mr. Florez and the vehicles in the shop which were being prepped and painted without the proper paint booth or permits to operate. Mr. Florez identified the name of the business as Astro Auto Body. AQ Specialist Gaige issued an immediate Stop Work Order and issued NOV Citation No. 4585 for a Major Violation of Section 030.000 of the District Board of Health Regulations Governing Air Quality. Mr. Florez was given an application to appeal and instructed to make an appointment with the office within ten days.

AQ Specialist Gaige also contacted Mr. Charles Henry of the Nevada DMV office to make him aware of the numerous vehicles on the property that Mr. Florez could not produce proper registrations for when asked to do so.

The Air Quality Management office has tried to make contact with Mr. Florez numerous times since the NOV Citation was issued, to try to set up a settlement meeting at his convenience, with no response from Mr. Florez. AQ Specialist Gaige has also personally driven to the site to try to make personal contact with Mr. Florez, but has not seen him since the day the NOV Citation was issued. It is also noted that Mr. Henry from Nevada DMV has also issued a citation to the business called Astro Auto Body, but has had no further contact with Mr. Florez.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 4585.
2. The Board may determine to uphold Citation No. 4585 but levy any fine in the range of 0 to \$10,000, or determine that violations occurred on additional days and increase the penalty above \$10,000.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Astro Auto Body may be properly noticed.



Kevin Dick
Air Quality Division Director

KD/DC: ma



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
 AIR QUALITY MANAGEMENT DIVISION
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
 (775) 784-7200



cmp11-0118

NOTICE OF VIOLATION

NOV 4585

DATE ISSUED: 09-01-2011

ISSUED TO: ASTRO Auto Body PHONE #: (775) 313-1264

MAILING ADDRESS: 14-19 East 2ND St. CITY/ST: RENO, NV. ZIP: 89502

NAME/OPERATOR: JORGE A. FLOREZ PHONE #: (775) 313-1264

DRIVER LICENSE #/SSN No LICENSE No SSN

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 09-01-2011 (DATE) AT 2:45 PM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL | <input checked="" type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: SPRAY PAINTING CARS & TRUCKS WITH
OUT A PERMIT OR PAINT BOOTH

STOP WORK ORDER - APPLICATION TO PETITION DELIVER

LOCATION OF VIOLATION: SAME AS ABOVE 9-02-2011 9:40AM

POINT OF OBSERVATION: _____

Weather: N/A Wind Direction From: N E S W

Emissions Observed: OVER SPRAY - (VOC) PAINT Fumes
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 09/01/11 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within Now hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 9-01-11

Issued by: [Signature] Title: AQS II

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

CONTACT FIRE DEPT. (YES)

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP11-0118**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: PAINTING

Date Received: 08/08/2011

Time: 11:06:00 AM

Inspector: JGAIGE

Inspector Area: 5

Complaint Description: NOV CITATION 4585 - CASE 1067 - SPRAY PAINTING W/O A BOOTH. CLOUDS OF PAINT FROM UNDER THE GARAGE DOOR

Address: 1725 E 2ND ST RENO

Location: IN THE ALLEY BY SUZY'S ADULT STORE AT KI

Parcel Number: 01238229

Related Permit Number:

Complainant:

BRIAN (DO NOT GIVE OUT HIS NAME)

775-530-7478

Responsible Party:

ASTRO AUTO BODY
JORGE A. FLOREZ
1619 E 2ND ST
RENO NV 89502
775-313-1264

Investigation:

SPRAY BOOTH OPERATING W/O A SPRAY BOOTH OR PERMIT TO OPERATE. CLOUDS OF PAINT COMING FROM THE GARAGE. COMPLAINANT HAS SEEN 2-3 MEN BROOMING WATER INTO THE STORM DRAINS WITH THE WATER FULL OF PAINT. LOT IS FULL OF CARS. NO SIGNAGE. WORK IS MOSTLY DONE ON SATURDAYS.

Complaint Number: CMP11-0118

Date Received: August 8th 2011

Time Received: 11:06

August 8th 2011, 11:25 AM. Arrived at the "Spray painting with out a booth" complaint site located at 1725 East 2nd Street Reno, Economic Auto Body Parts (359-8886) and NV Auto Services (303-1269).(In the alley by the Adult Store) The facility was an auto parts store and body repair shop. No spray painting was being done, nor were there any paint guns, paint or paint cabinets on this property. Spoke to a group of workers that had gathered and informed them that spray painting with out a paint booth and permits was an offense that could carry a fine up to \$10,000.00 dollars.

August 12th 2011, 3:00 PM. Returned to the East 2nd street area and observed wet sanding, prep for

painting, out side of a roll-up door at Astro Auto Body, 1619 East 2nd Street. The shop doors were locked. A large number of cars were being stored, some had parts removed others in varying stages repair or disrepair.

August 18th 2011, 11:00 AM. Three people were working on cars or trucks. One spoke English and said that the owner of the Astro Auto Body was not in.

September 1st 2011, 2:45 PM. Returned to the Astro auto Body shop (775 313-1264) owner Mr. Jorge A. Florez in the process of painting a white SUV. (Please see photos CMP11-0118-1 and CMP11-0118-2 of the vehicle being painted) (Photo CMP11-0118-3 is of Mr. Florez. Also note the heavy paint spay in the area that made the picture look cloudy.)

A stop order was given and a Notice of Violation # 4585 was issued which stated: Major Violation of Section 030.000 operating with out a permit. Also noted: No Paint Booth. Mr. Florez was issued an Application to Petition, and instructed to schedule an appearance within 10 days.

Mr. Charles Henry of the DMV (775 684-3568) was also notified of the vehicles around the property and he issued a Cease and Desist Order. Criminal charges pending.

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 09/01/2011	NOV Number....: 4585
	Case Number.....: 0
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: MAMES	Completed Date...:
Date Assigned.....: 08/08/2011	Completed By.....:

Complaint Number: CMP11-0118
Date Received: August 8th 2011
Time Received: 11:06

August 8th 2011, 11:25 AM. Arrived at the "Spray painting with out a booth" complaint site located at 1725 East 2nd Street Reno, Economic Auto Body Parts (359-8886) and NV Auto Services (303-1269). (In the alley by the Adult Store) The facility was an auto parts store and body repair shop. No spray painting was being done, nor were there any paint guns, paint or paint cabinets on this property. Spoke to a group of workers that had gathered and informed them that spray painting with out a paint booth and permits was an offense that could carry a fine up to \$10,000.00 dollars.

August 12th 2011, 3:00 PM. Returned to the East 2nd street area and observed wet sanding, prep for painting, out side of a roll-up door at Astro Auto Body, 1619 East 2nd Street. The shop doors were locked. A large number of cars were being stored, some had parts removed others in varying stages repair or disrepair.

August 18th 2011, 11:00 AM. Three people were working on cars or trucks (mechanical). One spoke English and said that the owner of the Astro Auto Body was not in.

September 1st 2011, 2:45 PM. Returned to the Astro auto Body shop (775 313-1264) and pulled up directly to the shop entrance. Upon entering, found owner Mr. Jorge A. Florez in the process of painting a white SUV. (Please see photos CMP11-0118-1 and CMP11-0118-2 of the vehicle being painted) (Photo CMP11-0118-3 is of Mr. Florez. Also note the heavy paint spay in the area that made the picture look cloudy.) (Photo CMP11-0118-4 through CMP11-9 are of the shop and surrounding businesses)

A stop order was given and a Notice of Violation # 4585 was issued which stated: Major Violation of Section 030.000 operating with out a permit. Also noted: No Paint Booth.

Mr. Florez was issued an Application to Petition, and instructed to schedule an appearance within 10 days.

Mr. Charles Henry of the DMV (775 684-3568) was also notified of the vehicles around the property. Mr. Henry started an investigation that resulted with the issuance of a Cease and Desist Order. Criminal charges are pending.

This has been an on going investigation by several investigators, over a span of approximately 18 months. This situation/violation presented a serious air pollution source and health hazard, hence a \$10,000.00 dollar fine is recommended.

Case CMP11-0118 is waiting for Mr. Florez to set a settlement agreement meeting date.

Investigator: Jerry V. Gaige AQS11



RECOMMENDED FINE WORKSHEET

DATE: 9-1-2011

CASE NO.: 1067

NOV NO.: 4585

COMPANY NAME: Astro Auto Body

CONTACT NAME: Jorge A. Florez

VIOLATION OF SECTION(S): 030.000 (MAJOR/ MINOR)

X 1ST VIOLATION _____ 2ND VIOLATION _____ 3RD VIOLATION

_____ HAZARDOUS AIR POLLUTANT YES / NO

VOC'S TYPE OF AIR CONTAMINANT
(CO, NOX, SOX, PM, VOC'S)

_____ LEGALLY PERMITTED SOURCE YES / NO

YES PUBLIC HEALTH EXPOSURE YES / NO

_____ NUMBER OF DAYS IN VIOLATION YES / NO

YES PUBLIC COMPLAINTS YES / NO

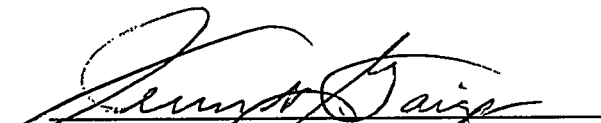
1. **DEGREE OF VIOLATION:** MINOR MODERATE MAJOR
(The degree to which the person/company has deviated from the regulatory requirements)

2. **ECONOMIC BENEFIT COMPONENT:** (OPTIONAL): MINOR MODERATE MAJOR
ESTIMATED COST \$ 30,000
(Economic effect to the person/company for NOT complying with the Regulations including avoided costs and delayed costs)

3. **DEGREE OF COOPERATION:** MINOR MODERATE MAJOR
(The person/company's efforts to immediately cease the violation and come into compliance)

4. **ADDITIONAL COMMENTS:**

RECOMMENDED FINE: \$10,000


AQ SPECIALIST'S SIGNATURE

NOTE: "Minor Violations", per District Regulations, cannot exceed \$1000 for the first and second violations.
Third minor violations, plus "major violations" cannot exceed \$10,000 per day.

Air Quality Supporting Photos

**POOR
QUALITY
DOCUMENT**

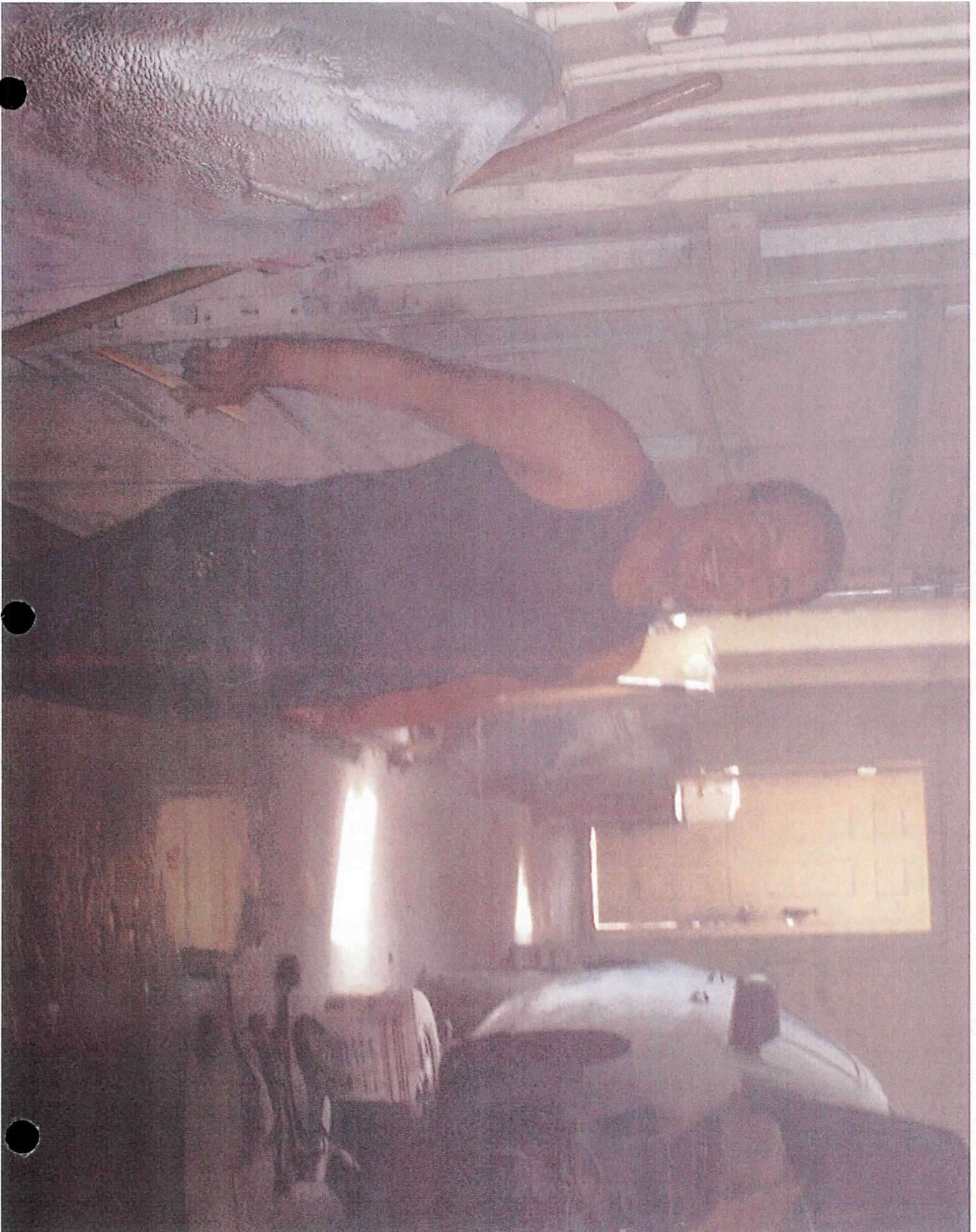
**POOR
QUALITY
DOCUMENT**

Cmp11-0118-3

09-01-11

2:45pm

MR. JORGE A. FLOREZ



Cmp 11-0118-1

09-01-11 245 Pm

ASTRO AUTO BODY.



Comp 11-0118-2

09-01-11

2:45 pm

AUSTRO Auto Body

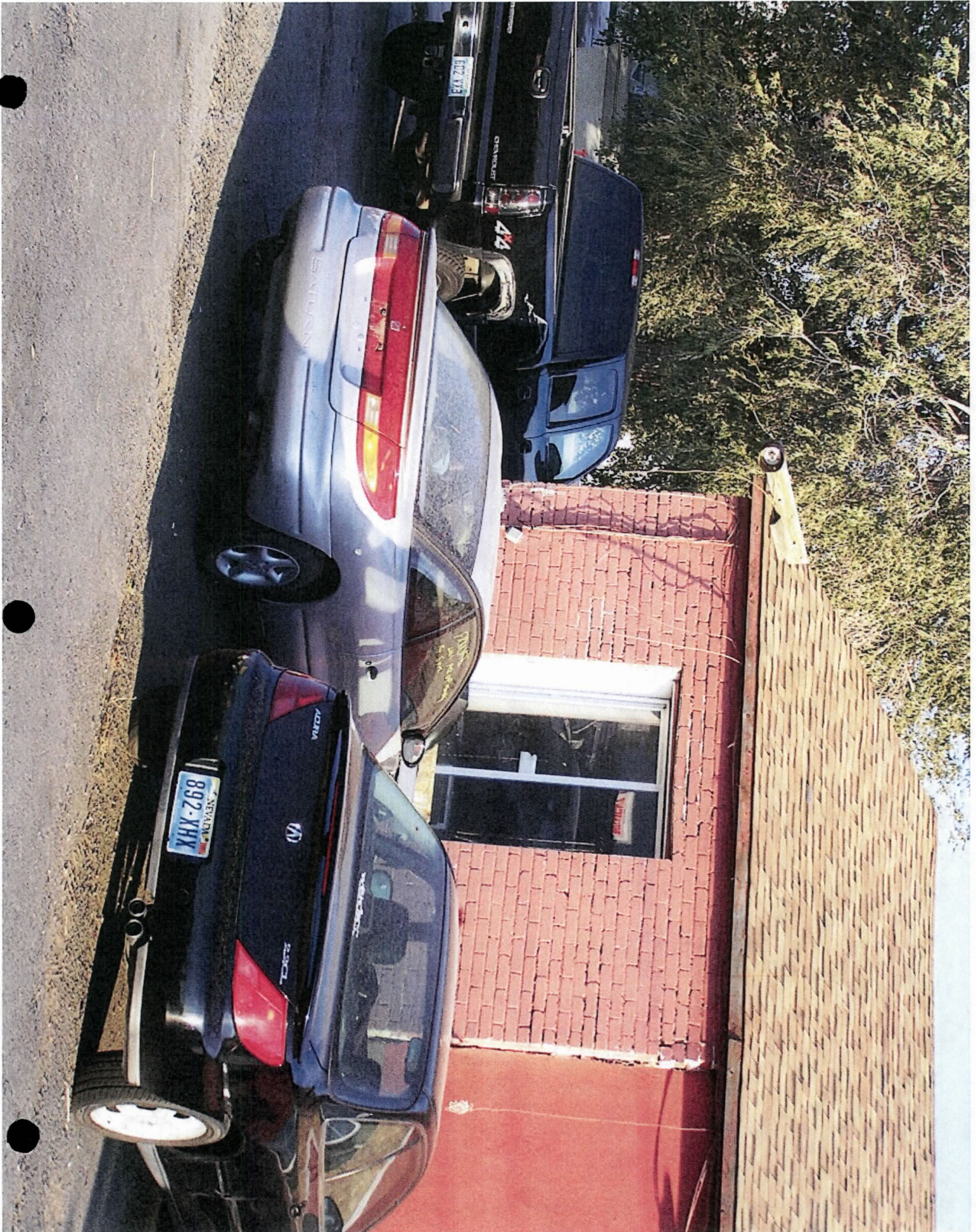


Emp 11-0118-4 ASTRO AUTO BODY



Emp 11-0118-5

ASTRO Auto Body



Cmp 11-0118-L

ASTRO Auto Body



Cmp 11-0118-7

ASTRO AUTO BODY



Emp 11-0118-8 ASTRO AUTO BODY



Comp 11-0118-9 ASTRO AUTO Body



Washoe County Assessors Information
For 1619 East 2nd Street

WASHOE COUNTY QUICK INFO (Summary data may not be complete representation of property)

11/23/2011

All data on this form is for use by the Washoe County Assessor for assessment purposes only.

Owner Information & Legal Description			Building Information			
APN	012-382-19	Card 1 of 1	Property Name:			
Situs	1619 E 2ND ST		Quality	C010 LOW	Occupancy	Serv Gar-Rpr
Owner 1	IBAIBARRIAGA, GUILLERMO et al		Stories	1	2nd Occupancy	
Owner 2 or Trustee	IBAIBARRIAGA, GUILLERMO & ANABEL		Year Built	1952	Square Feet	1,586
Owner 3 or Trustee			Weighted Average Year	1952	Square Feet does not include Basement or Garage Conversion Area.	
Mail Address Copy to Clipboard	2695 STRATHMORE CT		Bedrooms	0	Click here for Improvement Details (building sq ft, Yard Items, etc).	
	RENO NV 89521		Full Baths	0	Finished Bsmt	0
Keyline Desc	PM 2409 LT B		Half Baths	0	Unfin Bsmt	0
Subdivision	PM 2409		Fixtures	0	Bsmt Type	
Lot B Block		Section Township 19 Range 19	Fireplaces	0	Gar Conv Sq Feet	0
Record of Survey Map : Parcel Map# 2409 : Sub Map#	Special Property Code		Heat Type	SPACE HEATER	Total Garage Area	0
2012 Tax Dist	1035	Prior APN	2nd Heat Type		Garage Type	
2011 Tax Dist	1035	Additional Tax Info	Exterior Walls	STUD-BRICK	Detached Garage	0
Tax Cap Status	Use does not qualify for Low Cap, High Cap Applied		2nd Ext Walls		Basement Gar Door	0
Last Activity : JS 07/29/2011 Last Permit :			Roof Cover		Sub Floor	
			%Incomplete	0	Frame	D - W/S STUD
			Obso/Bldg Adj	0	Units/Bldg	1
			Construction Modifier	Class 0.75	Units/Parcel	1

Up to 7 Sales/Transfer Records/Recorded Document (additional information/records)

Grantor	Doc #	Doc Date	LUC	Value	Code	Notes
IBAIBARRIAGA, GUILLERMO	3300282	10/31/2005	050	225,000	3BEA	
IBAIBARRIAGA, GUILLERMO	3300281	10/31/2005	050	0	3BCT	
IBAIBARRIAGA, GUILLERMO	3300280	10/31/2005	050	100,000	3BEA	
IBAIBARRIAGA, GUILLERMO	3300279	10/31/2005	050	0	3BCT	
	2380993	09/16/1999	050	100,000	3B	S INCLUDES 012-382-20 & 25
	2222280	06/18/1998	050	0	3NTT	INC 12-382-19,20,25
	2222279	06/18/1998	050	168,000	2MQC	IU INC 12-382-19,20,25 SVL-VERIFIED

To view sale/transfer/or other recorded documents use EagleRecorder on the Recorder's web site.

Land Information (additional land information)							Create Code	AM Neighborhoods Map				
Land Use	050	Sewer	MUNI	Street	PAVED	Value Year	2012	Zoning	MUWM	Zoning Info	2012 Neighborhood	AMAQ
Size	7573 SF	Water	MUNI			Reason	Reappraisal	Zoning Maps	Page 012-38 Book 012		2011 Neighborhood	AMAQ

Zoning information should be verified with the appropriate planning agency.

Valuation Information (additional valuation information)

2012 VN	Taxable Land	Taxable Improvement	Secured PP (rounded)	Taxable Total	Assessed Land	Assessed Improvement	Assessed Pers. Prop	Total Assessed	Supplemental New Const
2012/2013 VN2	60,584	18,762	0	79,346	21,204	6,567	0	27,771	0
2011/2012 FV	60,584	17,411	0	77,995	21,204	6,094	0	27,298	0

The 2012/2013 Values are preliminary values and subject to change.

Sketch Is Not Available On-Line.



22968

This is a true and accurate copy of the records of the Washoe County Assessor's Office as of 11/22/2011.



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AIR QUALITY MANAGEMENT DIVISION



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DECEMBER 6, 2011

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November 30, 2011

Jorge A. Florez
Astro Auto Body
1619 E 2nd ST
Reno, NV 89502

RE: Case No. 1067, NOV Citation No. 4585

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1067, at its meeting to be held on Thursday, December 15, 2011 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case.



Appellant or Representative

12-06-11

Date

Delivered by:



Washoe County Health District
Air Quality Management Division Staff

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WASHOE COUNTY HEALTH DISTRICT

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DATE: November 17, 2011

TO: District Board of Health

FROM: Kevin Dick, Division Director

SUBJECT: Golden Gate Petroleum - Case No. 1065
Appealed Citation No. 4849
Agenda Item: **7.A.2.a**

Recommendation

The Air Pollution Control Hearing Board recommends that Citation No. 4849 be upheld and a fine of \$1,000 be levied against Golden Gate Petroleum for a permit condition violation of AQMD Permit No. B0283GS. The Citation was issued for a violation of Section 030.2175 of the District Board of Health Regulations Governing Air Quality Management.

Recommended Fine: \$1,000

Background

On July 22, 2011, during the routine biannual vapor recovery inspection for the gasoline dispensing facility at Golden Gate Petroleum, 1055 South Rock Boulevard, Sparks, Nevada, AQ Specialist Wallace Prichard discovered that several nozzles did not pass inspection. The ring gauge would not slide past the vapor recovery holes on the nozzles of pumps 5, 7, 9, 11, 14 and 27. This indicated that the vapor recovery system would not work properly due to bent and/or twisted nozzles. AQ Specialist Prichard then checked previous inspections of the facility and found that equipment problems to be ongoing. AQ Specialist Prichard felt that his findings were an indication of a failure to properly inspect and maintain their equipment in good working order as stated in Section 030.2175 condition (6) of the Air Quality Regulations. Notice of Violation Citation No. 4849 was issued to Golden Gate Petroleum.

On August 5, 2011, AQ Supervisor Noel Bonderson and AQ Specialist Prichard met with Mr. Keith Odell (Operations Manager of Golden Gate Petroleum) to discuss the facts regarding the case. After consideration of all the noted facts of the case, Mr. Bonderson recommended that NOV Citation No. 4849 be upheld with a fine of \$1,000. Mr. Odell rejected the offer at that time and stated that he would like to take the case before the Air Pollution Control Hearing Board at their next regularly scheduled meeting.

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DBOH AGENDA ITEM # 7.A.2.a.

APCHB Action

On October 4, 2011, the Air Pollution Control Hearing Board met to hear this case. Testimony was given by AQ Supervisor Noel Bonderson, AQ Specialist Wallace Prichard, and Mr. Keith Odell of Golden Gate Petroleum. After considering all the facts of this case, the APCHB decided to uphold NOV Citation No. 4849 with a fine of \$1,000. No appeal was received for this case to be heard by the DBOH.

Alternatives

1. The District Board of Health may determine the no violation of the regulations has taken place and dismiss Citation No. 4849.
2. The Board may determine to uphold Citation No. 4849 but levy any fine in the range of zero to \$10,000.

In the event the Board determines to uphold the violation and increase the penalty, the matter should be continued so that Golden Gate Petroleum may be properly noticed.



Kevin Dick, Division Director

KD/NAB: ma



Washoe County Health District



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CASE NO. 1065 – AS REVIEWED BEFORE THE AIR POLLUTION CONTROL HEARING BOARD

In Re: Appeal of GOLDEN GATE PETROLEUM)
for violation of Section 030.2175 (Operations)
Contrary to Permit) of the Washoe County)
District Board of Health Regulations)
Governing Air Quality Management.)

CASE NO. 1065
GOLDEN GATE PETROLEUM

At a hearing of the Air Pollution Control
Hearing Board at Wells Avenue at Ninth
Street, Reno, Nevada
October 4, 2011

PRESENT: Chairman David Rinaldi
Member Joe Serpa
Member Jon Greene
Member Richard Harris, Esquire
Member Andrew Sato
Dr. Joseph Iser, District Health Officer
Kevin Dick, Director, Air Quality Management
Noel Bonderson, Air Quality Supervisor
Wallace Prichard, Air Quality Specialist II
Janet Smith, CPS, Recording Secretary

ABSENT: Member Cathleen Fitzgerald, DEnv, PE
Member Michael Ford

STATEMENT OF THE FACTUAL QUESTION

SECTION 030.000 – SOURCE PERMITTING & OPERATION

SECTION 030.2175 – OPERATIONS CONTRARY TO PERMIT

No person may operate equipment contrary to the permit conditions specified on the Permit to Operate for that equipment. Violation of the conditions of the Permit to Operate shall constitute a major violation under the provisions of **Section 020.040** and **Section 020.042**, or both of these Regulations, and may constitute grounds for immediate suspension of the Permit.

GENERAL COMMENTS

On October 4, 2011, the Hearing Board for the referenced Regulations held a public hearing to consider all evidence and testimony concerning the **appeal** of **GOLDEN GATE PETROLEUM, Citation No. 4849, Case No. 1065**, for violation of Section 030.2175 (Operations Contrary to Permit) of the Washoe County District Board of Health Regulations Governing Air Quality Management.

Mr. Noel Bonderson, Air Quality Specialist, being duly sworn, advised that Staff recommends the Board **uphold** Citation No. 4849, Case no. 1065 issued to Golden Gate Petroleum, at 1055 South Rock, Sparks, Nevada, on July 22, 2011, for failure to comply with condition #6. of the Permit to Operate AQMD Permit No. B0283GS. Mr. Bonderson advised Staff offered a negotiated settlement of \$1,000 to Golden Gate Petroleum, as the original recommended fine was \$1500; however, it was rejected and the appeal filed. Mr. Bonderson advised Staff recommends the Board **deny** the **appeal** of **Golden Gate Petroleum** and levy a fine in the amount of **\$1500** for a **major violation**.

Mr. Wallace Prichard, Air Quality Specialist II, being duly sworn, advised the Hearing Board members have been provided with a copy of Air Quality Management Permit to Operate No. B0283GS; and a schematic of a gas pump nozzle. Mr. Prichard displayed a "check ring (or ring gauge)", which is used to determine if the pump nozzle(s) are in compliance with the requirements of the Regulations.

Mr. Prichard advised on July 22, 2011, during a bi-annual vapor recovery system inspection of the Golden Gate Petroleum dispensing facility located at 1055 South Rock Boulevard, in Sparks, he noted several of the nozzles did not pass inspection. Mr. Prichard advised the ring gauge would not slide past the vapor recovery holes on the nozzles of pumps 5, 7, 9, 11, 14 and 27, which indicated the vapor recovery system could not function properly due to bent and/or twisted nozzles. Mr. Prichard stated, he then reviewed the previous inspections of this facility and determined the equipment problems had been continuous for approximately two (2) years. Mr. Prichard stated condition 6. requires a continuous maintenance program of the pumps, nozzles, and hoses; that as this was a continuous problem at this facility; and a violation of condition 6., he issued a Notice of Violation. Mr. Prichard stated due to the harsh treatment of the hoses and nozzles at dispensing facilities he advised Mr. Keith Odell, Golden Gate Petroleum, to conduct weekly visual inspections of the equipment and to purchase a ring gauge to ensure the vapor recovery system is functioning properly. Mr. Prichard advised currently Golden Gate Petroleum operates eight (8) facilities in the Reno/Sparks area; that Golden Gate utilizes the services "of a maintenance man" for these facilities. Mr. Prichard stated non-compliance of the pump nozzles has been an on-going problem at several of Golden Gate Petroleum's facilities. Mr. Prichard advised "he does not issue many citations for pump nozzle violations; however, as he indicated, this has been an on-going problem at this facility and others owned and operated by Golden Gate Petroleum."

Mr. Prichard advised Mr. Keith Odell met with Staff in a negotiation settlement meeting; however, a settlement could not be agreed upon.

In response to Chairman Rinaldi regarding "how the damage occurs", Mr. Prichard advised the pump nozzle can be damaged when motorist drive away with the pump nozzle in the gas tank; people use the nozzles as a 'hammer' to loosen the gas cap; etc." Mr. Prichard stated, "that is why he recommends the operators check the equipment once a week (i.e., on Mondays).

In response to Chairman Rinaldi regarding "how a damaged nozzle affects air quality", Mr. Prichard advised the vapor holes in the nozzle recapture gasoline vapors and re-injects those vapors back into the tank. Mr. Prichard advised "when he slides the ring gauge down over the nozzle if the ring does not slide past the holes it is because the nozzle is damaged and the vapor recovery system is not functioning properly; and the nozzle needs to be repaired."

In response to Mr. Greene regarding the holes in the nozzle being coaxial (an inner and outer nozzle), Mr. Prichard advised "there is the gas feed and the holes are the vapor return in one nozzle."

Mr. Prichard advised when a nozzle is determined to not be in compliance, Staff allows seven (7) to ten (10) days for repairs; that in this instance "it was as though Staff was running the maintenance program for this facility and not Golden Gate Petroleum, as every (6) months he would note there were nozzles which required repair."

In response to Mr. Serpa regarding the damage and repair of the hoses and nozzles, Mr. Prichard stated, the nozzles and hoses can be frequently damaged; that although the Regulations do not stipulate how often the nozzles and hoses should be checked, he recommends to operators to check all nozzles and hoses every week. Mr. Prichard reiterated condition 6., requires "all equipment to be maintained in good working order with regular maintenance." Mr. Prichard stated "other large facilities are required to maintain the facilities in good working order."

In response to Mr. Harris regarding the process of replacing a bent or damaged nozzle, Mr. Prichard stated the nozzle does have to be replaced when damaged." Mr. Prichard stated the majority of the companies contract with another company for maintenance of the nozzles and hoses.

Mr. Keith Odell, Area Supervisor, Golden Gate Petroleum, being duly sworn, stated "Golden Gate was unaware of the ring gauge which allows for checking the pump nozzles." Mr. Odell stated when Golden Gate was advised of a pump nozzle being damaged and in violation, "the situation was resolved immediately." Mr. Odell stated, it was not until the inspection of July 22, 2011, Mr. Prichard advised Golden Gate of the ring gauge device to determine if a nozzle was not in compliance. Mr. Odell advised Golden Gate has implemented a program in which the nozzles are inspected twice a week, once a week by the managers and once a week by the maintenance department. Mr. Odell stated all hoses and nozzles are replaced "in a timely manner as needed." Mr. Odell stated, on behalf of Golden Gate Petroleum, he would request the Hearing Board consider reducing the recommended fine \$1500 fine, as it is the first Citation issued to Golden Gate Petroleum. Mr. Odell stated, "had the previous inspections noted any more failures would result in fine, Golden Gate Petroleum would have been more diligent in ensuring exactly what needed to be done to be in compliance. Golden Gate understands the severity of the fines

Imposed; and in moving forward Golden Gate asks the Air Pollution Control Hearing Board show Golden Gate some compassion during these hard economic times.”

In response to Chairman Rinaldi regarding the maintenance procedures for Golden Gate Petroleum, Mr. Odell stated, “he is now aware of the requirements.” Mr. Odell advised the “maintenance inspector inspects all of the pumps at all the facilities on a weekly basis.” Mr. Odell stated the inspector utilizes a ring gauge to monitor compliance of all the nozzles at all the facilities. Mr. Odell stated previous to Mr. Prichard advising Golden Gate of the ring gauge Golden Gate was only aware of a problem after an inspection by the Air Quality Division; that nozzles and hoses not in compliance would be immediately replaced.

In response to Chairman Rinaldi regarding other facilities using a ring gauge to determine compliance, Mr. Prichard stated these facilities aware of and use a ring gauge; however, prior to the July 22, 2011 inspection, he does believe he advised Golden Gate Petroleum of the ring gauge device. Mr. Prichard stated the conditions of the Permit to Operate delineate the requirement for a maintenance program for the nozzles and hoses; however, he is not aware of Staff advising facilities as to the ring gauge device. Mr. Prichard stated the assumption was the operators or the maintenance contractor should be aware of how to inspect the nozzles.

MOTION

Mr. Greene moved that based upon the testimony and evidence presented, a violation of Section 030.2175 (Operations Contrary to Permit) of the Washoe County District Board of Health Regulations Governing Air Quality Management did occur and that it be recommended to the District Board of Health that the **appeal of GOLDEN GATE PETROLEUM, Case No. 1065, Notice of Violation No. 4849** be **denied** and a fine in the amount of **\$1000** be levied for a **major violation**.

The motion was seconded by Mr. Harris and carried for **approval** with Mr. Serpa voting “no”.

Mr. Bonderson stated, after tonight's testimony, Staff will initiate an education process, whereby the operators of the gasoline dispensing facilities will be advised as to the "existence and use of the ring gauge device for monitoring the pump nozzle vapor recovery system. Mr. Bonderson stated, "he believes the industry should be aware of the device; that Staff does review each and every condition of the Permit to Operate with the owner/operators." Mr. Bonderson stated, companies such as LA Perks does the maintenance of the hoses and nozzles and will recommend maintenance or replacement. Mr. Bonderson reiterated the condition of the Permit to Operate stipulates "maintain in good working order at all times"; therefore, it is the responsibility of the owners/operators to ensure compliance with that condition "on a daily basis." Mr. Bonderson stated, "pumps can be taken out of service for maintenance and repair; that it is never Staff's intent for a facility to lose business; however, Staff is mandated to uphold the requirements of the Regulations; therefore, Staff does allow a five (5) to seven (7) day period for maintenance and repair. Mr. Bonderson stated, "it was the repetitive nature of the violation that got Staff's attention."

Chairman Rinaldi stated he would suggest the owners/operators be made aware "of the industry standard during the Staff training, specific to the manufacturers' recommendations on the maintenance of the nozzles and hoses."

Staff advised Mr. Odell of his right to appeal the Hearing Board's recommendation, in writing, to the District Health Officer, within five (5) days to today's hearing.



DAVID RINALDI, CHAIRMAN
AIR POLLUTION CONTROL HEARING BOARD



JANET SMITH, CPS
RECORDING SECRETARY



WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION



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The Air Pollution Control Hearing Board has been established pursuant to Section 020.025 of the Washoe County District Board of Health Regulations Governing Air Quality Management, and Section 020.0251 authorizes its jurisdiction in hearing appeals from any aggrieved person. This Board is comprised of volunteers appointed by the District Board of Health, who meet the qualifications required in Section 020.025.

Appeals heard today, October 4, 2011, will be forwarded to the District Board of Health with a recommendation, as set forth in Section 020.0251 (D), and will be reviewed at their next regularly scheduled meeting, Thursday, November 17, 2011, at 1:00 p.m. At the discretion of the District Board of Health, all appellants may provide further testimony regarding their case at that time. Appellants must indicate in writing, in a letter addressed to the District Health Officer, within five (5) days of today's hearing, that they wish to be heard at the District Board of Health meeting.

Golden Gate Petroleum
Case No. 1025, Nov No.
4849

Kevin O'Neil

Appellant's Signature

10/4/11

Date

*Dr Joseph
Dyer*

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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 AIR QUALITY MANAGEMENT DIVISION
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 (775) 784-7200



NOTICE OF VIOLATION *Cmp11-0105*

NOV 4849

DATE ISSUED: 7/22/2011

ISSUED TO: Golden Gate Petroleum PHONE #: 358-7400

MAILING ADDRESS: 1055 S Rock Blvd. CITY/ST: Sparks, NV ZIP: 89431

NAME/OPERATOR: ~~Golden Gate Petroleum~~ PHONE #: _____

Keith Odell *Fax 850-3011*
 cell 830-3723 DRIVER LICENSE #/SSN _____ CORP PH: 850-3010

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 7/22/2011 (DATE) AT 9:00 AM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input checked="" type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: Failure to comply with condition #6 on permit B0283GS. Equipment maintenance to prevent escape of vapor.

LOCATION OF VIOLATION: 1055 S. Rock Blvd Sparks

POINT OF OBSERVATION: Pumps 27, 14, 11, 9, 7, 5 Nozzle all grades

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 7/22/2011 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 7 hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: Brandi Garcia Date: 7/22/2011

Issued by: Wallace Puchner Title: Air Quality Specialist

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

Appeal form was given



DISTRICT HEALTH DEPARTMENT

AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: 8/5/2011

Company Name: Golden Gate Petroleum
Address: 1055 Rock Blvd, Sparks.
Notice of Violation # 4849 Case # 1065

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation Major Violation sect. 030.105 Violation

of Permit Condition

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 1,000.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on 9/22/2011 1:00pm.

Signature of Company Representative

Signature of District Representative

Print Name

Print Name

Title

Title

Witness

Witness

Witness

Witness

Permit to Operate B028365



PERMIT TO OPERATE

An Air Pollution Emission Source

No. B0283GS

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: GOLDEN GATE PETROLEUM #50 Gen Air - Gasoline

ADDRESS: 10651 PROFESSIONAL CR, SUITE B, RENO NV, 89521

LOCATION: 1055 S. ROCK BLVD., SPARKS, NV 89431

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH VACUUM ASSIST PHASE II VAPOR RECOVERY, 32 GASOLINE & 8 DIESEL NOZZLES

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. **ALTERATIONS:** This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. **POSTING:** This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. **MODIFICATION OF EQUIPMENT:** Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. **RECORDS:** Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. **EQUIPMENT FAILURE:** All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. **ACCESS:** The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitations specified in District regulations.

ADDITIONAL CONDITIONS:

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.
- 3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.
- 4: An annual A/L (Air to Liquid) Test and Static Pressure Decay Test will be required to demonstrate compliance with the CARB Executive Orders for vacuum assist phase II vapor recovery systems. The AQMD must be notified at least 72 hours prior to the test. The testing must be completed 90 days from the expiration date of this permit and the results submitted within 30 days of the test.
- 5: A flow limiter is required on dispensers that have a maximum flow rate in excess of 10 gallons/minute.
- 6: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e., no tears, slits, holes, leaks, or malfunctions – Section 040.080.)
- 7: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate and each dispenser must be properly labeled with the following statement: The gasoline dispensed from this pump is oxygenated and will reduce carbon monoxide pollution from motor vehicles. The label must be clearly visible to the public on the upper two-thirds of the pump on the vertical surface near the gallonage and price meters.
- 8: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (Including accumulations of fuel in spill containers, condensation pots, and liquid collectors).

CONTROL OFFICER

01/31/2012

EXPIRATION DATE

\$1,359.00

ANNUAL RENEWAL FEE

B0283GS

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION



PERMIT TO OPERATE

An Air Pollution Emission Source

No. B0283GS

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: GOLDEN GATE PETROLEUM #50 Gen Air - Gasoline

ADDRESS: 10651 PROFESSIONAL CR, SUITE B, RENO NV, 89521

LOCATION: 1055 S. ROCK BLVD., SPARKS, NV 89431

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH VACUUM ASSIST PHASE II VAPOR RECOVERY, 32 GASOLINE & 8 DIESEL NOZZLES

9: "Instructions for operating the phase II vapor recovery equipment must be posted for the customers, and must stress that "Topping Off" is prohibited -Section 040.080.C. The Air Quality Management Division's answer line phone number must be posted for customers with comments/problems regarding the nozzles - (775) 784-7200."

10: VACUUM/ASPIRATOR ASSIST SYSTEMS: The assist system must be operating at all times when the facility is open for business.

11: All operations must comply with 40 CFR Part 63, Subpart CCCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.

CONTROL OFFICER

01/31/2012
EXPIRATION DATE

\$1,359.00
ANNUAL RENEWAL FEE

B0283GS
PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP11-0105**

Complaint Status: NOV

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 07/22/2011

Time: 9:00:00 AM

Inspector: WPRICHARD

Inspector Area: 2

Complaint Description: NOV CITATION 4849 -GOLDEN GATE PETROLEUM - PERMIT VIOLATION

Address:

Location: 1050 SOUTH ROCK BOULEVARD, SPARKS

Parcel Number:

Related Permit Number:

Complainant:

AQMD STAFF - WALLY PRICHARD

1001 E 9TH ST A115
RENO, NV 89512
775-784-7212

Responsible Party:

GOLDEN GATE PETROLEUM

1050 S ROCK BLVD
SPARKS NV 89431
775-358-7400

Investigation:

NOV CITATION 4849 - PERMIT VIOLATION: FAILURE TO COMPLY WITH CONDITION #6 ON
PERMIT B0283GS.

EQUIPMENT MAINTENANCE TO PREVENT ESCAPE OF VAPORS. PUMPS 27, 14,11, 9, 7 & 5 NOZZLES
- ALL GRADES.

Enforcement Activities

Warning Citation..:

NOV.....: 07/22/2011

Citation Number: 0

NOV Number....: 4849

Case Number.....: 1065

Settlement.....:

Amount.....: \$0.00

Appealed.....:

Upheld.....:

Amount.....: \$0.00

Status Information

Initialized By.....: MAMES

Date Assigned.....: 07/22/2011

Completed Date...:

Completed By.....:

VIOLATION: Major Violation of Section 030.2175
Violation of Permit Condition
Notice of Violation #4849
Case #1065

ISSUED TO: Golden Gate Petroleum
1055 South Rock Blvd.
Sparks, Nevada 89431
PH: (775) 358-7400

OPERATOR: Golden Gate Petroleum
1055 South Rock Blvd.
Sparks, Nevada 89431
PH: (775) 358-7400

On July 22, 2011, during the routine biannual vapor recovery inspection for the gasoline dispensing facility at Golden Gate Petroleum, 1055 Rock Blvd, Sparks, Air Quality Specialist Prichard discovered that several nozzles did not pass inspection.

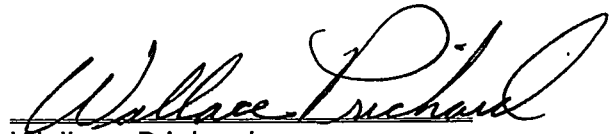
The Ring Gauge would not slide pass the vapor recovery holes on the nozzles of pumps #5, #7 #9, #11, #14 and #27. This indicates that the recovery system is not working properly.

Specialist Prichard checked the previous biannual inspections conducted in the last two years and found that the same equipment problem was noted on each inspection. The same pump nozzles were not in violation but the same problem persisted.

Nozzles are not being checked until the inspector finds the problem during the scheduled biannual vapor recovery inspection. This indicates that there was no regular maintenance of equipment as required in Condition #6 of their Permit to Operate.

On July 22, 2011, at 9:00a.m., Specialist Prichard issued a Notice of Violation #4849. This is a Major Violation of Section 030.2175 Violation of Permit Conditions for Permit to Operate B0283GS. Appeal Petition was supplied to the manager along with the pink copy of the citation.

Supervisor Noel Bonderson was notified on July 22,2011 at 1500 hours that Specialist Prichard had issued a Notice of Violation to Golden Gate Petroleum.

A handwritten signature in cursive script that reads "Wallace Prichard". The signature is written in black ink and is positioned above a horizontal line.

Wallace Prichard
Air Quality Specialist II
Air Quality Management Division
Washoe County Health District

RECOMMENDED FINE WORKSHEET

DATE: 7-22-2011 CASE NO.: 1065 NOV NO.: 4849

COMPANY NAME: Golden Gate Petroleum

CONTACT NAME: Keith Odell, Operations Manager

VIOLATION OF SECTION(S): 030.2175 Operating Contrary to Permit Conditions (MAJOR/ MINOR)

X 1ST VIOLATION _____ 2ND VIOLATION _____ 3RD VIOLATION

<u>YES</u>	HAZARDOUS AIR POLLUTANT	YES / NO	<u>VOC's</u>	TYPE OF AIR CONTAMINANT (CO, NOX, SOX, PM, VOC'S)
<u>YES</u>	LEGALLY PERMITTED SOURCE	YES / NO	<u>YES</u>	PUBLIC HEALTH EXPOSURE YES / NO
<u>180</u>	NUMBER OF DAYS IN VIOLATION		<u>NO</u>	PUBLIC COMPLAINTS YES / NO

1. **DEGREE OF VIOLATION:** MINOR MODERATE MAJOR
(The degree to which the person/company has deviated from the regulatory requirements)

The same violation has been occurring since 7-20-2009.

2. **ECONOMIC BENEFIT COMPONENT:** (OPTIONAL): MINOR MODERATE MAJOR

ESTIMATED COST \$ 720.00

(Economic effect to the person/company for NOT complying with the Regulations including avoided costs and delayed costs)

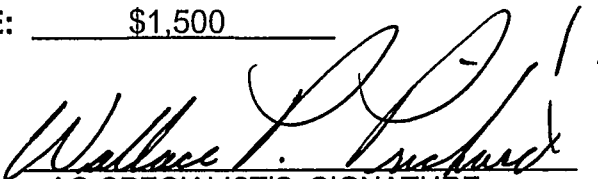
Estimated cost of repairs to equipment.

3. **DEGREE OF COOPERATION:** MINOR MODERATE MAJOR
(The person/company's efforts to immediately cease the violation and come into compliance)

Repaired equipment as soon as possible.

4. **ADDITIONAL COMMENTS:**

RECOMMENDED FINE: \$1,500


AQ SPECIALIST'S SIGNATURE

NOTE: "Minor Violations", per District Regulations, cannot exceed \$1000 for the first and second violations.
Third minor violations, plus "major violations" cannot exceed \$10,000 per day.

Notification to Appellant



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



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SEPTEMBER 28 , 2011

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION FOR THE AIR POLLUTION CONTROL HEARING BOARD MEETING. THE NOTIFICATION ALSO INDICATES THAT THE HEARING BOARD WILL MAKE A RECOMMENDATION FOR ADMINISTRATIVE ACTION AGAINST SAID CASE AT THIS MEETING.

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WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



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September 27, 2011

Keith Odell, Operations Manager
Golden Gate Petroleum
1055 S Rock Blvd
Sparks NV 89431

RE: Case No. 1065, NOV No. 4849

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County Air Pollution Control Hearing Board regarding Case No. 1065, at its meeting to be held October 4, 2011 at 6:00p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, auditorium B. I understand that at this meeting the Air Pollution Control Hearing Board will make a recommendation for administrative action against Case No. 1065.

Brandi Garcia

Appellant or Representative

Delivered by:

Mary Ames for
Wally Prichard

Air Quality Management Division Staff

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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AIR QUALITY MANAGEMENT DIVISION



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September 27, 2011

Keith Odell, Operations Manager
Golden Gate Petroleum
1055 S Rock Blvd
Sparks, NV 89431

(X) Appeal of Violation No. 4849, Case No. 1065
RE: () Variance Application
() Appeal of an Order

Dear Mr. Odell:

The matter noted above has been scheduled before the Air Pollution Control Hearing Board for review on October 4, 2011, at 6:00 p.m. in the south auditorium of the Washoe County Health District (1001 East 9th Street, Reno). As the Board may have some questions concerning this case, it would be wise to have someone familiar with the facts in attendance.

If you have any questions or need further information, contact me at (775) 784-7205.

Sincerely,

Noel A. Bonderson
Washoe County Health District
Air Quality Management Supervisor

NAB: ma

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WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



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CERTIFICATE OF POSTING

I hereby certify the public notice for the meeting of the AIR POLLUTION CONTROL HEARING BOARD on Tuesday, October 4, 2011 was posted pursuant to NRS 241.020(2) at the following locations:

- ✓1. Washoe County District Health Department
1001 E. 9th Street, Reno
- ✓2. Washoe County Administration Building
1001 E. 9th Street, Reno
- ✓3. Reno City Hall
One East First Street, Reno
- ✓4. Sparks City Hall
431 Prater Way, Sparks
- ✓5. Other location(s) in addition to the above:

AQMD, 1001 E 9th St, Ste A115, Reno

www.washoecounty.us/health

A handwritten signature in black ink, enclosed in a hand-drawn oval.

(Signature of Person Posting Agenda)

9-28-11

(Date)

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AIR POLLUTION CONTROL HEARING BOARD

David Rinaldi, Chairman
Cathleen M. Fitzgerald, DEnv, P.E.
Michael Ford
Jon S. Greene
Richard W. Harris
Andrew D. Sato
Joseph M. Serpa

NOTICE OF MEETING AGENDA

Washoe County Health District
Building B – South Auditorium
1001 East 9th Street, Reno, Nevada

October 4, 2011
6:00 p.m.

Pursuant to **NRS 241.020**, please be advised that the agenda for the **Air Pollution Control Hearing Board** meeting has been posted at the following locations: Washoe County District Health Department and Washoe County Administration Building, 1001 E. 9th Street, Reno, NV; Reno City Hall, 1 E. 1st Street; Sparks City Hall, 431 Prater Way; and the Air Quality Management Division, 1001 E 9th Street A-115; and further, this agenda will be posted on the official website for the Washoe County District Health Department at www.washoecounty.us/health.

The Air Pollution Control Hearing Board may take action on those items denoted (For Possible Action).

NOTE: Items on the agenda may be taken out of order; combined with other items; withdrawn from the agenda; moved to the agenda of another later meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent Section.

The District Board of Health meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Reno, NV 89520-0027 or by calling (775) 328-2416 24-Hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, all comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

- 6:00 pm
1. Call to Order; Pledge of Allegiance Led by Invitation
 2. Roll Call
 3. Public Comment (Discussion limited to individual comments or presentations of not more than 3 minutes on matters not addressed elsewhere on this agenda)
 4. Introduction of New Board Members, discussion and election of the new Vice Chairman (**For Possible Action**)
 5. Recommendations of Staff to Uphold Case Appealed to the Air Pollution Control Hearing Board.
 - (a) Recommendation of Staff to Deny the Appeal of Golden Gate Petroleum and Uphold Case No. 1065, Citation No. 4849, Levying a Recommended Fine of \$1,500 (**For Possible Action**)
 6. Board Comment – Limited to Announcements or Issues for Future Agendas
 7. Public Comment (Discussion limited to individual comments or presentations of not more than 3 minutes on matters not addressed elsewhere on this agenda.)
 8. Adjournment (**For Possible Action**)



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



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DATE: October 4, 2011

TO: Air Pollution Control Hearing Board

FROM: Noel A. Bonderson, Air Quality Supervisor

SUBJECT: Golden Gate Petroleum – Case No. 1065
Appealed Citation No. 4849
Agenda Item: 5.a.

Recommendation

Air Quality Management Division Staff recommends that Citation No. 4849 be upheld and a fine of \$1,500 be levied against Golden Gate Petroleum, located at 1055 S. Rock Blvd. in Sparks, Nevada for a permit condition violation of AQMD Permit No. B0283GS. The Citation was issued for a violation of Section 030.2175 of the District Board of Health Regulations Governing Air Quality Management.

Recommended Fine: \$1,500.00

Background

On July 22, 2011, during the routine biannual vapor recovery inspection for the gasoline dispensing facility at Golden Gate Petroleum, 1055 South Rock Boulevard, Sparks, Nevada, AQ Specialist Wallace Prichard discovered that several nozzles did not pass inspection. The ring gauge would not slide past the vapor recovery holes on the nozzles of pumps 5, 7, 9, 11, 14 and 27. This indicated that the vapor recovery system would not work properly due to bent and/or twisted nozzles. AQ Specialist Prichard then checked previous inspections of the facility and found that equipment problems to be ongoing. AQ Specialist Prichard felt that his findings were an indication of a failure to properly inspect and maintain their equipment in good working order as stated in Section 030.2175 condition (6) of the Air Quality Regulations. Notice of Violation Citation No. 4849 was issued to Golden Gate Petroleum.

On August 5, 2011, AQ Supervisor Noel Bonderson and AQ Specialist Prichard met with Mr. Keith Odell (Operations Manager of Golden Gate Petroleum) to discuss the facts regarding the case. After consideration of all the noted facts of the case, Mr. Bonderson recommended that NOV Citation No. 4849 be upheld with a fine of \$1,000. Mr. Odell rejected the offer at that time and stated that he would like to take the case before the Air Pollution Control Hearing Board at their next regularly scheduled meeting.

APCHB AGENDA ITEM NO. 5.a.

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Alternatives

1. The Air Pollution Control Hearing Board may determine that no violation of the regulations has taken place and dismiss Citation No. 4849.
2. The Board may determine to uphold the Citation No. 4849 but levy any fine in the range of zero to \$10,000.

In the event the Board determines to increase the proposed penalty, the matter should be continued so that Golden Gate Petroleum may be properly noticed.



Noel A. Bonderson
Air Quality Supervisor

NB/KD: ma

Memorandum for additional information
regarding vapor recovery holes



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION




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MEMORANDUM

DATE: September 30, 2011

TO: Air Pollution Control Hearing Board Members

FROM: Noel A. Bonderson 
Air Quality Supervisor

SUBJECT: Additional Information for Golden Gate Petroleum, Case No. 1065
Agenda Item: 5.a.

The Air Quality staff has attached a picture of the gasoline nozzle showing the "vapor recovery holes" referenced in staff's report in the "Background" section. As stated, "The ring gauge would not slide past the vapor recovery holes of pumps 5, 7, 9, 14, and 27". Golden Gate Petroleum #50 gasoline dispensing facility has a "vacuum assist phase II vapor recovery system" in which the gasoline vapors are collected via these holes.

The Air Quality staff will also have the ring gauge, used for compliance determination, available for viewing at the APCHB meeting on October 4, 2011.

If you have further questions, please contact me at 775-784-7205 or by email at nbonderson@washoecounty.us.

Attachment (1)

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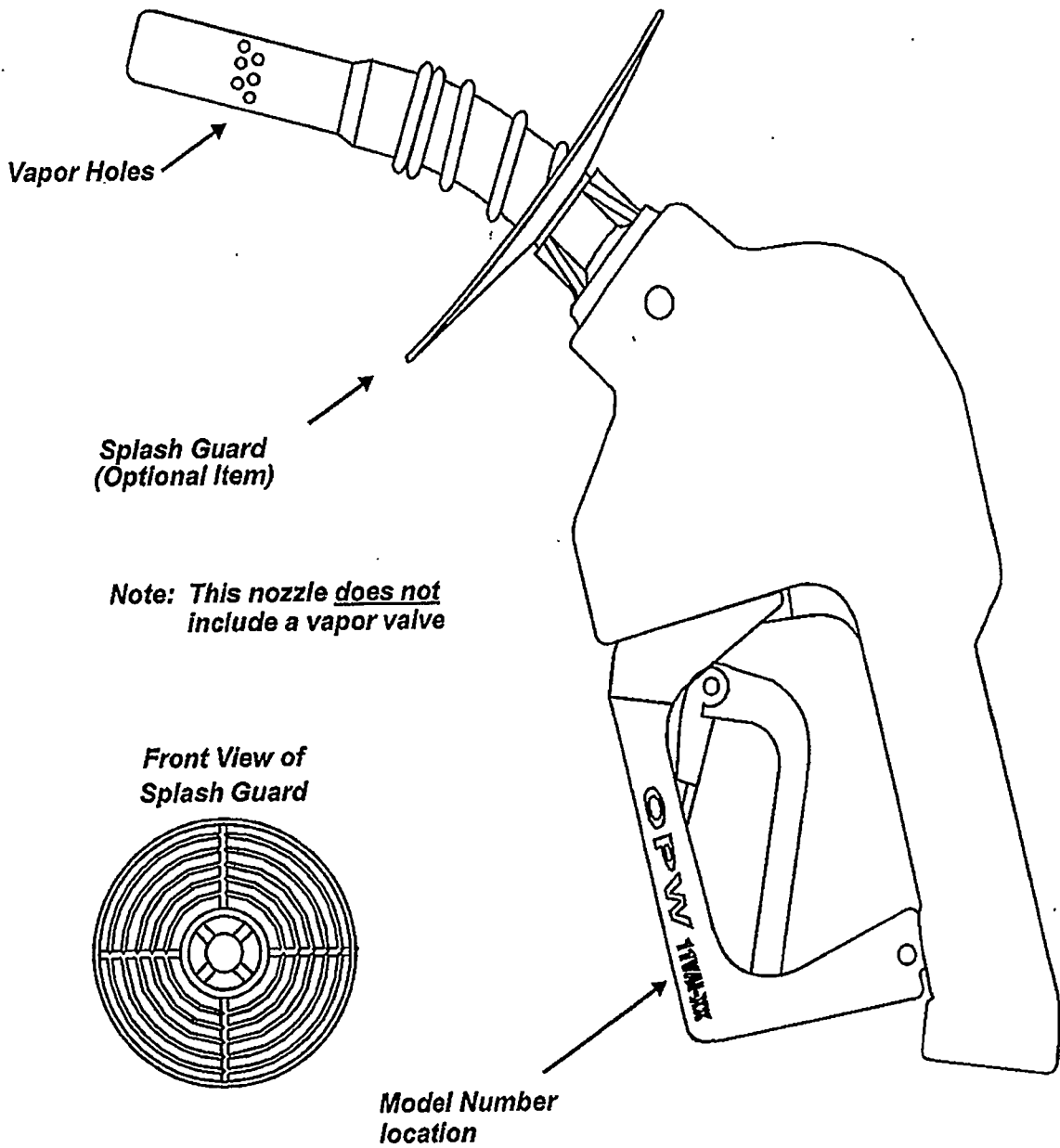
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Executive Order G-70-150-AE

Exhibit 1

Figure 1A-3

OPW Model 11VAI-xx Nozzle



Ames, Mary

From: Ames, Mary
Sent: Friday, September 30, 2011 12:14 PM
To: Dick, Kevin; Bonderson, Noel; Smith, Janet; Iser, Joseph; Admirand, Leslie; Andrew D Sato; Cathleen M Fitzgerald; David A Rinaldi; Jon S Greene; Joseph M Serpa; Mike Ford; Richard W. Harris
CC: Burton, Tina; Prichard, Wallace; Cerfoglio, Dennis
Subject: APCHB addition to Case 1065

Attachments: Golden Gate Case 1065.pdf

Please see the attached memorandum.

Mary



Golden Gate
Case 1065.pdf (88

*Mary Ames
Air Quality Management Division
1001 East 9th Street, Bldg A, Ste 115
Reno, Nevada 89512
Phone 775-784-7201, Fax 775-784-7225*

AQMD Asbestos Assessment

ACKNOWLEDGMENT OF ASBESTOS ASSESSMENT
Washoe County Air Quality Management Division

Permit Number: ASB11-0764

\$42.00

CASH

2 0927'11 8045675 TRD

Property Owner: LOUIS CASSINARI

Phone: 762-1818

Property Being Evaluated: RESTAURANT AND DELI

Address: 3600 LAKESIDE DR RENO

<u>TYPE OF PROJECT</u>	-	<u>TYPE OF PROPERTY</u>	-	<u>PROPERTY BEING ASSESSED</u>
RENO		NON-RES		PARTIAL*

FILING FEE: \$42.00 ✓

*Note: If this project is a partial renovation and additional work is to be conducted later, additional asbestos assessment(s) will be required unless this assessment covers all pertinent representative asbestos suspected materials throughout the building.

General Contractor:
LLOYD-THOMAS CONSTRUCTION
2323 PINED RD
FALLON NV
89506

Consultant or Assessment Company:
BROADBENT & ASSOCIATES
2000 KIRMAN AVE
RENO NV
89502

Abatement Contractor:

Assessment Results: ACM ABSENT

Abatement Completed:

** Note: If asbestos present, abatement must be conducted in accordance with NESHAP and OSHA regulations before renovation or demolition work may proceed.

10-DAY NOTIFICATION MANDATORY FOR DEMOLITION

Thomas B Thomas

Owner / Representative's Name

Comments:

Tenant improvements. Additional remodel in restaruant. Sampling found no asbestos. Use best methods for dust control.

Sharonne Boyer

Health District Representative

9-27-2011

Date

Signature on this asbestos assessment document does NOT constitute full Health District approval for this project. Any additional Health permits such as are required for bar or restaurant operations, underground storage tanks, hazardous material disposal or air pollution sources must be obtained separately.

Signature by the Washoe County Health District does not warrant, nor should this report be taken to warrant, that asbestos was or was not present on stated property. Exposure to even small amounts of airborne asbestos fibers may cause cancer. For this reason the Health District recommends that all asbestos handling and abatement work be performed by certified asbestos contractors.

W

Vapor Recovery Inspection Sheets



WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET

STATION Golden Gate Petroleum #50 ADDRESS 1050 S. Rock Blvd.
CITY Sparks ZIP 89431 CONTACT _____
OWNER/OPERATOR Golden Gate Petroleum PHONE (775) 358-7400
NUMBER OF DISPENSERS (GASOLINE) 14 NUMBER OF NOZZLES (GASOLINE) 28
NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 15
FOR EACH DISPENSER

Date 7/19/2011
Permit # B0283 GS
INSP Pritchard
VN# _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	27	14	11	9	5	7									
GAS GRADE	ALL	ALL	ALL	ALL	ALL	ALL									

PUMPS	1. VACUUM PUMP																		
	2. LEAKS FTGS/SWIVELS																		
	3. USE INSTRUCTIONS																		
	4. WINTER FUEL ADVISEMENT ..																		
HOSE	1. CUT/PUNCTURED																		
	2. FLATTENED/KINKED																		
	3. LENGTH																		
	4. SWIVEL																		
NOZZLE	1. NOZZLE/SPOUT	X	X	X	X	X	X												
	2. SWIVEL JOINTS																		
	3. FACE SEAL																		
	4. BELLOWS																		
	5. VAPOR CHECK VALVE																		
VENT PIPES	1. 2" DIA. X 12 HGT.-MIN.																		
OTHER	1. VACUUM/ASSIST EQUIP																		
	2. AFTERBURNER																		

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)	---	---	---	---	8. DEFECTIVE VAPOR POPPET	---	---	---	---
2. TANK CAPACITY, GALLONS	---	---	---	---	9. MISSING FILL CAP	---	---	---	---
3. MISSING VAPOR CAP	---	---	---	---	10. DEFECTIVE FILL CAP	---	---	---	---
4. DEFECTIVE VAPOR CAP	---	---	---	---	11. FILL CAP GASKET	---	---	---	---
5. VAPOR CAP NOT ENGAGED	---	---	---	---	12. FUEL/DEBRIS IN VAULT	---	---	---	---
6. VAPOR CAP GASKET	---	---	---	---	13. VAULT DRAIN VALVE	---	---	---	---
7. DEFECTIVE COAXIAL	---	---	---	---	14. FILL-VAP-STEM LOOSE	---	---	---	---

REMARKS: Repair Nozzle's within 7 working days.
Warning NOV# 4846 issued
Citation NOV# 4849 issued

OPERATOR (X) Brandi Garcia

MACT INSPECTION FORM FOR GASOLINE DISPENSING FACILITIES
(NESHAP, 40 CFR PART 63, SUBPART CCCCC)

Name of Facility Golden Gate Petroleum #50
Facility Address 1055 S. Rock Blvd. Sparks
Permit Number B0283GS

EQUIPMENT

Storage Tank(s) Above Ground Below Ground
Phase I Vapor Control 2-Point Coaxial
Phase II Vapor Control Balance Vacuum Assist

Average Monthly Throughput 166,666.66 gallons

COMPLIANCE REQUIREMENTS

Monthly Throughput < 10,000 gallons

Y/N

1. Minimize Spills Y
2. Clean Up Spills Exeditiously Y
3. Cover Gasoline Containers/Fill Pipes with Gasketed Seal Y
4. Minimize Gasoline Sent to Open Collection Systems Y

Monthly Throughput ≥ 10,000 gallons (All of the above, plus)

5. Load Storage tank using submerged fill Y

Monthly Throughput ≥ 100,000 gallons (All of the above, plus)

6. Use Vapor Tight Caps for Liquid Fill & Vapor Connections Y
7. Install Pressure/Vacuum Vent Valves on Vent Pipes Y

COMPLIANCE TESTING

For Facility with Vacuum Assist Phase II Vapor Recovery - Static Pressure Decay and A/L Tests must be completed annually (Permit Condition)

Date of Last Test / /

For Facilities with Balance Phase II Vapor Recovery - Static Pressure Decay and Pressure/Vacuum Vent Valve Tests must be completed every 3 years

Date of Last Test / /

Comments: No testing records. NOV # 4846
issued warning only.

INSPECTOR: Wallace Puchard

DATE: 7/22/2011



WASHOE COUNTY HEALTH DISTRICT
 AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET

STATION GOLDEN GATE PETROLEUM #50 ADDRESS 1055 SOUTH ROCK BLVD
 CITY SPARKS, NV. ZIP 89431 CONTACT JAN GORDEN
 OWNER/OPERATOR GOLDEN GATE PETROLEUM PHONE (775) 358-7400
 NUMBER OF DISPENSERS (GASOLINE) 14 NUMBER OF NOZZLES (GASOLINE) 28
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 15
 FOR EACH DISPENSER

Date 07-20-2010
 Permit # B0283 GS
 INSP JERRY GAIGE
 VN# _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	ALL	ALL	ALL	ALL											
GAS GRADE	11	15	19	26											

- PUMPS
- VACUUM PUMP
 - LEAKS FTGS/SWIVELS
 - USE INSTRUCTIONS
 - WINTER FUEL ADVISEMENT ..
- HOSE
- CUT/PUNCTURED
 - FLATTENED/KINKED
 - LENGTH
 - SWIVEL
 - RETRACTORS
- NOZZLE
- NOZZLE SPOUT
 - SWIVEL JOINTS
 - FACE SEAL
 - BELLOWS
 - VAPOR CHECK VALVE
- VENT PIPES
- 2" DIA. X 12 HGT.-MIN.
- OTHER
- VACUUM/ASSIST EQUIP
 - AFTERBURNER

PLEASE REPLACE SPOUTS ON PUMPS # 11, 15, 19 & 26 WITH IN 7 DAYS ALL GRADES															
--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)	/				8. DEFECTIVE VAPOR POPPET	/			
2. TANK CAPACITY, GALLONS	/				9. MISSING FILL CAP	/			
3. MISSING VAPOR CAP	/				10. DEFECTIVE FILL CAP	/			
4. DEFECTIVE VAPOR CAP	/				11. FILL CAP GASKET	/			
5. VAPOR CAP NOT ENGAGED	/				12. FUEL/DEBRIS IN VAULT	/			
6. VAPOR CAP GASKET	/				13. VAULT DRAIN VALVE	/			
7. DEFECTIVE COAXIAL	/				14. FILL-VAP-STEM LOOSE	/			

REMARKS: PLEASE REPLACE SPOUTS ON PUMPS # 11, 15, 19 & 26 WITH IN 7 DAYS

OTHER EQUIPMENT IN COMPLIANCE WITH PERMIT CONDITIONS AT THE TIME OF THIS INSPECTION.

OPERATOR (X) J. Gordon

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit, Washoe County District Board of Health Regulations Governing Air Quality Management).



WASHOE COUNTY HEALTH DISTRICT
 AIR QUALITY MANAGEMENT DIVISION
 VAPOR RECOVERY INSPECTION SHEET

STATION Golden Gate Petroleum #50 ADDRESS 1055 S. Rock Blvd.
 CITY Sparks ZIP 89431 CONTACT Jan Gordon
 OWNER/OPERATOR Golden Gate Petroleum PHONE (775) 358-7400
 NUMBER OF DISPENSERS (GASOLINE) 12 NUMBER OF NOZZLES (GASOLINE) 28
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 11
 FOR EACH DISPENSER

Date 1/13/10 ✓
 Permit # B0283GS
 INSP Richard
 VN# _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER	#6	#21											
GAS GRADE	ALL	ALL											

PUMPS	1. VACUUM PUMP												
	2. LEAKS FTGS/SWIVELS	X											
	3. USE INSTRUCTIONS												
	4. WINTER FUEL ADVISEMENT ..												
HOSE	1. CUT/PUNCTURED												
	2. FLATTENED/KINKED												
	3. LENGTH												
	4. SWIVEL												
NOZZLE	1. NOZZLE/SPOUT	X											
	2. SWIVEL JOINTS												
	3. FACE SEAL												
	4. BELLOWS												
	5. VAPOR CHECK VALVE												
VENT PIPES	1. 2" DIA. X 12 HGT.-MIN.												
OTHER	1. VACUUM/ASSIST EQUIP												
	2. AFTERBURNER												

Repair within 7 days to repair

PHASE I System Type: Two-Point Coaxial Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)					8. DEFECTIVE VAPOR POPPET				
2. TANK CAPACITY, GALLONS					9. MISSING FILL CAP				
3. MISSING VAPOR CAP					10. DEFECTIVE FILL CAP				
4. DEFECTIVE VAPOR CAP		ok			11. FILL CAP GASKET		ok		
5. VAPOR CAP NOT ENGAGED					12. FUEL/DEBRIS IN VAULT				
6. VAPOR CAP GASKET					13. VAULT DRAIN VALVE				
7. DEFECTIVE COAXIAL					14. FILL-VAP-STEM LOOSE				

REMARKS: _____

In compliance during inspection

OPERATOR (X) Jan Gordon

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit. Washoe County District Board of Health Regulations Governing Air Quality Management).

District Board of Health Regulation 030.2175

- B. The source can be operated in compliance with all local, state and federal regulations;
- C. The source will not interfere with the attainment or maintenance of the Ambient Air Quality Standards; and
- D. The proper fees, as established by the District Board of Health, have been paid.
 - 1. Sources emitting less than 730 pounds of total pollutants per year will be assessed a flat rate permit to operate fee as set by the District Board of Health.
 - 2. A 50% reduction in the permit to operate fee will be allowed for any source around which fewer than fifty (50) people reside within a twenty-five (25) mile radius, including those residing at the site of the source, if the emissions are not significant (**Table 4**).

030.215 Nothing contained herein exempts any person in control of, or responsible for any article, machine, structure or process for which a Permit To Operate has been issued pursuant to these regulations from the responsibility of complying with the regulations, with all applicable control strategies contained in the approved State Implementation Plan which limits, either directly or indirectly, the emission of air contaminants into the atmosphere and with all national, state and local ambient air quality standards.

030.216 ALTERATION OR FALSIFYING OF PERMIT

No person may deface, alter, forge, or falsify any permit issued under these regulations.

030.217 PERMIT CONDITIONS

To assure compliance with all applicable state, local and federal regulations, the Control Officer may impose written conditions of operation including, but not limited to, restrictions on emissions outputs, operating times and process temperatures on any permit. The Control Officer may, after notice and consultation with the permittee, add or amend written conditions on any existing source permit to assure compliance. When operating permit conditions are changed, the Control Officer shall specify a reasonable time period for these changes to take effect. Commencing work or operation under such a permit shall be deemed acceptance of the conditions so specified. The permittee may appeal these conditions to the Control Officer in writing within ten (10) days of the notice of changes to the conditions in the permit. Until such an appeal is heard, however, all operations shall be subject to the conditions specified on the permit. (Also see **030.240 - 030.260**).

030.2175 OPERATIONS CONTRARY TO PERMIT (Amended 10/20/93)

No person may operate equipment contrary to the permit conditions specified on the Permit to Operate for that equipment. Violation of the conditions of a permit to operate shall constitute a major violation under the provisions of **Section 020.040** and **Section 020.042**, or both of these regulations, and may constitute grounds for immediate suspension of the permit.

- B. The notice shall specify:
1. The section or sections of these regulations alleged to be violated;
 2. The facts alleged to constitute the violation; and
 3. Appeal procedure including any time limitations
- C. The notice may include an order to take corrective action within a reasonable time, which shall be specified. Such an order becomes final unless, within ten (10) days after service of the notice, a person named in the order requests a hearing before the Hearing Board.
- D. With or without the issuance of an order pursuant to **Subsection C**.
1. The Control Officer may notify the person or persons responsible for the alleged violation to appear before the Hearing Board at a specified time and place; or
 2. The Hearing Board may initiate proceedings for recovery of the appropriate penalty set forth in **Section 020.040** of these regulations.
- E. Nothing in this section prevents the Hearing Board or the Control Officer from making efforts to obtain voluntary compliance through warning, conference or other appropriate means.

020.040

CIVIL FINES AND PENALTIES (Amended 4/88, 10/20/93, 11/16/94; Revised 8/26/04, 11/16/06)

- A. Except as provided in **Subsections B and C**, a violation of any section of these regulations constitutes a major violation. Any violation of a permit condition shall be a major violation as specified in section 030.2175 of these regulations.
- B. Any person who commits a major violation of any section of these regulations, other than **Sections 020.050 and 020.055**, is guilty of a civil offense and may be required to pay an administrative fine of not more than \$10,000.00. Each day of violation constitutes a separate offense. The District Board of Health may establish a compliance schedule as a part of any civil finding either in lieu of, or in addition to, monetary penalties. Any fines assessed may be held in abeyance pending fulfillment of any compliance schedule.
- C. Any violation of **Sections 040.030, 040.035, 040.040(A), 040.050, 040.051, 040.055, 040.080, or 050.001** of these regulations constitutes a minor violation unless the violation occurs on more than two (2) occasions during a period of twelve (12) consecutive months. In that event, the third (3rd) and any subsequent violations constitute major violations.

D. The following fines shall be levied for minor violations of these regulations:

	First Violation	Second Violation
Section 040.030 (Dust Control)		
A. Violation of Dust Permit Condition(s)	not less than 100 not more than 250	not less than 250 not more than 750
B. Visual Emission Violation	not less than 500 not more than 1000	not less than 1000 not more than 2500
Section 040.035 (Open Fires)	not more than 500	not less than 500 not more than 1000
Subsection A of Section 040.040 (Fire Training)	not more than 500	not less than 500 not more than 1000
Section 040.050 (Incinerator Emission)	not more than 1000	not less than 1000 not more than 2000
Section 040.051 (Certified Woodstoves)	not more than 500	not less than 500 not more than 1000
Section 040.055 (Odors)	not more than 1000	not less than 1000 not more than 2000
Section 040.080 (Gasoline Transfer)	not more than 1000	not less than 1000 not more than 2000
Section 040.200 (Diesel Idling)	not more than 500	not less than 500 not more than 1000
Section 050.001 (Emergency Episode)	not more than 1000	not less than 1000 not more than 2000

E. Administrative fines shall be levied by appropriate action of the District Board of Health and recorded in its official minutes. The evidence or information on which the District Board of Health bases its action may include any one or more of the following:

1. The recommendation of the Control Officer based on any Notice of Violation served on any person in accordance with these regulations, if that person has not appeared or requested a hearing before the Hearing Board.
 2. The recommendation of the Hearing Board, based on its findings in connection with any appeal or other matter referred to the Board in accordance with these regulations.
 3. Evidence presented before the District Board of Health by any person, public official, or representative of the District Board of Health or District Health Department, provided the person charged with violating any of these regulations has received reasonable notice (at least twenty (20) days in advance) of the hearing at which such evidence is to be presented and is provided an opportunity to present evidence in his defense at the hearing.
- F. Unless the Board of Health bases its decision on the recommendations and/or findings of the Control Officer or the Hearing Board as set forth in **Paragraphs 1 and 2 of Subsection E**, the Board shall base its decision as to whether a violation of these regulations has occurred on the evidence presented before the Board pursuant to **Paragraph 3** of that subsection. Irrelevant, immaterial or unduly repetitious evidence shall be excluded. Documentary evidence may be received in the form of authenticated copies or excerpts if the original is not readily available and, on request, parties shall be given an opportunity to compare the copy with the original. Each party may call and examine witnesses, introduce exhibits, cross-examine opposing witnesses on any matter relevant to the issues even though such matter was not covered in the direct examination, impeach any witness regardless of which party first was called to testify and rebut the evidence against him. The Board of Health may take notice of judicially cognizable facts and/or recognized technical or scientific facts within the Board's specialized knowledge. All decisions of the Board of Health respecting administrative fines shall be in writing or notice of the Board's decision shall be forwarded to the aggrieved party at his last known mailing address.
- G. If any person served with a Notice of Violation in accordance with these regulations is charged with committing a minor violation, he may voluntarily waive his right to appear before the Hearing Board and remit to the District Health Department within ten (10) days after service of the Notice of Violation an amount in accordance with the minimum prescribed for such violation set forth in **Subsection D** by cashier's check, certified check or money order made payable to the Washoe County District Health Department. All other fines shall be levied by formal action of the District Board of Health. The Control Officer may suspend, deny or revoke any or all permits of a person who has failed to pay any fine that has been levied by the District Board of Health.

- H. In those cases where it is determined by the District Board of Health that a violation of the Regulations has occurred, the Board at its discretion may choose to waive the fine for a first violation or any fine providing it does not exceed the appropriate range limitation, require use of other mitigation methods or schedules of compliance and in emergency situations, require a Stop Work Order to be issued and/or any other combination of remedies to bring about compliance with the Regulations.
- I. All administrative fines collected by the District Board of Health pursuant to this section shall be deposited in the school district fund of Washoe County.
- J. All monetary fines assessed pursuant to violations of **Sections 030.105 or 030.107** for improper asbestos containing material removal, shall be for an amount greater than the estimated savings obtained by the illegal removal.

020.042

CRIMINAL FINES AND PENALTIES (Adopted 10/20/93)

- A. Any person who knowingly:
 1. makes any false statement, representation or certification;
 2. falsifies, tampers with, renders inaccurate or fails to install any required monitoring device or method;
 3. alters, conceals, fails to file or maintain any required document;
 4. fails to pay any fee;
 5. violates any applicable requirement; or
 6. violates the terms or conditions of any permit.

as required under NRS 445.401 to 445.526, inclusive, or NRS 445.546 to 445.601, inclusive or any regulations adopted pursuant to those provisions shall pay a fine of not more than \$10,000.

- B. Each day of violation of the provisions of subsection A constitutes a separate offense.

020.045

INJUNCTIVE RELIEF

In addition to any remedy at law hereunder, the Control Officer may apply to a court of competent jurisdiction for any other equitable and injunctive relief to enforce compliance with, or to restrain violation of any provisions of these regulations or to any regulation or rule made and adopted pursuant thereto.



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DECEMBER 6, 2011

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

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WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
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November 4, 2011

Keith Odell
Golden Gate Petroleum
1055 S Rock Blvd
Sparks NV 89431

RE: Notice of Violation No. 4849, Case No. 1065

Dear Mr. Odell:

The matter noted above has been scheduled before the District Board of Health for review on November 17, 2011 at 1:00 p.m. in Auditorium B, South Auditorium of the District Health Department, 1001 East 9th Street, Reno.

If you have any questions or need further information, please contact me at (775) 784-7205.

Sincerely,

Noel A. Bonderson
Air Quality Management Supervisor

NAB: ma

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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Washoe County Health District



Public Health
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STAFF REPORT BOARD MEETING DATE: 11/17/11

DATE: November 7, 2011

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
775-328-2418, pbuxton@washoecounty.us

THROUGH: Eileen Coulombe, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, ecoulombe@washoecounty.us *EC*

SUBJECT: Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$123,778; Approve amendments totaling an increase of \$4,755 in both revenue and expenses to the adopted FY12 STD Grant Program, IO 10014 to bring the FY12 adopted budget into alignment with the grant.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Subgrant Amendment from the Nevada State Health Division for the period January 1, 2011 through December 31, 2011 in late October. A copy of Subgrant Amendment #1 is attached.

District Board of Health strategic priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Sexual Health Program mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

PREVIOUS ACTION

The District Board of Health approved the base Notice of Subgrant Award from the

AGENDA ITEM # 7.C.1.

Nevada State Health Division in the amount of \$119,023 for the period January 1, 2011 to December 31, 2011 in support of the Sexually Transmitted Disease Program on March 24, 2011.

BACKGROUND

The Washoe County Health District received \$4,755 in carryover funding to three advertising campaigns to increase active case finding, out-of-care efforts, and mandated reporting. Due to timing requirements to accept the amendment the District Health Officer accepted Amendment #1 on November 1, 2011.

This grant was anticipated in the FY 12 adopted budget in the amount of \$119,022. A budget amendment in the amount of \$4,755 is necessary to bring the program budget into alignment with the Notice of Subgrant Award. The budget amendment will also require Board of County Commissioners approval.

FISCAL IMPACT

Should the Board approve these budget amendments, the adopted FY 12 budget will be increased by \$4,755 in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10014-431100	Federal Revenue	\$4,755
2002-IO-10014-710100	Professional Services	750
-710546	Advertising	4,005
	Total Expenditures	\$4,755

RECOMMENDATION

Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$123,778; Approve amendments totaling an increase of \$4,755 in both revenue and expenses to the adopted FY12 STD Grant Program, IO 10014 to bring the FY12 adopted budget into alignment with the grant.

POSSIBLE MOTION

Move to retroactively approve of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada State Health Division, Sexually Transmitted Disease (STD) Prevention and Control Program, for the period January 1, 2011 through December 31, 2011 in the amount of \$123,778; Approve amendments totaling an increase of \$4,755 in both revenue and expenses to the adopted FY12 STD Grant Program, IO 10014 to bring the FY12 adopted budget into alignment with the grant.

**Nevada Department of Health and Human Services
HEALTH DIVISION**

(hereinafter referred to as the DIVISION)

HD Amendment #: 11195-1
HD Contract #: 111195

Budget Account #: 3219
Category #: 09
GL #: 8516

SUBGRANT AMENDMENT #1

Program Name: STD Prevention and Control Program Office of Epidemiology Bureau of Health Statistics Planning and Epidemiology Response Nevada State Health Division		Subgrantee Name: Washoe County Health District (WCHD) WCHD Project Code: 93977A	
Address: 4220 S. Maryland Pkwy, Bldg D, Suite 810 Las Vegas, NV 89109		Address: P.O. Box 11130 Reno, NV 89520	
Original Subgrant Period: 01/01/2011 to 12/31/2011		Subgrantee EIN#: 88-6000138	
Amended Subgrant Period: 01/01/2011 to 12/31/2011		Subgrantee Vendor#: T40283400Q	
Source of Funds:	% of Funds:	CFDA#	Federal Grant #:
1. Centers for Disease Control and Prevention (CDC)	100%	93.977	5H25PS001382-03

Amendment #1: This subgrant has been amended as a result of an increase in funding for GY2011 because of CDC approved GY2010 carryover funds. This allows for an increase in the "Other" category to develop an educational/advertising campaign specifically encouraging testing among African-American/Black youth, aged 15-24.

Washoe County Health District	Original CSPS & IPP Award	Amendment #1	Amendment Total
Personnel/Fringe	\$ 95,452	\$ -	\$ 95,452
Travel	\$ -	\$ -	\$ -
Supplies	\$ 23,571	\$ -	\$ 23,571
Contractual*	\$ -	\$ -	\$ -
Other	\$ -	\$ 4,755	\$ 4,755
Indirect (9.9%)	\$ -	\$ -	\$ -
TOTAL	\$ 119,023	\$ 4,755	\$ 123,778




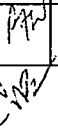
Change from:

The original subgrant awarded \$95,452 in personnel/fringe and \$23,571 in supplies for for Aptima screening kits. Total funds of original award was \$119,023.

Change to:

Increase in funding by \$4,755 in the "Other" category. These funds are to be used to employ a creative design contractor and implementation of educational campaign throughout Washoe County, Nevada.

By signing this Amendment, the Authorized Subgrantee Official or their designee, Program Manager, Bureau Chief, and Health Division Administrator acknowledge the above as the new standard of practice for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its Attachments.

	Signature	Date
Joseph P Iser, M.D. District Health Officer		11/1/11
Lazara Paz, MPH Program Manager		10/4/11
Luana J. Ritch, Ph.D. Bureau Chief		10/17/11
Richard Whitley, MS Administrator, Health Division		



12/15/11

Washoe County Health District

**Public Health**
Prevent Promote Protect**STAFF REPORT****BOARD MEETING DATE: November 17, 2011****DATE:** November 4, 2011**TO:** District Board of Health**FROM:** Lori Cooke, Fiscal Compliance Officer, Washoe County Health District *LC*
775-325-8068, lcooke@washoecounty.us**THROUGH:** Eileen Coulombe, Administrative Health Services Officer *EC*
775-328-2417, ecoulombe@washoecounty.us

SUBJECT: 1) Approve amendments totaling an increase of \$49,000 in both revenue and expense to the FY12 Communities Putting Prevention to Work, CPPW-ARRA, Program Grant budget (IO 10988); 2) approve donation to Sierra Vista Elementary in the amount of \$1,000 to assist with establishment of a school garden to increase school-aged children's access to healthy fruits and vegetables (grant-funded).

SUMMARY

The Washoe County District Board of Health must accept grant awards or direct the Health Officer to accept grants awards, approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Notice of Subgrant Award from the State of Nevada Health Division, Department of Health and Human Services for the period upon approval by all parties (October 17, 2011) to January 30, 2012 in the total amount of \$49,000 in support of the Communities Putting Prevention to Work, CPPW-ARRA, Program. The District Health Officer signed on October 12, 2011. A copy of the subgrant is attached.

Goal supported by this item: Approval of these budget amendments & sponsorship supports the Chronic Disease Prevention Program's mission to empower our community to be tobacco free, live active lifestyles, and eat nutritiously through education, message development and distribution, and collaboration.

PREVIOUS ACTION

There has been no previous action. However, the District Board of Health approved the 2nd year contract of a similar program, IO 10846-NACCHO-ACHIEVE, on February 24, 2011.

BACKGROUND

The Health District received from State of Nevada Health Division, Department of Health and Human Services a Notice of Subgrant Award in the total amount of \$49,000.

AGENDA ITEM # 7.C.2.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

These funds support local communities to address chronic disease risk factors of physical inactivity, poor nutrition, and tobacco use through education, message development and distribution, and collaboration with the goal of reducing the burden of chronic diseases such as arthritis, obesity, diabetes, cardiovascular disease, and cancer.

This award includes funding for professional services, educational supplies, etc., and other expenses, including a donation to Sierra Vista Elementary School to help fund establishment of a school garden, and incentives, such as, but not limited to: gift cards (non-cash value), special recognitions (i.e., plaques, certificates, etc.), etc. Normally incentive/enabler items do not exceed \$35.00 in value and awards/recognitions are budgeted at approximately \$50.00 in value.

FISCAL IMPACT

FY12 budget did not include any funding for Internal Order #10988. A budget amendment in the amount of \$49,000 is necessary to bring the Notice of Subgrant Award into alignment with the program budget.

The Board of County Commissioners is scheduled to approve these amendments & the donation at their December 13, 2011 meeting.

Should the Board approve these budget amendments, the total adopted FY12 budget will be **increased by \$49,000** by adjustments to the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IN-10988	-431100	Federal Revenue	\$49,000.00
2002-IN-10846	-710100	Professional Services	42,000.00
	-710300	Operating Supplies	7,000.00
		Total Expenditures	\$49,000.00

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health 1) Approve amendments totaling an increase of \$49,000 in both revenue and expense to the FY12 Communities Putting Prevention to Work, CPPW-ARRA, Program Grant budget (IO 10988); 2) approve donation to Sierra Vista Elementary in the amount of \$1,000 to assist with establishment of a school garden to increase school-aged children's access to healthy fruits and vegetables (grant-funded).

POSSIBLE MOTION

Move to 1) Approve amendments totaling an increase of \$49,000 in both revenue and expense to the FY12 Communities Putting Prevention to Work, CPPW-ARRA, Program Grant budget (IO 10988); 2) approve donation to Sierra Vista Elementary in the amount of \$1,000 to assist with establishment of a school garden to increase school-aged children's access to healthy fruits and vegetables (grant-funded). Indicator" in the amount of \$1,000 for the Truckee Meadows Tomorrow (grant-funded).

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

Budget Account #: 3220

Category #: 24

GL #: 7430

NOTICE OF SUBGRANT AWARD

Program Name: Chronic Disease Prevention and Health Promotion Section Bureau of Child, Family & Community Wellness Nevada State Health Division		Subgrantee Name: Washoe County Health District Administrative Health Services Officer	
Address: 4150 Technology Way, Suite #210 Carson City, NV 89706-2009		Address: PO Box 11130 Reno NV 89520-0027	
Subgrant Period: Upon approval by all parties through January 30, 2012		Subgrantee's EIN#: 886000138 Vendor#: T402834000 Dun & Bradstreet#: 073786998	
Reason for Award: Promote nutrition, physical activity and tobacco prevention in Washoe County			
County(ies) to be served: () Statewide () Specific county or counties: Washoe and surrounding counties			
Approved Budget Categories:			
1. Personnel	\$		Subgrantee may make categorical funding adjustments up to ten percent (10%) of the total subgrant amount without amending the agreement, so long as the adjustment is reasonable to support the activities described within the Scope of Work and the adjustment does not alter the Scope of Work.
2. Travel	\$		
3. Operating	\$		
4. Equipment	\$		
5. Contractual/Consultant	\$		
6. Training	\$		
7. Other Media	\$	49,000.00	
Total Cost	\$	49,000.00	
Disbursement of funds will be as follows: Payment will be made Monthly upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures <i>specific to this subgrant</i> . Total reimbursement will not exceed \$49,000 <i>to be completed by program</i> during the subgrant period.			
Source of Funds: Centers for Disease Control and Prevention (CDC)	% of Funds: 100%	CFDA#: 93.723	Federal Grant #: 3U58DP002003-01S2
Terms and Conditions In accepting these grant funds, it is understood that: 1. Expenditures must comply with appropriate state and/or federal regulations. 2. This award is subject to the availability of appropriate funds. 3. Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.			
Authorized Sub-grantee Official Administrative Health Officer	Signature <i>[Signature]</i>		Date 10/25/11
Monica Morales Program Manager	Signature <i>[Signature]</i>		Date 9/27/11
Deborah Harris Bureau Chief	Signature <i>[Signature]</i>		Date 9/27/11
Richard Whitley, MS Administrator, Health Division	Signature <i>[Signature]</i>		Date 10/12/11

HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION A
Assurances

As a condition of receiving subgranted funds from the Nevada State Health Division, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditures beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
 - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
 - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. Subgrantee agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offer or for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
8. Subgrantee agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or activities that involve the use or disclosure of Protected Health Information, the Subgrantee agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).

9. Subgrantee certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.
10. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
 - a. any federal, state, county or local agency, legislature, commission, council, or board;
 - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
 - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.
11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to
 - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
 - b. ascertain whether policies, plans and procedures are being followed;
 - c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
 - d. determine reliability of financial aspects of the conduct of the project.
12. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27th, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. **A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the Subgrantee's fiscal year. To ensure this requirement is met Section D of this subgrant must be filled out and signed.**

**HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION B**

Description of services, scope of work, deliverables and reimbursement

Washoe County Health District, hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work:

- Funds requested by the Washoe County Health District will be used to promote ARRA Goals 1, 2 developing and promoting menu labeling and nutritional educational materials and Goal 3 to increase tobacco cessation attempts by tobacco users in Washoe County and surrounding areas by January 30, 2012.
- Monthly reports with copies of all materials will be sent in requests for payment.
5 copies of publications must be provided to the Health Division in order to fulfill the subgrant in hard copy and one by electronic copy,.
- Note: brief reports should be requested/submitted with each request for reimbursement.

Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number from Centers for Disease Control and Prevention (CDC) 3U58DP002003-01S2 . Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the neither Nevada State Health Division nor Centers for Disease Control and Prevention."

- Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number 0652 from the Health Resources and Services Administration.

Deliverables:

Goal	Objective	Activity	Target Populations	Timeline	Evaluation Tool
1.0 Reduce the rate of overweight and obesity in Northern Nevada	1.1 Educate the general population on daily caloric needs and understanding nutritional information presented in restaurants	1.11 Develop media outreach, in English and Spanish, with priority given to nationally developed media campaigns 1.12 Place media with the largest and most impactful reach for Northern Nevada (possibility TV, radio, outdoor and/or print)	Residents of Washoe County are the priority population; however, all developed materials will be made available for use by surrounding and rural communities. In addition, every effort will be made to increase paid placement reach to include surrounding and rural communities.	By Dec. 31, 2011	- Number of messages developed and placed - Type of media used (TV, radio, etc), frequency, and number of people reached for each outlet
	1.2 Educate parents of K-8 students about healthy eating outside of school	1.21 Collaborate with the K-8 Wellness Committee to develop and distribute messages in English and Spanish among Washoe County schools participating in the Healthier	Children and families in the Washoe County School District (WCSD) schools that are participating in the Healthier Generations program.	By Jan. 31, 2012	- Number of messages developed and distributed - Number of families who received the informational messages

Goal	Objective	Activity	Target Populations	Timeline	Evaluation Tool
	1.3 Support efforts to increase fruit and vegetable consumption at Washoe County schools participating in the Healthier Generations program	1.31 Collaborate with the K-8 Wellness Committee to support individual school efforts to increase consumption of fruits and vegetables among students	Students in WCSD schools that are participating in the Healthier Generations program.	By Jan. 31, 2012	<ul style="list-style-type: none"> - Number of schools impacted - Number of children reached
2.0 To increase physical activity among WCSD children and families	2.1 Educate parents of K-8 students about physical activity outside of school time	2.11 Collaborate with the K-8 Wellness Committee to develop and distribute messages in English and Spanish among Washoe County schools participating in the Healthier Generations Program	Children and families in the Washoe County School District (WCSD) schools that are participating in the Healthier Generations program.	By Jan. 31, 2012	<ul style="list-style-type: none"> - Number of messages developed and distributed - Number of families who received the informational messages
3.0 Increase tobacco cessation attempts by tobacco users in Washoe County and surrounding areas	3.1 Increase calls to the Nevada Tobacco Users Quitline from Washoe County and surrounding areas	3.11 Place previously developed cessation messaging, in English and Spanish, during and immediately following the new year resolution season (possibility TV, radio, outdoor and/or print)	Residents of Washoe County are the priority population; however, materials will be made available for use by surrounding and rural communities. In addition, every effort will be made to increase paid placement reach to include surrounding and rural communities.	By Jan. 31, 2012	<ul style="list-style-type: none"> - Number of calls from the media area to the Tobacco Users Quitline - Number of messages placed - Type of media used (TV, radio, etc), frequency, and number of people reached for each outlet

Subgrantee agrees to adhere to the following budget:

1. Personnel	\$	
2. Travel	\$	
3. Operating	\$	
4. Equipment	\$	
5. Contractual Consultant	\$	
6. Training	\$	\$
7. Other	\$	\$ 49,000

\$4,000 – Education and Distribution, including contractor development of educational materials (i.e., pamphlets, brochures, newsletters, signage, etc.), service promotional items, etc., to support Goal # 1.0

\$21,000 – Professional Services. for Media Buys and/or direct Advertising Placements to support Goal # 1.0 (portion will be development of messaging)

\$3,000 - Education and Distribution, including contractor development of educational materials (i.e., pamphlets, brochures, newsletters, signage, etc.), service promotional items, etc., to support Goal # 2.0

\$21,000 – Professional Services. for Media Buys and/or direct Advertising Placements to support Goal # 3.0

Total Cost \$ 49,000

- Health Division policy is to allow no more than 10% flexibility, within the approved Scope of Work, unless otherwise authorized.
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/Subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- All payments must be requested by January 31, 2012 with full documentation of expense and report:

- The maximum available through this subgrant is \$49,000;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Supporting documentation is needed in order to request reimbursement; receipts for expenses must be submitted with request for payments.
- Additional expenditure detail will be provided upon request from the Division.

Additionally, the Subgrantee agrees to provide:

- A complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

The Nevada State Health Division agrees:

- To providing technical assistance, upon request from the Subgrantee;
- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.
- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

Both parties agree:

*SECTION E and wording below removed per Gayle at STATE
WCHD JPS NV STATE HEALTH*

~~An annual site visit will be performed by the State of Nevada Health Division, Bureau of Child, Family and Community Wellness, Wellness Program Coordinator.~~

~~The Subgrantee will, in the performance of the Scope of Work specified in this subgrant, perform functions and/or activities that could involve confidential information; therefore, the Subgrantee is requested to fill out and sign Section E, which is specific to this subgrant, and will be in effect for the term of this subgrant.~~

All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

12/15/11



Washoe County Health District




Public Health
Prevent. Promote. Protect.

STAFF REPORT

BOARD MEETING DATE: December 15, 2011

DATE: December 6, 2011

TO: District Board of Health

FROM: Lori Cooke, Fiscal Compliance Officer, Washoe County Health District 
775-325-8068, lcooke@washoecounty.us

THROUGH: Eileen Stickney, Administrative Health Services Officer
775-328-2417, estickney@washoecounty.us

SUBJECT: Ratification of Interlocal Contract between the Washoe County Health District (WCHD) and the Washoe County School District (WCSD) to assist the Washoe County School District's Expanded Immunization and School Health services program at North Valleys High School for the retroactive period of October 17, 2011 and June 7, 2012, pending Washoe County Risk and Legal Review, and, if approved, authorize the Chairman to execute the Interlocal Contract.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Health District Immunization Program intends to assist the Washoe County School District's Expanded Immunization and School Health Services program at North Valleys High School (NVHS). A copy of the Interlocal Contract is attached. This Interlocal Contract is pending Washoe County Risk and Legal review. If changes are required, this Interlocal Contract will be brought back to the Board for approval.

Goal supported by this item: Approval of the Subgrant Award supports the Health District Immunization Program Mission to promote public health by reducing vaccine preventable disease through immunization, with an emphasis on collaboration and cooperation with community partners.

PREVIOUS ACTION

There has been no previous action.

AGENDA ITEM # 7.C.3.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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BACKGROUND

The WCHD Immunization Program currently provides technical assistance and support for the Expanded Immunization and School Health Program and School within a School Program with the WCSD that serves the highest risk students to keep students engaged in education and enrolled in school. Per the WCSD, a contract was requested to formalize the current arrangement.

These activities assist WCHD Immunization Program to meet Immunization Program Operations Manual Objective #6.1, which is a directive to increase adolescent immunizations and a deliverable within the CDC Immunization Program grant, IO 10028 that the WCHD receives through the Nevada State Health Division.

FISCAL IMPACT

Should the Board approve the Interlocal Contract, there will be no fiscal impact as the activities are currently being performed and have been budgeted, including the provision of vaccines to the WCSD that are state-supplied (i.e., zero cost to the WCHD).

RECOMMENDATION

Staff recommends that the District Board of Health ratify the Interlocal Contract between the Washoe County Health District (WCHD) and the Washoe County School District (WCSD) to assist the Washoe County School District's Expanded Immunization and School Health services program at North Valleys High School for the retroactive period of October 17, 2011 and June 7, 2012, pending Washoe County Risk and Legal Review, and, if approved, authorize the Chairman to execute the Interlocal Contract.

POSSIBLE MOTION

Move to ratify the Interlocal Contract between the Washoe County Health District (WCHD) and the Washoe County School District (WCSD) to assist the Washoe County School District's Expanded Immunization and School Health services program at North Valleys High School for the retroactive period of October 17, 2011 and June 7, 2012, pending Washoe County Risk and Legal Review, and, if approved, authorize the Chairman to execute the Interlocal Contract.

An Interlocal Contract Between

Washoe County Health District
Acting By and Through Its
HEALTH DEPARTMENT
(hereinafter referred to as the WCHD)
P.O. BOX 11130
Reno, Nevada 89520

and

The Washoe County School District
(hereinafter referred to as WCSD)
425 E. Ninth Street
Reno, NV 89503

WHEREAS, the WCSD has an "Expanded Immunization and School Health Program" and the "School within a School" (SWS) programs at North Valleys High School (NVHS); and

WHEREAS, the WCHD has the trained staff and supplies to assist the WCSD's Expanded Immunization and School Health Services program; it is deemed that the services hereinafter set forth are both necessary and in the best interests of the parties;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** This Contract shall be retroactive to October 17, 2011 upon approval of the District Board of Health, through June 7, 2012, subject to continued funding or until this Agreement is terminated pursuant to the terms of this agreement, whichever date shall first occur.
2. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in paragraph (1), provided that a termination shall not be effective until 30 days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason County, State and/or Federal funding ability to satisfy this Contract is withdrawn, limited, or impaired. This Contract may also be renegotiated in the event of a reduction in the anticipated County, State, or Federal funding revenue required to satisfy this Contract.
3. **NOTICE.** All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.
4. **INCORPORATED DOCUMENTS.** The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments:

ATTACHMENT A: SCOPE OF WORK (See Attachment A)

5. BREACH; REMEDIES. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs.
6. LIMITED LIABILITY. The parties will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 354.626.
7. INDEMNIFICATION.
- a. Consistent with the Limited Liability provision stated above, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise exist as to any party or person, described in this paragraph.
 - b. The indemnification obligation under this paragraph is conditioned upon receipt of written notice by the indemnifying party within 30 days of the indemnified party's actual notice of any actual or pending claim or cause of action.
8. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
9. HIPAA. As covered entities, the parties acknowledge the applicability of the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191 ("HIPAA") to any covered functions, which may be performed pursuant to this Agreement.
10. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
11. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
12. ASSIGNMENT. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

13. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

14. CONFIDENTIALITY. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.

15. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the service set forth in this agreement.

16. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the jurisdiction of the Washoe County, Nevada district courts for enforcement of this Contract.

ENTIRE AGREEMENT AND MODIFICATION. This Contract and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by Washoe County's legal advisor.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

APPROVED BY BOARD OF HEALTH

[Signature] On 12-15-11 Chairman
Washoe County Board of Health Date Title

ATTEST:

[Signature] On 12.15.11
Date

APPROVED BY WASHOE COUNTY SCHOOL DISTRICT

____ On _____
Date Title

____ On _____
Date Title

**ATTACHMENT A
SCOPE OF WORK
WASHOE COUNTY SCHOOL DISTRICT
“Expanded Immunization and School Health Program”**

This contract effective October 17, 2011 to June 7, 2012, is by and between the Washoe County Health District (hereinafter WCHD) and Washoe County School District (hereinafter WCSD) for the WCSD “Expanded Immunization and School Health Program” and the “School within a School” (SWS) programs at North Valleys High School (NVHS).

The WCHD agrees to assist the WCSD’s Expanded Immunization and School Health Services program as follows, at no charge, between October 17, 2011 and June 7, 2012:

1. Provide State-required vaccines as defined in NRS 392.435, to NVHS health office on a monthly basis:
 - a. Current NRS- required vaccines which are at this time: Tetanus-Diphtheria-acellular Pertussis (Tdap) or Td; Inactivated Polio Virus (IPV); Measles-Mumps-Rubella (MMR); Hepatitis A (Hep A); Hepatitis B (Hep B); and Varicella (VZV).
2. Provide syringes and band aids, cotton balls, gauze, and syringe holder for vaccine injections.
3. Maintain strict confidentiality of student immunization and health information according to HIPAA requirements.
4. Ensure adequate supplies of vaccine are available for the “Expanded Immunization and School Health Program” and the SWS program at NVHS.
5. Collaborate with the WCSD’s Student Health Services Department to schedule and conduct trainings as needed, but no less than one time a year of designated WCSD school nurses to help them maintain competency in the administration and documentation of vaccines according to ACIP standards.
6. Provide WCSD Student Health Services Department with a copy of all documents verifying the training and competency testing of designated school nurses in the administration and handling of vaccines.
7. Provide the WCSD Student Health Services Department with original forms required for vaccination so copies can be made for use during immunizations: HIPAA, parent permission, vaccine administration record, and vaccine information statements in both English and Spanish.
8. Provide ongoing technical assistance regarding vaccine administration, storage and handling, to the WCSD Student Health Services Department and/or designated WCSD school nursing staff for use in developing protocols.
9. Conduct audits and assessment of the WCSD’s storage, handling, and administration of vaccines.
10. Assist with access to Web IZ data-entry for designated WCSD staff.

WCSD Student Health Services Department agrees to:

1. Designate and assign qualified WCSD school nurses to administer immunizations to WCSD students at NVHS and the SWS programs and provide the WCHD with each nurse’s name and contact information.

2. Follow ACIP guidelines when administering vaccines to NVHS and SWS students.
3. Utilize the most recent *Epidemiology and Prevention of Vaccine Preventable Diseases* (<http://www.cdc.gov/vaccines/pubs/pinkbook/default.htm>), as a resource for vaccine administration, storage and handling.
4. Sign up for emails for upcoming immunization related trainings and information, including IAC Express and the Northern Nevada Immunization Coalition (NNIC).
5. Provide sharps containers and assure their appropriate disposal.
6. Maintain timesheets and training records for designated WCSD school nurses who administer vaccines to NVHS and SWS students.
7. Provide the WCHD and the NNIC with a summative report by February 14, 2012 and June 12, 2012, to include the nursing time spent, numbers of students receiving a vaccine and numbers of individual vaccines administered.
8. Distribute and collect a WCHD evaluation form to elicit feedback from parents of students who received vaccines through the Expanded School Nursing Services Program and from the students who were immunized; submit evaluation forms to the WCHD.
9. Meet with WCHD immunization staff by July 1, 2012, to discuss future plans regarding ongoing efforts beyond the timeframe of this MOU.
10. The Student Health Services administration will collaborate with the WCHD to ensure that designated school nurses:
 - a. Transport, store, and administer vaccines in accordance with policies and standards of the Nevada State Immunization program and the WCHD.
 - b. Monitor the refrigerator/freezer temperature during hours of operation and submit required logs to the WCHD by the last day of each month, no later than 12:00 p.m.
 - c. Immediately report to the WCHD of any out-of-range temperatures and relocation of the vaccines within the same business day or, if the incident occurs after hours, the following business day.
 - d. Maintain and submit logs of all vaccines administered to students and provide a copy to the Student Health Services Department, by the last day of each month no later than 12:00 p.m.
 - e. Ensure all required forms, including parent permission, HIPPA, and parent notification forms are completed and signed by the parent/guardian prior to administration of vaccines to students.
 - f. After administering vaccine to students, enter dates of immunizations administered into each student's Nevada Web IZ data base, utilizing the State Health Division WebIZ help desk for assistance as needed.
 - g. Notify the WCHD immediately of any adverse reactions that may occur during immunizations.



Washoe County Health District

STAFF REPORT BOARD MEETING DATE: 12/15/11

DATE: December 7, 2011

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
775-328-2418, pbuxton@washoecounty.us

THROUGH: Eileen Coulombe, Administrative Health Services Officer, Washoe County *EC*
Health District, 775-328-2417, ecoulombe@washoecounty.us

SUBJECT: Ratification of Interlocal Agreement between the Washoe County Health District and Washoe County through its Parks Department to provide storage and emergency operation activation of the VoiceStar CMS-T300 Series Portable Changeable Message Sign and Highway Advisory Radio equipment for the period upon ratification through June 30, 2012 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

District Board of Health strategic priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

BCC Strategic Outcome supported by this item: Healthy communities.

PREVIOUS ACTION

The Board ratified an Interlocal Agreement between the Washoe County Health District and Washoe County through its Parks Department on October 27, 2011. Since that time minor changes have been made to the Agreement. A new Agreement is being presented to the District Board of Health for ratification.

BACKGROUND

This Agreement supports the Washoe County Health District's Public Health Preparedness program objective to provide redundant communication with the public in Washoe County through expansion of AM radio broadcast during exercises and/or public health events and/or emergencies.

The Health District has partnered with the Washoe County Parks Department, North Lake Tahoe Fire Protection District, and the Sierra Fire Protection District to store and activate in emergency operation the VoiceStar CMS-T300 Series Portable Changeable Message Sign and Highway Advisory Radio equipment.

The Health District agrees to deliver the equipment and provide training to specified personnel on the usage and maintenance of the radio equipment.

The County agrees to ensure a secure and protected location for the radio equipment; ensure/provide 24/7 right-of-way to Health District staff, including clearance for a tow vehicle to hitch and relocate the radio equipment; provide rudimentary maintenance of the solar panels to include snow, ice, or debris removal that may inhibit the operability of the solar units to recharge the system's batteries; activate emergency operation of the radio equipment when notified by the Health District during normal operation hours of 6am to 6pm Sunday thru Saturday; and ensure that any operation of the Highway Advisory Radio is done in compliance with all applicable requirements of the Federal Communications Commission including but not limited to message content, transmission location and station identification.

Washoe County's Risk Manager and Deputy District Attorney have reviewed and approved this Agreement. This Interlocal Agreement will also require Washoe Board of County Commissioner's approval.

FISCAL IMPACT

Should the Board approve this Interlocal Agreement there will be no additional impact to the adopted FY 12 budget.

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health ratify the Interlocal Agreement between the Washoe County Health District and Washoe County through its Parks Department to provide storage and emergency operation activation of the VoiceStar CMS-T300 Series Portable Changeable Message Sign and Highway Advisory Radio equipment for the period upon ratification through June 30, 2012 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.

POSSIBLE MOTION

Move to ratify the Interlocal Agreement between the Washoe County Health District and Washoe County through its Parks Department to provide storage and emergency operation activation of the VoiceStar CMS-T300 Series Portable Changeable Message Sign and Highway Advisory Radio equipment for the period upon ratification through June 30, 2012 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize Chairman to execute the Interlocal Agreement.

INTERLOCAL AGREEMENT

This Interlocal Agreement contains the terms of agreement between the Washoe County Health District and Washoe County through its Parks Department, hereinafter referred to as the District and County respectively, and entered into pursuant to Chapter 277 of the Nevada Revised Statutes.

Whereas, the District has the equipment, staff, and program infrastructure for public health preparedness in order to provide timely, accurate, and credible public health information throughout Washoe County during declared emergencies or other events affecting public health and safety; and,

Whereas, the County's goal is to assist the District in providing such information during times of need; and,

Whereas, the District is authorized to provide for Reno, Sparks and Washoe County organization, mobilization, coordination and direction of medical and health services, both public and private, during a declared health emergency. Such authority is granted by the Nevada Revised Statutes: Chapter 439 - Public Health and Safety.

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

The District agrees to:

1. Deliver to a specified location determined by the County one (1) VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio; and,
2. Provide training to specified County personnel on the usage and maintenance of the aforementioned VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio.

The County agrees to:

1. Ensure a secure and protected location for the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio; and,
2. Ensure/provide 24/7 right-of-way to District staff, including clearance for a tow vehicle to hitch and relocate the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio; and,
3. Provide rudimentary maintenance of the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio solar panels to include snow, ice, or debris removal that may inhibit the operability of the solar units to recharge the system's batteries; and,
4. Activate emergency operation of the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio when notified by the District during normal operation hours of 6 a.m. to 6 p.m. Sunday through Saturday.
5. Ensure that any operation of the Highway Advisory Radio is done in compliance with all applicable requirements of the Federal Communications Commission including but not limited to message content, transmission location, and station identification.

The parties will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 354.626.

The parties mutually agree to:

Indemnify, hold harmless, and defend each other, their officers, agents and employees, from and against any demands, claims, liabilities, and damages of any kind or nature arising out of the negligent acts, errors and omissions of the parties in the performance of these services.

This Interlocal Agreement may be modified at any time by written agreement signed by both parties.

This Interlocal Agreement will take effect upon ratification by the governing parties and shall remain in effect until June 30, 2012, unless extended by the mutual agreement of the parties. The Interlocal Agreement will automatically be renewed for two successive one-year periods for the total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year. The automatic renewal provision of this section shall not affect the right of the Health District to terminate the Interlocal Agreement as provided below.

Either party may terminate this Interlocal Agreement by giving the other party written notice of the intent to terminate. The notice must specify a date upon which the termination will be effective, which date may not be less than 30 calendar days from the date of mailing or hand delivery of the notice.

All notices required under this Agreement shall be in writing and mailed, postage prepaid, addressed to the designated representative of the respective parties:

COUNTY: Director of Parks
Washoe County Parks Department
P.O. Box 11130
Reno, Nevada 89520

DISTRICT: Joseph Iser, MD, DrPH, MSc
District Health Officer
Washoe County Health District
P.O. Box 11130
Reno, Nevada 89520

This Interlocal Agreement shall be entered into in Washoe County, State of Nevada, and shall be construed and interpreted according to the law of the State of Nevada.

Neither party may assign or subcontract any rights or obligations under this Interlocal Agreement without prior written consent of the other party.

This Interlocal Agreement constitutes the entire agreement between the parties with regards to the subject matter herein and supersedes all prior agreements, both written and oral.

DISTRICT BOARD OF HEALTH

By: Matthew Smith
Matthew Smith, Chairman

Date: 12-15-11

WASHOE COUNTY PARKS DEPARTMENT

By: _____
Director of Parks

Date: _____

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS



By: _____
Chairman

Date: _____



12/15/11

Washoe County Health District

**Public Health**
Prevent Promote Protect**STAFF REPORT****BOARD MEETING DATE: November 17, 2011****DATE:** November 4, 2011**TO:** District Board of Health**FROM:** Lori Cooke, Fiscal Compliance Officer, Washoe County Health District
775-325-8068, lcooke@washoecounty.us **THROUGH:** Eileen Coulombe, Administrative Health Services Officer
775-328-2417, ecoulombe@washoecounty.us **SUBJECT:** 1) Approve amendments totaling a net \$ -0- increase/decrease to the FY12 Chronic Disease/Injury Prevention Program Grant budget (CC 170800); 2) Authorize the creation of an Intermittent Hourly Health Educator position (PC# TBD) as evaluated by the Job Evaluation Committee (JEC).

SUMMARY

The Washoe County District Board of Health must accept grant awards or direct the Health Officer to accept grants awards, approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

Goal supported by this item: Approval of these budget amendments & approval to create an Intermittent Hourly Health Educator position supports the Chronic Disease Prevention Program's mission to empower our community to be tobacco free, live active lifestyles, and eat nutritiously through education, message development and distribution, and collaboration.

PREVIOUS ACTION

There has been no previous action. The District Board of Health approved creation of an on call Public Health Nurse Intermittent Hourly position for the Maternal and Child Health Program on November 18, 2010.

BACKGROUND

Although local funding has been identified to ensure budget authority is available to fund this intermittent hourly position, it is intended for this position to also complete deliverables for grant funded activities. There is limited capacity in the Chronic Disease program to seek and accept both grant-funded and board supported activities to address chronic disease risk factors of physical inactivity, poor nutrition, and tobacco use through education, message development and distribution, and collaboration with the goal of reducing the burden of chronic diseases such as arthritis, obesity, diabetes, cardiovascular disease, and cancer.

AGENDA ITEM # 8.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

FISCAL IMPACT

The FY12 Chronic Disease/Injury Prevention budget did not include any funding for intermittent hourly positions. A budget amendment in the amount of \$10,000 is requested to ensure authority is available in the personnel category.

Should the Board approve these budget amendments, the total adopted FY12 budget will have no net increase or decrease; adjustments will be to the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-CC-170800	-701130	Pooled Positions	10,000.00
	-710100	Professional Services	(10,000.00)
		Total Expenditures	\$0.00

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health 1) Approve amendments totaling a net \$ -0- increase/decrease to the FY12 Chronic Disease/Injury Prevention Program Grant budget (CC 170800); 2) Authorize the creation of an Intermittent Hourly Health Educator position (PC# TBD) as evaluated by the Job Evaluation Committee (JEC).

POSSIBLE MOTION

Move to 1) Approve amendments totaling a net \$ -0- increase/decrease to the FY12 Chronic Disease/Injury Prevention Program Grant budget (CC 170800); 2) Authorize the creation of an Intermittent Hourly Health Educator position (PC# TBD) as evaluated by the Job Evaluation Committee (JEC).



12/15/11

Washoe County Health District

**Public Health**
Prevent. Promote. Protect.**STAFF REPORT****BOARD MEETING DATE: December 15, 2011****DATE:** December 5, 2011**TO:** District Board of Health**FROM:** Mary-Ann, Brown, RN, MSN, CCHS Division Director *MA*
775 -328-2478, mbrown@washoecounty.usEileen Stickney, Administrative Health Services Officer *ES*
775-328-2417, estickney@washoecounty.us

SUBJECT: 1) Approval of Pilot Project with the Washoe County Department of Juvenile Services (WCDJS); 2) Approval of budget amendments totaling a net \$108,000 increase to the FY12 Wittenberg Project (CC TBD); 3) Authorize the creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) position (PC# TBD) as evaluated by the Job Evaluation Committee (JEC).

SUMMARY

The Washoe County District Board of Health must accept grant awards or direct the Health Officer to accept grants awards, approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

Goal supported by this item:

District Board of Health Priority: Protect population from health problems and health hazards

BBC Strategic Objective Supported by this Item: Safe, Secure and Health Communities

BCC Strategic Outcome: Expand formal and informal partnerships among governmental and non-governmental entities that improve service and/or increase efficiency, or reduce cost

PREVIOUS ACTION

There has been no previous action.

BACKGROUND

Through an Interlocal Agreement, the Washoe County Juvenile Services Department and the Washoe County Health District propose to share a 1.0 FTE Advanced Practitioner of Nursing (APN). A proper skill mix of licensed and non-licensed staff will increase the amount of service time available for client care; increase the ability of appropriate staff to provide the variety of health services needed by the youth at Wittenberg, and allow the WCHD to expand APN services. As the Wittenberg APN (PC#6712) will be abolished when the APN position is created, the resulting impact is net neutral at the overall Washoe County organizational level.

AGENDA ITEM # 9.

An Interlocal Agreement will support the pilot project that will begin to shift the management of Wittenberg clinical services to WCHD. Wittenberg staff would like to delegate this task as the WCHD has the experience and expertise for the provision of clinical health services. This demonstration project is an excellent example of partnering between departments to meet mutual needs efficiently and effectively.

FISCAL IMPACT

The FY12 does not include the Wittenberg Pilot Project. A budget amendment in the amount of \$108,000 is requested to ensure authority is available in the appropriate categories.

Should the Board approve these budget amendments, the total adopted FY12 budget will have no net increase or decrease; adjustments will be to the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-CC-TBD	-701110	Salaries	\$79,230
	-701130	Pooled Positions	\$2,416
	-705110	Group Insurance	\$8,881
	-705215	Retirement	\$16,344
	-705230	Medicare	\$1,128
		Total Expenditures	\$108,000
2002-CC-TBD	-460162	Services to Other Agencies	\$108,000
		Total Revenues	\$108,000
		Fiscal Impact	-0-

RECOMMENDATION

Staff recommends that the District Board of Health 1). approve the Pilot Project with the Washoe County Department of Juvenile Services (WCDJS); 2) Approve the budget amendment totaling a net \$108,000 increase to the FY12 Wittenberg Project (CC TBD); 3) Authorize the creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) position (PC# TBD) as evaluated by the Job Evaluation Committee (JEC).

POSSIBLE MOTION

Move to 1). approve the Pilot Project with the Washoe County Department of Juvenile Services (WCDJS); 2) Approve the budget amendment totaling a net \$108,000 increase to the FY12 Wittenberg Project (CC TBD); 3) Authorize the creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) position (PC# TBD) as evaluated by the Job Evaluation Committee (JEC).



Regional Emergency Medical Services Authority

REMSA

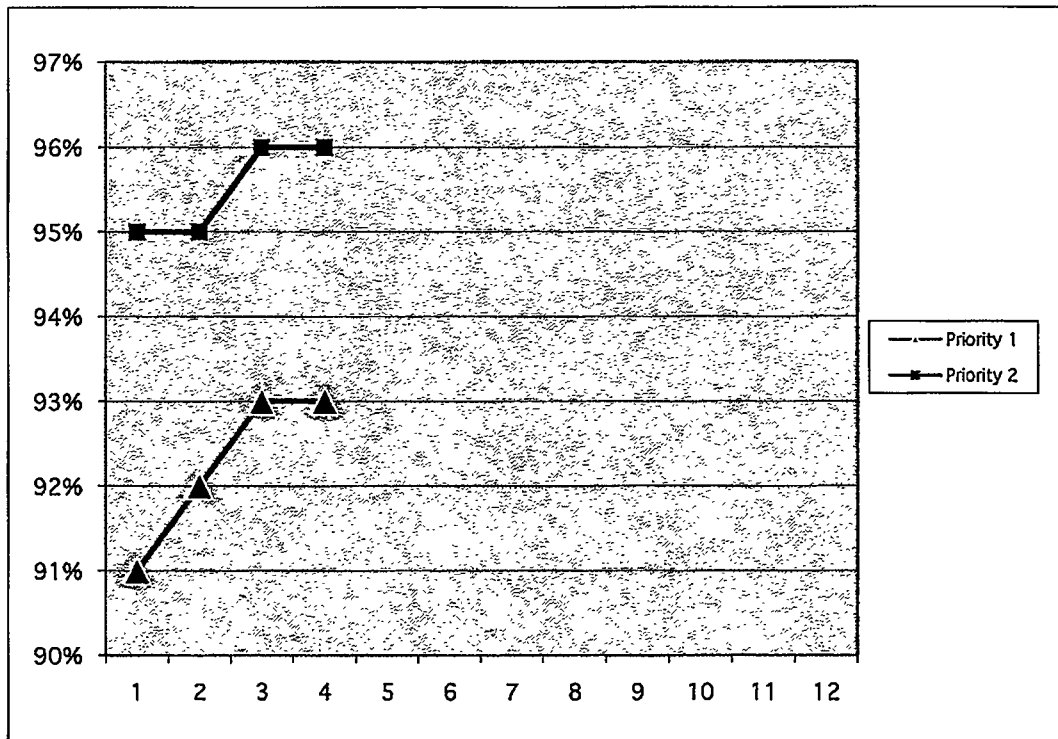
OPERATIONS REPORTS

FOR

OCTOBER 2011

Fiscal 2012

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul-11	6 mins. 14 secs.	4 mins. 58 secs.	91%	95%
Aug.	6 mins. 8 secs.	4 mins. 58 secs.	92%	95%
Sept.	6 mins. 0 secs.	4 mins. 51 secs.	93%	96%
Oct.	5 mins. 46 secs.	4 mins. 44 secs.	93%	96%
Nov.				
Dec.				
Jan. 12				
Feb.				
Mar.				
Apr.				
May				
Jun-12				



Care Flight

Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-11	14	\$107,958	\$7,711	\$7,711
Aug.	18	\$124,011	\$6,889	\$7,249
Sept.	11	\$84,315	\$7,665	\$7,355
Oct.	10	\$78,523	\$7,852	\$7,449
Nov.			\$0	\$7,449
Dec.			\$0	\$7,449
Jan. 2012			\$0	\$7,449
Feb.			\$0	\$7,449
Mar.			\$0	\$7,449
Apr.			\$0	\$7,449
May			\$0	\$7,449
June			\$0	\$7,449
Totals	53	\$394,807	\$7,449	\$7,449

Adjusted Allowed Average Bill - \$7,098.00

REMSA Ground

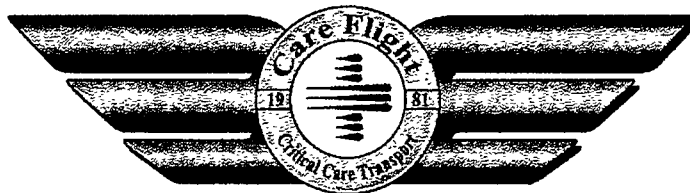
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-11	3142	\$3,105,565	\$988	\$988
Aug.	3235	\$3,191,785	\$987	\$988
Sept.	3135	\$3,171,136	\$1,012	\$995
Oct.	3064	\$3,079,888	\$1,005	\$998
Nov.			\$0	\$998
Dec.			\$0	\$998
Jan. 2012			\$0	\$998
Feb.			\$0	\$998
Mar.			\$0	\$998
Apr.			\$0	\$998
May			\$0	\$998
June			\$0	\$998
Totals	12576	\$12,548,374	\$998	\$998

Allowed ground avg bill - \$1,002.00



Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
OCTOBER 2011**



**CARE FLIGHT OPERATIONS REPORT
OCTOBER 2011
WASHOE COUNTY**

- ❖ **In Town Transfer:**
 0 Ground ITTs were completed
- ❖ **Outreach, Education, & Marketing:**
 - **3 Community Education & Public Events**

10/2/11	MRANN Toulon Race	❖ Flight Staff
10/15/11	Gerlach Chili Cook Off	❖ Flight Staff
10/16/11	MRANN Purgatory Race	❖ Flight Staff

❖ **Statistics**

Washoe County Flights

	# patients
Total Flights:	10
Total Patients	10
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	8
Hospital Transports	2
Trauma	6
Medical	4
High Risk OB	0
Pediatrics	0
Newborn	0
Full Arrest	0
Total	10



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
OCTOBER 2011



GROUND AMBULANCE OPERATIONS REPORT

October 2011

1. OVERALL STATISTICS:

Total Number Of System Responses	5105
Total Number Of Responses In Which No Transport Resulted	2060
Total Number Of System Transports	3045

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	2%
Medical	48%
OB	0%
Psychiatric/Behavioral	5%
Transfers	15%
Trauma	26%
Trauma – MVA	6%
Trauma – Non MVA	20%
Unknown/Other	4%
Total Number of System Responses	100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
 - ETCO₂ use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 2618PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Chris Barton, EMD, Communications Education and CQI Coordinator

4. EDUCATION AND TRAINING REPORT:**A. Public Education****Advanced Cardiac Life Support**

Date	Course Location	Students
9/27/11	EMSCES911	2
10/8/11	REMSA	10
10/21/11	REMSA	13
10/21/11	EMSCES911	3

Advanced Cardiac Life Support Recert

Date	Course Location	Students
8/19/11	Eastern Plumas Health Care	1
9/27/11	Tahoe Pacific Hospital	3
9/28/11	EMSCES911	4
9/30/11	EMSCES911	1
10/4/11	EMSCES911	5
10/7/11	John Mohler & CO	7
10/11/11	John Mohler & CO	10
10/14/11	Eastern Plumas Health Care	1
10/16/11	EMSCES911	3
10/17/11	EMSCES911	2
10/18/11	REMSA	1
10/21/11	REMSA	1
10/22/11	REMSA	8
10/23/11	Riggs Ambulance Service	2

10/25/11	REMSA	10
10/30/11	EMSCES911	1
10/31/11	Alison Kesler	1

Advanced Cardiac Life Support Skills

Date	Course Location	Students
10/28/11	REMSA	1

Advanced Cardiac Life Support Prep Course

Date	Course Location	Students
10/5/11	REMSA	4

Advanced Medical Life Support

Date	Course Location	Students
9/20/11	REMSA	4

Bloodborne Pathogen

Date	Course Location	Students
9/29/11	REMSA	3
10/10/11	Pet Smart	5

Health Care Provider

Date	Course Location	Students
8/7/11	Sierra Army Depot	2
9/1/11	Nevada Department of Corrections	2
9/2/11	Washoe County School District	2
9/10/11	Riggs Ambulance Service	6
9/10/11	Work of Heart	7

9/20/11	NorCal EMS Ed Svces	1
9/23/11	Karen Mowrey	9
9/24/11	Riggs Ambulance Service	7
9/27/11	EMSCES911	3
9/30/11	State of NV DOC	4
10/1/11	High Sierra AHEC	14
10/1/11	Riggs Ambulance Service	6
10/1/11	Larry Levy	4
10/3/11	Sierra Army Depot	14
10/5/11	Sierra Nevada Job Corps	13
10/5/11	Jennifer Kraushaar	3
10/6/11	REMSA	9
10/6/11	Barrick Goldstrike Mines	27
10/6/11	Alpine Hematology/ Oncology	5
10/6/11	Jennifer Kraushaar	16
10/6/11	Jennifer Kraushaar	2
10/7/11	EMSCES911	17
10/7/11	West Hills Hospital	2
10/7/11	Cortez Gold Mine	23
10/8/11	EMSCES911	4
10/8/11	Elizabeth Gameros	1
10/10/11	Sierra Army Depot	12
10/10/11	Nevada Department of Corrections	6
10/11/11	REMSA	10
10/12/11	Sierra Nevada Job Corps	6
10/12/11	Robert Stone	6

10/13/11	Barrick Goldstrike Mines	26
10/14/11	Milan	16
10/15/11	REMSA	7
10/15/11	Storey County Fire Department	2
10/16/11	Josh Duffy	1
10/17/11	EMSCES911	1
10/18/11	REMSA	3
10/18/11	Tahoe Pacific Hospital	1
10/18/11	Cyanco	7
10/19/11	REMSA	10
10/20/11	Barrick Goldstrike Mines	26
10/20/11	AACT	10
10/20/11	AACT	1
10/20/11	AACT	10
10/21/11	Northern Nevada Hopes	3
10/21/11	Jerritt Canyon	11
10/21/11	Great Basin College	5
10/22/11	Kasey Walker	5
10/22/11	Jennifer Kraushaar	8
10/22/11	Reed HS	6
10/23/11	EMSCES911	1
10/24/11	REMSA	46
10/24/11	William Person	7
10/26/11	West Hills Hospital	5
10/27/11	REMSA	9
10/30/11	EMSCES911	6

Health Care Provider, Employee

Date	Course Location	Students
10/5/11	REMSA	1
10/14/11	REMSA	1
10/18/11	REMSA	1
10/21/11	REMSA	1
10/28/11	REMSA	1
10/31/11	REMSA	1

Health Care Provider, Recert

Date	Course Location	Students
9/15/11	EPHC	1
9/16/11	Heather Paige	4
9/23/11	Florida Canyon Mine	9
9/23/11	Eastern Plumas Health Care	3
9/23/11	Eastern Plumas Health Care	4
9/26/11	Trent Waechter	1
9/27/11	Nevada Department of Corrections	2
9/27/11	NAMPA Fire Dept	5
9/28/11	Sierra Nevada Job Corps	1
9/29/11	Jason Harris	1
9/29/11	Riggs Ambulance Service	2
10/2/11	EMSCES911	1
10/3/11	REMSA	7
10/4/11	EMSCES911	3
10/5/11	Willow Springs	10

10/6/11	Rosewood Rehab Center	6
10/8/11	EMSCES911	1
10/8/11	Riggs Ambulance Service	11
10/10/11	EMSCES911	1
10/11/11	EMSCES911	1
10/12/11	REMSA	8
10/13/11	REMSA	7
10/14/11	REMSA	1
10/16/11	EMSCES911	1
10/17/11	EMSCES911	2
10/18/11	Tyler Teese	2
10/18/11	Tahoe Forest Hospital	10
10/19/11	Nevada Department of Corrections	4
10/19/11	EMSCES911	1
10/19/11	Robert Stone	4
10/19/11	Robert Stone	3
10/19/11	Robert Stone	6
10/20/11	REMSA	6
10/20/11	Regent Care Center	1
10/21/11	Northern Nevada Hopes	9
10/21/11	Kasey Walker	3
10/21/11	William Person	8
10/22/11	REMSA	8
10/23/11	NNAOD	25
10/25/11	REMSA	7
10/26/11	EMSCES911	8

10/26/11	Kasey Walker	2
10/27/11	REMSA	3
10/28/11	REMSA	10
10/28/11	REMSA	10
10/31/11	Alison Kesler	2

Health Care Provider Skills

Date	Course Location	Students
9/20/11	Tahoe Forest Hospital	1
9/20/11	Tahoe Forest Hospital	5
9/27/11	Tahoe Forest Hospital	3
9/28/11	Tahoe Pacific Hospital	2
9/29/11	Tahoe Forest Hospital	1
10/2/11	EMSCES911	1
10/4/11	Tahoe Pacific Hospital	1
10/5/11	REMSA	1
10/11/11	REMSA	1
10/13/11	Tahoe Forest Hospital	2
10/16/11	EMSCES911	1
10/18/11	Tahoe Forest Hospital	8
10/21/11	REMSA	1
10/21/11	Dave Zordell	1
10/24/11	Tahoe Forest Hospital	1
10/26/11	Tahoe Forest Hospital	2
10/28/11	Riggs Ambulance Service	1
10/31/11	REMSA	1

Heart Saver AED

Date	Course Location	Students
9/8/11	Washoe County School District	6
9/10/11	Washoe County School District	6
9/12/11	Washoe County School District	1
9/12/11	Washoe County School District	6
9/13/11	Washoe County School District	8
9/15/11	Washoe County School District	6
9/17/11	Washoe County School District	4
9/18/11	Elko	1
9/19/11	Jennifer Kraushaar	12
9/19/11	Washoe County School District	8
9/19/11	Gary Tremayne	2
9/19/11	Gary Tremayne	2
9/19/11	Jennifer Kraushaar	12
9/20/11	Southern Wine & Spirits	1
9/20/11	Washoe County School District	8
9/21/11	Washoe County School District	6
9/22/11	Washoe County School District	6
9/22/11	Gary Tremayne	1
9/26/11	Washoe County School District	7
9/27/11	Washoe County School District	6
9/28/11	Washoe County School District	5
9/29/11	Sparks High School	5
9/29/11	RAVE Foundation	13
9/29/11	Washoe County School District	6
10/4/11	RAVE Foundation	18
10/5/11	RAVE Foundation	17

10/6/11	RAVE Foundation	15
10/6/11	Barrick Goldstrike Mines	4
10/8/11	RAVE Foundation	17
10/11/11	RAVE Foundation	18
10/11/11	NAMPA Fire Dept	3
10/12/11	REMSA	8
10/18/11	Sparks High School	4
10/19/11	Tyler Teese	2
10/21/11	Scott Kessler	7
10/21/11	Sierra Nevada Job Corps	11
10/22/11	REMSA	10
10/27/11	NDOC	3

Heart Saver First Aid

Date	Course Location	Students
7/21/11	Washoe County School District	2
8/18/11	Washoe County School District	8
8/30/11	Eagle Valley Childrens Home	6
9/20/11	Sierra Nevada Job Corps	6
9/20/11	Washoe County School District	6
9/21/11	Sierra Nevada Job Corps	3
9/28/11	Sierra Nevada Job Corps	1
9/28/11	REMSA	5
9/30/11	JOIN INC	3
10/3/11	EMSCES911	1
10/4/11	JOIN INC	1
10/4/11	Great Basin College	8

10/4/11	JOIN INC	2
10/5/11	Sierra Nevada Job Corps	1
10/7/11	Riggs Ambulance Service	1
10/7/11	EMSCES911	19
10/8/11	Alex MacLennan	5
10/8/11	Work of Heart	7
10/10/11	Pet Smart	5
10/11/11	WMS Gaming	11
10/11/11	JS Red Path	6
10/11/11	JS Red Path	5
10/11/11	Southern Wine & Spirits	2
10/11/11	Southern Wine & Spirits	2
10/11/11	Southern Wine & Spirits	3
10/11/11	Southern Wine & Spirits	3
10/11/11	Southern Wine & Spirits	6
10/11/11	Southern Wine & Spirits	2
10/12/11	JS Red Path	5
10/13/11	REMSA	3
10/13/11	JS Red Path	5
10/13/11	Eagle Valley Childrens Home	4
10/14/11	Milan	16
10/15/11	REMSA	4
10/15/11	Riggs Ambulance Service	2
10/16/11	Brian Markowski	3
10/16/11	Tahoe Forest Hospital	15
10/19/11	Monaco Ridge Assisted Living	5

10/20/11	Community Living Options	3
10/24/11	Heaven Bond Lifestyles	4
10/24/11	Sierra Nevada Job Corps	6
10/25/11	REMSA	46
10/25/11	Sierra Nevada Job Corps	10

Heart Saver Pediatric First Aid

Date	Course Location	Students
9/10/11	Jennifer Kraushaar	22
9/19/11	Jennifer Kraushaar	12
9/19/11	Jennifer Kraushaar	2
9/19/11	Jennifer Kraushaar	10
10/22/11	Jennifer Kraushaar	7
10/22/11	NorCal EMS Ed Svces	6

International Trauma Life Support

Date	Course Location	Students
10/12/11	REMSA	18

Neonatal Resuscitation Program

Date	Course Location	Students
10/4/11	REMSA	6

Pediatric Advanced Life Support

Date	Course Location	Students
9/21/11	EMS CES 911	1

Pediatric Advanced Life Support Recert

Date	Course Location	Students
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9/28/11	EMSCES911	3
10/5/11	Tahoe Forest Hospital	23
10/6/11	John Mohler & CO	11
10/15/11	REMSA	15
10/15/11	John Mohler & CO	14
10/18/11	REMSA	1
10/19/11	EMSCES911	1

Ongoing Courses

Date	Course Description / Location	Students
1/4/11	Paramedic Program	9
7/5/11	Paramedic Program	9
10/3/11	EMT Intermediate	25

Total Students This Report	1578
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5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
10/1/11	Mini Seat Check Event at Honda dealership, Reno	3 volunteers
10/4/11	Technician Training on new Checklist form from Safe Kids	4 volunteers
10/25/11	Meeting with Raley's regarding Child Passenger Safety Week 2012	1 staff

Northern Nevada Fitting Station Project

Date	Description	Attending
10/4/11	Renown South Meadows Prepared Childbirth Class	12 students
10/17/11	Renown Prepared Childbirth Class	14 students
10/19/11	Northern Nevada Fitting Station quarterly partners meeting, Saint Mary's Foundation.	6 volunteers

Safe Kids Washoe County

Date	Description	Attending
10/1/11	Safe Kids 3rd Annual Have A Ball Mini Golf Tournament fundraiser at Wild Island, Sparks. More than \$4,500 was raised.	5 volunteers, 155 participants
10/6/11	Walk This Way Annual International Walk to School Day activities. Safe Kids sponsored events at four schools - Glen Duncan in Reno, Esther Bennett in Sun Valley, and Jesse Hall and Marvin Moss in Sparks.	40 volunteers from Safe Kids, Fed Ex and schools; more than 2,000 students educated
10/8/11	Honda Appreciation Days Event, Injury Prevention.	2 volunteers
10/11/11	Safe Kids monthly Coalition meeting, Sparks.	17 members
10/11/11	Northern Nevada DUI Task Force annual dinner.	1 staff
10/12/11	Northern Nevada Immunization Coalition monthly meeting.	2 staff
10/13/11	Esther Bennett Safety Patrol community service project, repainting traffic lanes, Sun Valley.	1 student intern
10/18/11	Safe Kids Washoe County Board of Directors bi-monthly meeting, REMSA.	7 volunteers, 2 staff
10/18/11	Washoe County Safe Sleep Baby committee meeting.	5 staff
10/19/11	Truckee Meadows Bicycle Alliance monthly meeting.	6 volunteers
10/19/11	Safe Routes to Schools monthly partner meeting.	8 volunteers
10/20/11	Maternal Child Health Coalition of Northern Nevada monthly meeting.	13 volunteers
10/21/11	Esther Bennett annual Harvest Fest celebration, Sun Valley.	4 volunteers, 300 participants

10/22/11	Because I Can Fun Day, Washoe Valley	1 volunteer
10/26/11	BMI Measurement Overview presentation at Esther Bennett staff meeting, Sun Valley.	2 volunteers
10/27/11	State of Nevada Child Passenger Safety Task Force quarterly meeting, Las Vegas.	11 volunteers
10/29/11	Prescription Drug Round Up as part of the National Drug Take Back Day, Reno and Sparks.	2 volunteers
10/29/11	Pleasant Valley Volunteer Fire Department annual Halloween Safety Fair, Washoe Valley	2 volunteers, 72 participants

Public Relations

Date	Description	Attending
10/8/11	Radio Interview with The New Car Buyer Advisor at Americom Radio about car seat safety and programs.	1 staff



Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
OCTOBER 2011**

INQUIRIES

October 2011

There were no inquiries in the month of October.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
OCTOBER 2011**

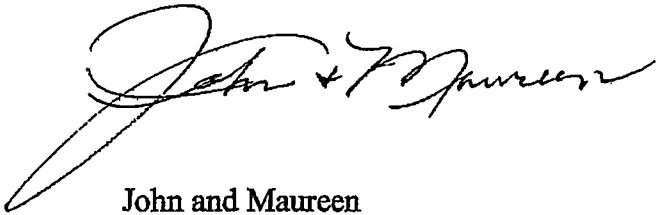
To Whom It May Concern:

In July REMSA was called to our home. We were so impressed with the professionalism, and amazing attention to every detail that no words can express how grateful we are to everyone who helped that night.

We later learned that it was the REMSA staff that made the difference that evening. Each person is obviously incredibly well trained and knowledgeable. We can't thank all of you enough.

We apologize for the long delay in sending this thank you, but we've had two major events in the immediate family (a marriage and a death), and we are only now getting our lives back to normal.

Again, our sincere appreciation.

A handwritten signature in cursive script that reads "John + Maureen". The signature is written in black ink and is positioned above the printed names.

John and Maureen



GROUND AMBULANCE CUSTOMER COMMENTS OCTOBER 2011

Date of Service	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	6/1/11	Helped my husband for treatment because my husband disenesess & falling down.	Thank you.
2	6/4/11	Having the knowledge to best answer my questions.	I couldn't opt for better care and attention to my personal needs.
3	6/30/11	IMMEDIATE SERVICE/ACTION W/O DELAY(S).	KEEP TALKING TO PATIENTS, IE Q&A FOR PATIENT; FULL UNDERSTAND OF ALL ACTIONS. EX SERVICE
4	7/9/11	Fast service, well trained, knowledgeable, kind EMTs.	Nothing.
5	7/9/11	ADVISED PATIENT HE SHOULD BE TRANSPORTED TO HOSPITAL FOR X-RAYS- TRANSPORTED IMMEDIATELY	NOTHING EXCELLENT SERVICE WHEN I CALLED RE:BILL EXCELLENT SERVICE
6	7/14/11	Everything. We were so scared.	Stay the same Thank you for your gentle kindness and care.
7	7/20/11	REAL GOOD CARE OF ME ON THE FLIGHT TO SAN FRANCISCO	
8	7/25/11	Care was excellent. Response time was very prompt.	Personnel was polite, prompt and knowledgeable.
9	7/28/11	Nice and fast. Thank you!	
10	8/1/11	All.	Have somebody speak spanish.
11		Very nice & gentle with patient.	
12	8/8/11	EVERYTHING	
13	8/11/11	Thank you for your help.	
14	8/11/11	Everything	Very good.
15	9/4/11	The personnel were helpful and kind. My wife was with me and needed a wheel chair- the staff was very helpful.	I felt well served. Thank you for the service
16	8/14/11	EVERYONE ARE SO SWEET AND WONDERFUL AND EVERYONE DOES A GREAT JOB.	JUST KEEP DOING WHAT YOU ARE DOING. GREAT-GREAT-GREAT-
17	8/15/11	Transported me to the hospital. Well done.	
18	8/16/11	Everything necessary.	
19	8/18/11	ARRIVED VERY QUICKLY AND WAS CONSIDERATE AND HELPFUL.	
20	8/19/11	EVERYTHING	
21	8/22/11	YOUR CREW IS WARM AND REASSURING	YOU DO IT ALL WELL!!
22	8/25/11	Everything.	
23	8/25/11	Doctor was very good at explaining the problem of de hydration	Very good service compared to callifornia hospital.
24	8/26/11	THEIR WAS A SITUATION WITH A MAN FEELING DIZZY. THE EMT WAS EFFICIENT IN GETTING THE BUS HERE WHILE GETTING ALL NECCESARY INFORMATION FROM THE MAN.	NA
25	8/26/11	You did a great job.	Keep doing what you are doing.
26	8/27/11	Excellend interaction with patient. Thorough, knowledgeable, quick to respond.	
27	8/27/11	Everything that was needed to take care of me.	
28	8/27/11	SATISFACTORY OVERALL.	KEEP UP THE GOOD WORK. THE FORM WAS FILLED ON BEHALF OF SEAN. I IT WAS BY HIS PROVIDER.
29	8/28/11	My poor little dogs had to be locked up in the back room before Remsa even came. One of the EMTs was kind enough to let them out so they could use their doggy door and I came home to no messes.	You're people were wonderful, professional and reassuring.
30	8/29/11	We are being charged for a service not rendered.	Delete these charges.
31	8/29/11	Were friendly and caring	
32	8/29/11		I do not remember a thing-sorry.
33	8/30/11	Communicate what was going to happen and where we were going.	Easier riding transport. Very professional.
34	8/31/11	Everything	You were delayed by a slow moving train at the del curts street crossing. My wife and I will probably be calling you again, we were impressed by your quick response and professionalism.
35	8/31/11	EVERY THING WAS GREAT	NOTHING EVERY THING WAS FINE GREAT

	Date of Service	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
36	9/1/11	EVERYTHING	YOU DO FINE	KEEP DOING WHAT YOU ARE DOING.
37	9/1/11	Took me to hospital.	If someone is litheaded atleast help them into the ambulance. I almost fell back.	I didn't like service.
38	9/2/11	All services	N/A	Always great prompt polite pro services
39	9/3/11	EMT CREW WAS VERY POLITE, RESPECTUFL, AND HELFUL	NOTHING	
40	9/3/11	FAST COURTEOUS SERVICE	0	KNEW WHAT THEY WERE DOING
41	9/3/11	You did everything well as you were trained to do. I felt I was in good hands with the care you gave me.		The staff explained what was being done and made me feel comfortable on the way to the hospital. Excellent staff.
42	9/3/11	You were very thoughtful and kind.		We couldn't have asked for better care.
43	9/4/11	Helped me with everything.		
44	9/4/11	Everything	Nothing	
45	9/8/11	NOTHING	NOTHING	
46	9/5/11	Remsa people are always nice to me. Better than doctors. I've used Remsa twice and I've had some remarkable people take care of me.		They all seem very people orientated and made me feel safer and less scared.
47	9/5/11	ALL	DON'T KNOW	
48	9/5/11	Comfortes, informes, offered regular feedback about patient condition	Your training program is working well.	Very impressive, great leader and attentive.
49	9/5/11	Got me to the hospital.	Crews attitude & unprofessionalism lack of empathy/sympathy, very cold & rude.	I have never encountered such cold hearted people in my life!!
50	9/5/11	Everything	Thank you all so much. My son passed away.	
51	9/5/11	Everything		
52	9/6/11	Polite.	I was seated in the ambulance. The person who hit my vehicle was put on the stretcher even though I requested the ambulance. As a result of bouncing in the seat I'm suffering from lower back pain.	In the future your staff should ask who called for the ambulance. The women who hit my vehicle originally said she did not want an ambulance, I guess she changed her mind.
53	9/6/11	I thought you all were truly professional and put me at ease very much.	I don't know of anything. You were great!	
54	9/6/11	All procedure was performed well. I was even escorted, by a girl in the crew, to Deb's room in the ER		
55	9/6/11	Everything		
56	9/6/11	Gave me medicine to not throw up.	Put in a better IV. It took 3 times.	
57	9/6/11	Good people.	For new drivers, please emphasize that smooth and careful are pertanent with old and frail people.	Initially told by dispatch to just call 3 hr prior for pickup. No reservation required. We called on sunday for early morning pickup and found out differently.
58	9/6/11	Fast and effecient.	Nothing	
59	9/7/11	Anything very quickly	Nothing. Very perfect!	
60	9/7/11	Everything		
61	9/7/11	All the right stuff	None	Was very professional and caring
62	9/7/11	Friendly		
63	9/7/11		It was a rough ride	
64	9/7/11	ASSURANCE, EVERTHING.	START IV IN BETTER LOCATION, NOT RIGHT ELBOW.	
65	9/8/11	You got us to our destination.	Not use the "Jump seat" van for lon trips. My husband said it was satisfactory, but my daughter said it was a long, herendous, hellish ride. With every bump, she rose 6 inches off the "Jump seat". From the cost of the trip, we hope your drivers are paid well.	I appreciate (name omitted)'s kindness to me. Thank you.
66	9/8/11	Your EMT (name omitted) was VERY kind, polite, helpful and otherwise. I would like to thank him in person because without his quick response I could have died from my heart attack in which he responded to. Thank you.		Keep up the good work!
67	9/8/11		Make sure tourniquets aren't on too long.	

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68	9/8/11	SERVICE AND OPTIONS GIVEN.		THANK YOU FOR A WONDERFUL SERVICE.
69	9/8/11	Everything	Nothing	There is nothing to comment about.
70	9/8/11	Everything		
71	9/8/11	FAST RESPONSE CARING AND PROFESSIONAL.	NOTHING. WILL NOT BE BACK TO RENO.	VERY POLITE AND CARING ABOUT PATIENT AND FAMILY CONCERNS.
72	9/9/11	THEY WERE VERY KIND.	THE SERVICE WAS WONDERFUL	YOUR CRW IS VERY EXPERTISE!
73	9/9/11	YOU DID ALL GREAT	?	
74	4/18/11	Well we sat in our driveway for 30-40 minutes because they couldn't figure out the car seat.	They could be more educated about babies.	They also did not know the correct dose of medicine for an infant.
75	9/9/11	THE HANDLING AND CARE OF MY HUSBAND WAS NOT ONLY PROFESSIONAL BUT CARING AS WELL.		THEY HELPED ME THREW SEVERAL EPISODES OF MY HUSBANDS HEART PROBLEMS. SHOWED CARE AND CONCERN FOR ME AS WELL.
76	9/9/11	helped my husband get dressed so he could ride to the hospital with me.		
77	9/1/11	Provided comfort & reassurance.	Lower rates! You must be kidding with a charge of over \$1000 to go 5 miles!	
78	9/9/11	Everything		
79	9/9/11	EVERYTHING	NOTHING	EXCELLENT
80	9/9/11	Quick response, compassionate and professional demeanor		
81	9/9/11	My husband is 77 and was a nervous wreck, your people kept him calm and informed.	Keep doing what you're doing.	Later while still in the ER your guys came back to the hospital on another trip and came in to see if I was better.
82	9/9/11	All very caring, quick respond. In short, patient got all the best.		
83	9/9/11	YOU RUSH ME TO THE HOSPITAL	NOTHING	WAS EXCELLENT
84	9/9/11			CARE AND SERVICE EXCELLENT.
85	9/9/11	EVERYTHING WAS FINE		
86	9/9/11	Everything		The care and service could not be better.
87	9/10/11	VERY POLITE, RESPECTFUL, AND ATTENDED TO BUSINESS.	NEVER USED AN AMBULANCE SO HAVE NO SUGGESTIONS TO COMPARE.	
88	9/10/11	About a year and half ago, I was ill (alcoholism) and taken to the hospital with REMSA. One of the medics on this trip recognized me and the incident and commented on how good I looked and was happy to see I was doing so well.		Great job at the Reno Air Races, thank you.
89	9/10/11	Everything. I have had to call them several times in the last year, they are always wonderful and make you feel at ease because they are really competent.		
90	9/10/11	The ambulance came for me very rapidly after my fall and in no time I was delivered to St. Mary's hospital	Nothing else, everything was very expeditious	I do thank you for the excellent care given to me.
91	9/10/11	Everything that could be done to help me was done.	Nothing, they did all they could. I was thankful.	
92	9/10/11	Friendly- which helped to ease my apprehension	Keep doing what you are now	Your crew was professional and courteous.
93	9/10/11	Made me comfortable.		
94	9/10/11	PROFESSIONAL SERVICE		
95	9/10/11	The rapidity of the response was excellent and the dispatcher was courteous, comforting, and supportive.		Please convey my appreciation to all those who were so very kind and helpful.
96	9/10/11	You saved a life!		
97	9/10/11	THEY WERE HERE SO FAST, VERY PROFESSIONAL, KNOWLEDGEABLE, AND VERY CARING.	THER ISN'T ANYTHING THEY COULD HAVE DONE BETTER.	THEIR PRESENCE AND CALMING HELP WAS SO COMFORTING TO ME. CREW TOOK ME TO ER AT RENO AND WERE GREAT. CREW MEMBER EVEN STOPPED IN THE ER AGAIN BEFORE HE
98	9/11/11	No	Keep up the good work.	None at this time.
99	9/11/11	arrival time excellent, question were meaningful, attitude good.		
100	9/11/11	Professional		Very considerate of my needs.

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101	9/11/11	THE STAFF, PARA-MEDICS AND EVERY BODY WE AS VERY KIND, CONVERTESUS, AND EFFICIENT.		EXCELLENT.
102	9/12/11	ALL GOOD		
103	9/12/11	Everything	What you do.	Great people cared for me. Thanks!
104	9/12/11	MADE ME FEEL INFORMED AS MY LILLNESS AND CONFORTED ME IN A DIFFICULT TIME.		
105	9/12/11	Pretty much everything. You have good employees and pleasant to look at too!	Sometimes they could spend a little less time small talking to each other.	Again, your care is very good and makes transport and care a lot less stressful.
106	9/12/11	The ambulance team got to the doctor's office within minutes.	put in the IV...they poked me alot. The driver was very polite & helpful.	
107	9/12/11	THE SERVICE WAS EXCELLENT		
108	9/12/11	Saved my life.		
109	9/12/11	STAFF WAS VERY FRIENDLY BUT YET PROFESSIONAL. PUT @ EASE.		
110	9/12/11	Very prompt		Excellent
111	9/13/11	PROFESSIONALISM SERVICE		
112	9/13/11	CARE FOR ME	EVERYTHING WSA SATISFACTORY.	
113	9/13/11			We had to wait 34 minutes for a bigger gurney.
114	9/13/11	EVERYTHING NEEDED!		EXCEPTIONAL
115	9/13/11	Response time was excellent and the ambulance crew was professional and knowledgeable.	Just keep doing what you're doing.	Thank you!
116	9/13/11	You were very fast and effecient. Also very kind and caring		
117	9/13/11	VERY HELPFUL GOT TO OUR HOME QUICKLY AND EXPLAINED EVERYTHING TO ME & MY FAMILY.	I THINK IT COULD HAVE BEEN A LITTLE CLEANER - BUT WE WERE HAPPY W/EVERYTHING.	
118	10/2/11	Personal care was very nice.		
119	9/14/11	They all were very good in taking to the hospital.	I can't think of anything. Everything was great.	
120	9/14/11	Professional, calming, caring.		
121	9/14/11	Everything done very well.	Nothing	
122	9/14/11	I was really impressed that they were wanting and willing to learn more about some of my treatments.	I think you have it all down.	They made me feel really special by waiting for my room to be ready at the hospital.
123	9/14/11	THE PARAMEDICS WERE POLITE AND CARING TOWARDS THE ENTIRE FAMILY AND RESPECTED OUR SLEEPING CHILDREN IN ORDER TO NOT WAKE THEM.		
124	9/14/11	MADE ME FEEL COMFORTABLE AND SAFE		ACTED VERY FAST AND EFFICIENT
125	9/14/11	Everything		
126	9/14/11	Your staff was very professional and friendly and caring.	Keep up the good work!	
127	9/14/11	Everything		The group was wonderful
128	9/14/11	Help my sugar back on track.	Stay helpful and patient to your customer	Everything was wonderful and everybody were nice.
129	9/14/11	Everything that I can think of. I was in so much pain.		
130	9/14/11	TOLD ME THE TRUTH	UNKNOWN	EXCELLENT CARE! THANK YOU!
131	9/14/11	VERY KIND		
132	9/14/11	VERY KIND AND CONFIDENT EMT'S. I APPRECIATED THEIR THOUGHT FULNESS AND COMPASSION.		
133	9/14/11	CREW WAS COURTEOUS AND TOOK GOOD CARE OF ME.	NOTHING THAT I CAN THINK OF.	HAVEN'T RECEIVED THE BILL YET SO CAN'T ANSWER THAT QUESTION.
134	9/15/11	Heart patient. You responded quickly with Care Flight.	Keep up the good work. My wife was pleased with your service.	
135	9/15/11	Ask if mary lou wanted to go to the hospital too	Nothing	All has been great
136	9/15/11	Response time was adequate, not life-threatening incident.	Perhaps, a better response time in the future.	Care and service was outstanding in general.
137	9/15/11	All were friendly and caring.	Nothing- all was very good.	I have used REMSA on a few occasions and each time they were very professional and caring.
138	9/15/11	EVERYTHING	NOTHING	THE SERVICE WAS JUST RIGHT.

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139	9/15/11	EVERYTHING CAME QUICKLY	PEOPLE WERE VERY COMFORTING AND PROFESSIONAL. THANK YOU ALL.
140	9/15/11	NO COMPLAINTS YOU WERE CARING	ARE OKAY
141	9/15/11	Everything.	Nothing.
142	9/15/11	Everything	Keep fire dept away
143	9/15/11	YOU DID WHAT WAS EXPECTED, THANK YOU!	NO PROBLEMS
144	9/15/11	THE PARAMEDICS WERE GENTLE AND THOROUGH.	WELL DONE
145	9/15/11	ALL	WE HAVE ALWAYS BEEN VERY HAPPY WITH YOUR SERVICE.
146	9/16/11	Very good.	JUST KEEP UP YOUR GOOD STANDARDS!
147	9/16/11	MOST EVERYTHING	BE THERE WE NEED YOU
148	9/16/11	EVERYTHING	0
149	9/16/11		Driver hit a sign on the way to St Mary's. Both were cracking jokes & laughing during the trip.
150	9/16/11	YOU WERE WAITING AND READY WHEN THE PLANE ARRIVED FROM ELKO	Way too expensive! Wasn't told how much it would cost. Will take me a year and a half to pay off!
151	9/16/11	EVERYTHING NECESSARY TO GET ME TO THE MED FLIGHT COMFORTABLE.	?
152	9/16/11	Remsa personnel provided exceptional care after injury and during transport. Everyone from Remsa listened very well and acted on that information immediately.	EVERYONE WAS VERY VERY NICE AND CAPABLE
153	9/16/11	Communicated with family and was very compassionate.	
154	9/16/11	WELL MY BLOOD PRESSURE WAS ABOUT 52/40 AND I WAS KINDA SCARED. THEY BOTH CALMED ME DOWN AND ASSURED ME I WOULD BE OK.	NOTHING
155	9/16/11	This time we were not happy; one fellow was rude.	THERE 2 YOUNG PEOPLE WERE THE BEST WE HAVE EVER HAD.
156	9/16/11	Assessed who needed what help and who needed the most. There were four of us, injured, in the ambulance.	Very professional, put us at ease and knew their jobs.
157	9/16/11	frin Reno Air Show accident. Fast stabilization of wounds and quick transport not only saved his life but many others as well. Thank you for the	
158	9/16/11	My husband did not survive the Reno air race crash. I have no answers other than St. Mary's did an excellent job taking care of him in his last few hours.	
159	9/16/11	Everything! From the people at the air port, the ambulance driver, the people on duty that night. A person could not ask for any better help.	I received 3 broken ribs & a crack vertebrae. I consider myself very lucky for there were a lot of people that did not fair as well as I. I would appreciate it if you would pass along my thanks to all the people that were on duty that night.
160	9/16/11	Talked to me and helped me be more calm in an extremely traumatic situation-reno air race crash.	
161	9/16/11	My injury was from the Reno Air Race crash. Ambulance service was excellent. Assisting EMT was very professional and comforting. Billing staff was very polite and fixed an error in billing address and insurance company.	
162	9/16/11	Everything	
163	9/16/11	Under the conditions of the MCI @ the Reno Air Races, the service was excellent and all the staff provided great care.	
164	9/16/11	Quick and good care	
165	9/16/11	Under the circumstances, amazing!	
166	9/17/11	Everything and that included getting me to the hospital fast with no sirens. The blanket helped to keep me warm.	The guys did a great job of caring for me. No complaints.
167	9/17/11	You got me to the hospital and saved my life!	Better? I'm alive!
168	9/17/11	Everything	The ambulance could not have been nicer!

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169	9/18/11	Quick response		
170	9/18/11	Everything	Nothing	
171	9/18/11	KEPT ME ALIVE!!!		
172	9/18/11	EXCELLENT!! ALL CREW TREATED ME LIKE A 'QUEEN'	I CAN'T FORSEE HOW. HOWEVER, I'M HOPEFUL I WOULD NEED FUTURE SERVICE :)	GIVE THE 'CREW' A RAISE. :)
173	9/18/11	THEY WERE VERY KIND TO MY SON.		
174	9/18/11	All that was done was the best.	The people that you sent was more than anyone could ask for.	Do hope you got the paperwork back on time from me.
175	9/18/11	Great care, very friendly and competent.		
176	9/18/11	KEPT ME INFORMED OF WHAT WAS HAPPENING. EVEN WHEN I WAS NOT ALWAYS AWARE ENOUGH TO FULLY UNDERSTAND	NO SUGGESTIONS	I AM VERY GRATEFUL FOR TEH PERSON WHO USED MY CELL PHONE TO NOTIFY MY FAMILY.
177	9/18/11	Communication	You were very professional. Nothing.	
178	9/18/11	Everything.	I did not rec a Silver Saver Plan for this yr. Please make sure I get notice every year. Thank you.	
179	9/18/11	Was very professional and kept me calm.		
180	9/19/11	Everything		
181	9/19/11	ARRIVING TO SHUCHURN PT INTO HOSPITAL TREATMENT		SPACE). REMSA EMTS PERSITED ANG GOT HER TO CLEAN BED RATHER THEN RETRANSPORTED
183	9/19/11	Care and understanding.	you did well.	
184	9/19/11	One all care		Outstanding service.
185	9/19/11	EVERYTHING	NOT A THING	
186	9/19/11	Everything		
187	9/19/11	Everything	Nothing	You all did great work.
188	9/19/11	Everything.		
189	9/19/11	Dispatcher was professional and the attendents were calming and Informative. GREAT!		Do you have a yearly pre payment plan?
190	9/19/11	Excellent	Nothing	
191	9/19/11	Everything		
192	9/19/11	EVERYTHING WAS DONE WELL. OPERATOR STAYED ON PHONE TIL AMBULANCE ARRIVED.	DID WONDERFUL JOB NO IMPROVEMENT NEEDED RIGHT NOW.	
193	9/19/11	Took care of me.		
194	9/20/11	HELPED DISPELL THE ANXIETY IN THE PATIENT	NOT MUCH IF ANY THING	THIS IS THE 2ND TIME I'VE USED YOUR SERVICE AND BOTH TIME HAVE BEEN EXEPTIONAL FOR SERVICE AND PROMPNSS
195	9/20/11	EVERYTHING		
196	9/20/11	You took my mother from bonaventure memory care to NVMC in a timely fashion.		I was not there, but staff members at the facility had no complaints.
197	9/20/11	ALL WAS GOOD. NEVER HAD AN AMBULANCE RUN BEFORE SO I DIDN'T HAVE ANY EXPECTATIONS.		IT WAS GREAT AS SCARED AS I WAS, THE EMT'S WERE AWESOME :)
198	9/20/11	Crew was very helpful and caring.		
199	9/20/11	THE CREW WAS PROFESSIONAL AND KNOWLEDGEABLE. THE TOOK CONTROL OF THE SITUATION, AND WERE VERY KIND.		
200	9/20/11	Very well	Why were there three people instead of two?	Remsa emergency staff are great!
201	9/20/11	Keep up the great job!		
202	9/20/11	Calmed me down and laughed with me.		I really appreciate the service given to me. I'm a caregiver and was anxious about leaving my responsibilities of my family. They reassured me that I can't help them if I don't take care of myself.
203	9/20/11	Everything. Your thoughtfulness with the elderly is amazing. From the dispatch staff, to the staff who transported my mom to the hospital.		You are the greatest.
204	9/20/11	All was done well. Kept me calm and comfortable.		Very professional.

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205	9/20/11	Reassured mom that all would be well. Even though she couldn't communicate and was scared.	
206	9/20/11	All- including speedy response.	
207	9/20/11	EVERYTHING	
208	9/21/11	Very professional, caring and communicated effectively	
209	9/21/11	Listen	
210	9/21/11	On the way to the hospital they got all the information needed from me to be admitted to the hospital.	The care received was excellent.
211	9/21/11	I thought you were kind and made sure we knew what was going on at all times.	Lower your fees. I think that I won't change anything.
212	9/21/11	EVERYTHING	YOU GUYS DID A GREAT JOB!! CAREFLIGHT NURSE, WAS EXCEPTIONALY KIND AND THOUGHTFUL.
213	9/21/11	DRIVE SAFELY	
214	9/21/11	Showed up in a matter of minutes and knew exactly what to do. Put my mind at ease right away.	Can't think of a thing that could have been done better. Don't know their named or I would send them a thank you
215	9/21/11	VERY FAST RESPONSE	NOTHING-SERVICE WAS EXCELLENT
216	9/21/11	My mother doesn't communicate well and I wasn't there. The nurse called me when Remsa came.	I'm sure you did everything well.
217	9/21/11	Yes	Well
218	9/21/11	the EMTs were more adept than the phhysician who asked questions but did not exam me.	you didn't tell me you were leaving so I didn't have a chance to say thank you.
219	9/21/11	Assisted EMTs that arrived first.	A little more assistance with the ambulance. They had me walk myself Very good, nice personnel, very helpful and CALM!
220	9/21/11	Timely	Impatient to transfer, while I as a phhysician assessed my options.
221	9/21/11	Staff on ambulance was courteous, expeditious and professional in assesment of condition and transport.	
222	9/22/11	Helpful and made me comfortable.	Don't make me walk to the ambulance
223	9/22/11	Excellent	Get a smoother riding van. Staff was concerned and helpful.
224	9/22/11	YOU GOT ME TO THE HOSPITAL P.D.Q	IT IS GREAT TO KNOW YOU ARE NEAR. I COULDN'T BREATHE WITH PNUMONIA AND WAS IN THE HOSPITAL 10 DAYS.
225	9/22/11	Yes	???
226	9/22/11	I still don't know why I was taken. I said no many times. I did not call.	Make sure we know where we are going and why.
227	9/22/11	Staff very efficient and professional. Attended to my husband's needs. Assisted him going down the steps.	Very pleased with timely response.
228	9/22/11	VERY HELPFUL AND POLITE, FAST RESPONSE.	
229	9/22/11		Be more courteous next time! Most of the time nice and helpful, not this time.
230	9/22/11	communicated. Remained calm and patient with us.	
231	9/22/11	Over all you did everything well!	I can't say.
232	9/22/11	EVERYONE WAS WELLING TO HELP, AND SPOKE WITH KINDNESS IN ACTION AND VOICES	NOTHING
233	9/22/11	Everything	Have a good day!
234	9/23/11	Very good.	Very very good
235	9/23/11	Service was great, it could not be any better.	Your Remsa people that came to our home were great.
236	9/23/11	The paramedics were great! I was very happy they were here to help me.	Nothing. Just keep up the great work!
237	9/23/11	Just about everything.	Not much. Just about perfect. Everybody was great under difficult situations.
238	9/23/11	One crew member was rude & yelled at me but I can't remember what for.	Understand that patient is not in their normal frame of mind. I do not remember as I was in shock.
239	9/23/11	Nothing	I don't know I don't understand this letter.
240	9/23/11	The crew were very kind- this was not an emergency, just a transport.	Nothing, everything was excellent. Excellent care.

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241	9/23/11	Everything. They all were very nice.	Not a thing!	Very good.
242	9/23/11			Very thankful for all that was done for me.
243	9/23/11	Prompt- Very courteous and professional, friendly, and comforting.	Hard to be any better	Outstanding!
244	9/23/11	They were very friendly and helped me stay calm	It was all excellent work	
245	9/24/11	Everything		
246	9/24/11	EVERYTHING- YOU GUYS WERE AWESOME		
247	9/24/11	Everything		
248	9/24/11	Polite and friendly	Listen to the patient. I did not want to be transported.	I felt I was fine enough to go home.
249	9/24/11	Very nice guys, kept me calm.	Very expensive!	
250	9/24/11	Arrived very quickly, were very professional.		
251	9/25/11	Everyone was awesome. The ladies were with me more and very professional, men EMTs were great also.	I don't think you could have done any better.	All very kind, professional and reassuring. You should all be proud of the service you preform.
252	9/25/11	From the time I was picked up till I arrived at the hospital was very efficient and helpful.	I don't think I could have been served better.	
253	9/25/11	This is my first ever ambulance ride in my life. The staff was wonderful even before the morphine.		Thank you so much for the great care and friendly personnel.
254	9/25/11	Everything	Keep doing what you're doing	Service was great.
255	9/26/11	I was very scared and the crew was great.		
256	9/26/11	Absolutely everything.	Just continue as you are.	All I can say is that your people are the best and your equipment is clean and comfortable.
257	9/26/11	Making sure I was comfortable.	Nothing.	Good job
258	9/26/11	Got her in and on the monitors fast and relayed to me that her vitals were good.		
259	9/26/11	Everything- the young men were as kind and patient. They were very understanding of the older ones.		
260	9/26/11	EVERYTHING	NOTHING	
261	9/27/11			Good job!
262	9/27/11	Everything	Keep it as it is.	You are great.
263	9/27/11	The paramedic kept me calm when I was horrified. He said the right things to help me get through it.		
264	9/27/11	Everything you guys took real good care of me. Thank you very much.		
265	9/27/11	Everything		
266	9/27/11	Everything. They kept me informed.		
267	9/27/11	Everything	Nothing	Caring, very patient and courteous.
268	9/27/11	Took me to the hospital.	Nothing.	
269	9/28/11	Very caring, where asking questions to help me. Very good.	Nothing	Great job!
270	9/28/11	I WAS PLEASED W/ THE STAFF. THEY WERE CLEAR ON INFORMATION. PE: MY SPOUSS, DIRECTIONS TO HOSP., RESPECT FOR ME AND NO I WAS JUST TO BE VERY PATIENT W/FAMILY MEBERS. THIS WAS VERY STRESSFUL TIME FOR ME IN MANY LEVELS.	EVERTHING WAS GOOD; THE GUYS WERE GREAT.	
271	9/28/11	You are always prompt in giving service. You always take immediate charge of the situation. Keep up the services to the best of your ability.		
272	9/28/11	Get patient settled.	Probably a faster time to get to room in hospital.	Staff was so patient and kind to my family.
273	9/29/11	It was professional in everything they did. I hope very helpful more than the hospital.	keep up the wonderful work.	
274	9/29/11	Everything		
275	9/19/11	Your crew that came to my house was great. Could not ask for any better.		Great service.
276	9/29/11	EVERYTHING - FIRST TIME WE HAD TO CALL 911 AND I MUST SAY THE CREW WERE GREAT	ALL I CAN SAY IS THANK YOU	

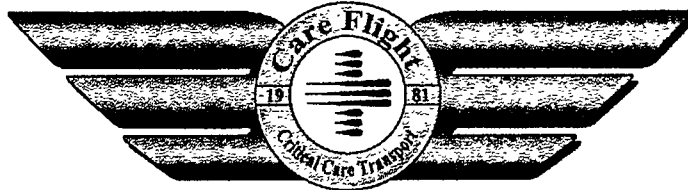
	Date of Service	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
277	9/29/11	YES YOU DID. VERY GOOD.	NOTHING.	YOU WERE GREAT.
278	9/29/11	At nice people- well trained- super treatment	Keep up the good work.	
279	9/29/11	From the time the staff arrived at my house to get me in the ambulance they were very polite, very considerate of my pain, and very patient.	They were good at transporting me from the house to the ambulance. I was very consoluable.	I never really not anything I can think of that yall could do better. They managed my pain and I was very pleased.
280	9/30/11	EVERYTHING EXCEPT THEY DELAYED MY WARNINGS (X2) THAT I WAS GOING TO THROW UP AND ENDED UP VOMITING ON THE FLOOR (SO SORRY ABOUT THAT!)	RESPONSE TIME WAS GOOD, BOTH EMT'S WERE VERY NICE.	
281	9/30/11	Very well.		
282	9/30/11	Got here in minutes. Very gentle and kind with patient. Thorough examination, excellent handling of equipment.	Nothing. You are perfect!	Very clear information to me, great compassion to my husband. Wasted not a minute. Very knowledgeable.
283	9/30/11	The paramedics were very professional and compassionate. their response time was remarkable.		
284	9/30/11	I was very afraid for my husband's life and I knew you were doing everything for him.	Great job.	
285	9/30/11	An EMT on site	An EMT presence was required for the skills	Remsa's EMT was at Lawlor's Ringling Circus.
286	9/30/11	EVERYTHING WENT VERY WELL		
287	9/30/11	Response quick. Very helpful, polite.	I don't know. I was serviced very well.	Your people did a great job.
288	9/30/11	Everything	Nothing	Great Service.
289	9/30/11	STABILIZE, COMMUNICATE, INSTRUCT, COMPASSION, AND REASSURE ME THAT I WOULD BE OKAY.	I CANNOT THINK OF A THING. THE RFD AND REMSA PM'S SAVED MY LIFE.	THANK YOU IF NOT FOR YOUR FAST RESPONSE AND TREATMENT, I WOULD NOT HAVE SURVIVED.
290	9/30/11	Yes		
291	10/1/11	An EMT was present for the shows, was able to be accessible in case of emergencies.		
292	10/1/11	PROMPT VISIT-PROFESSIONAL TREATMENT THANK YOU-		
293	10/1/11	The ambulance workers (women) were very comforting, loving & kind. They calmed me down at a scary time.	Continue to help calm & comfort frightened patients. Many thanks!!!	It was excellent!!! Also, the 911 receptionist stayed on the phone with me until the ambulance arrived. Thank you!
294	9/30/10	On time	Can think of anything REMSA served me very well	
295	10/2/11	Everything very professional yet very "human"		
296	10/2/11	Considerate. Took my luggage to my vehicle so I could check out of my room.	Absolutely nothing.	Efficient, knowledgeable and caring.
297	10/2/11			I cannot answer any of these questions. Someone at Renown rehab made the decision to transfer. I had NO input whatsoever. As far as I know, Remsa does an excellent job.
298	10/2/11			I was not there when transfer occurred. My husband has trouble communicating.
299	10/2/11	PROMPT		
300	10/2/11	medically & compassion- wise all treatment & interaction was professional, courteous, disciplined, calm & excellent	all was well done	
301	10/2/11		I did not call dispatcher - a neighbor called, my husband took care of the billing.	I could not have been treated with more care and respect. Thank you.
302	10/2/10	Very nice people		
303	10/3/11	Came quick and very helpful.		Very impressed.
304	10/3/11	Everything-in-at rating		
305	10/3/11	Made me ill at ease.	You did the right thing.	
306	10/3/11	Comforting & courteous - you don't forget kindness when you're in extreme stress and pain.	Keep up the good work!	Excellent.
307	10/3/11	Paramedics were courteous and helpful.	Service was very good, can't recommend anything.	
308	10/4/11	FAST RESPONSE	CONTINUE	
309	10/4/11	Very rapid response, once I dialed 911 we were in the best hands.		Even the telephone responders were most helpful. When the personnel arrived they were impressively professional and kind. We are very impressed by the care.

	Date of Service	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
310	10/4/11	STAFF WAS VERY PERSONABLE AND RESPONSIVE		ACCIDENT WAS WORK RELATED, SO BILL SHOULD GO TO CRANDY AND WORKER'S COMP.
311	10/4/11	TRANSPORTED ME WITH CARE	IF IT ISN'T BROKEN DON'T FIX IT.	
312	8/15/11	Operator explained what to do in a professional and calming way.	Everyone was great.	
313	10/5/11	AS far as I am concerned you did procedures very well and in a timely fashion. Concern for the person was really food and consideration was given to my family.		
314	10/5/11	your drivers were professional and kind.		
315	10/7/11	Everything. You are a life saver		
316	10/7/11	Very courteous! EMT remembered coming out 2 years ago - WOW!! She remembered our kids and was very personable! Thank you.		
317	10/8/11	All		
318	10/8/11	Everything, very polite, calming, smiley. Made me feel relaxed and in good care.	Not a thing. Good Job... again!	Great!
319	10/8/11	Everything	Just do what you have been doing.	We are all very grateful for all the things that the medics did.
320	10/9/11	Everything. great staff	Keep doing what youre doing	
321	10/9/11	They were very gentle and helpful.	Not to have to go to the hospital when I return to Reno.	All were helpful- thank you.
322	10/9/11	Kept checking blood pressure and transported to hospital.	Nothing. Service was great.	
323	10/9/11	The operator reminded to me put out cat away, kept me advised as to how long it would take and where they were.		I didn't get the paramedics names, they were great.
324	10/10/11	Great	Nothing	
325	10/10/11	Crew was very kind and helpful.		
326	10/12/11	Responded quickly, handled event professionally.		
327	10/12/11	All was excellently handled as always.		
328	10/12/11	Everything was good, thanks for your assistance your personal is very professional.	Nothing.	
329	10/12/11	Everything was done well.		



Regional Emergency Medical Services Authority

**CARE FLIGHT
CUSTOMER SERVICE
FOR
OCTOBER 2011**



CARE FLIGHT CUSTOMER COMMENTS OCTOBER 2011

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Simple giving her help so badly needed!	You did all that was necessary.	Your care of pt was comforting to me. We appreciate your flight to Carson so quickly.
2	Your staff did good.		
3	Everything.		
4	Everything.		
5	Very well cared for and put at ease. Molly did an excellent job communicating what was going on.	Free flight?	
6	Thank you very much.		
7	I'm claustrophobic and the flight crew took that into consideration. I was kept sedated thru most of flight.		
8	Excellent care.		
9	Everything		Fabulous service, keep up the good work.
10	Everything, handled the emergency quickly and efficiently.		
11	Flew fast and smooth. At peace on this one.		I wish I could donate, in the future, I will.
12	Everything		I was quite pleased with the staff.
13	Got me to Renown!		
14	The crew is always very friendly and professional.		
15	yes		Thank you for everything you do!
16			Do not remember the Care Flight due to memory loss.
17	Communicated clearly with the patient and provided compassionate care and expedient pain control.		
18	The personnel were very professional. I am afraid to fly but they assured me everything would be safe.	The service was very professional and excellent.	
19	Helpful and polite.		
20	The staff aboard the flight went above and beyond to make a terrified 90 year old feel comfortable and safe!		This is a great service for our rural community.
21	Everything was explained to me in detail by the flight nurse. Efficiently moved me from ambulance and into hospital. I wasn't very aware of all that went on.		The care and service were excellent.
22	All needed	Bill my insurance!	
23	Felt very comfortable. Had very helpful nurses and pilot.		
24		Someone along the line of communication apparently didn't know where Washoe Lake State park was located.	Very glad you are there for us.
25	Speedy emergency treatment and transport.		
26	Nurses made me feel comfortable leaving my 9-year old daughter with them. They called when they reached the hospital and were so helpful and professional.		
27	Everything was perfect and comfortable since it was my first experience in a helicopter.	Nothing	Thank you for taking great care of my wife.
28			I wasn't there to observe.
29	Everything, courteous and professional.	Save me a ride when I'm not injured so I can see out the window.	
30	Patient does not know - totally no recall.		
31			Can't answer too many of these questions - we as family members don't know what happened for the most part and she (patient) can't remember too much.
32	I felt comfortable & well-cared for.		
33	My son passed 12/10/10 while at Renown. I'm sorry I was not present when he was transported.	I'm certain that your was completely satisfactory.	I appreciate your service.



Regional Emergency Medical Services Authority

REMSA
PUBLIC RELATIONS REPORT
FOR
OCTOBER 2011

PUBLIC RELATIONS

October 2011

ACTIVITY	RESULTS
Distributed Walk This Way press release	The Reno Gazette Journal ran the press release and Channel 4 talked about the national Walk This Way event on 10/5.
Sent out press release regarding trick or treat safety.	NA
Worked with Kurt on a press release regarding Jane's Hall of Fame honor.	The Reno Gazette Journal ran a short mention regarding Jane Miller's being inducted into the Nevada Aerospace Hall of Fame.
Pitched a story to northern Nevada media regarding the University football save.	Both Channel 4 and the Reno Gazette Journal did a story regarding REMSA medics saving the life of a 17-year-old who was a fan who was in full arrest in the crowd on the field following the UNR/UNLV game.
Worked with Kevin on an interview for Reno Gazette Journal regarding Winter safety.	Reno Gazette Journal ran the story on 10/27.



Reno Police Department Memo



Date: October 21, 2011

To: REMSA Supervisor
REMSA

From: Chief Steve Pitts

Subject: Chief's Commendation Memo

On Friday, September 16, 2011, the citizens and public safety personnel of Reno experienced a horrific airplane crash at the National Air Races that took the lives of several, injuring dozens, and irrevocably changing the lives of many. Emergency response personnel, medical professionals, military, volunteers, visitors, strangers, friends and family responded to the tragedy professionally, heroically, and with great heart and a sense of duty and purpose. Response was immediate and both citizens and public safety personnel assisted in the efforts to triage and evacuate over 60 people in a one hour time period. Following the initial accident, personnel worked closely with the impacted victims and their families and created an incredible network to assist them.

A tragedy of this magnitude exposes the true spirit and essence of our expertise and capacity to perform, and the powerful nature of a supportive community.

On behalf of the Command Staff of the Reno Police Department we wish to express our heartfelt thanks to each of you who assisted in any and every possible way, and further express our extreme pride in your commitment to our most cherished responsibility, the lives of those around us.

In the spring of 2012, the Reno Police Department will be holding its annual awards ceremony. We would like to recognize you at this event and will be sending an invitation when the time is closer.



November 10, 2011

First responders to Reno Air Races crash honored

*By Brian Duggan
bduggan@rgj.com*

Nearly two months after a modified World War II aircraft crashed into the tarmac near the spectators during the Reno National Championship Air Races, the first responders who reacted that day were honored by the Reno City Council on Wednesday.

Those first responders included two dozen members of the Reno Fire Department as well as many others with the Reno Police Department, REMSA and 11 other organizations. With the help of bystanders who had medical and first-responder training, they transported 54 people to area hospitals within an hour of the crash, which ultimately killed 11 people, including pilot Jimmy Leeward, and injured more than 100.

"I know that I speak for the Reno Fire Department, but I know I speak for all the first responders that are here today. It's an honor and a privilege to serve this community," Reno Fire Chief Michael Hernandez said. "It was quite a feat to respond to that event, and I know that our collective efforts helped mitigate the damage that occurred that day."

Councilwoman Sharon Zadra said that while the focus has been on the victims for the past two months, it's now time to recognize those who helped save them.

As dozens of first responders stood before the council, Councilman Dan Gustin said, "These are the faces of heroes."

Firefighter David Blondfield was one of the first responders on the scene after the crash happened.

"It was a horrendous event," he said.

Blondfield said a lot of thanks is due to bystanders who offered to help, many of them nurses, doctors and fellow first responders who had been enjoying the air races just minutes before. They used belts as tourniquets and helped first responders move the injured to ambulances.

"It wasn't until about the third person I carried out that I was with another fireman," Blondfield said. "Every time we were carrying people away, it was with volunteers."

In the weeks that followed the event, Blondfield said he's had trouble pinning down his emotions.

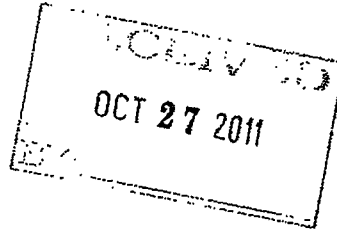
"My emotions have been very nonspecific, but they've been very powerful," he said. "I don't know how to define it. For at least a week or so, I know there was something very deep."

Reno police Chief Steve Pitts said he and Hernandez have identified more than 75 people who helped the first responders save lives following the crash. Those people will be recognized next spring at a Reno police award ceremony.

"It's often the atmosphere of conflict that faith finds its most firm ground," Pitts said. "The path of this tragedy has been one of sorrow, suffering, healing, hardships and some victories. Yet, in all these things, we came together to serve."

Additional Facts

James Gubbels
REMSA – CF
450 Edison Way
Reno, NV 89502



RE: Heroes With Heart Awards Dinner & Fundraiser

Mr. Gubbels:

On behalf of TIP of Northern Nevada, I want to thank you from the bottom of my heart, for the incredible generosity you exhibited with your purchase of tables at the first annual Heroes With Heart awards dinner & fundraiser. In today's financial climate, we appreciate every contribution, whether in the form of time, talent, treasure, or all of the above.

Our Heroes With Heart event was a smashing success. A large part of that success was a direct result of simply attending the event. That said, I want to thank you again for your kindness & generosity. The revenue your organization helped generate by *just being there* will be used to hold future volunteer training academies, print resource guides, and continue to provide TIP's much needed services in Northern Nevada.

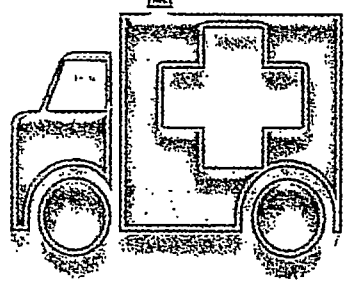
Having attended this first annual dinner and fundraiser, I'm confident you will agree TIP volunteers provide an invaluable service in our community. It is through the support of people like yourself that TIP may continue serving our community as a non-profit. If you are interested in making future contributions to TIP of Northern Nevada or simply want more information, please do not hesitate to call me at (775) 337-2112. I look forward to working with you on future TIP fundraisers.

Best regards,


Gabrielle Totton
Executive Director

Students honored for emergency help

SEE SCHOOL NOTES, PAGE 8A



Daily Sparks Tribune

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Also Inside

- Region in Brief: 3A
- Crime Beat: 3A
- Today in History: 4A
- Puzzles: 4A
- Advice/Comics: 4B

Children learn pedestrian safety during Walk to School Day event

RENO — Fourteen Washoe County elementary schools along with Safe Kids Washoe County and Safe Routes to School will participate in International Walk To School Day on Wednesday to promote safe behavior for children walking to and from school. Participating elementary schools include Esther Bennett, Caughlin Ranch, Glenn Duncan, Jesse Hall, Stead, Marvin Moss, Kate Smith, Bernice Mathews, Greenbrae, Katherine Dunn, Hidden Valley, Mount Rose, Grace Warner and Anderson. Volunteers will walk to school with students to identify unsafe intersections, streets needing sidewalks and dangerous areas where pedestrians either have been hit or nearly injured by a motor vehicle.

"Parents and caregivers need to teach children safe behaviors and drivers must be aware and on the lookout for children on or near the road," said Melissa Krall, Safe Kids Washoe County coordinator. "Walking is an important and healthy activity but everyone needs to do their part to keep this activity safe for kids. And while most of us would expect drivers to be alert and careful in and around schools, research from Safe Kids shows one out of every six drivers in school zones is distracted. This makes improving pedestrian safety in school areas particularly vital."

Walk To School Day is a culmination of a variety of activities including morning safety announcements, school assemblies and safety poster contests that were made possible through the efforts of dedicated teachers, parent volunteers and nonprofit workers. Law enforcement from the Washoe County Sheriff's Office, Washoe County School Police and the cities of Reno and Sparks will be patrolling for pedestrian safety enforcement.

"This is an energizing event, reminding everyone of the uncomplicated joy of walking to school, the health benefits of regular daily activity and the need for safe places to walk and bike," said MJ Cloud, Safe Routes To School coordinator. "This is the perfect opportunity for students to learn how to remain injury-free as they walk to and from school."

According to the National Center for Health Statistics, road traffic injuries are the leading cause of

See **Schools** page 5A

SCHOOLS

from page 8A

death among children ages 3 to 14 worldwide. While the number of child pedestrians injured in traffic crashes are decreasing in the United States, in 2009 more than 13,000 children age 14 and under went to the emergency room and 244 children died from pedestrian-related injuries.

Safe Kids Washoe County, an organization working to prevent accidental childhood injuries, will celebrate its 12th annual Walk This Way pedestrian event this year, sponsored nationally by Fed Ex, in conjunction with International Walk To School Day. The 2011 event also marks the third anniversary of the introduction of the Safe Routes to School program that was established through a cooperative partnership to encourage and enable Washoe County children to walk and bike to school safely.

In addition to pedestrian safety, Safe Routes to School focuses on improving the health of elementary school-aged children as

statistics show childhood obesity rates have more than tripled in the past 30 years, while the number of children walking and biking to school has declined. Walk to School events work to create safer routes for walking and bicycling and emphasize the importance of issues such as increasing physical activity among children, pedestrian safety, traffic congestion, concern for the environment and building connections between families, schools and the broader community.

Safe Routes to School is a federal program resulting in a \$790,000 grant from the Nevada Department of Transportation (NDOT). Partners in the Safe Routes to School program include: Washoe County School District Administration; Washoe County School District Police; Kiwanis Bikes Program; Washoe County District Health Department; Safe Kids Washoe County; Washoe County Air Quality Management; Washoe County Sheriff's Office; and the Department of Public Safety's Office of Traffic Safety.

MONDAY, OCTOBER 3, 2011

WWW.DAILYSPARKTRIBUNE.COM

Children take to the streets today for Walk to School Day

Safe passage to and from schools is an important concern for parents and the rest of the community. That issue will be in the spotlight today as 14 area schools participate in International Walk to School Day.

According to the National Center for Health Statistics, traffic injuries are the leading cause of death among children ages 3 to 14 worldwide. In the U.S., more than 13,000 children ages 14 and younger went to the emergency room and 244 children died from pedestrian-related injuries in 2009.

"Parents and caregivers need to teach children safe behaviors, and drivers must be aware and on the lookout for children on or near the road," said Melissa Krall, coordinator of Safe Kids Washoe County, one of the event's sponsors. "Walking is an important and healthy activity, but everyone needs to do their part to keep this activity safe for kids."

Participating elementary schools include: Esther Bennett, Caughlin Ranch, Glenn Duncan, Jesse Hall, Sepulveda, Marvin Moss, Kate Smith, Bernice Mathews, Greenbrae, Katherine Dunn, Hidden Valley, Mount Rose, Grace Warner and Anderson.

Volunteers will walk with students to identify unsafe intersections, streets needing sidewalks and dangerous areas where pedestrians have been hit or nearly injured by a vehicle.

MJ Cloud, safe routes to school coordinator, said, "This is the perfect opportunity for students to learn how to remain injury-free as they walk to and from school."

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LOCAL LIFE

Monday, October 3, 2011 • RGJ.com/Living

GRANDMA WITH ATTITUDE

My kids, declaring their parental rights, are nagging me (with love) to shape up

Something recently happened that I didn't see coming. My kids are now the parents, and I'm the child.

I made the mistake the other day of reminding my son and daughter that my 50th high school class reunion is next August and I desperately want to lose weight. You know how there are always a couple of old classmates who secretly hope the homecoming queen got fat and the homecoming king became bald? Well, guess what? I'm the homecoming queen who got fat.

And for those of you who are still counting on your fingers trying to figure out how old I am, you can put your fingers down. I'm 66 until Oct. 18 and a proud member of the Bushnell-Prairie City High School Class of 1962, located in the wonderful town of Bushnell, Ill., population 3,300.

As a result of my desire to lose weight, my first- and second-born have come up with a harebrained parental scheme to turn this old child into a svelte grandma.

So far, their suggestions have included walking every day, working out on the Health Rider that I purchased many moons ago, eating only fish and chicken, fresh fruit and vegetables, counting calories and drinking lots of water.

Now, their ideas are good and I'm pleased as punch that they're so health-conscious.

God knows they didn't get it

from me. They got it from their dad.

However, the idea of counting calories and depriving myself isn't exactly a turn-on. I've done it many times before and wasn't very successful.

When I told my adult children that dieting makes me cranky, my daughter interjected with a hint of impatience: "It's not going to kill you, Mom. Once you start eating healthier food and working out, you'll start feeling better. Just give it another try. You've got to do it now. It's time."

And No. 1 son piped in with, "Forget about what you think people might say at the reunion, Mom. You're always bragging about how great the people are in Bushnell and how crazy you are about them and your old classmates. Nobody there would tease you about gaining weight, and you know it. You need to do this for your health, not for the reunion."

And my little 5-year-old granddaughter provided me with additional incentive when we were dancing the other day to Cyndi Lauper's song, "Girls Just Want to Have Fun." All of a sudden she looked at me with a sly little grin and blurted out, "Grandma, you have a big butt!"

Well, that did it. My daughter was right. It was time.

So with the parental guidance and support of my son, daughter, son-in-law and precious granddaughter, I am now walking, eating chicken, fish, veggies and fruit, consuming a ton of water, counting calories and riding the

Health Rider in the living room while I watch the news or my favorite TV shows like "Blue Bloods" with Tom Selleck.

And when I feel a bout of crankiness coming on, I remind myself how fortunate I am to have children in my life who love me enough to become parental and a bit bossy now and then. They are the loves of my life and they, indeed, complete me.

SENIOR 411: Medicare Open Enrollment is Oct. 15-Dec. 7. Nevada SHIP (State Health Insurance Assistance Program) counselors are available to assist you in determining the best plan for you in 2012.

For assistance call toll free 877-385-2345.

UNR's Senior Outreach Services is hosting a free education talk, "Preparation for Winter Wonderland: Issues and Concerns," from 10 to 11 a.m. Oct. 11 at the Nelson Building, 401 W. Second St. Free parking is available.

A social hour with coffee and tea begins at 9:30 a.m. Seniors and the public are invited. The talk will address the role of REMSA in the senior community, winter injuries and possible illnesses, slips and falls on the ice, shoveling snow, hypothermia and the risk and vulnerability of the elderly, and more.

For information and reservations, call Sina Ward at 784-7506 or email her at sinaw@unr.edu.

Anne Pershing can be reached at anne_pershing@yahoo.com.



ANNE PERSHING



12/15/11

Washoe County Health District



Public Health
Prevent Promote Protect

December 7, 2011

To: Members District Board of Health

From: Eileen Coulombe

Subject: Public Health Fund Expenditure and Revenue Report for November 2011
Agenda Item No. - 12.

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Health Fund for November 2011 of fiscal year 12.

Background

The attached reports are for the accounting period 5/12 and the percentages should approximate 42% of the year. Our total revenues and expenditures for the current year (FY12) compared to last year (FY11) are as follows:

November 2011	FY12 – REV	FY11 – REV	FY12 – EXP	FY11 – EXP
Transfer				
AHS	38%	29%	36%	32%
AQM	43%	45%	40%	38%
CCHS	27%	27%	36%	37%
EHS	39%	42%	40%	40%
EPHP	39%	21%	39%	27%
TOTAL	33%	32%	36%	36%

The Environmental Oversight Account for November 2011 is \$108,256.85.

I will be happy to any questions of the Board during the meeting or you may contact me at 328-2417.

Eileen Stinchey
Administrative Health Services Officer

Enclosure

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
422503 Environmental Permits	46,900.00-	18,330.00-	28,570.00-	39	43,000.00-	19,697.00-	23,303.00-	46
422504 Pool Permits	63,000.00-	10,495.85-	52,504.15-	17	63,000.00-	10,156.00-	52,844.00-	16
422505 RV Permits	9,700.00-	3,872.00-	5,828.00-	40	10,500.00-	4,330.00-	6,170.00-	41
422507 Food Service Permits	342,000.00-	125,827.00-	216,173.00-	37	342,000.00-	144,468.00-	197,532.00-	42
422508 Wat Well Const Perm	27,000.00-	5,888.00-	21,112.00-	22	34,500.00-	13,722.00-	20,778.00-	40
422509 Water Company Permits	3,500.00-	702.00-	2,798.00-	20	4,000.00-	702.00-	3,298.00-	18
422510 Air Pollution Permits	370,485.00-	111,479.75-	259,005.25-	30	391,000.00-	125,942.75-	265,057.25-	32
422511 ISDS Permits	47,000.00-	26,603.00-	20,397.00-	57	47,000.00-	25,872.00-	21,128.00-	55
422513 Special Event Permits	74,000.00-	40,307.00-	33,693.00-	54	70,500.00-	39,861.00-	30,639.00-	57
422514 Initial Applic Fee	25,000.00-	9,155.00-	15,845.00-	37	35,000.00-	9,469.00-	25,531.00-	27
* Licenses and Permits	1,008,585.00-	352,659.60-	655,925.40-	35	1,040,500.00-	394,219.75-	646,280.25-	38
431100 Federal Grants	5,668,114.10-	1,626,397.21-	4,041,716.89-	29	6,300,118.54-	1,557,395.72-	4,742,722.82-	25
431105 Federal Grants - Indirect	31,837.00-	45,082.56-	13,245.56	142	32,599.00-	23,579.57-	9,019.43-	72
432100 State Grants	228,327.00-	258,082.64-	29,755.64	113	470,737.42-	190,470.34-	280,267.08-	40
432310 Tire Fee NRS 444A.090	452,000.00-	222,991.65-	229,008.35-	49	370,535.00-	226,129.72-	144,405.28-	61
432311 Pol Ctr 455B.830	297,006.07-	162,600.00-	134,406.07-	55	290,140.86-	159,845.00-	130,295.86-	55
* Intergovernmental	6,677,284.17-	2,315,154.06-	4,362,130.11-	35	7,464,130.82-	2,157,420.35-	5,306,710.47-	29
460500 Other Immunizations	89,000.00-	34,536.73-	54,463.27-	39	85,000.00-	39,286.44-	45,713.56-	46
460501 Medicaid Clinical Services	40,300.00-	12,642.19-	27,657.81-	31	32,000.00-	20,067.96-	11,932.04-	63
460503 Childhood Immunizations	59,000.00-	14,540.54-	44,459.46-	25	140,000.00-	29,323.50-	110,676.50-	21
460508 Tuberculosis	6,250.00-	1,582.15-	4,667.85-	25	7,000.00-	3,549.86-	3,450.14-	51
460509 Water Quality						432.00-	432.00-	
460510 IT Overlay	96,800.00-	36,243.00-	60,557.00-	37	111,000.00-	39,109.00-	71,891.00-	35
460511 Birth and Death Certificates	280,000.00-	179,296.00-	100,704.00-	64	210,000.00-	92,691.00-	117,309.00-	44
460512 Duplication Service Fees		14.70-	14.70		115.00-	1,126.42-	1,011.42	979
460513 Other Health Service Charges	2,700.00-	676.50-	2,023.50-	25	2,700.00-	4,984.25-	2,284.25	185
460514 Food Service Certification	9,000.00-	7,889.00-	1,111.00-	88	8,000.00-	5,899.00-	2,101.00-	74
460515 Medicare Reimbursement	300.00-		300.00-		500.00-	50.00-	450.00-	10
460516 Pgm Inc-3rd Prty Rec	4,750.00-	8,752.83-	4,002.83	184	6,500.00-	2,077.48-	4,422.52-	32
460517 Influenza Immunization	7,000.00-	2,883.00-	4,117.00-	41	12,000.00-	3,694.00-	8,306.00-	31
460518 STD Fees	28,000.00-	9,495.43-	18,504.57-	34	30,000.00-	12,953.23-	17,046.77-	43
460520 Eng Serv Health	42,000.00-	13,898.00-	28,102.00-	33	55,000.00-	17,924.00-	37,076.00-	33
460521 Plan Review - Pools & Spas	2,500.00-	2,268.00-	232.00-	91	2,500.00-	3,265.00-	765.00-	131
460523 Plan Review - Food Services	17,000.00-	7,350.00-	9,650.00-	43	17,000.00-	10,449.15-	6,550.85-	61
460524 Family Planning	44,000.00-	12,775.21-	31,224.79-	29	66,000.00-	18,953.85-	47,046.15-	29
460525 Plan Review - Vector	24,000.00-	12,048.00-	11,952.00-	50	24,000.00-	15,515.00-	8,485.00-	65
460526 Plan Review-Air Quality	25,000.00-	14,163.00-	10,837.00-	57	11,270.00-	12,420.00-	1,150.00	110
460527 NOE-AQM	76,000.00-	39,925.00-	36,075.00-	53	40,000.00-	32,300.00-	7,700.00-	81
460528 NESHAP-AQM	66,000.00-	29,472.00-	36,528.00-	45	62,000.00-	28,773.00-	33,227.00-	46
460529 Assessments-AQM	28,000.00-	13,314.00-	14,686.00-	48	21,000.00-	11,718.00-	9,282.00-	56
460530 Inspector Registr-AQ	3,115.00-	2,670.00-	445.00-	86	1,900.00-	3,395.00-	1,495.00-	179
460531 Dust Plan-Air Quality	165,000.00-	37,560.00-	127,440.00-	23	165,000.00-	63,840.00-	101,160.00-	39
460533 Quick Start		87.00-	87.00			87.00-	87.00	
460534 Child Care Inspection	8,000.00-	3,588.00-	4,412.00-	45	8,300.00-	4,209.00-	4,091.00-	51
460535 Pub Accomod Inspectn	16,000.00-	6,238.00-	9,762.00-	39	17,000.00-	6,844.00-	10,156.00-	40

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
460570 Education Revenue	13,400.00-	3,521.00-	9,879.00-	26	13,400.00-	6,415.00-	6,985.00-	48
* Charges for Services	1,153,115.00-	507,429.28-	645,685.72-	44	1,149,185.00-	491,352.14-	657,832.86-	43
484050 Donations Federal Pgm Income	41,450.00-	19,011.95-	22,438.05-	46		16,803.01-	16,803.01	
485100 Reimbursements		150.00-	150.00					
485300 Other Misc Govt Rev	805,650.00-	1,253.80-	804,396.20-	0				
* Miscellaneous	847,100.00-	20,415.75-	826,684.25-	2		16,803.01-	16,803.01	
** Revenue	9,686,084.17-	3,195,658.69-	6,490,425.48-	33	9,653,815.82-	3,059,795.25-	6,594,020.57-	32

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
701110 Base Salaries	9,426,414.73	3,623,265.36	5,803,149.37	38	10,284,441.92	3,807,850.64	6,476,591.28	37
701120 Part Time	542,290.09	226,805.39	315,484.70	42	654,044.80	238,355.90	415,688.90	36
701130 Pooled Positions	322,215.50	151,617.65	170,597.85	47	413,252.66	175,413.44	237,839.22	42
701140 Holiday Work	1,200.00	2,355.74	1,155.74	196	1,200.00	1,592.87	392.87	133
701200 Incentive Longevity	162,380.00	1,474.60	160,905.40	1	162,000.00	907.72	161,092.28	1
701300 Overtime	57,406.25	21,629.64	35,776.61	38	43,664.26	61,630.07	17,965.81	141
701406 Standby Pay	3,000.00	5,427.32	2,623.76	13	3,000.00	13,832.86	16,167.14	46
701408 Call Back	57,507.78	376.24	57,507.78		3,000.00	1,197.82	1,802.18	40
701412 Salary Adjustment		98,236.41	98,236.41					
701413 Vac Payoff/Sick Pay-Term		13,896.47	13,896.47					
701417 Comp Time			92,818.62					
701500 Merit Awards	92,818.62				120,175.23			
* Salaries and Wages	10,479,595.73	4,145,084.82	6,334,510.91	40	11,423,059.84	4,382,416.45	7,040,643.39	38
705110 Group Insurance	1,489,390.16	568,021.74	921,368.42	38	1,598,298.03	587,659.44	1,010,638.59	37
705199 Lab Cost Sav-Benef		2,107.00	2,107.00					
705210 Retirement	2,354,960.12	904,840.59	1,450,119.53	38	2,377,608.28	870,807.30	1,506,800.98	37
705215 Retirement Calculation	355,282.00	4,667.24	350,614.76	1	410,797.00		410,797.00	
705230 Medicare April 1986	136,532.33	54,535.85	81,996.48	40	148,666.06	57,928.78	90,737.28	39
705320 Workmens Comp	63,088.76	32,229.05	30,859.71	51	54,530.00	22,720.85	31,809.15	42
705330 Unemply Comp	14,892.40		14,892.40		33,440.00	33,440.01	0.01	100
705360 Benefit Adjustment					8,471.00		8,471.00	
* Employee Benefits	4,414,145.77	1,562,187.47	2,851,958.30	35	4,631,810.37	1,572,556.38	3,059,253.99	34
710100 Professional Services	858,644.42	56,407.59	802,236.83	7	778,812.94	82,209.06	696,603.88	11
710105 Medical Services	8,914.00	757.00	8,157.00	8	7,248.00	1,058.00	6,190.00	15
710108 MD Consultants	60,900.00	15,237.50	45,662.50	25	60,900.00	17,437.50	43,462.50	29
710110 Contracted/Temp Services	87,780.00	10,237.00	77,543.00	12	115,801.22	28,065.55	87,735.67	24
710119 Subrecipient Payments	186,242.00	52,338.98	133,903.02	28	186,242.00	52,572.46	133,669.54	28
710200 Service Contract	68,633.00	52,047.85	16,585.15	76	66,915.00	34,186.33	32,728.67	51
710205 Repairs and Maintenance	19,940.00	2,250.80	17,689.20	11	16,864.00	5,805.45	11,058.55	34
710210 Software Maintenance	12,000.00	9,000.00	3,000.00	75	12,000.00	9,000.00	3,000.00	75
710300 Operating Supplies	143,790.00	58,361.77	85,428.23	41	178,347.14	36,854.23	141,492.91	21
710302 Small Tools & Allow	1,685.00		1,685.00		2,185.00	325.50	1,859.50	15
710308 Animal Supplies	2,000.00	323.75	1,676.25	16	2,000.00		2,000.00	
710319 Chemical Supplies	281,950.00	265,391.74	16,558.26	94	321,741.00	321,290.65	450.35	100
710325 Signs and Markers		1,336.50	1,336.50					
710334 Copy Machine Expense	29,254.89	8,607.25	20,647.64	29	32,011.00	10,757.65	21,253.35	34
710350 Office Supplies	44,277.01	15,278.45	28,998.56	35	49,948.43	18,616.86	31,331.57	37
710355 Books and Subscriptions	7,684.00	3,353.76	4,330.24	44	11,084.00	1,051.62	10,032.38	9
710360 Postage	20,915.00	7,198.53	13,716.47	34	19,538.00	7,903.11	11,634.89	40
710361 Express and Courier	780.00	88.38	691.62	11	815.00	242.80	572.20	30
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	22,088.31	6,435.09	15,653.22	29	34,355.88	4,772.06	29,583.82	14
710502 Printing	16,547.00	3,988.93	12,558.07	24	31,886.72	14,095.31	17,791.41	44
710503 Licenses & Permits	8,540.00	2,181.00	6,359.00	26	6,875.00	3,330.00	3,545.00	48
710505 Rental Equipment	2,300.00	650.00	1,650.00	28	1,800.00	360.00	1,440.00	20

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
710506 Dept Insurance Deductible		150.00	150.00-			156.55	156.55-	
710507 Network and Data Lines	5,960.00	4,674.98	1,285.02	78	5,460.00	2,461.78	2,998.22	45
710508 Telephone Land Lines	45,149.00	15,577.12	29,571.88	35	53,739.92	16,760.21	36,979.71	31
710509 Seminars and Meetings	32,940.00	10,811.00	22,129.00	33	38,233.00	13,672.18	24,560.82	36
710512 Auto Expense	23,518.00	5,701.47	17,816.53	24	16,457.00	5,428.45	11,028.55	33
710514 Regulatory Assessments						27.99	27.99-	
710519 Cellular Phone	16,640.00	5,314.22	11,325.78	32	13,410.00	6,399.63	7,010.37	48
710529 Dues	6,886.00	2,604.00	4,282.00	38	6,961.00	4,248.00	4,248.00	39
710535 Credit Card Fees	10,495.00	3,972.71	6,522.29	38	10,545.00	3,568.67	6,976.33	34
710546 Advertising	28,374.52	31,766.09	3,391.57-	112	27,534.70	17,838.80	9,695.90	65
710552 Moving Costs		1,046.14	1,046.14-					
710577 Uniforms & Special Clothing	3,150.00		3,150.00		3,450.00	300.35	3,149.65	9
710585 Undesignated Budget	916,187.00		916,187.00		3,155.00-		3,155.00-	
710600 LT Lease-Office Space	113,439.00	56,062.69	57,376.31	49	120,932.89	61,513.32	59,419.57	51
710703 Biologicals	227,913.79	49,353.25	178,560.54	22	313,025.68	39,514.96	273,510.72	13
710714 Referral Services					11,300.00		11,300.00	
710721 Outpatient	97,399.00	13,849.32	83,549.68	14	122,249.97	29,096.24	93,153.73	24
710872 Food Purchases	3,726.00	206.24	3,519.76	6	3,001.00	1,474.34	1,526.66	49
711010 Utilities	2,880.00		2,880.00		1,100.00	1,212.00	112.00-	110
711100 ESD Asset Management	17,160.00	7,618.00	9,542.00	44	21,600.00	8,460.00	13,140.00	39
711113 Equip Srv Replace	44,139.00	19,309.90	24,829.10	44	41,946.18	18,445.30	23,500.88	44
711114 Equip Srv O & M	57,849.02	20,104.67	37,744.35	35	58,538.39	22,859.25	35,679.14	39
711115 Equip Srv Motor Pool		5,778.64	5,778.64-		2,325.00	4,749.70	2,424.70-	204
711117 ESD Fuel Charge	48,768.76	25,019.80	23,748.96	51	41,646.75	22,076.70	19,570.05	53
711119 Prop & Liab Billings	77,036.32	32,098.45	44,937.87	42	72,200.00	30,083.30	42,116.70	42
711210 Travel	152,381.00	23,004.88	129,376.12	15	206,274.25	34,748.91	171,525.34	17
711300 Cash Over Short		3.00-	3.00			19.32-	19.32	
711502 Build Imp nonCapital		127.00	127.00-					
711504 Equipment nonCapital	36,799.98	74,119.02	37,319.04-	201	83,660.37	26,525.64	57,134.73	32
* Services and Supplies	3,853,756.02	979,738.46	2,874,017.56	25	3,209,906.43	1,020,002.09	2,189,904.34	32
* Capital Outlay	311,577.12	262,214.75	49,362.37	84	323,318.72	43,283.58	280,035.14	13
** Expenses	19,059,074.64	6,949,225.50	12,109,849.14	36	19,588,095.36	7,018,258.50	12,569,836.86	36
621001 Transfer From General	7,250,850.00-	604,238.00-	6,646,612.00-	8	8,192,500.00-	1,365,416.00-	6,827,084.00-	17
* Transfers In	7,250,850.00-	604,238.00-	6,646,612.00-	8	8,192,500.00-	1,365,416.00-	6,827,084.00-	17
** Other Financing Src/Use	7,250,850.00-	604,238.00-	6,646,612.00-	8	8,192,500.00-	1,365,416.00-	6,827,084.00-	17
*** Total	2,122,140.47	3,149,328.81	1,027,188.34-	148	1,741,779.54	2,593,047.25	851,267.71-	149

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
431100 Federal Grants	1,191,109.00-	420,498.75-	770,610.25-	35	1,191,109.00-	342,930.21-	848,178.79-	29
431105 Federal Grants - Indirect		28,103.25-	28,103.25					
* Intergovernmental	1,191,109.00-	448,602.00-	742,507.00-	38	1,191,109.00-	342,930.21-	848,178.79-	29
460511 Birth and Death Certificates		310.00	310.00-					
460512 Duplication Service Fees		8.00-	8.00			31.38-	83.62-	27
* Charges for Services		302.00	302.00-			31.38-	83.62-	27
** Revenue	1,191,109.00-	448,300.00-	742,809.00-	38	1,191,224.00-	342,961.59-	848,262.41-	29
701110 Base Salaries	1,672,188.45	677,566.01	994,622.44	41	1,806,128.35	685,307.65	1,120,820.70	38
701120 Part Time	24,218.74	9,633.67	14,585.07	40	24,427.89	9,211.17	15,216.72	38
701130 Pooled Positions	24,125.42	7,850.13	16,275.29	33	83,483.00	12,925.91	70,557.09	15
701140 Holiday Work						171.47	171.47-	
701200 Incentive Longevity	31,900.00	490.38	31,409.62	2	29,800.00		29,800.00	
701300 Overtime	2,100.00	976.75	1,123.25	47	1,000.00	5,643.92	4,643.92-	564
701412 Salary Adjustment	58,579.12		58,579.12		5,347.52-		5,347.52-	
701413 Vac Payoff/Sick Pay-Term		388.28	388.28-					
701417 Comp Time		0.48	0.48-					
* Salaries and Wages	1,813,111.73	696,905.70	1,116,206.03	38	1,939,491.72	713,260.12	1,226,231.60	37
705110 Group Insurance	271,401.01	110,507.75	160,893.26	41	288,679.65	112,253.19	176,426.46	39
705199 Lab Cost Sav-Benef		426.40-	426.40					
705210 Retirement	402,901.49	159,243.57	243,657.92	40	394,720.53	147,254.77	247,465.76	37
705215 Retirement Calculation	355,282.00		355,282.00		410,797.00		410,797.00	
705230 Medicare April 1986	24,227.84	9,653.53	14,574.31	40	26,138.11	9,928.69	16,209.42	38
705320 Workmens Comp	12,363.45	5,151.45	7,212.00	42	10,332.00	4,304.95	6,027.05	42
705330 Unemply Comp	2,920.50		2,920.50		6,336.00	6,335.97	0.03	100
* Employee Benefits	1,069,096.29	284,129.90	784,966.39	27	1,137,003.29	280,077.57	856,925.72	25
710100 Professional Services	9,500.00	4,210.00	5,290.00	44	2,300.00	1,905.00	395.00	83
710105 Medical Services	350.00		350.00			207.00	207.00-	
710200 Service Contract	1,500.00	2.45	1,497.55	0	750.00	573.48	176.52	76
710205 Repairs and Maintenance	400.00	34.00	366.00	9	700.00		700.00	
710300 Operating Supplies	17,251.00	15,834.93	1,416.07	92	26,100.00	658.77	25,441.23	3
710334 Copy Machine Expense	5,680.00	2,425.92	3,254.08	43	11,594.00	2,879.76	8,714.24	25
710350 Office Supplies	11,900.00	6,275.17	5,624.83	53	16,200.00	2,616.56	13,583.44	16
710355 Books and Subscriptions	1,350.00	787.00	563.00	58	1,350.00	537.90	812.10	40
710360 Postage	1,175.00	286.44	888.56	24	1,550.00	335.09	1,214.91	22
710361 Express and Courier	100.00		100.00		100.00	8.89	91.11	9
710500 Other Expense	1,600.00	448.30	1,151.70	28	1,100.00	429.10	670.90	39
710502 Printing	2,080.00	562.01	1,517.99	27	9,050.00	405.25	8,644.75	4
710503 Licenses & Permits	2,490.00	1,851.00	639.00	74	2,300.00	740.00	1,560.00	32
710507 Network and Data Lines	630.00	159.96	470.04	25	480.00	202.20	277.80	42
710508 Telephone Land Lines	11,340.00	3,363.45	7,976.55	30	11,380.00	3,600.38	7,779.62	32
710509 Seminars and Meetings	7,400.00	3,211.00	4,189.00	43	5,300.00	2,102.18	3,197.82	40
710512 Auto Expense	3,900.00	1,540.14	2,359.86	39	3,900.00	571.05	3,328.95	15
710519 Cellular Phone	1,470.00	967.56	502.44	66	250.00	460.91	210.91-	184
710529 Dues	2,850.00	1,240.00	1,610.00	44	2,850.00	320.00	2,530.00	11
710546 Advertising	150.00		150.00		150.00		150.00	

Washoe County Health District
 Administrative Health Services
 Pds 1-5, FY2012

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
710552 Moving Costs		1,046.14	1,046.14-					
710600 LT Lease-Office Space	71,788.00	35,842.69	35,945.31	50	80,296.00	41,289.36	39,006.64	51
710872 Food Purchases	150.00		150.00		150.00		150.00	
711010 Utilities	1,000.00		1,000.00		100.00	330.00	230.00-	330
711100 ESD Asset Management	312.00	130.00	182.00	42	360.00	150.00	210.00	42
711114 Equip Srv O & M	767.04	306.90	460.14	40	702.30	276.45	425.85	39
711115 Equip Srv Motor Pool		50.00	50.00-		1,000.00	382.50	617.50	38
711117 ESD Fuel Charge	557.28	337.73	219.55	61	509.46	234.46	275.00	46
711119 Prop & Liab Billings	15,154.15	6,314.20	8,839.95	42	13,680.00	5,699.95	7,980.05	42
711210 Travel	17,000.00	5,233.45	11,766.55	31	17,500.00	6,673.38	10,826.62	38
711300 Cash Over Short		3.00-	3.00			19.32-	19.32	
711504 Equipment nonCapital	1,650.00	22,896.58	21,246.58-	1,388	1,700.00	338.32	1,361.68	20
* Services and Supplies	191,494.47	115,354.02	76,140.45	60	213,401.76	73,908.62	139,493.14	35
** Expenses	3,073,702.49	1,096,389.62	1,977,312.87	36	3,289,896.77	1,067,246.31	2,222,650.46	32
*** Total	1,882,593.49	648,089.62	1,234,503.87	34	2,098,672.77	724,284.72	1,374,388.05	35

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
422510 Air Pollution Permits	370,485.00-	111,479.75-	259,005.25-	30	391,000.00-	125,942.75-	265,057.25-	32
* Licenses and Permits	370,485.00-	111,479.75-	259,005.25-	30	391,000.00-	125,942.75-	265,057.25-	32
431100 Federal Grants	686,099.00-	97,408.93-	588,690.07-	14	686,099.00-	219,414.25-	466,684.75-	32
431105 Federal Grants - Indirect		4,324.07-	4,324.07-			7,116.75-	7,116.75-	
432100 State Grants	297,006.07-	230,000.00-	230,000.00-	55	140,000.00-	140,000.00-	130,295.86-	100
432311 Pol Ctrl 455B.830	983,105.07-	162,600.00-	134,406.07-	50	290,140.86-	159,845.00-	589,863.86-	55
* Intergovernmental		494,333.00-	488,772.07-		1,116,239.86-	526,376.00-	701.00	47
460513 Other Health Service Charges	25,000.00-	14,163.00-	10,837.00-	57	11,270.00-	12,420.00-	1,150.00-	110
460526 Plan Review-Air Quality	76,000.00-	39,925.00-	36,075.00-	53	40,000.00-	32,300.00-	7,700.00-	81
460527 NOE-AQM	66,000.00-	29,472.00-	36,528.00-	45	62,000.00-	28,773.00-	33,227.00-	46
460528 NESHAP-AQM	28,000.00-	13,314.00-	14,686.00-	48	21,000.00-	11,718.00-	9,282.00-	56
460529 Assessments-AQM	3,115.00-	2,670.00-	445.00-	86	1,900.00-	3,395.00-	1,495.00	179
460530 Inspector Registr-AQ	165,000.00-	37,560.00-	127,440.00-	23	165,000.00-	63,840.00-	101,160.00-	39
460531 Dust Plan-Air Quality	363,115.00-	137,104.00-	226,011.00-	38	301,170.00-	153,147.00-	148,023.00-	51
* Charges for Services		150.00-	150.00-					
485100 Reimbursements		423.30-	423.30					
485300 Other Misc Govt Rev		573.30-	573.30					
* Miscellaneous								
** Revenue	1,716,705.07-	743,490.05-	973,215.02-	43	1,808,409.86-	805,465.75-	1,002,944.11-	45
701110 Base Salaries	1,292,212.29	463,041.34	829,170.95	36	1,368,978.42	532,924.82	836,053.60	39
701130 Pooled Positions	18,000.00	3,482.85	14,517.15	19	18,000.00	8,586.72	9,413.28	48
701140 Holiday Work		131.55	131.55-					
701200 Incentive Longevity	22,400.00	251.54	22,148.46	1	23,000.00	575.02	22,424.98	3
701300 Overtime	7,599.56	1,475.54	6,124.02	19	6,576.10	1,357.68	5,218.42	21
701413 Vac Payoff/Sick Pay-Term		38,584.09	38,584.09-			42,911.41	42,911.41-	
701417 Comp Time		5,358.86	5,358.86-			11,850.01	11,850.01-	
* Salaries and Wages	1,340,211.85	512,325.77	827,886.08	38	1,416,554.52	598,205.66	818,348.86	42
705110 Group Insurance	177,040.72	63,173.64	113,867.08	36	175,898.81	68,083.91	107,814.90	39
705199 Lab Cost Sav-Benef		401.40-	401.40					
705210 Retirement	305,669.98	108,801.14	196,868.84	36	299,272.94	114,514.01	184,758.93	38
705230 Medicare April 1986	18,443.93	6,838.68	11,605.25	37	18,558.58	7,960.60	10,597.98	43
705320 Workmens Comp	7,543.80	3,143.25	4,400.55	42	5,740.00	2,391.65	3,348.35	42
705330 Unemply Comp	1,782.00	1,782.00	1,782.00		3,520.00	3,519.99	0.01	100
* Employee Benefits	510,480.43	181,555.31	328,925.12	36	502,990.33	196,470.16	306,520.17	39
710100 Professional Services	133,767.94	283.00	133,484.94	0	205,628.23	24,269.91	181,358.32	12
710105 Medical Services	1,316.00	323.50	992.50	25	40,000.00	628.00	628.00-	
710110 Contracted/Temp Services								
710200 Service Contract	500.00		500.00		350.00	51.62	40,000.00	15
710205 Repairs and Maintenance	11,730.00	449.01	11,280.99	4	7,000.00	4,097.33	298.38	59
710300 Operating Supplies	8,600.00	5,362.28	3,237.72	62	9,100.00	3,770.13	5,329.87	41
710334 Copy Machine Expense	4,400.00	1,503.46	2,896.54	34	4,400.00	1,751.30	2,648.70	40
710350 Office Supplies	4,000.00	1,441.41	2,558.59	36	4,000.00	3,854.69	145.31	96
710355 Books and Subscriptions	224.00	268.37	44.37-	120	224.00	213.82	10.18	95
710360 Postage	2,900.00	1,216.05	1,683.95	42	2,200.00	1,098.88	1,101.12	50
710361 Express and Courier	175.00	41.83	133.17	24	200.00	38.47	161.53	19

Washoe County Health District
 Air Quality Management
 Pds 1-5, FY2012

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
710500 Other Expense	100.00	2,957.82	2,857.82-	2,958	200.00	50.00	150.00	25
710502 Printing	800.00	156.29	643.71	20	1,000.00	413.33	586.67	41
710503 Licenses & Permits	135.00		135.00		90.00		90.00	
710505 Rental Equipment	1,800.00		1,800.00		1,800.00		1,800.00	
710507 Network and Data Lines		2,200.00	2,200.00-					
710508 Telephone Land Lines	6,500.00	1,741.82	4,758.18	27	7,000.00	1,957.29	5,042.71	28
710509 Seminars and Meetings	5,000.00	300.00	4,700.00	6	5,000.00	1,195.00	3,805.00	24
710512 Auto Expense	1,000.00	166.53	833.47	17	1,200.00	99.50	1,100.50	8
710519 Cellular Phone	4,700.00	1,526.77	3,173.23	32	3,800.00	1,914.36	1,885.64	50
710529 Dues	435.00		435.00		435.00		435.00	
710535 Credit Card Fees	1,500.00	660.47	839.53	44	1,500.00	345.63	1,154.37	23
710546 Advertising	1,000.00	11,915.36	10,915.36-	1,192	1,000.00	165.33	834.67	17
710577 Uniforms & Special Clothing	1,100.00		1,100.00		1,100.00		1,100.00	
710721 Outpatient					1,316.00		1,316.00	
711100 ESD Asset Management	2,808.00	1,170.00	1,638.00	42	2,880.00	1,380.00	1,500.00	48
711113 Equip Srv Replace	13,719.96	6,316.96	7,403.00	46	7,677.51	5,777.49	1,900.02	75
711114 Equip Srv O & M	12,963.22	3,613.48	9,349.74	28	13,966.50	4,145.41	9,821.09	30
711115 Equip Srv Motor Pool						325.00	325.00-	
711117 ESD Fuel Charge	10,520.54	5,260.39	5,260.15	50	11,125.62	4,535.99	6,589.63	41
711119 Prop & Liab Billings	9,246.60	3,852.75	5,393.85	42	7,600.00	3,166.65	4,433.35	42
711210 Travel	21,000.00	1,177.25	19,822.75	6	28,500.00	4,230.97	24,269.03	15
711504 Equipment nonCapital	14,000.00	25,793.97	11,793.97-	184	14,000.00	12,296.37	1,703.63	88
* Services and Supplies	275,941.26	79,698.77	196,242.49	29	384,292.86	81,772.47	302,520.39	21
* Capital Outlay	118,000.00	116,338.60	1,661.40	99	92,697.72	43,283.58	49,414.14	47
** Expenses	2,244,633.54	889,918.45	1,354,715.09	40	2,396,535.43	919,731.87	1,476,803.56	38
*** Total	527,928.47	146,428.40	381,500.07	28	588,125.57	114,266.12	473,859.45	19

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
431100 Federal Grants	2,135,941.00-	562,800.14-	1,573,140.86-	26	2,364,508.70-	606,721.52-	1,757,787.18-	26
431105 Federal Grants - Indirect		2,981.53-	2,981.53			7,336.71-	7,336.71	
432100 State Grants	153,327.00-	9,332.64-	143,994.36-	6	255,737.42-	32,470.34-	223,267.08-	13
* Intergovernmental	2,289,268.00-	575,114.31-	1,714,153.69-	25	2,620,246.12-	646,528.57-	1,973,717.55-	25
460500 Other Immunizations	89,000.00-	34,536.73-	54,463.27-	39	85,000.00-	39,286.44-	45,713.56-	46
460501 Medicaid Clinical Services	40,300.00-	12,642.19-	27,657.81-	31	32,000.00-	20,067.96-	11,932.04-	63
460503 Childhood Immunizations	59,000.00-	14,540.54-	44,459.46-	25	140,000.00-	29,323.50-	110,676.50-	21
460508 Tuberculosis	6,250.00-	1,582.15-	4,667.85-	25	7,000.00-	3,549.86-	3,450.14-	51
460515 Medicare Reimbursement	300.00-		300.00-		500.00-	50.00-	450.00-	10
460516 Pgm Inc-3rd Prty Rec	4,750.00-	8,752.83-	4,002.83	184	6,500.00-	2,077.48-	4,422.52-	32
460517 Influenza Immunization	7,000.00-	2,883.00-	4,117.00-	41	12,000.00-	3,694.00-	8,306.00-	31
460518 STD Fees	28,000.00-	9,495.43-	18,504.57-	34	30,000.00-	12,953.23-	17,046.77-	43
460524 Family Planning	44,000.00-	12,775.21-	31,224.79-	29	66,000.00-	18,953.85-	47,046.15-	29
460570 Education Revenue	11,000.00-	2,701.00-	8,299.00-	25	11,000.00-	5,255.00-	5,745.00-	48
* Charges for Services	289,600.00-	99,909.08-	189,690.92-	34	390,000.00-	135,211.32-	254,788.68-	35
484050 Donations Federal Pgm Income	41,450.00-	19,011.95-	22,438.05-	46		16,803.01-	16,803.01	
485300 Other Misc Govt Rev		830.50-	830.50					
* Miscellaneous	41,450.00-	19,842.45-	21,607.55-	48		16,803.01-	16,803.01	
** Revenue	2,620,318.00-	694,865.84-	1,925,452.16-	27	3,010,246.12-	798,542.90-	2,211,703.22-	27
701110 Base Salaries	2,290,226.58	875,977.67	1,414,248.91	38	2,598,654.20	999,677.07	1,598,977.13	38
701120 Part Time	518,071.35	216,973.04	301,098.31	42	573,266.06	224,063.59	349,202.47	39
701130 Pooled Positions	146,343.08	75,214.22	71,128.86	51	168,345.03	80,410.42	87,934.61	48
701200 Incentive Longevity	44,097.00	46.16	44,050.84	0	52,628.00	182.70	52,445.30	0
701300 Overtime	8,606.69	21.75-	8,628.44	0-	300.00	4,577.48	4,277.48-	1,526
701412 Salary Adjustment	9,642.61-		9,642.61-		175,244.98-		175,244.98-	
701413 Vac Payoff/Sick Pay-Term		9,289.66	9,289.66-			1,424.06	1,424.06-	
701417 Comp Time		2,423.57	2,423.57-			176.13	176.13-	
701500 Merit Awards					53,002.53		53,002.53	
* Salaries and Wages	2,997,702.09	1,179,902.57	1,817,799.52	39	3,270,950.84	1,310,511.45	1,960,439.39	40
705110 Group Insurance	433,145.91	153,470.26	279,675.65	35	473,252.59	167,461.83	305,790.76	35
705199 Lab Cost Sav-Benef		426.40-	426.40					
705210 Retirement	670,286.51	257,932.94	412,353.57	38	695,312.38	263,962.45	431,349.93	38
705230 Medicare April 1986	37,606.78	14,963.68	22,643.10	40	42,923.94	16,975.73	25,948.21	40
705320 Workmens Comp	17,766.03	13,344.50	4,421.53	75	17,220.00	7,175.05	10,044.95	42
705330 Unemply Comp	4,196.70		4,196.70		10,560.00	10,560.03	0.03-	100
* Employee Benefits	1,163,001.93	439,284.98	723,716.95	38	1,239,268.91	466,135.09	773,133.82	38
710100 Professional Services	117,760.33	15,720.40	102,039.93	13	99,458.00	31,607.82	67,850.18	32
710105 Medical Services	600.00	14.00	586.00	2	600.00	75.50	524.50	13
710108 MD Consultants	48,900.00	13,237.50	35,662.50	27	48,900.00	15,437.50	33,462.50	32
710110 Contracted/Temp Services	2,555.00	2,355.85	199.15	92	3,355.00	3,355.00	3,355.00	32
710119 Subrecipient Payments	186,242.00	52,338.98	133,903.02	28	186,242.00	52,572.46	133,669.54	28
710200 Service Contract	4,138.00	2,429.83	1,708.17	59	4,395.00	3,628.12	766.88	83
710205 Repairs and Maintenance	5,710.00	1,017.89	4,692.11	18	6,786.00	557.63	6,228.37	8
710300 Operating Supplies	68,539.00	29,296.84	39,242.16	43	61,200.00	18,620.35	42,579.65	30
710334 Copy Machine Expense	13,775.00	3,425.94	10,349.06	25	12,310.00	4,668.55	7,641.45	38

Washoe County Health District
 Community and Clinical Health Services
 Pds 1-5, FY2012

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
710350 Office Supplies	11,877.01	2,313.17	9,563.84	19	9,720.01	4,821.12	4,898.89	50
710355 Books and Subscriptions	1,200.00	1,196.95	3.05	100	1,900.00	174.90	1,725.10	9
710360 Postage	4,740.00	1,635.61	3,104.39	35	4,840.00	2,097.56	2,742.44	43
710361 Express and Courier	320.00	35.99	284.01	11	290.00	92.42	197.58	32
710500 Other Expense	14,288.31	1,764.97	12,523.34	12	19,131.67	3,502.69	15,628.98	18
710502 Printing	6,277.00	1,416.45	4,860.55	23	6,060.00	2,755.36	3,304.64	45
710503 Licenses & Permits	3,325.00	330.00	2,995.00	10	2,150.00	2,225.00	75.00-	103
710507 Network and Data Lines	2,280.00	1,355.26	924.74	59	2,280.00	1,011.00	1,269.00	44
710508 Telephone Land Lines	13,394.00	5,067.23	8,326.77	38	14,580.00	5,631.05	8,948.95	39
710509 Seminars and Meetings	6,600.00	2,795.00	3,805.00	42	7,550.00	4,480.00	2,070.00	73
710512 Auto Expense	13,043.00	3,408.30	9,634.70	26	11,057.00	4,482.39	6,574.61	41
710519 Cellular Phone	540.00	160.91	379.09	30	505.00	285.31	219.69	56
710529 Dues	1,350.00	300.00	1,050.00	22	1,100.00	1,050.00	50.00	95
710535 Credit Card Fees	3,730.00	1,064.48	2,665.52	29	4,245.00	1,232.13	3,012.87	29
710546 Advertising	25,804.52	17,348.70	8,455.82	67	24,264.70	17,122.75	7,141.95	71
710577 Uniforms & Special Clothing	350.00		350.00		650.00		650.00	
710703 Biologicals	224,246.00	49,111.25	175,134.75	22	308,879.00	39,514.96	269,364.04	13
710714 Referral Services					11,300.00		11,300.00	
710721 Outpatient	95,264.00	13,599.12	81,664.88	14	117,933.97	28,931.40	89,002.57	25
710872 Food Purchases	3,026.00	149.37	2,876.63	5	2,851.00	1,077.40	1,773.60	38
711010 Utilities	1,700.00		1,700.00		1,000.00	702.00	298.00	70
711100 ESD Asset Management					360.00	30.00	330.00	8
711113 Equip Srv Replace					1,047.46	28.65	1,018.81	3
711114 Equip Srv O & M					472.80		472.80	
711115 Equip Srv Motor Pool		132.50	132.50-		1,125.00	375.00	750.00	33
711117 ESD Fuel Charge						282.24	282.24-	
711119 Prop & Liab Billings	21,776.21	9,073.40	12,702.81	42	22,800.00	9,500.00	13,300.00	42
711210 Travel	27,781.00	4,037.96	23,743.04	15	36,672.53	8,809.32	27,863.21	24
711504 Equipment nonCapital	4,408.00	187.06	4,220.94	4	4,876.00	587.65	4,288.35	12
* Services and Supplies	935,539.38	236,320.91	699,218.47	25	1,042,887.14	268,970.23	773,916.91	26
** Expenses	5,096,243.40	1,855,508.46	3,240,734.94	36	5,553,106.89	2,045,616.77	3,507,490.12	37
*** Total	2,475,925.40	1,160,642.62	1,315,282.78	47	2,542,860.77	1,247,073.87	1,295,786.90	49

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
422503 Environmental Permits	46,900.00-	18,330.00-	28,570.00-	39	43,000.00-	19,697.00-	23,303.00-	46
422504 Pool Permits	63,000.00-	10,495.85-	52,504.15-	17	63,000.00-	10,156.00-	52,844.00-	16
422505 RV Permits	9,700.00-	3,872.00-	5,828.00-	40	10,500.00-	4,330.00-	6,170.00-	41
422507 Food Service Permits	342,000.00-	125,827.00-	216,173.00-	37	342,000.00-	144,468.00-	197,532.00-	42
422508 Wat Well Const Perm	27,000.00-	5,888.00-	21,112.00-	22	34,500.00-	13,722.00-	20,778.00-	40
422509 Water Company Permits	3,500.00-	702.00-	2,798.00-	20	4,000.00-	702.00-	3,298.00-	18
422511 ISDS Permits	47,000.00-	26,603.00-	20,397.00-	57	47,000.00-	25,872.00-	21,128.00-	55
422513 Special Event Permits	74,000.00-	40,307.00-	33,693.00-	54	70,500.00-	39,861.00-	30,639.00-	57
422514 Initial Applic Fee	25,000.00-	9,155.00-	15,845.00-	37	35,000.00-	9,469.00-	25,531.00-	27
* Licenses and Permits	638,100.00-	241,179.85-	396,920.15-	38	649,500.00-	268,277.00-	381,223.00-	41
431100 Federal Grants	277,000.00-	69,665.66-	207,334.34-	25	311,029.78-	71,100.72-	239,929.06-	23
432100 State Grants	75,000.00-	18,750.00-	56,250.00-	25	75,000.00-	18,000.00-	57,000.00-	24
432310 Tire Fee NRS 444A.090	452,000.00-	222,991.65-	229,008.35-	49	370,535.00-	226,129.72-	144,405.28-	61
* Intergovernmental	804,000.00-	311,407.31-	492,592.69-	39	756,564.78-	315,230.44-	441,334.34-	42
460509 Water Quality	96,800.00-	36,243.00-	60,557.00-	37	111,000.00-	39,109.00-	71,891.00-	35
460510 IT Overlay	2,700.00-	6.70-	2,693.30-	6.70	2,700.00-	548.83-	2,151.17-	159
460512 Duplication Service Fees	9,000.00-	7,889.00-	1,111.00-	88	8,000.00-	5,899.00-	2,101.00-	74
460514 Other Health Service Charges	42,000.00-	13,898.00-	28,102.00-	33	55,000.00-	17,924.00-	37,076.00-	33
460520 Eng Serv Health	2,500.00-	2,268.00-	232.00-	91	2,500.00-	3,265.00-	765.00-	131
460521 Plan Review - Pools & Spas	17,000.00-	7,350.00-	9,650.00-	43	17,000.00-	10,449.15-	6,550.85-	61
460523 Plan Review - Food Services	24,000.00-	12,048.00-	11,952.00-	50	24,000.00-	15,515.00-	8,485.00-	65
460525 Plan Review - Vector	8,000.00-	87.00-	7,913.00-	87.00	8,300.00-	87.00-	8,213.00-	51
460533 Quick Start	16,000.00-	6,238.00-	9,762.00-	39	17,000.00-	6,844.00-	10,156.00-	40
460534 Child Care Inspection	2,400.00-	820.00-	1,580.00-	34	2,400.00-	1,160.00-	1,240.00-	48
460535 Pub Accomod Inspectn	220,400.00-	91,112.20-	129,287.80-	41	247,900.00-	109,725.23-	138,174.77-	44
460570 Education Revenue	1,662,500.00-	643,699.36-	1,018,800.64-	39	1,653,964.78-	693,232.67-	960,732.11-	42
* Charges for Services	2,981,274.44	1,180,711.68	1,800,562.76	40	3,313,782.63	1,185,285.55	2,128,497.08	36
** Revenue	103,247.00	64,968.89	38,278.11	63	113,422.64	70,262.00	43,160.64	62
701110 Base Salaries	1,200.00	2,224.19	1,024.19-	185	1,200.00	671.28	528.72	56
701130 Pooled Positions	53,100.00	288.46	52,811.54	1	48,750.00	24,945.67	48,750.00	74
701140 Holiday Work	34,000.00	18,675.81	15,324.19	55	33,788.00	13,832.86	16,167.14	46
701200 Incentive Longevity	3,000.00	5,427.32	5,427.32-	13	3,000.00	1,197.82	1,802.18	40
701300 Overtime		376.24	2,623.76					
701406 Standby Pay		31,628.55	31,628.55-					
701408 Call Back		280.89	280.89-					
701413 Vac Payoff/Sick Pay-Term								
701417 Comp Time								
701500 Merit Awards	92,818.62-		92,818.62-		173,177.76-		173,177.76-	
* Salaries and Wages	3,083,002.82	1,304,582.03	1,778,420.79	42	3,370,765.51	1,296,195.18	2,074,570.33	38
705110 Group Insurance	454,634.94	178,792.84	275,842.10	39	496,011.19	182,835.18	313,176.01	37
705199 Lab Cost Sav-Benef		426.40-	426.40-					
705210 Retirement	709,981.00	278,609.21	431,371.79	39	724,004.28	257,594.58	466,409.70	36
705230 Medicare April 1986	40,395.20	16,767.76	23,627.44	42	43,660.48	16,576.62	27,083.86	38
705320 Workmens Comp	18,956.18	7,902.60	11,053.58	42	16,072.00	6,696.70	9,375.30	42

Washoe County Health District
 Environmental Health Services
 Pds 1-5, FY2012

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
705330 Unemply Comp	4,480.20		4,480.20		9,856.00	9,856.02	0.02-	100
* Employee Benefits	1,228,457.52	481,646.01	746,811.51	39	1,289,603.95	473,559.10	816,044.85	37
710100 Professional Services	490,885.57	6,527.00	484,358.57	1	257,890.90	5,088.00	252,802.90	2
710105 Medical Services	6,548.00	419.50	6,128.50	6	6,548.00	147.50	6,400.50	2
710110 Contracted/Temp Services	55,225.00	7,881.15	47,343.85	14	29,194.00	11,191.73	18,002.27	38
710200 Service Contract	60,300.00	44,674.57	15,625.43	74	59,800.00	27,752.06	32,047.94	46
710205 Repairs and Maintenance	1,100.00	654.95	445.05	60	1,000.00	1,055.54	55.54-	106
710300 Operating Supplies	20,100.00	2,265.09	17,834.91	11	22,225.00	3,381.70	18,843.30	15
710302 Small Tools & Allow	1,685.00		1,685.00		2,185.00	325.50	1,859.50	15
710308 Animal Supplies	2,000.00	323.75	1,676.25	16	2,000.00		2,000.00	
710319 Chemical Supplies	281,950.00	265,391.74	16,558.26	94	321,741.00	321,290.65	450.35	100
710334 Copy Machine Expense	2,250.00	624.45	1,625.55	28	930.00	270.89	659.11	29
710350 Office Supplies	9,500.00	3,183.37	6,316.63	34	10,000.00	3,607.57	6,392.43	36
710355 Books and Subscriptions	2,400.00	654.95	1,745.05	27	5,400.00	125.00	5,275.00	2
710360 Postage	9,300.00	2,956.18	6,343.82	32	7,800.00	3,420.53	4,379.47	44
710361 Express and Courier	175.00	10.56	164.44	6	225.00	70.58	154.42	31
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	5,800.00	1,264.00	4,536.00	22	5,800.00	749.27	5,050.73	13
710502 Printing	4,025.00	1,454.18	2,570.82	36	3,925.00	1,391.91	2,533.09	35
710503 Licenses & Permits	2,590.00		2,590.00		2,335.00	365.00	1,970.00	16
710506 Dept Insurance Deductible		150.00	150.00-			156.55	156.55-	
710507 Network and Data Lines	2,500.00	799.80	1,700.20	32	2,700.00	1,011.00	1,689.00	37
710508 Telephone Land Lines	9,375.00	3,705.27	5,669.73	40	10,800.00	3,789.06	7,010.94	35
710509 Seminars and Meetings	9,240.00	4,330.00	4,910.00	47	16,585.00	4,300.00	12,285.00	26
710512 Auto Expense	4,450.00	41.78	4,408.22	1	200.00		200.00	
710514 Regulatory Assessments						27.99	27.99-	
710519 Cellular Phone	7,450.00	1,984.55	5,465.45	27	8,455.00	2,998.12	5,456.88	35
710529 Dues	1,661.00	404.00	1,257.00	24	1,726.00	798.00	928.00	46
710535 Credit Card Fees	3,965.00	1,474.33	2,490.67	37	4,000.00	1,499.98	2,500.02	37
710546 Advertising	1,050.00	2,242.53	1,192.53-	214	1,050.00	300.72	749.28	29
710577 Uniforms & Special Clothing	1,700.00		1,700.00		1,700.00	300.35	1,399.65	18
710585 Undesignated Budget	78,700.00		78,700.00					
710600 LT Lease-Office Space	41,651.00	20,220.00	21,431.00	49	40,636.89	20,223.96	20,412.93	50
711100 ESD Asset Management	11,232.00	5,278.00	5,954.00	47	18,000.00	5,880.00	12,120.00	33
711113 Equip Srv Replace	29,926.32	12,787.64	17,138.68	43	33,221.21	12,472.09	20,749.12	38
711114 Equip Srv O & M	40,610.32	16,028.49	24,581.83	39	43,396.79	18,211.91	25,184.88	42
711115 Equip Srv Motor Pool		5,596.14	5,596.14-			3,537.20	3,537.20-	
711117 ESD Fuel Charge	37,533.78	19,421.68	18,112.10	52	30,011.67	16,945.43	13,066.24	56
711119 Prop & Liab Billings	23,247.26	9,686.40	13,560.86	42	21,280.00	8,866.70	12,413.30	42
711210 Travel	44,650.00	10,894.48	33,755.52	24	54,677.48	13,289.06	41,388.42	24
711504 Equipment nonCapital	9,000.00	310.25	8,689.75	3	12,652.00	2,438.99	10,213.01	19
* Services and Supplies	1,313,875.25	453,640.78	860,234.47	35	1,040,190.94	497,280.54	542,910.40	48
** Expenses	5,625,335.59	2,239,868.82	3,385,466.77	40	5,700,560.40	2,267,034.82	3,433,525.58	40
*** Total	3,962,835.59	1,596,169.46	2,366,666.13	40	4,046,595.62	1,573,802.15	2,472,793.47	39

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
431100 Federal Grants	1,377,965.10	476,023.73	901,941.37	35	1,747,372.06	317,229.02	1,430,143.04	18
431105 Federal Grants - Indirect	31,837.00	9,673.71	22,163.29	30	32,599.00	9,126.11	23,472.89	28
* Intergovernmental	1,409,802.10	485,697.44	924,104.66	34	1,779,971.06	326,355.13	1,453,615.93	18
460511 Birth and Death Certificates	280,000.00	179,606.00	100,394.00	64	210,000.00	92,691.00	117,309.00	44
460512 Duplication Service Fees	280,000.00	179,606.00	100,394.00	64	210,000.00	92,691.00	117,309.00	44
* Charges for Services	280,000.00	179,606.00	100,394.00	64	210,000.00	92,691.00	117,309.00	44
** Revenue	1,689,802.10	665,303.44	1,024,498.66	39	1,989,971.06	419,592.34	1,570,378.72	21
701110 Base Salaries	1,190,512.97	425,968.66	764,544.31	36	1,196,898.32	404,655.55	792,242.77	34
701120 Part Time		198.68	198.68		56,350.85	5,081.14	51,269.71	9
701130 Pooled Positions	30,500.00	101.56	30,398.44	0	30,001.99	3,228.39	26,773.60	11
701140 Holiday Work						750.12	750.12	
701200 Incentive Longevity	10,883.00	398.06	10,484.94	4	7,822.00	150.00	7,672.00	2
701300 Overtime	5,100.00	523.29	4,576.71	10	2,000.16	25,105.32	23,105.16	1,255
701412 Salary Adjustment	8,571.27		8,571.27		132,223.93		132,223.93	
701413 Vac Payoff/Sick Pay-Term		18,345.83	18,345.83			20,315.33	20,315.33	
701417 Comp Time		5,832.67	5,832.67			4,958.19	4,958.19	
* Salaries and Wages	1,245,567.24	451,368.75	794,198.49	36	1,425,297.25	464,244.04	961,053.21	33
705110 Group Insurance	153,167.58	62,077.25	91,090.33	41	164,455.79	57,025.33	107,430.46	35
705199 Lab Cost Sav-Benef		426.40	426.40					
705210 Retirement	266,121.14	100,253.73	165,867.41	38	264,298.15	87,481.49	176,816.66	33
705215 Retirement Calculation		4,667.24	4,667.24					
705230 Medicare April 1986	15,858.58	6,312.20	9,546.38	40	17,384.95	6,487.14	10,897.81	37
705320 Workmens Comp	6,449.30	2,687.25	3,762.05	42	5,166.00	2,152.50	3,013.50	42
705330 Unemploy Comp	1,513.00		1,513.00		3,168.00	3,168.00		100
705360 Benefit Adjustment					8,471.00		8,471.00	
* Employee Benefits	443,109.60	175,571.27	267,538.33	40	462,943.89	156,314.46	306,629.43	34
710100 Professional Services	106,730.58	29,667.19	77,063.39	28	213,535.81	19,338.33	194,197.48	9
710105 Medical Services	100.00		100.00		100.00		100.00	
710108 MD Consultants	12,000.00	2,000.00	10,000.00	17	12,000.00	2,000.00	10,000.00	17
710110 Contracted/Temp Services	30,000.00		30,000.00		43,252.22	16,873.82	26,378.40	39
710200 Service Contract	2,195.00	4,941.00	2,746.00	225	1,620.00	2,181.05	561.05	135
710205 Repairs and Maintenance	1,000.00	94.95	905.05	9	1,378.00	94.95	1,283.05	7
710210 Software Maintenance	12,000.00	9,000.00	3,000.00	75	12,000.00	9,000.00	3,000.00	75
710300 Operating Supplies	29,300.00	5,602.63	23,697.37	19	59,722.14	10,423.28	49,298.86	17
710325 Signs and Markers		1,336.50	1,336.50					
710334 Copy Machine Expense	3,149.89	627.48	2,522.41	20	2,777.00	1,187.15	1,589.85	43
710350 Office Supplies	7,000.00	2,065.33	4,934.67	30	10,028.42	3,716.92	6,311.50	37
710355 Books and Subscriptions	2,510.00	446.49	2,063.51	18	2,210.00	2,210.00	2,210.00	
710360 Postage	2,800.00	1,104.25	1,695.75	39	3,148.00	951.05	2,196.95	30
710361 Express and Courier	10.00		10.00			32.44	32.44	
710500 Other Expense	300.00		300.00		8,124.21	41.00	8,083.21	1
710502 Printing	3,365.00	400.00	2,965.00	12	11,851.72	9,129.46	2,722.26	77
710505 Rental Equipment	500.00	650.00	150.00	130		360.00	360.00	
710507 Network and Data Lines	550.00	159.96	390.04	29		237.58	237.58	
710508 Telephone Land Lines	4,540.00	1,699.35	2,840.65	37	9,979.92	1,782.43	8,197.49	18

Washoe County Health District
 Epidemiology and Public Health Preparedness
 Pds 1-5, FY2012

Accounts	2012 Plan	2012 Actuals	Balance	Act%	2011 Plan	2011 Actual	Balance	Act%
710509 Seminars and Meetings	4,700.00	175.00	4,525.00	4	3,798.00	595.00	3,203.00	16
710512 Auto Expense	1,125.00	544.72	580.28	48	100.00	275.51	175.51	276
710519 Cellular Phone	2,480.00	674.43	1,805.57	27	400.00	740.93	340.93	185
710529 Dues	590.00	660.00	70.00	112	850.00	545.00	305.00	64
710535 Credit Card Fees	1,300.00	773.43	526.57	59	800.00	490.93	309.07	61
710546 Advertising	370.00	259.50	110.50	70	1,070.00	250.00	820.00	23
710585 Undesignated Budget	31,837.00		31,837.00		3,155.00		3,155.00	
710703 Biologicals	3,667.79	242.00	3,425.79	7	4,146.68		4,146.68	
710721 Outpatient	2,135.00	250.20	1,884.80	12	3,000.00		2,835.16	5
710872 Food Purchases	550.00	56.87	493.13	10			396.94	
711010 Utilities	180.00		180.00				180.00	
711100 ESD Asset Management	2,808.00	1,040.00	1,768.00	37			180.00	
711113 Equip Srv Replace	492.72	205.30	287.42	42			1,020.00	
711114 Equip Srv O & M	3,508.44	155.80	3,352.64	4			167.07	
711115 Equip Srv Motor Pool					200.00		225.48	
711117 ESD Fuel Charge	157.16		157.16				70.00	65
711119 Prop & Liab Billings	7,612.10	3,171.70	4,440.40	42	6,840.00	2,850.00	3,990.00	42
711210 Travel	41,950.00	1,661.74	40,288.26	4	68,924.24	1,746.18	67,178.06	3
711502 Build Imp nonCapital		127.00	127.00				78.58	
711504 Equipment nonCapital	7,741.98	24,931.16	17,189.18	322	50,432.37	10,864.31	39,568.06	22
* Services and Supplies	331,255.66	94,723.98	236,531.68	29	529,133.73	98,070.23	431,063.50	19
781004 Equipment Capital	193,577.12	145,876.15	47,700.97	75	230,621.00		230,621.00	
* Capital Outlay	193,577.12	145,876.15	47,700.97	75	230,621.00		230,621.00	
** Expenses	2,213,509.62	867,540.15	1,345,969.47	39	2,647,995.87	718,628.73	1,929,367.14	27
*** Total	523,707.52	202,236.71	321,470.81	39	668,024.81	299,036.39	358,988.42	45



12/15/11

Washoe County Health District

**Public Health**
Prevent Promote Protect

November 7, 2011

TO: District Board of Health Members

FROM: Eileen Coulombe

SUBJECT District Board of Health Appointees to the REMSA Governing Board

Recommendations

Staff recommends that the District Board of Health reappoint J. Richard ("Dick") Barnard, CPA to the REMSA Governing Board as the Accounting Representative for a five year term ending November 18, 2016; reappoint Louis S ("Louie") Test, Esquire to the REMSA Governing Board as the Legal Representative for a four year term ending November 18, 2015; and appoint James R. ("Jim") Begbie to the REMSA Governing Board as the Consumer Representative for a three-year term ending November 18, 2014.

Background

J. Richard ("Dick") Barnard is a certified public accountant licensed in Nevada and California and has over forty years of accounting, auditing, consulting and income taxation experience with clients of all sizes in both industry and government. He founded the firm of Barnard, Vogler & Co. in 1973 and is currently the Director of Management Advisory Services.

Dick is a member of the American Institute of Certified Public Accountants. He is a founding member and past president of the Reno Chapter of the Institute of Management Accountants and the Executives Association of Reno. He has served as Chairman of the State of Nevada Board of Equalization.

Dick's involvement in the community has been extensive. He has served as Treasurer of the local chapter of the Multiple Sclerosis Society, and Treasurer and Director of the Nevada Public Education Foundation and the Community Foundation of Western Nevada. He is a past member of the University of Nevada Reno, College of Education Advisory Board and the UNR Foundation.

Dick has been a Board Member since REMSA's predecessor, Air Ambulance Authority, was created in 1981. He has been the District Board of Health's accountant representative appointee and the Chairman of the Board since the Franchise Agreement was signed in 1987.

Dick has expressed an interest in another term. His vast knowledge about ambulance operations and finances and about non-profit entities is invaluable to the REMSA Board especially during this time of economic challenges and where REMSA and the Cities and County are trying to meet increasing challenges with fewer resources. Since he is the person who has worked with REMSA for the longest period of time, Dick is the keeper of REMSA's institutional history!

Louis S. ("Louie") Test is an attorney licensed in Nevada and California and has more than 37 years of legal experience in both public and private practice. Louie was the Assistant City Attorney from 1975 through 1978 and the Reno City Attorney from 1979 through 1983. After being the City Attorney, Louie went into private practice and represents a wide variety of clients.

Louie is a member of the State Bar of Nevada, the State Bar of California, the Washoe County Bar Association, and the American Inns of Court.

Louie has been very active in the community. He is a President of Washoe County 4-H Livestock and Leader of the Washoe County 4-H Leg of Lamb/Side of Beef Club. He is a Board Member for the Nevada State Fair and Vice Chairman for the Northern California Shriners' Hospital for Children. He is a member of the Kerak Shrine, a 33° Scottish Rite Free Mason, past director of the Royal Order of Jesters Court #33, and a member of the Legion of Honor for the Order of DeMolay.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

Louie has expressed an interest in another term. He has been the District Board of Health's lawyer appointee to the REMSA board since March 1999. His legal expertise and guidance are very valuable to the board as well as his knowledge and experience in city government.

James R. ("Jim") Begbie is a resident of Washoe County and retired from the Washoe County Health District in August 2000. While serving as the Administrative Health Services Officer, he was appointed Acting District Health Officer on three separate occasions. He assured that the public was being served at the highest level by REMSA ground and air operations. He was one of the principle leaders in establishing the REMSA franchise, oversaw numerous changes to the Franchise improving service delivery and patient care while maintaining close watch on fees and charges and public accountability. Jim's historical perspective will be a tremendous asset to the REMSA Board.

During his tenure as Acting District Health Officer and Administrative Health Services Officer, he worked effectively with elected officials of Reno, Sparks and Washoe County when dealing with concerns about the quality of medical care, response times and organizational structure of the REMSA system. As Administrative Health Services Officer, he supervised the Emergency Medical Services Program and demonstrated effective leadership with the Fire Department first responders, hospitals, and the medical community.

Having a publicly grounded understanding of the Emergency Medical Services system, Jim will effectively represent consumers. He will bring this knowledge immediately to bear when dealing with the responsibilities entrusted by the District Board of Health in all issues concerning the REMSA Franchise.

Jim has been very active in the community. He is the Chairman of the Board of Directors of the Frontier Financial Credit Union, volunteer for KNPB Channel 5 Lights, Camera, Auction and the Food Pantry Program of Assistance League Reno/Sparks. He served on the Washoe County School District Budget Advisory Committee, Past-President of the Nevada Public Health Association, Spark's Clean Sweep Volunteer, and State Board for Registration of Public Health Sanitarians board member. Jim is involved with "MOMS On the Run" as a race marshal.

Jim is a veteran of the United States Army Medical Corps and served honorably in the Vietnam War.

Fiscal Impact

No fiscal impact to the Health District is associated with this appointment as recommended.

Possible Motion:

"Move to approve staff's recommendation to the REMSA Governing Board



Administrative Health Services Officer



Washoe County Health District



Public Health
Prevent. Promote. Protect.

DBOH AGENDA ITEM NO. 15
12/15/11

November 28, 2011

To: District Board of Health Members

From: Joseph P, Iser, MD, DrPH, MSc, District Health Officer *JPI*

Subject: District Board of Health Calendar Meeting Schedule - 2012

JANUARY 26, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
FEBRUARY 23, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
MARCH , 2012	1:00 pm	FY 2012/2013 HEALTH DEPARTMENT BUDGET MEETING
MARCH 22, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
APRIL 26, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
MAY 24, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
JUNE 28, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
JULY 26, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
AUGUST 23, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
SEPTEMBER 27, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
, 2012	9:00 a.m.	DBOH STRATEGIC PLANNING SESSION
OCTOBER 25, 2012	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
NOVEMBER 15, 2012 ****	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
DECEMBER 20, 2012 *****	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING

**** Please Note Date Change Due to Thanksgiving
 ***** Please Note Date Change Due to Christmas

* THIS DOES NOT INCLUDE ANY SPECIAL MEETINGS WHICH MAY BE SCHEDULED

DBOH AGENDA ITEM # 15

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

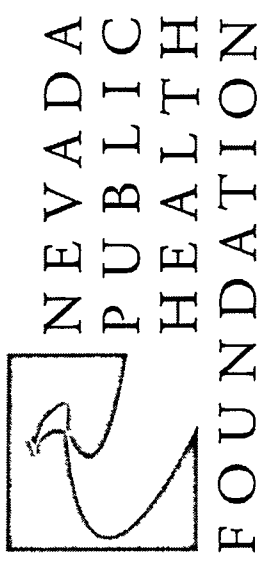
www.washoecounty.us/health
 WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER
 PRINTED ON RECYCLED PAPER

DBOH 12/15/12
Item # 12.

National Public Health Department Accreditation Preparation

Emily Brown, MPH
Nevada Public Health Foundation

Washoe County Health District
District Board of Health Meeting
December 15, 2011





Nevada Public Health Foundation

- Our mission
 - “Nevada Public Health Foundation serves as an essential public health partner in identifying opportunities, mobilizing resources, and delivering programs to build a healthy future for Nevada.”



My Role

- Performance Improvement Manager
 - Funding from CDC National Public Health Improvement Initiative (NPHII)
- Tasks
 - CHAs and CHIPS
 - QI process and implementation
 - Support accreditation efforts & provide hands-on assistance



What is accreditation?

- “The goal of the accreditation program is to improve and protect the health of every community by advancing the quality and performance of public health departments.”
- PHAB video:
 - Accreditation: Advancing Public Health Performance



Benefits of Accreditation

- Drive organizational change
- Create a quality improvement infrastructure
- Improve business operations
- Improve accountability and monitoring
- Increase credibility



Source: Public Health Accreditation (November 2011)

Overview

- CDC and RWJ funded since 2007
- Beta-Test site visits 2009-2010
- Standards published July 2011
- Launch Event September 14, 2011

The process

- **Statement of Intent**
 - 6-12 months before applying
- **Submit application**
 - Submit 3 pre-requisites (CHA, CHIP, Strategic Plan)
 - Board of Health support letter
 - Initial fee
- **Documentation selection & submission**
 - Complete within 12 months of being provided online access
- **Site visit**
 - 2-3 days visit
- **Accredited health departments**
 - Annual reports
 - Reaccreditation in 5 years



Fees

- WCHD is in Category 4: >200,000 to 1 million
- Fee structure for 2011-2012:
 - \$31,802 total *or*
 - \$7,950 in year 1 & \$5,963 in each of next 4 years



Next Steps for Washoe County

- Align current activities with PHAB requirements
 - Community Health Assessment
 - Strategic Plan
 - Quality Improvement
- Training for staff
- Brainstorm accreditation team
- Documentation preparation

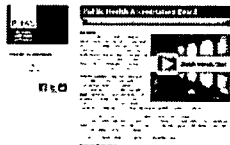




Resources



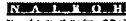
- Public Health Accreditation Board (PHAB)
 - <http://www.phaboard.org>
- Online Orientation
 - PHAB or <http://www.cccentral.com/phab>





NACCHO 

To Learn More



1. National Association of City and County Health Officials (NACCHO)
<http://www.naccho.org/topics/infrastructure/accreditation/index.cfm>
2. National Association of Local Boards of Health (NALBOH)
<http://www.nalboh.org/PHA.htm>
3. National Network of Public Health Institutes (NNPHI) Public Health Performance Improvement Toolkit
<http://nnphi.org/tools/public-health-performance-improvement-toolkit-2>

Thank You!

Emily Brown, MPH
 Nevada Public Health Foundation
 emily@nphf.org
 (775) 884-0392



WASHOE COUNTY DISTRICT BOARD OF HEALTH
ATTENDANCE CARD
PLEASE PRINT

DATE: 12/15/2011 AGENDA ITEM: 17

NAME: WARD DORN

ADDRESS: 5410 LONGLEY LAKE, RENO, NV

I REPRESENT: Scolaris Food & Drug Company - U.P. Sales & Marketing

I AM IN ATTENDANCE CONCERNING: Presenting NOVAL - GROCERY - NUTRITIONAL RATING SYSTEM

DO YOU WISH TO MAKE A STATEMENT: YES NO
 IN FAVOR IN OPPOSITION

- NOTE: GENERAL POLICIES FOR ADDRESSING THE BOARD:
1. PUBLIC COMMENT (5 MINUTE TIME LIMIT PER PERSON)
 2. PLEASE AVOID REPETITIVE REMARKS.

DBOH 12/15/11
Item # 17.

The NuVal® System Frequently Asked Questions

This document provides a listing of the most frequently asked questions about the NuVal® System and recommended answers. These Q&As can be posted on your website, used by your Consumer Response department or in media interviews.

Question: Is NuVal® a “diet?”

Answer: NuVal® is not a weight management program or diet; it's a measure of a food's overall nutrition quality, helping consumers choose more nutritious foods and “trade up for health.” When creating a nutritious eating pattern, it's important to take into account balance, variety, and portion sizes in addition to nutrition quality.

Question: Is there a certain score or score average I should aim for?

Answer: There is no specific number to aim for when buying foods. Not all categories of food reach to 100 or go down to 1, so eating all 100s or even all above 80 would not be possible. The best way to use NuVal® Scores is to “trade up” from what you're currently eating to a higher scoring product. Even the smallest jump in scores can have an impact on your health. Making small incremental changes can be an effective way to affect long term changes in eating habits and in your health.

Question: Can a consumer or a food manufacturer figure out the NuVal® Score for a food?

Answer: The science behind the NuVal® Nutritional Scoring System is called the Overall Nutrition Quality Index (ONQI)™. Thirty nutrients are weighted in the algorithm, as are the quality of the macronutrients and the relationship between the nutrient and health outcomes. The sophistication of the scoring software and methodology does not lend itself to a consumer application.

Question: Is the organic status of a food factored into its NuVal® Score?

Answer: Because evidence-based science does not indicate that the organic status of a food impacts the overall nutrition quality of the food, it is not taken into account in the scoring process. For example, an organic apple and conventional apple both have the same amount of fiber. The NuVal® Nutritional Scoring System can be a great tool for shoppers interested in organic to also get the best overall nutrition quality in these products by choosing organic products with the highest NuVal® Score.



Question: Are MSG, food dyes, and other chemical ingredients included in the NuVal® Score?

Answer: The NuVal® Score is a measure of overall nutrition quality, and unless these ingredients specifically impact the nutrition of the product, they are not factored into the score.

Question: Is high fructose corn syrup included in the NuVal® Score?

Answer: All added sugars (sugar, agave nectar, HFCS, syrup, etc) are treated equally in the algorithm as evidence-based science does not support varying impacts on health outcomes between sugars. Sugars are treated as a “negative” nutrient in the scoring algorithm, lowering scores, with added sugar having a greater impact than naturally occurring sugars.

Question: How are foods with artificial sweeteners treated in the scoring process?

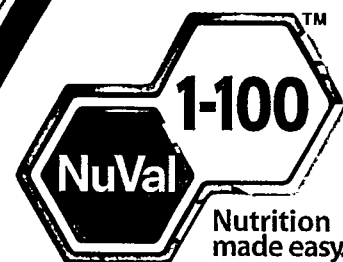
Answer: High-intensity sweeteners, which include artificial sweeteners, are used in place of sugar in foods. Because they offer minimal or no calories, they reduce the energy density (calories per gram) of a food and the glycemic load (a measure of carbohydrate quality) of the food. In general, foods with lower energy density (fewer calories per gram) and lower glycemic loads score higher on the NuVal® scale. For this reason, foods containing high-intensity sweeteners may score higher than their sugar-sweetened counterparts since they do not have the calories from sugar that their sugar-sweetened counterparts do.

Question: It seems like certain categories of foods do not have NuVal® Scores. Can you explain?

Answer: Certain food categories are not required to have Nutrition Facts Panels on their product labels and some have essentially no nutrition value. For these reasons, the following categories are not scored in the NuVal® System:

- Plain Coffee and Tea
- Butter Sprays and Aerosols
- Alcohol
- Artificial sweeteners
- Baking powder and soda, corn starch, pectin, yeast
- Gum
- Plain water
- Spices and rubs with less than 15 calories
- Vinegar
- Vitamins and supplements
- Lemon and lime juice

Variety packs, which contain multiple components with different Nutrition Facts Panels and ingredient declarations are also not scored.



Question: Are there NuVal® Scores on baby food?

Answer: The NuVal® Nutritional Scoring System is based on the Dietary Guidelines for Americans, which provides authoritative advice for people two years and older about how good dietary habits can promote health and reduce risk for major chronic diseases. Since the Dietary Guidelines for Americans exclude infants and toddlers under the age of two, so does the NuVal® System.

Question: Are the nutrition values used to score fresh produce based on raw or cooked?

Answer: All vegetables and fruit are scored based on raw data except for potatoes, sweet potatoes, and corn, which are scored as cooked for two reasons: 1. The database we use in the scoring process only provides cooked data. 2. These foods are rarely eaten in the raw form.

Question: Why do some low-fat and light products not score higher than their full fat counterparts?

Answer: Because the NuVal® scoring process factors in more than 30 nutrients and nutrition factors, one nutrient – such as the presence or absence of fat – does not necessarily drive the score. For example, some products have more sodium or sugar added when fat is taken away, which may affect the score negatively.

Question: Is there a website or a phone app where I can find all the NuVal Scores?

Answer: Currently, NuVal® Scores are available at more than 1,500 supermarkets across the country. While there is always the possibility of making NuVal® Scores available through either a website or a mobile app, today they can only be found on the shelves of participating retailers.

Question: Why do scores sometimes change?

Answer: The most common reason NuVal® Scores change is food manufacturers have changed the formula or recipe for the product or made updates to the Nutrition Facts Panel. Our hope is that food manufacturers are reformulating to get higher NuVal® Scores and offer you, their customer, foods with better overall nutrition quality.



Product-Specific Questions

Question: Why do some ice creams score in the 90's?

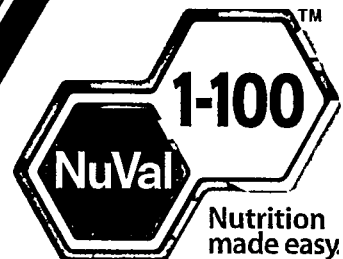
Answer: Non-fat or low-fat Ice creams that score high tend to be made with skim milk, without added sugar, and have added fiber (up to 6 grams per ½ cup serving of ice cream). The fiber is added to replace texture that is lost when fat is removed. It's important to remember that since ice cream is made from milk, it has nutrients you get from milk, which boosts its nutrition.

Question: Why do some plain oatmeals score in the 50s while some score in the 90s?

Answer: Most plain oatmeals have one ingredient – oatmeal. But the Nutrition Facts Panels can be different. Specifically, saturated fat tends to vary on these products. In light of the negative impact saturated fat has on health, specifically related to heart disease, this nutrient can significantly impact scores.

Question: Why is olive oil not the highest scoring oil?

Answer: Scores for oils are primarily driven by the fat profile of the product. Canola oil has the highest amount of omega-3 fatty acids and the lowest level of saturated fat of all the oils, which drives the score up. Olive oil has lower levels of omega-3 and higher levels of saturated fat, which contribute to its score.





No matter your starting point, NuVal™ will help you to trade up for health. Should you buy the wheat rolls or the multi-grain bread? Which salty snack is more nutritious for your family? Now, with the help of NuVal™, you're able to make quick and easy trade ups between products — in mere seconds .

NuVal™ Scores are powered by a sophisticated scientific algorithm that takes into account more than 30 nutrient and nutrition factors, in addition to their effects on health outcomes.

Numerator Vitamin A Iron Vitamin C Fiber Vitamin D Magnesium Zinc Omega-3 fatty acids Potassium Folate Total carotenoids Calcium Vitamin B12 Vitamin B6 Total bioflavonoids	÷	Denominator Trans Fat Cholesterol Saturated Fat Sodium Sugar	=	Score of 1 to 100 
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The algorithm behind NuVal™ Scores was developed by a team of recognized nutrition and medical experts, led by Dr. David Katz of the Yale-Griffin Prevention Research Center. NuVal™ was developed independently, without funding from food manufacturers or special interest groups.

For more information about the NuVal™ Nutritional Scoring System go to NuVal.com.

Sample NuVal™ Scores

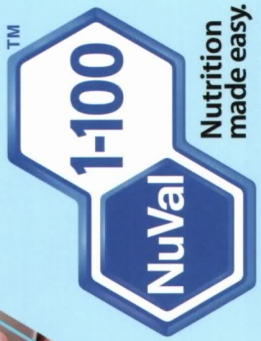
Broccoli	100
Blueberries	100
Spinach	100
Pinto Beans (dried)	93
Bananas	91
Grapes	91
Atlantic Salmon	87
Iceberg Lettuce	82
Walnuts	82
Almonds	81
Shrimp	75
Milk (2%)	55
Chicken Breast (skinless)	39
Eggs	33
Ground Beef (90% lean sirloin)	30
Cashews	25

The Higher the Score, the Better the Nutrition.

Look for NuVal™ Scores on your store's shelves, right next to the product price. Now you can compare overall nutrition the same way you compare value. You can even compare apples and oranges!



CORN
 123956
 03210000104
 201154
91 NuVal™
 < RETAILER SHELF TAG >
2.99 EDLP

1-100
 NuVal™
 Nutrition made easy.

Small changes can
make a big difference.
And now, with NuVal,[™]
you have a tool to help
make your life easier
and healthier.

The NuVal[™] Nutritional
Scoring System makes
healthy eating easier by
providing comprehensive
nutrition information
in a single number from
1 to 100. The higher
the Score, the better
the nutrition.

SCOLARI'S
FOOD & DRUG COMPANY



The NuVal[™] Nutritional System is intended for use in making food choices. It is not a diet or substitute for a doctor's advice about health conditions. NuVal[™] Scores are based on nutrient data from laboratories, manufacturer recipes or onpack nutrition information and ingredients. Visit www.NuVal.com for more information on how scores are developed.

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The Higher
the NuVal[™] Score,
the Better
the Nutrition.

NuVal.com



DOBH 12415112
Item #18

You can swim in flavor.
Dive into colorful, flavorful fruits and vegetables.



WIC UPDAT E

December 15, 2011

WIC Update

- Brief History
- WIC Today
- Recent Changes

History of WIC

- 1968 Physicians meet with DHEW & USDA in Washington DC.
- 1969 White House Conference on Food, Nutrition and Health
- 1972 WIC formally authorized (P.L.92-433) under the Child Nutrition Act of 1966 as a 2-year pilot project
- 1973 Federal court judge orders USDA to implement WIC.
- 1974 January 13th - First WIC site opened in Pineville, KY
by December, WIC operated in 45 States
- 1975 P.L. 94-105 made WIC a permanent program
- 1976 WIC opens at Washoe County Health District
- 1980 Wyoming last State to open WIC
- 1981 Washington DC opens WIC

WIC legislation reads:

“Congress finds that substantial numbers of pregnant women, infants and young children are at special risk in respect to their physical and mental health by reason of poor or inadequate nutrition or health care, or both. It is the purpose of the program to provide supplemental nutritious food as an adjunct to good health during such critical times of growth and development in order to prevent the occurrence of health problems.”

WIC Eligibility

- Woman, Infant or Child
- Resident
- Low Income
- Nutrition Risk

Health Assessment

- Hemoglobin Blood Test
- Height or Length
- Weight
- Medical History
- Dietary Evaluation

Nutrition Risk

- > 100 medical or dietary based conditions, e.g.
 - Anemia
 - Inadequate prenatal care
 - Overweight or underweight
 - History of poor pregnancy outcome
 - Special needs
 - Child abuse
 - Homeless
 - Mental illness
 - Poor diet, etc.

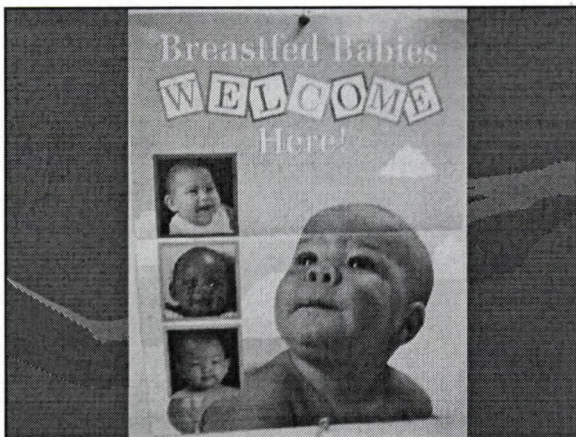
WIC

Special Supplemental Nutrition Program
for Women, Infants and Children

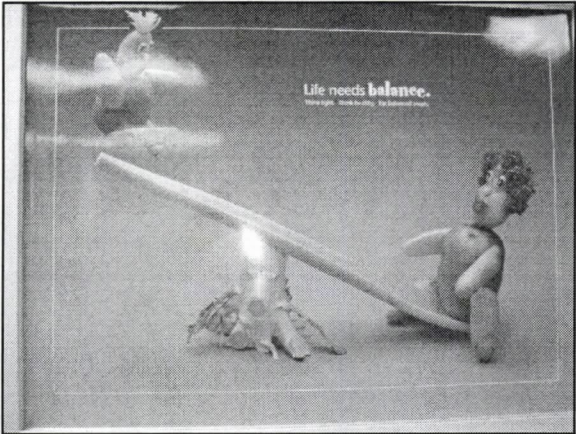
- Referrals
- Nutrition Education
- Monthly Nutritious Foods

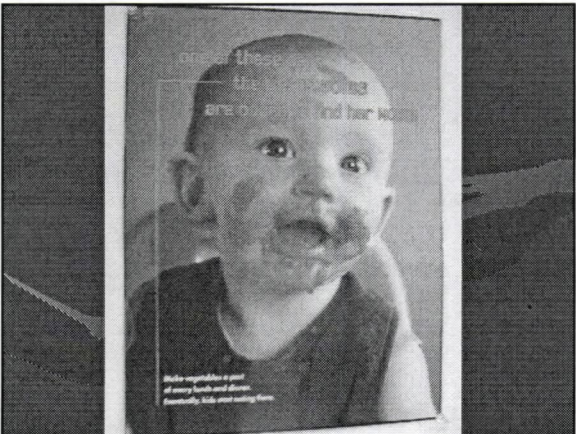
WIC Referrals

- Prenatal Care
- Immunizations
- Medicaid
- Food Stamps
- Housing
- Family Planning
- Etc.









Nutrition Education

- Breastfeeding
- Life Cycle Nutrition
- Physical Activity
- Weight Gain/Weight Loss
- Smoking Cessation and Substance Use
- Safe Sleep (Cribs for Kids)
- Weaning
- Picky Eaters, etc.

Individual Counseling

by a Registered Dietitian

- Overweight
- Underweight
- High Risk Pregnancy
- Substance Abuse
- Fetal Alcohol Syndrome
- Special Needs/Developmental Delays
- PICA
- Medical/Metabolic Conditions, etc.

WIC Food Benefits

• Individualized Monthly Nutritious Food Package*

- Milk
- Soy milk or Tofu (NEW**)
- Cheese
- Eggs
- Iron fortified cereal
- Fruit or vegetable juice
- Peanut butter
- Dried or canned beans, peas (Canned NEW**)
- Canned fish (Sardines NEW**)
- Fruits and vegetables (NEW**)
- Baby foods - veg/fruit, fruits, meats (NEW**)
- Whole grain cereal, rice, pasta (NEW**)
- Infant and Adult Formula


Average value \$58/month/client

*Based on Institute of Medicine's recommendations
**Foods added 10/2009

Monthly WIC Foods

Pregnant Women


- ⌘ Cereal: 36 oz
- ⌘ Whole Grains: 1 lb
- ⌘ Fruits & Vegetables: \$10.00
- ⌘ Juice: 3 - 12 oz frozen
- ⌘ Milk: 4 gal + 1/2 gal + 1 qt (19 qts)
- ⌘ Cheese: 1 lb
- ⌘ Eggs: 1 doz
- ⌘ Beans & Peanut Butter: 1 lb & 18 oz



Breastfeeding Women

- ⌘ Cereal: 36 oz
- ⌘ Whole grains: 1 lb
- ⌘ Fruits/Vegetables: \$10.00
- ⌘ Juice: 3 - 12 oz frozen
- ⌘ Milk: 5 gal & 1 qt
- ⌘ Cheese: 2 lbs
- ⌘ Eggs: 2 doz
- ⌘ Beans & Peanut Butter: 1 lb & 18oz
- ⌘ Fish: 30 oz

*Mothers receive food for 1 yr.



Breastfeeding Infants

Infants 0-5 months:

- ⌘ Breastmilk

Infants 6-11 months:

- ⌘ Breastmilk
- ⌘ Infant cereal: 3 - 4oz boxes
- ⌘ Baby fruits/vegetables: 64 4-oz jars
- ⌘ Baby meals: 31 - 2.5-oz jars



Non-Breastfeeding Postpartum Women

- ⌘ Cereal: 36 oz
- ⌘ Fruits/Vegetables: \$10.00
- ⌘ Juice: 2 - 12 oz frozen or 46 oz fluid
- ⌘ Milk: 3 gal and 1 qt
- ⌘ Cheese: 1 lb
- ⌘ Eggs: 1 dozen
- ⌘ Beans: 1 lb

*Mothers receive food for six months.



Formula-Fed Infants

0-3 months

- ⌘ Formula: up to 9 cans of 12.9 oz powder

4-5 months

- ⌘ Formula: up to 10 cans of 12.9 oz powder

6-11 months

- ⌘ Formula: up to 7 cans of 12.9oz powder
- ⌘ Infant cereal: 24 oz
- ⌘ Baby fruits/vegetables: 32 - 4oz jars



Monthly WIC Foods

Children 1-2 years

- Cereal: 36 oz
- Whole grains: 2 lbs
- Fruits and vegetables: \$6.00
- Juice: 2 - 64 oz fluid
- Whole milk: 3 gal & 1 qt
- Cheese: 1 lb
- Eggs: 1 doz
- Beans or peanut butter: 1 lb/18 oz jar

Children 3-5 years

- Cereal: 36 oz
- Whole grains: 2 lbs
- Fruits and vegetables: \$6.00
- Juice: 2 - 64 oz fluid
- Milk: 3 gal & 1 qt
- Cheese: 1 lb
- Eggs: 1 dozen
- Beans or peanut butter: 1 lb/18 oz jar

WIC Food Package Tailoring

- Underweight
- Homelessness
- Lack of safe water supply
- Inadequate cooking/storage facilities
- Medical foods
- Metabolic or special formulas
- Etc.

WIC is Preventive Care

In the early years WIC participants had to demonstrate overt physical malnutrition, WIC has evolved into primary prevention and holistic health care.

WIC TODAY

• 53% of infants born in the U.S.

• **Prenatal WIC participation**

- Reduces risk of preterm birth by 25%
- Reduces risk of low birth weight by 44%
- Average cost per woman: \$743

• **First year medical costs**

- \$19,033 for a premature/LBW infant
- vs. \$4,551 for a baby born without complications

National WIC Association

Health District WIC Clinics 6,300 clients/month

- 3350 - Health Department
- 2350 - South Reno
- 500 - Health Access Washoe County (HAWC)
- 100 - Incline Village

WIC Staffing – 16 positions

- WIC Program Manager
- 2 Community Health Nutritionists
- 3 Community Health Aides (CHA)
- 4 Human Services Support Specialists
- 5 Office Assistants
- Intermittent Hourly CHA

WIC Funding

- FY12

USDA WIC Grant	\$1,071,998	(\$13.58/client)
Local Funds	\$ 163,470	(\$2.07/client)

TOTALS	\$1,235,478	(\$15.65/client)
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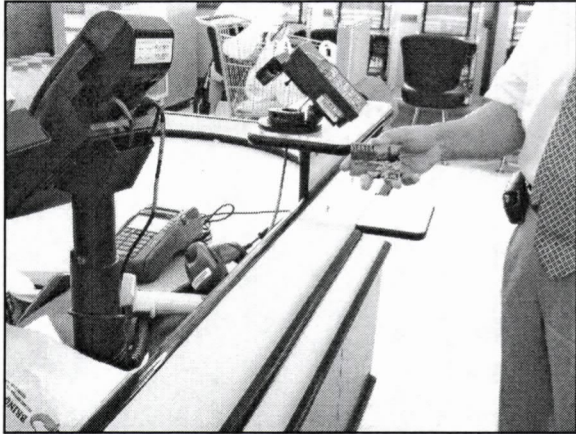
- + Federal WIC Food Funds \$4,287,992
(\$357,332/month paid to local grocery stores)

EBT

- Electric Benefit Transfer (for WIC Food)
- WCHD piloted Health Passport
 - Launched June 2, 2000
 - Smart Card Technology
- 2010 – New web-based application
- Only 6 States in the U.S. are electronic

Dignitary Visits WCHD WIC Program

- Senator Harry Reid
- US Surgeon General
- USDA Under-Secretary
- USDA National WIC Director
- Western Region Food & Nutrition Services Administrator
- All 7 Regional WIC Directors
- Northeast Region State WIC Directors
- Southeast Region State WIC Directors






2011 Changes in WIC

- Eligible Infants goes from 49% to 53%
- On-line WIC client application and nutrition education
- September 2011 - New WIC Program Application
 - Demographics/Health Assessment/Clinical Data
 - Calculates BMI/Plots Growth Charts
 - Combines family members into one file

2012 WIC

- Needs Assessment
 - Results
 - Recommendations



They will learn.
Dance with them.
Sing with them.
Talk with them.

*Your child
has you,
and you
have
WIC!*

to your child, YOU are
the GREATEST show on earth.

National WIC Association

12/15/11



WASHOE COUNTY HEALTH DISTRICT

EPIDEMIOLOGY AND PUBLIC HEALTH PREPAREDNESS DIVISION



Public Health
Prevent Promote Protect.

December 7, 2011

MEMORANDUM

To: Members, Washoe County District Board of Health

From: Randall L. Todd, DrPH
Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, December 2011

Communicable Disease

- For the week ending December 3 (MMWR Week 48) four of the six participating sentinel healthcare providers for influenza surveillance reported a total of 19 patients with influenza-like-illness (ILI) out of a total of 2,788 patients seen in their practices. This represents an ILI rate of 0.7%. The regional baseline is 3.9% and compares to a national rate of 1.4% for the previous week. The national baseline is 2.4%. Three death certificates were received for week 47 listing pneumonia (P) or influenza (I) as a factor contributing to the cause of death. The total number of deaths submitted for week 47 was 100. This reflects a P & I ratio of 3.0% which is below the epidemic threshold set by CDC for week 47 at 7.1%. The national P & I for week 47 was below the epidemic threshold at 6.4%.
- No recent EARS anomalies have been identified.
- Rocky Mountain Spotted Fever – During week 42 the CD program investigated a probable case of Rocky Mountain Spotted Fever. The case patient had no travel outside of Nevada and recalled a tick exposure in August. However, the patient did not meet the laboratory criteria to be considered a confirmed case based on the CDC case definition.
- Meningococcal Disease – During week 43 the CD program investigated a confirmed case of meningococcal disease. Nine contacts were identified through the investigation process and were provided with appropriate prophylaxis.
- Malaria – During week 45 the CD program investigated a case of Malaria. The case patient had a travel history to Nigeria that was within the likely exposure period.
- Norovirus – There have been two recent outbreaks of Norovirus in healthcare facilities. Both are regulated by the Nevada State Health Division which has assumed responsibility for the investigations.

DBOH AGENDA ITEM # 19.A.

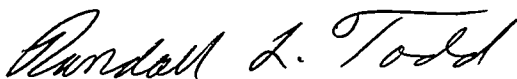
1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-6190 FAX (775) 325-8130

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Public Health Preparedness

- **ASPR-Hospital Information**
PHP staff participated in the November 3rd Mass Casualty Incident Plan Hot Wash for the Reno Air Race Incident.
- **CDC- Public Health Preparedness**
The program participated in a Statewide Training, Exercise and Planning Workshop held at the Nevada State Health Division. This workshop was planned to identify dates for public health exercises and drills required by the federal grants that fund the preparedness programs. Additional effort is being made this year to combine these efforts with other statewide public health entities to better utilize decreasing public health preparedness funds.
- **Exercises/Drills**
The PHP program participated in a communications drill in conjunction with the Nevada State Health Division and Carson City Health and Human Services, The drill tested 800 MHz radios on the Statewide Medical Channel which allows health communication statewide through repeaters. In addition, Satellite Phone connection and communication were tested. This was a successful test. These communication drills are conducted quarterly utilizing the various modes of communication available to public health.
- **Caughlin Fire**
PHP Program Manager, Jeff Whitesides, assisted in the REOC during the Caughlin Fire. PIO, Phil Ulibarri also reported to the REOC to provide support for public information activities. Public Health Emergency Response Coordinator, Christina Conti, worked with contractual staff to identify medical shelter sites.



Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



Washoe County Health District



Public Health
Prevent. Promote. Protect.

DBOH AGENDA ITEM NO. 19.B.

12/15/11

December 2, 2011

TO: District Board of Health Members

FROM: Mary-Ann Brown, R.N., M.S.N. *MR*
Division Director, Community and Clinical Health Services

SUBJECT: Community and Clinical Health (CCHS) Division Report for December 2011 District Board of Health Meeting

1. Washoe County Prematurity Birth Rates
2. Washoe County Immunization Rate and Volume Evaluation (RAVE) Performance Improvement Team Update
3. Nevada Last Place in Anti-Smoking Funding
4. Great Basin Public Health Leadership Project Collaboration Between WCHD and the Washoe County Food Bank
5. National World AIDS Day December 1st 2011

1. Washoe County Prematurity Birth Rate

As reported in last month's CCHS DBOH Report Nevada earned the grade of "D" this year in the March of Dimes Birth Report Card on premature births with a 13.8% prematurity rate for all births. But the good news locally is that Washoe County would be assigned a "B" grade based on 2009 data indicating that only 11.2% of all babies in Washoe County were born prematurely.

Research into premature births (babies born before 37 weeks gestation) identifies preventable risk factors that include smoking, early induction of labor or c-sections, and lack of prenatal care as part of the cause for premature births.

The WCHD Public Health Nurse Home Visitation Program, the Family Planning Clinic and the Chronic Disease team continue to work on preconception health and health during pregnancy. Initiatives are focused on minimizing the preventable risk factors associated with premature births such as making sure woman don't smoke, that they access prenatal care, eat healthy and gain weight appropriately during pregnancy. Additionally the Pregnancy Connection Program conducted by the PHNs in the Home Visiting Program connects pregnant woman to prenatal healthcare as early in their pregnancy as possible. For 2011 there have been a total of 48 referrals since 7/1/11. Approximately 70% of these referrals were served in their first trimester. The program

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emphasizes the initiation of prenatal vitamins with folic acid, health care provider identification and treatment of conditions leading to premature births, and referrals for smoking cessation.

2. Washoe County Immunization Rate and Volume Evaluation (RAVE) Performance Improvement Team Update

Below is a sample of some of the results of the ongoing work of the Immunization Program’s Continuous Improvement Team (CQI) *Rate and Volume Evaluation (RAVE)*. The goal of the team is to increase the immunization rate of infants and children in Washoe County by continually seeking to improve the efficiency and effectiveness of the WCHD Immunization Clinic.

1. **Issue:** *Parents need to make sure infants complete the required vaccine series.*

Solution Identified: Reminder letters for shots due or past due were mailed to WCHD Clinic parents of 0-23 Month Old Infants (July 2010-June 2011)

Impact: 20%* more children have documentation of shots when a reminder is received**

*Very statistically significant. P value >.0001

** Received = Mail not returned.

2. **Issue:** *Clients need ways to make complaints or suggestions.*

Solutions Identified:

- In May 2011 an online survey for feedback was created. The survey provided an opportunity for clients who may not have been seen at the WCHD Clinic for immunizations to provide feedback.
- A general Immunization Program e-mail address was created so that clients could provide feedback directly to the clinic. All Immunization staff is able to access and respond to e-mails from the website daily.
- Annual Survey of Clients

Lobby Survey – April 2011

Survey Highlights

Survey Response	2010	2011
<u>Why did you come to WCHD for shots today?</u>		
“No provider or provider doesn’t give” (Safety Net)	66%	60%

Knowledge of When Next Shots Due		
Don't know when next shots due – (Unaware)	63%	57%
Schedule Method Preference:		
Phone	69%,	71%,
Computer	22%,	12%
In person	12%	6.5%
How did you know your child was due for shots?		
School/daycare	42%	33%
I got a letter	NA	8 %
I had it on my calendar	14%	12 %
I know the shot schedule	17%	14%
My child's doctor	12%	12%
Other	12%	17%

Solution: Survey results and client feedback from all sources is being analyzed to make adjustments and improvements in the clinic.

3. **Issue:** *Do we have available appointments and are they utilized.*

Impact: 67% booked 2010 (Q1- Q4)
66% booked 2011 (Q1-Q3), walk in clients continue to be accommodated

Solution: Monitoring monthly.

One of the most significant challenges that continues for the immunization clinic is the inadequate and antiquated phone system. The public could be better served and staff time could be more efficiently utilized if a new upgraded phone system was installed. An adequate phone system remains the number one capital equipment request for the CCHS Division.

3. Nevada Last Place in Anti-Smoking Funding

LAS VEGAS (AP) — A coalition of public health groups says Nevada is tied for last in the nation in funding programs to prevent youth from smoking and help smokers quit.

The report released this week by the Campaign for Tobacco-Free Kids shows Nevada is one of five providing no state funds for prevention programs this year. Nevada joins Connecticut, the District of Columbia, New Hampshire and Ohio at the bottom.

The U.S. Centers for Disease Control and Prevention recommends the states apply \$32.5 million a year for tobacco prevention programs. Co-sponsors of the annual report on tobacco prevention programs include the American Heart Association, the

American Cancer Society, and the American Lung Association. The report indicates states have cut anti-smoking funds by 36 percent, about \$260 million, in the past four years. (*Reno Gazette Journal – December 1, 2011*)

4. Great Basin Public Health Leadership Project Collaboration Between WCHD and the Washoe County Food Bank

As part of a Great Basin Public Health Leadership Project, CCHS and EPHP are partnering in a pilot project. The following Great Basin Public Health Leadership Scholars have taken the lead on this initiative:

Veronica Galas, Carson City Health and Human Services;
Sheila Story, Carson City School District;
Kevin Christensen, Bear River Health District, Utah;
Clyde Takahashi, Food Bank of Northern Nevada
Jeff Whitesides, Washoe County Health District

The Food Bank of Northern Nevada serves approximately 8500 people a month, with an additional 2000 people signing on as new recipients every month through the Mobile Pantry service. Food access is a pressing issue for families in need. Collaboration between different human service providers forming multi-functional outreach could result in clients being able to access multiple services more readily, especially in transportation-challenged households.

The idea of the project was to provide immunizations to those families seeking assistance with food. The first pilot took place on October 11, 2011 at Empire Elementary School in Carson City. Immunizations were provided to Food Bank clients. The pilot resulted in client receiving food and also 87 total Immunizations.

The next step in the project will include the expansion of immunizations to the following Washoe County food bank locations.

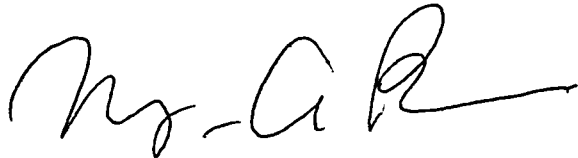
December 12, 2011 at Smith Ridge Elementary School
December 19, 2011 at O'Brien Middle School

WCHD Immunization nurses will be providing vaccinations. EPHP staff along with Medical Reserve Corp volunteers will be collecting survey data and assisting with the operation of the project.

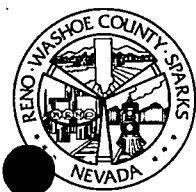
Congratulations to all the GBPHI members, MRC Volunteers, staff from the Food Bank, Washoe County School District and EPHP and CCHS for clearly identifying the value and effectiveness of team work.

5. National World AIDS Day December 1st 2011

Thursday December 1st was recognized as National AIDS Day world wide. For an update on AIDS at the national and local level please review the attached Epi-News. Congratulations to Jen Howell (CCHS), Lei Chen (EPHP), and Melissa Peek (EPHP) for providing this important information for the health professionals in our community.



Mary-Ann Brown RN MSN
Division Director
Community and Clinical Health Services



12/15/11

**Public Health**
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Washoe County Health District

ENVIRONMENTAL HEALTH SERVICES DIVISION

DATE: December 6, 2011

TO: District Board of Health Members

FROM: Robert O. Sack, Division Director, Environmental Health Services (EHS)

SUBJECT: Environmental Health Services Division Report for November and December 2011

Caughlin Fire

Environmental Health Services Division staff was involved in the response to the Caughlin Fire. Inspections were conducted both at the Reno and Galena High School shelter operations, and fire camp located at Galena High School. Staff focused on making sure basic sanitation, food and water were provided in a safe manner. There were very few problems that needed to be addressed. In addition, staff met with food establishments whose power had been off for an extended period of time. Our concern was loss of refrigeration resulting in food held out of proper temperature. There were only a handful of facilities that had lost power for an extended period of time.

Food Safety (Protection) Program

Food Program staff have been working in coordination with Administration and representatives from Technology Services to get food establishment inspection reports on-line for direct public access. The project has gone smoothly and we anticipate going live by the end of the year. We hope to give a brief demonstration to the Board in the next month or two.

Land Development

Staff completed the annual four-day inspection of the TMWA water system last month with TMWA personnel. The TMWA inspections are the last of the water system inspections scheduled for this calendar year.

Dave Boland has been appointed as the Health District representative to the Northern Nevada Water Planning Commission (NNWPC). The Commission meets monthly to address issues impacting water quality and supply. NNWPC recently initiated a study of septic system impacts on ground water.

Through collaboration, the Safe Drinking Water staff initiated electronic storage of water quality data.

Special Events

Contrary to popular opinion, the special events season no longer ends with the nice weather. Staff continues to receive applications for events that are occurring in conjunction with the holidays and fundraisers. Based on the number of applications received to date, we will surpass previous years' numbers (2,000+). In addition, staff was involved with the City of Reno decision to allow the Occupy Reno movement to locate at the Moana Pool site. City of Reno and the Occupy Reno representatives wanted to avoid the conflicts that have occurred in other cities and worked cooperatively to develop a site plan. WCHD staff continues to monitor this site and address public health problems before they become serious.

Underground Storage Tank

The UST/LUST program is in the implementation phase of a project to ultimately make their records more accessible by consultants and the general public. Utilizing GIS and new hardware, staff is working to populate a database with closed, as well as open sites.

The database will provide information relative to tank location, tank type, leak detection information, etc. This project has taken considerable staff time (both WCHD and GIS) to plan. Although there have been setbacks, the final product should be very user friendly. More information is to come when we have a projected time frame to allow access to the database.

Vector-Borne Diseases Prevention Program

Attached to the Division Director's Report is the most recent results of arbovirus activity throughout the United States as reported by the Centers for Disease Control and Prevention (CDC). Data collected by the Vector program concerning mosquito infection rates, and sentinel chicken serologies, for a cadre of mosquito-borne viruses are reported to the CDC. As a member of the West Nile Virus Working Group, Vector team members have participated in statewide surveillance activities by providing mosquito trapping, identification, and preparation services in those areas of the state which have no coverage.



Robert O. Sack, Division Director
Environmental Health Services Division

Attachment (CDC Report)



West Nile virus (WNV) and other arboviral activity -- United States, 2011
Provisional data reported to ArboNET
Tuesday, November 1, 2011

This update includes provisional data reported to ArboNET for **January 1–November 1, 2011** for nationally notifiable arboviral diseases caused by West Nile, eastern equine encephalitis, La Crosse, Powassan, and St. Louis encephalitis viruses. Dengue cases are reported in a separate update available from the CDC Dengue Branch.

West Nile virus (WNV) activity in 2011

As of November 1st, 537 counties from 48 states/districts have reported WNV activity in 2011, including 43 states/districts with reported WNV human infections (i.e., disease cases or viremic blood donors) and five additional states with reported WNV activity in non-human species only (i.e., veterinary cases, mosquito pools, dead birds, or sentinel animals) [Figures 1 and 2].

Figure 1. West Nile virus (WNV) activity reported to ArboNET, by state, United States, 2011 (as of November 1, 2011)

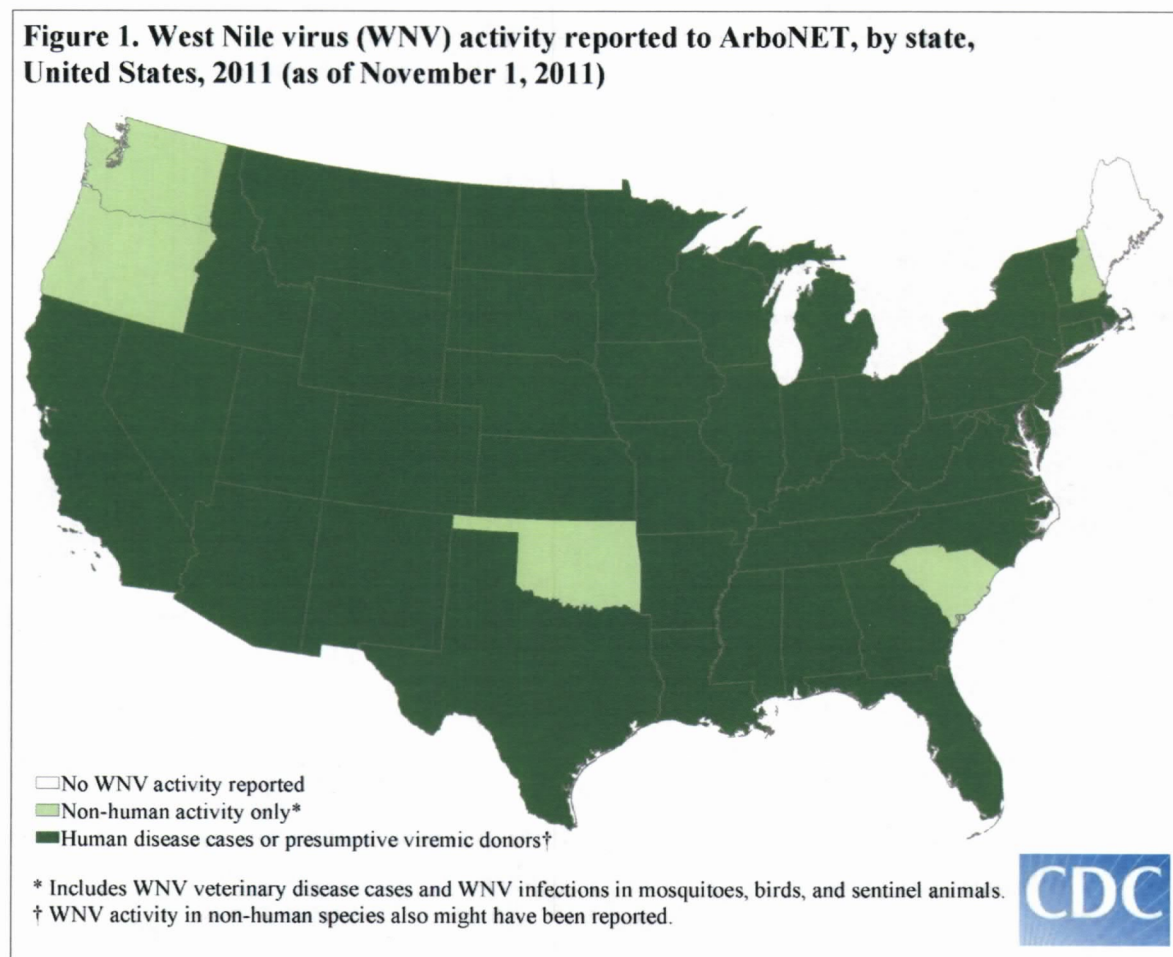
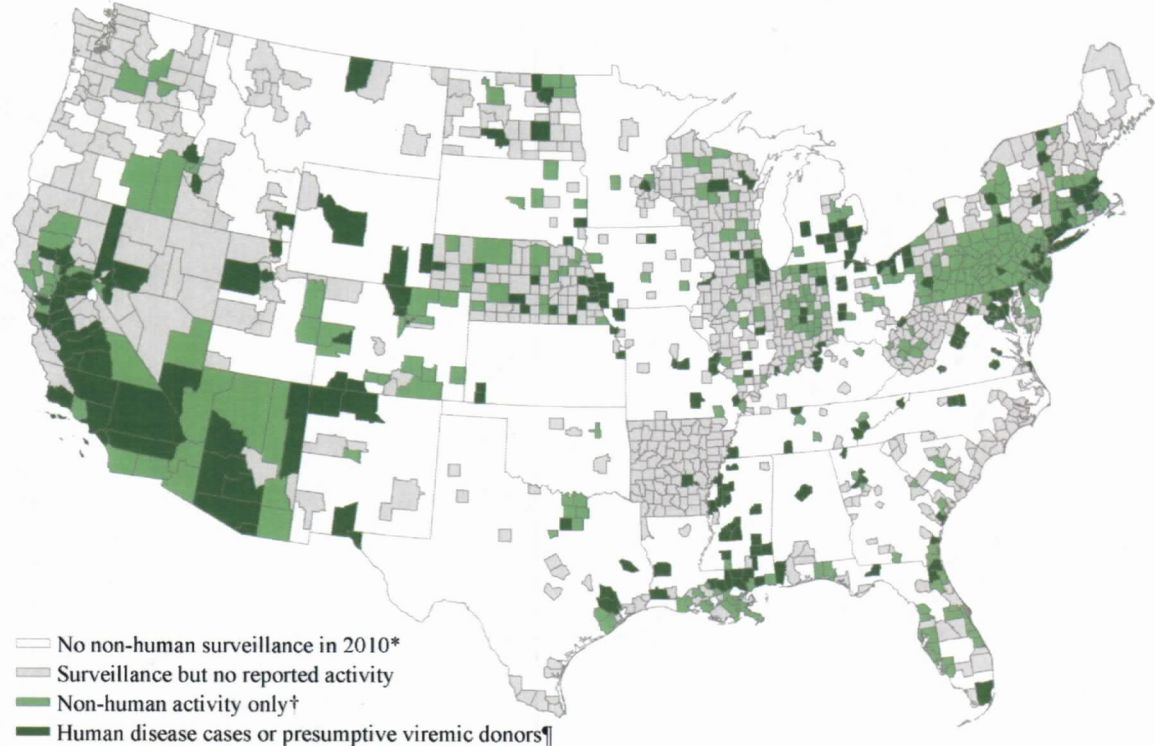


Figure 2. West Nile virus (WNV) activity reported to ArboNET, by county, United States, 2011 (as of November 1, 2011)



- No non-human surveillance in 2010*
- ▒ Surveillance but no reported activity
- Non-human activity only†
- Human disease cases or presumptive viremic donors‡

* As reported by state health departments in a survey conducted in October 2010. Surveillance for human disease and infection is performed in all counties.

† Includes WNV veterinary disease cases and WNV infections in mosquitoes, birds, and sentinel animals.

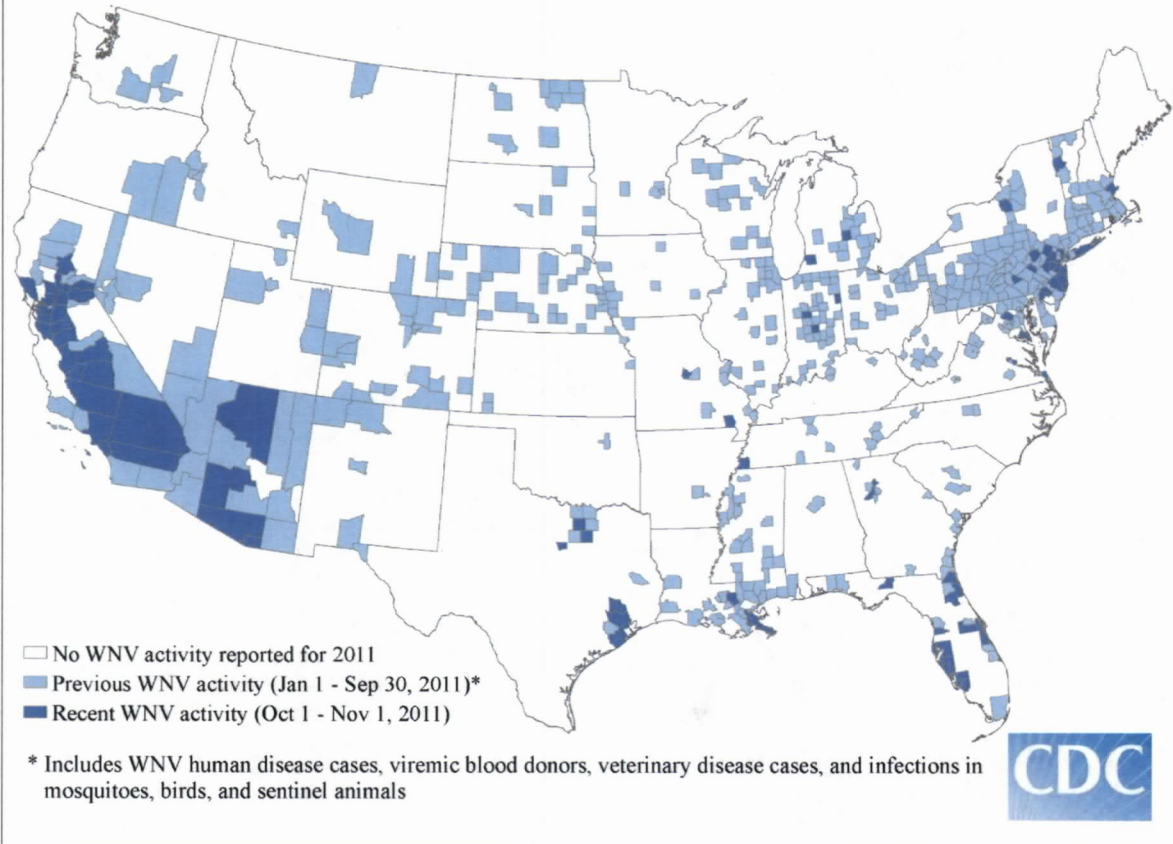
‡ WNV activity in non-human species also might have been reported.



Recent WNV activity in 2011

During the past month (October 1-November 1), WNV activity has been reported from 82 counties in 17 states [Figure 3].

Figure 3. West Nile virus (WNV) activity reported to ArboNET, by time period and county, United States, 2011 (as of November 1, 2011)





WNV human infections reported for 2011

Reported WNV disease cases

To date, 579 human cases of WNV disease have been reported from 42 states and DC [Table 1]. Of all WNV disease cases reported, 392 (68%) were classified as neuroinvasive disease (e.g., meningitis, encephalitis, acute flaccid paralysis) and 187 (32%) as non-neuroinvasive disease.

Dates of illness onset for disease cases ranged from March–October [Figure 4]. Additional demographic and clinical characteristics of reported cases are provided in Table 6 on page 10 of this report.

Estimated WNV disease cases

Based on serosurvey results, for every case of WNV neuroinvasive disease, there are an estimated 26.5 non-neuroinvasive disease cases. Using the 392 reported neuroinvasive disease cases, an estimated 10,388 non-neuroinvasive disease cases have occurred in the United States in 2011. However, only 187 were diagnosed and reported; 2% of non-neuroinvasive disease cases estimated to have occurred.

Presumptive viremic donors (PVDs)

A total of 113 WNV PVDs have been reported from 23 states [Table 1]. Of these, one (1%) of the viremic blood donors subsequently developed neuroinvasive disease and 26 (23%) subsequently developed non-neuroinvasive disease.

Comparison to 2010 data

From January 1–November 2, 2010, there were 894 human WNV disease cases (544 neuroinvasive disease cases and 350 non-neuroinvasive disease cases) and 108 PVDs reported to ArboNET.

Figure 4. West Nile virus (WNV) human disease cases reported to ArboNET by week of onset, United States, 2011 (as of 11/01/2011)

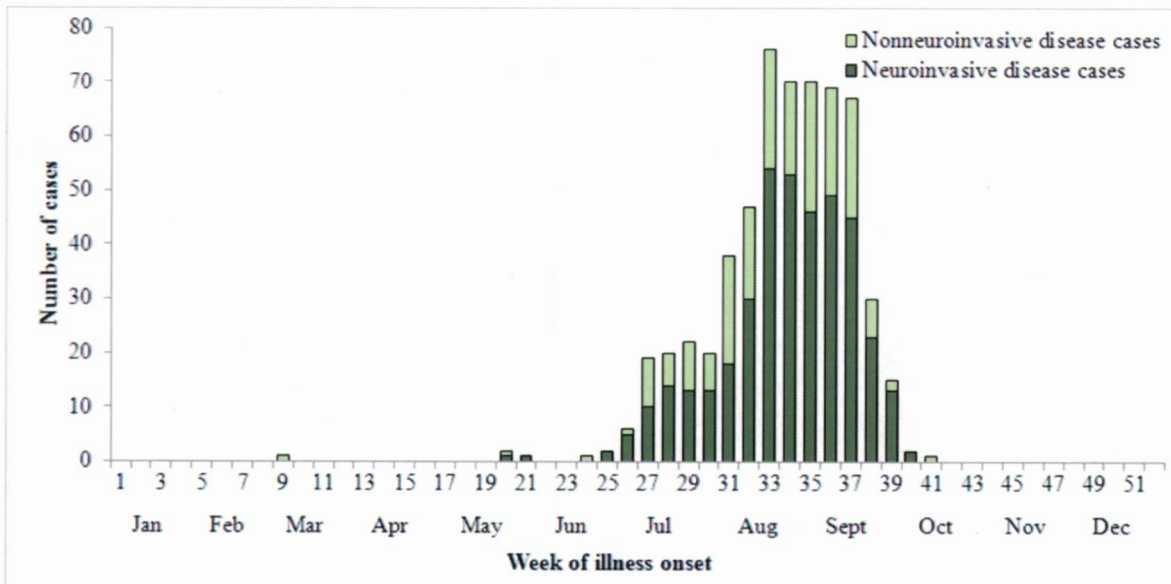


Table 1. Human West Nile virus (WNV) infections reported to ArboNET, 2011 (as of 11/01/2011)

State	Reported human disease cases			Deaths	Presumptive viremic donors (PVDs)†
	Neuroinvasive disease cases	Non-neuroinvasive disease cases	Total cases*		
Alabama	3	--¶	3	1	--
Arizona	31	10	41	4	10
Arkansas	1	--	1	--	--
California	90	39	129	5	23
Colorado	2	5	7	--	--
Connecticut	8	1	9	--	--
Delaware	1	--	1	--	--
District of Columbia	1	--	1	--	--
Florida	19	2	21	2	3
Georgia	7	5	12	3	3
Idaho	1	1	2	--	--
Illinois	20	10	30	3	3
Indiana	6	3	9	1	3
Iowa	5	4	9	--	--
Kansas	4	--	4	1	--
Kentucky	2	1	3	--	2
Louisiana	6	4	10	--	3
Maryland	10	10	20	--	3
Massachusetts	4	1	5	--	1
Michigan	32	1	33	2	1
Minnesota	1	1	2	1	--
Mississippi	26	22	48	4	8
Missouri	4	3	7	--	2
Montana	1	--	1	--	--
Nebraska	13	14	27	--	9
Nevada	12	4	16	1	3
New Jersey	2	3	5	--	1
New Mexico	4	--	4	--	2
New York	26	16	42	2	6
North Carolina	2	--	2	--	--
North Dakota	1	3	4	--	--
Ohio	9	11	20	1	9
Pennsylvania	4	1	5	1	--
Rhode Island	1	--	1	--	--
South Dakota	--	2	2	--	--
Tennessee	14	2	16	1	--
Texas	6	3	9	1	7
Utah	1	2	3	--	1
Vermont	1	--	1	--	1
Virginia	8	--	8	1	9
West Virginia	1	--	1	--	--
Wisconsin	1	1	2	--	--
Wyoming	1	2	3	--	--
Totals	392	187	579	35	113

*Includes confirmed and probable cases.

¶None reported.

†Of the 113 PVDs, 27 (24%) developed clinical illness and are also included as "Reported human disease cases".

La Crosse virus (LACV) activity in 2011

As of November 1st, a total of 11 states have reported LACV activity to ArboNET for 2011, including ten states with reported human disease cases and one additional state with reported LACV activity in non-human species only [Figure 6]. During the past month (October 1-November 1), LACV activity has not been reported.

To date, 105 human cases of LACV disease have been reported [Table 3]. Demographic and clinical characteristics of reported cases are described on page 10 [Table 6].

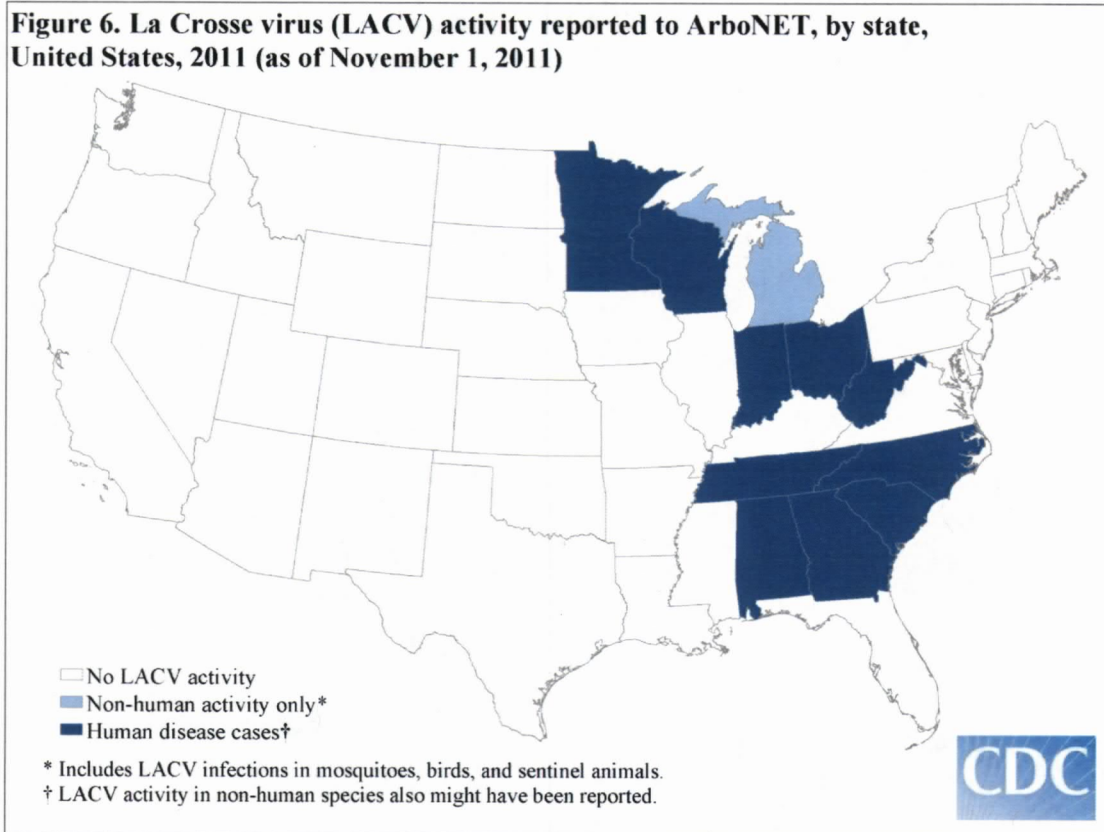


Table 3. La Crosse virus (LACV) human disease cases reported to ArboNET, United States, 2011 (as of 11/01/11)

	Neuroinvasive disease cases	Nonneuroinvasive disease cases	Total cases*	Deaths
Alabama	1	--¶	1	--
Georgia	2	--	2	--
Indiana	2	--	2	--
Minnesota	1	--	1	--
North Carolina	23	--	23	1
Ohio	33	5	38	--
South Carolina	1	--	1	--
Tennessee	12	--	12	--
West Virginia	18	3	21	--
Wisconsin	2	2	4	--
Totals	95	10	105	1

*Includes confirmed and probable cases.
 ¶None reported.

Powassan virus (POWV) activity in 2011

As of November 1st, three states have reported POWV activity to ArboNET for 2011; all three states reported human disease cases [Figure 7]. During the past month (October 1-November 1), POWV activity has not been reported.

To date, 13 human cases of POWV disease have been reported [Table 4]. Demographic and clinical characteristics of reported cases are described on page 10 [Table 6].

Figure 7. Powassan virus (POWV) activity reported to ArboNET, by state, United States, 2011 (as of November 1, 2011)

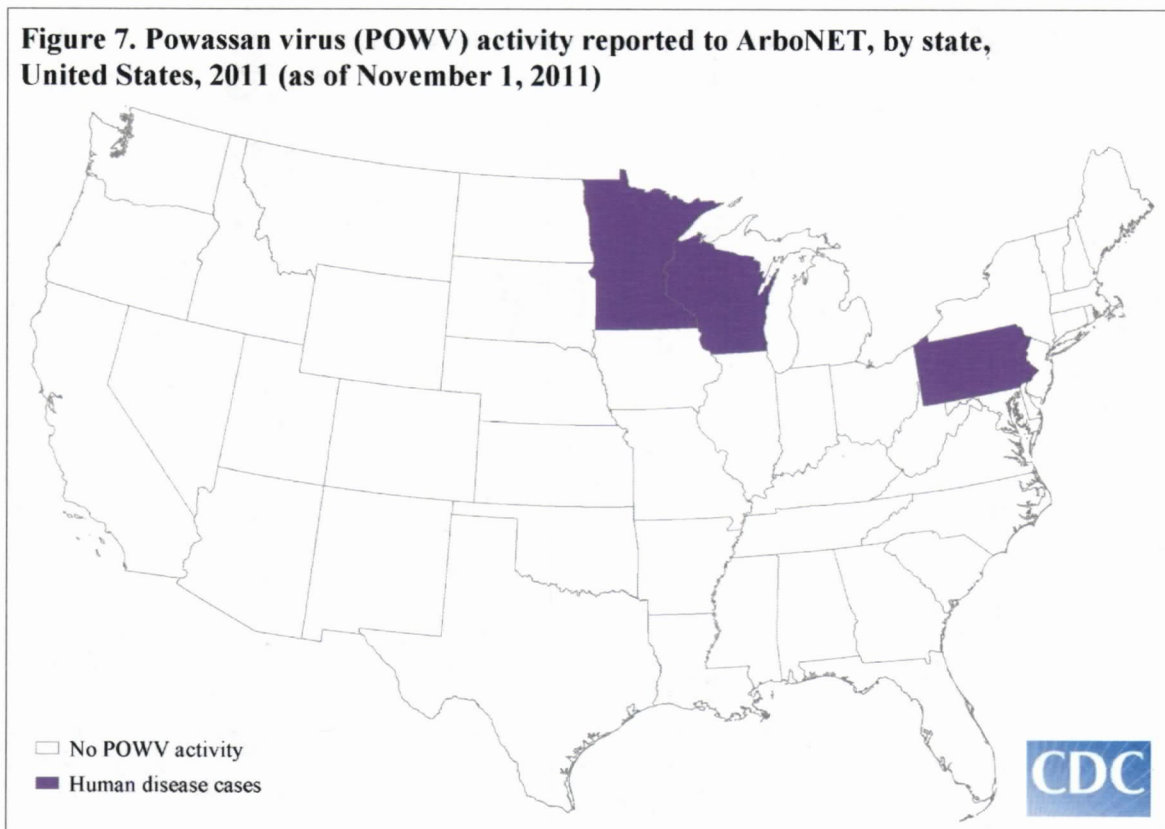


Table 4. Powassan virus (POWV) human disease cases reported to ArboNET, United States, 2011 (as of 11/01/11)

	Neuroinvasive disease cases	Nonneuroinvasive disease cases	Total cases*	Deaths
Minnesota	7	2	9	1
Pennsylvania§	1	--¶	1	--
Wisconsin	2	1	3	--
Totals	10	3	13	1

*Includes confirmed and probable cases.

§Jurisdictions reporting their first POWV human disease case for 2011.

¶None reported.

St. Louis encephalitis virus (SLEV) activity in 2011

As of November 1st, four states have reported SLEV activity to ArboNET for 2011, including two states with reported human disease cases and two additional states with reported SLEV activity in non-human species only [Figure 8 and Table 5]. During the past month (October 1-November 1), SLEV activity has been reported from one state (Florida).

Figure 8. St. Louis encephalitis virus (SLEV) activity reported to ArboNET, by state, United States, 2011 (as of November 1, 2011)

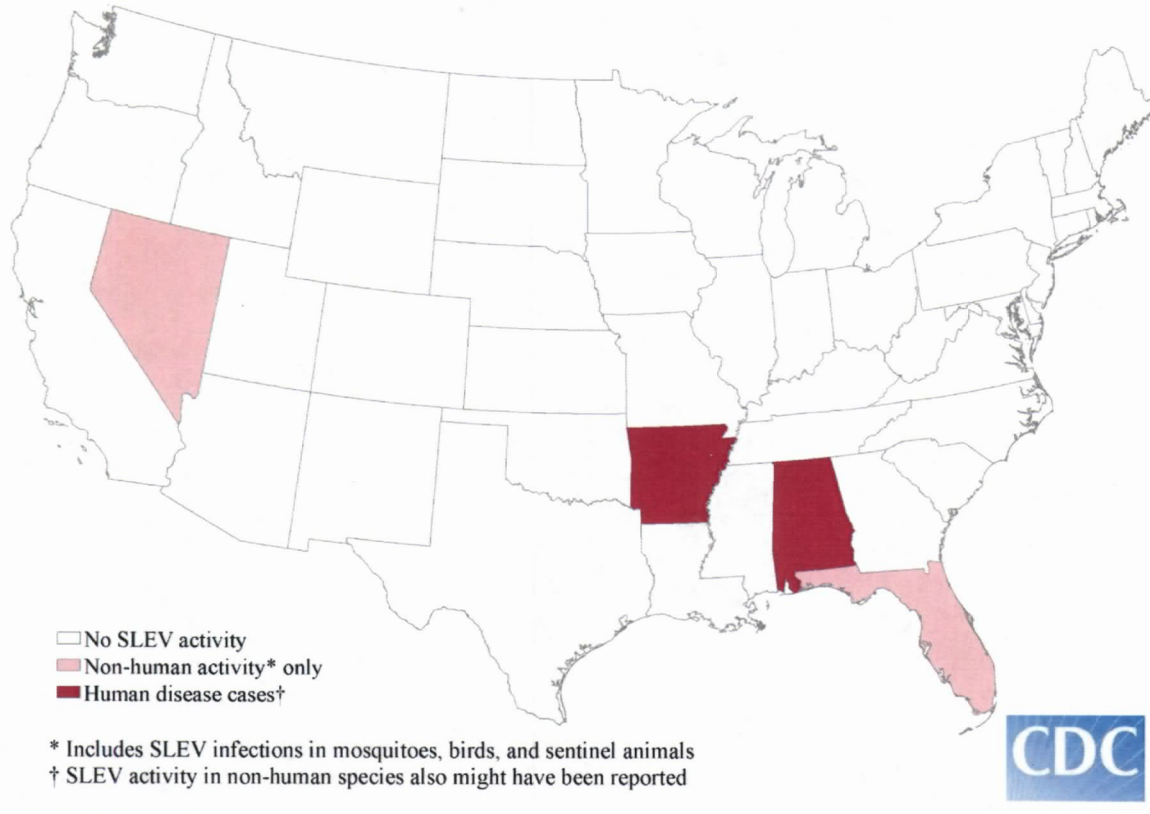


Table 5. St. Louis encephalitis virus (SLEV) human disease cases reported to ArboNET, United States, 2011 (as of 11/01/11)

	Neuroinvasive disease cases	Nonneuroinvasive disease cases	Total cases*	Deaths
Alabama§	1	--¶	1	--
Arkansas	2	--	2	--
Totals	3	--	3	--

*Includes confirmed and probable cases.

¶None reported.

§Jurisdiction reporting their first SLEV human disease case for 2011; onset of illness for this case was in August.



Table 6. Characteristics of reported cases of arboviral disease, United States, 2011 (as of 11/01/2011)

	WNV (N=579)		LACV (N=105)		POWV (N=13)	
	No.	(%)	No.	(%)	No.	(%)
Male sex	345	(59)	63	(60)	10	(77)
Age group in years						
<20	25	(4)	99	(94)	2	(15)
20-39	76	(13)	0	(0)	1	(8)
40-49	96	(17)	1	(1)	1	(8)
50-59	115	(20)	2	(2)	3	(23)
≥60	267	(46)	3	(3)	6	(46)
Onset of illness						
January	0	(0)	0	(0)	0	(0)
February	0	(0)	0	(0)	0	(0)
March	1	(<1)	0	(0)	0	(0)
April	0	(0)	0	(0)	0	(0)
May	3	(1)	1	(1)	3	(23)
June	7	(1)	9	(9)	5	(38)
July	84	(14)	38	(36)	4	(31)
August	266	(46)	40	(38)	1	(8)
September	209	(36)	17	(16)	0	(0)
October	9	(2)	0	(0)	0	(0)
Clinical syndrome						
Nonneuroinvasive	187	(32)	10	(10)	3	(23)
Neuroinvasive						
Encephalitis	227	(39)	79	(75)	8	(62)
Meningitis	145	(25)	13	(12)	2	(15)
Acute flaccid paralysis†	20	(3)	3	(3)	0	(0)
Outcome						
Hospitalization	440	(76)	95	(90)	10	(77)
Death	35	(6)	1	(1)	1	(8)

WNV=West Nile virus; LACV=La Crosse virus; POWV=Powassan virus.

† A total of 16 WNV disease cases classified as acute flaccid paralysis also had encephalitis, three also had meningitis. Three LACV disease cases classified as acute flaccid paralysis also had encephalitis.



About ArboNET

ArboNET is a national arboviral surveillance system managed by CDC and state health departments. In addition to human disease, ArboNET maintains data on arboviral infections among presumptive viremic blood donors (PVDs), veterinary disease cases, mosquitoes, dead birds, and sentinel animals. As with other national surveillance data, ArboNET data has several limitations that should be considered in analysis, interpretation, and reporting [**Box**].

Box: Limitations of ArboNET data

The following should be considered in the analysis, interpretation, and reporting of ArboNET data:

1. ArboNET is a passive surveillance system. It is dependent on clinicians considering the diagnosis of an arboviral disease and obtaining the appropriate diagnostic test, and reporting of laboratory-confirmed cases to public health authorities. Diagnosis and reporting are incomplete, and the incidence of arboviral diseases is underestimated.
2. Reported neuroinvasive disease cases are considered the most accurate indicator of arboviral activity in humans because of the substantial associated morbidity. In contrast, reported cases of nonneuroinvasive arboviral disease are more likely to be affected by disease awareness and healthcare-seeking behavior in different communities and by the availability and specificity of laboratory tests performed. Surveillance data for nonneuroinvasive disease should be interpreted with caution and generally should not be used to make comparisons between geographic areas or over time.
3. Provisional ArboNET data are provided to help track recent arboviral disease activity. However, these data may change substantially before they are finalized. Provisional data from the current year should not be combined with or compared to final data from previous years.

Additional resources

For additional arboviral disease information and data, please visit the following websites:

- CDC's Division of Vector-Borne Diseases:
www.cdc.gov/ncidod/dvbid/index.html
- National Notifiable Diseases Surveillance System:
http://www.cdc.gov/osels/ph_surveillance/nndss/phs/infdis2011.htm
- U.S. Geological Survey (USGS):
<http://diseasemaps.usgs.gov/>
- AABB (American Association of Blood Banks):
www.aabb.org/programs/biovigilance/Pages/wnv.aspx

12/15/11




WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Date: December 5, 2011

To: District Board of Health 

From: Kevin Dick, Director, Air Quality Management

Re: Monthly Report for Air Quality Management

Agenda Item: 19.D.

The enclosed Air Quality Management Division Report is for the month of November 2011 and includes the following sections:

Air Quality
Monitoring Activity
Planning Activity
Permitting Activity
Compliance/Inspection Activity
Enforcement Activity

DBOH AGENDA ITEM # 19.D.

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Caughlin Fire Response

AQMD was engaged in monitoring air quality and providing public health advisories during the November 18 wildfire and high wind event. Two different air pollution episodes were occurring. Regionally, the area experienced high levels of particulate matter less than 10 microns in aerodynamic diameter (PM10). Most of the PM10 levels recorded at the monitoring stations were attributed to windblown dust based on relatively low levels of fine particulate matter less than 2.5 microns in aerodynamic diameter (PM2.5) measured at two stations, and visible observations of conditions at other monitoring stations recording high levels of PM10 that did not have PM2.5 monitors.

Locally, high PM2.5 pollution levels were occurring due to smoke from the wildfire and structure fires. High pollution levels from the fires were restricted to areas immediately adjacent to the fires, and in the area directly downwind in the smoke plume. The two AQMD monitors did not record high levels of PM2.5 that day, and PM2.5 was not a pollutant of concern area wide.

As a result of the pollution episodes that were occurring, AQMD provided three updates of the air quality hotline message, two Air Quality Index update emails, two Press Releases, and several interviews with local TV and radio news stations and the Reno Gazette-Journal. The advisories issued by AQMD informed the public of actions they should take to protect themselves during the high pollution levels that were occurring.

The replacement of older manual filter sampling equipment for PM10 with automated PM10 Beta Attenuation Monitors (BAMs) which occurred earlier this year (and is continuing) proved invaluable during the event. The PM10 BAMs provided hourly readings real time during the episodes. The older filter samplers only provided 24 hour information for every sixth day, and at least one day after the sample was collected. The BAMs provided an improved real time understanding of conditions to better advise the public.

Since the National Ambient Air Quality Standard (NAAQS) for particulates is a twenty-four hour average, and the high pollution levels from the episodes occurred only during a portion of the day, the EPA Standard was not exceeded.

PM2.5 Monitoring in Sparks

During November, AQMD installed a PM2.5 BAM at the Sparks monitoring station at 750 4th St. Prior to this, AQMD had only collected PM2.5 data from the Reno monitoring station at 310 State St. Since we have entered the wood burning season the Sparks PM2.5 monitor has been recording significantly higher levels of PM2.5 than are recorded at the Reno monitoring station. This may be attributed to the neighborhood that the Sparks station is located in which contains older homes, many of which have fireplaces and woodstoves. In addition, the Sparks station is near a low point for the valley, and is downwind of other pollutant sources during predominantly western wind flows which might further impact the station location during inversions or light wind conditions.

The higher PM2.5 levels that we are recording at the Sparks monitoring station may result in more Yellow or Red Burn Code declarations than we have typically had in the past. The Yellow Burn Code of November 28th and 29th resulted from PM2.5 levels measured in Sparks. The data now being collected in Sparks may also result in a determination of increased exceedances of the PM2.5 NAAQS. See the attached graphs and table of Reno and Sparks particulate levels and AQI for November.

Kevin Dick, Division Director

AIR QUALITY COMPARISON FOR NOVEMBER

Air Quality Index Range		# OF DAYS NOVEMBER 2011	# OF DAYS NOVEMBER 2010
GOOD	0 to 50	24	28
MODERATE	51 to 100	6	2
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	0	0
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		30	30

HIGHEST AQI NUMBER BY POLLUTANT

Air Quality

POLLUTANT	November 2011	YTD for 2011	November 2010	Highest for 2010
CARBON MONOXIDE (CO)	25	39	21	31
OZONE 8 hour (O3)	43	114	44	104
PARTICULATES (PM _{2.5})	89	102	N/A	112
PARTICULATES (PM ₁₀)	88	88	57	83

For the month of November, the highest Air Quality Index (AQI) value reported was eighty-nine (89) for PM^{2.5} which occurred on November 28th. There were no exceedances of Carbon Monoxide or Ozone standards. There were twenty-six (24) days the air quality was in the good range and six (6) days the air quality was in the moderate range.

Planning & Monitoring Activity

Monitoring Equipment: The third of three continuous PM10 beta attenuation monitors (BAM) recently purchased with EPA air quality grant funds is now online at the Plumb-Kit monitoring station. During the Caughlin Fire, these PM10 BAMs provided the AQM the additional information needed to ensure that the community took appropriate precautionary actions for windblown dust and smoke impacts. See Director's Report for additional information.

Transportation Planning: Staff provided input during a November 15 stakeholder's workshop for Connecting Nevada. The Nevada Department of Transportation launched the Connecting Nevada Plan to provide a comprehensive, statewide, multi-modal planning effort with the goal of improving communication and coordination among partner agencies, geographic areas, and planning efforts. The intent of the Connecting Nevada Plan is to develop a framework that coordinates and integrates the results of various state, regional, and local planning efforts into a unified, cohesive vision. The Connecting Nevada Plan will guide decisions and investments in the future, establish policies and guidance for identification and preservation of transportation corridors, and recognize and encourage multi-modal opportunities.

Training: AQM staff will be attending a two-day hands-on training of EPA's MOVES (Motor Vehicle Emissions Simulator) in early December. This new emission modeling system estimates emissions from mobile sources covering a broad range of pollutants and allows multiple scale analysis. MOVES replaces EPA's MOBILE6.2 model and will be used for State Implementation Plan development and transportation conformity analyses.

Dan Inouye, Branch Chief

Permitting Activity

TYPE OF PERMIT	2011		2010	
	NOVEMBER	YTD	NOVEMBER	ANNUAL TOTAL
Renewal of Existing Air Permits	90	1208	99	1296
New Authorities to Construct	9	89	7	40
Dust Control Permits	2 (212 acres)	82 (752 acres)	12 (233 acres)	127 (2814 acres)
Wood Stove Certificates	21	237	27	254
WS Dealers Affidavit of Sale	12 (10 replacements)	99 (63 replacements)	12 (7 replacements)	82 (46 replacements)
WS Notice of Exemptions	465 (9 stoves removed)	4744 (45 stoves removed)	135 (0 stoves removed)	5767 (41 stoves removed)
Asbestos Assessments and Asbestos Removal Notifications (NESHAP)	70	901	79	1027

Compliance &
Inspection Activity

Staff reviewed fourteen (14) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted forty-two (42) stationary source renewal inspections and fifty-one (51) gas station inspections in November. Staff also conducted inspections on asbestos removal and construction/dust projects.

Permitting & Enforcement Activity

Asbestos abatement/building demolition work continues on the Truckee River Flood Protection District's properties located on North Edison Way. 125 and 155 North Edison has been completed, with the other North Edison addresses soon to follow.

Staff is responding to more complaints regarding wood burning over the last month or so. Most of the complaints revolve around the burning of "illegal materials" such as garbage and plastics. District Health Regulations, Section 040.051 (Woodstove/Fireplace Emissions), Section C.5., strictly prohibits the burning of these types of materials in any solid fuel burning device due to health hazards as well as nuisance smoke/odors.

Finally, I have accepted a private consulting job and am retiring from the Health District. I would like to take this opportunity to thank the DBOH for their direction and support during my employment over the past 14+ years. I have thoroughly enjoyed working with both Air Quality staff as well as many other Health and County employees in the course of my duties, and I wish everyone the very best in the years to come.

Noel Bonderson, Air Quality Supervisor

Enforcement Activity

COMPLAINTS	2011*		2010		
	NOVEMBER	YTD	NOVEMBER	YTD	Annual Total
Asbestos	2	21	3	21	22
Burning	1	4	0	6	6
Construction Dust	4	56	2	52	52
Dust Control Permit	1	19	0	0	0
Diesel Idling	1	3	1	5	5
Odor	0	17	4	21	22
Spray Painting	2	8	0	10	10
Permit to Operate	11	58	0	11	14
Woodstove	0	2	0	0	0
TOTAL	22	188	10	126	131
NOV'S	NOVEMBER	YTD	NOVEMBER	YTD	Annual Total
Warnings	11	50	1	5	7
Citations	1	8	3	12	12
TOTAL	12	58	4	17	19

* Discrepancies in totals between Monthly Reports can occur because of data entry delays.

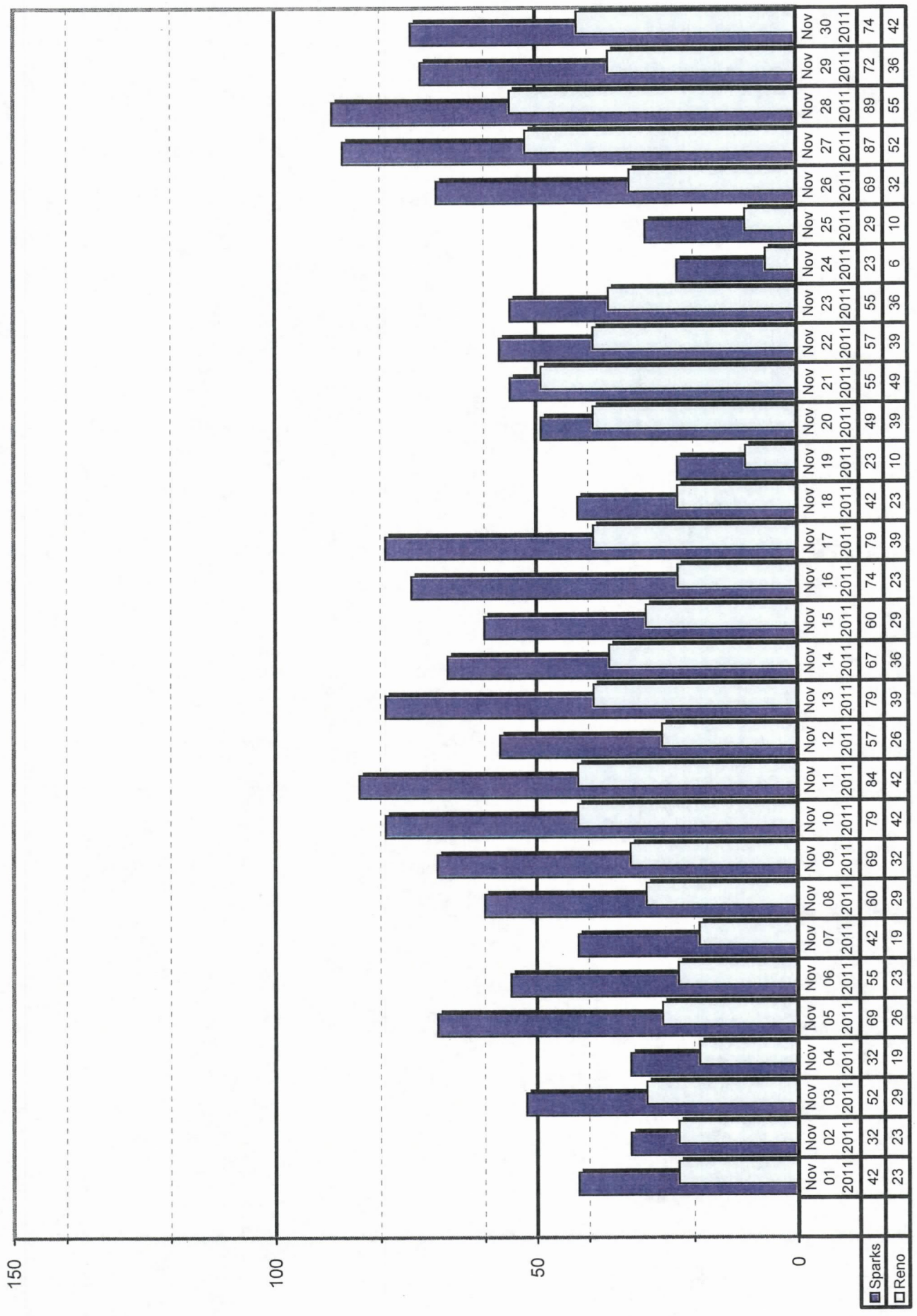
Notices of Violation (NOVs):

There were twelve (12) Notice of Violations (NOV's) issued in November 2011. There were eight (8) NOV Warnings for violation of permit conditions; two (2) violations for illegal spray painting, and one (1) violation for asbestos. There was one (1) NOV Citation for violation of asbestos sampling, notification and asbestos work practices.

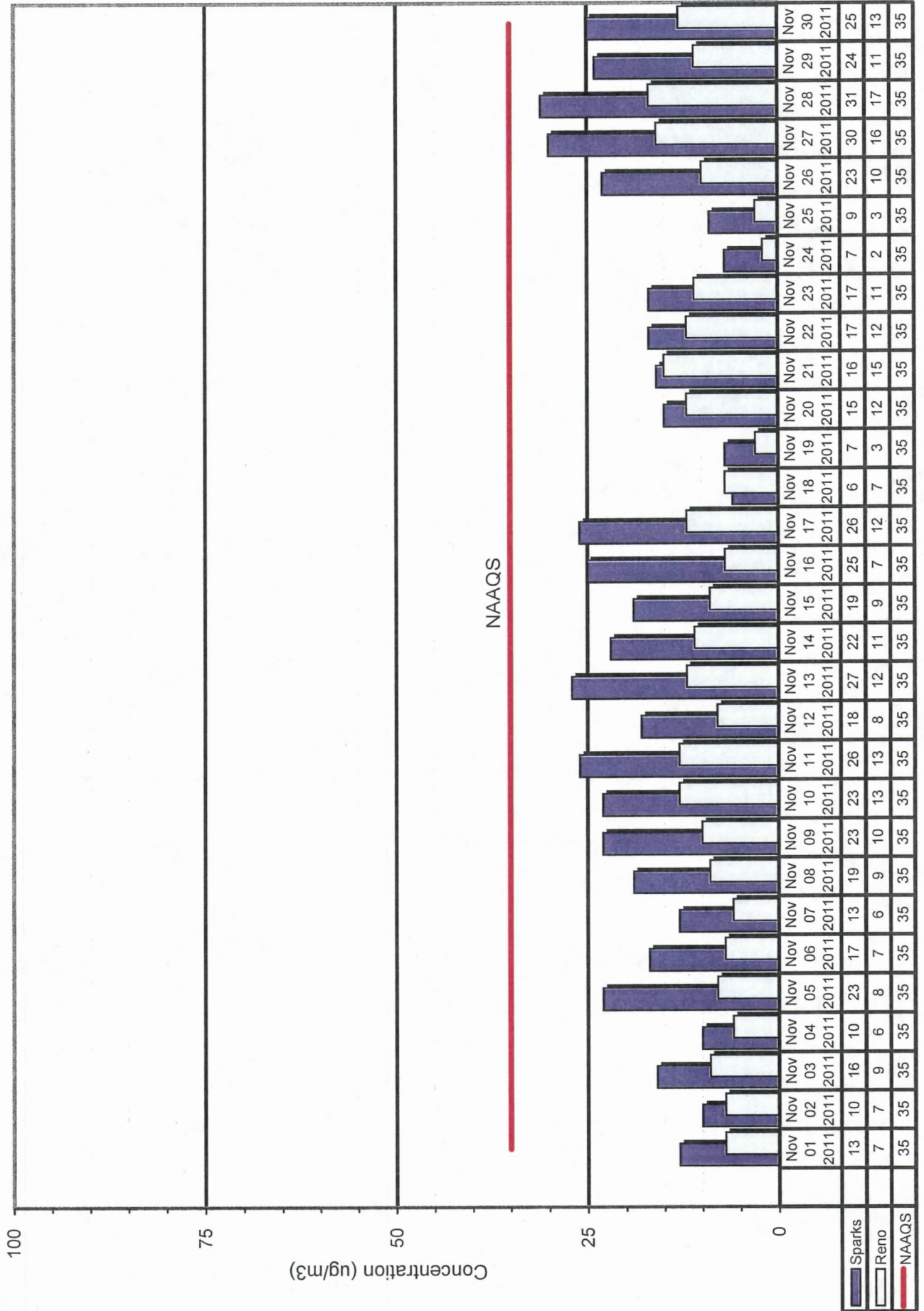
Daily AQI Summary by Pollutant

Date	Reno PM2.5	Sparks PM2.5	Any Site	Category	Days by Category			Total
					Good	Moderate	USG Unhealthy	
Nov 01 2011	23	42	42	Good	9	21	0	30
Nov 02 2011	23	32	32	Good				
Nov 03 2011	29	52	52	Moderate				
Nov 04 2011	19	32	32	Good				
Nov 05 2011	26	69	69	Moderate				
Nov 06 2011	23	55	55	Moderate				
Nov 07 2011	19	42	42	Good				
Nov 08 2011	29	60	60	Moderate				
Nov 09 2011	32	69	69	Moderate				
Nov 10 2011	42	79	79	Moderate				
Nov 11 2011	42	84	84	Moderate				
Nov 12 2011	26	57	57	Moderate				
Nov 13 2011	39	79	79	Moderate				
Nov 14 2011	36	67	67	Moderate				
Nov 15 2011	29	60	60	Moderate				
Nov 16 2011	23	74	74	Moderate				
Nov 17 2011	39	79	79	Moderate				
Nov 18 2011	23	42	42	Good				
Nov 19 2011	10	23	23	Good				
Nov 20 2011	39	49	49	Good				
Nov 21 2011	49	55	55	Moderate				
Nov 22 2011	39	57	57	Moderate				
Nov 23 2011	36	55	55	Moderate				
Nov 24 2011	6	23	23	Good				
Nov 25 2011	10	29	29	Good				
Nov 26 2011	32	69	69	Moderate				
Nov 27 2011	52	87	87	Moderate				
Nov 28 2011	55	89	89	Moderate				
Nov 29 2011	36	72	72	Moderate				
Nov 30 2011	42	74	74	Moderate				
Highest	55	89	89	Moderate				
Average	31	59	59	Moderate				
	Reno PM2.5	Sparks PM2.5	Any Site					

PM2.5 Air Quality Index Summary November 2011



PM2.5 Max 24-hr Concentration Summary November 2011





Washoe County Health District



Public Health
Prevent. Promote. Protect.

DBOH AGENDA ITEM NO. 19.F.
12/15/11

December 15, 2011

TO: District Board of Health Members

FROM: Joseph P. Iser, MD, DrPH, MSc
District Health Officer

SUBJECT: November-December District Health Officer Report

2012-2013 Legislative Sessions

- The WCHD Leadership Team brought forward several items to the DBOH Retreat last month. The DHO will continue to work with the leadership team, the NSMA, DBOH, and the other DHOs in Nevada to refine and edit this list.

Budget

- No new fiscal issues for Fiscal Year 12 at this time.

Human Resources

- Evaluations have met the self-imposed threshold of 85%.
- Current recruitments are underway for a nurse for the TB program, an epidemiologist, and for a Senior Air Quality Specialist. Additional positions will be added to the recruitment list as current staff retires.

Communication

- DHO will continue to meet routinely or as needed with the County Manager, Washoe County Emergency Manager, Sheriff and Undersheriff, REMSA, and other groups and individuals as appropriate. Meetings have now been conducted with City Council members from both cities.
- Meetings were conducted by Tri-Data, the contractor for the County on EMS. All five meetings scheduled were attended by District staff, including the DHO.
- The District continues working on a health status report, planned to be completed by the end of December.
- Ms. Stickney and Mr. Sack report that restaurant inspections should be online by the end of the calendar year.

DBOH AGENDA ITEM # 19.F.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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- DHO presented on public health to Renown and to the UNR School of Medicine.
- DHO will meet with the US FDA on food safety issues December 12.
- DHO set up a meeting with EHS, Health Officers, and County emergency preparedness officers regarding cross border hazardous materials responses. We agreed to support each other when necessary and work towards an inter-county/state agreement.

Washoe County & Community Activities

- DHO attended the BCC strategic retreat.
- DHO attended the Board of Directors retreat for REMSA.
- DHO has been invited to attend the Sparks City Council retreat.

Media Contacts and Outreach

Health District Media Contacts: November 8, 2011 - December 5, 2011

<u>DATE</u>	<u>MEDIA</u>	<u>REPORTER</u>	<u>STORY</u>
12/1/2011	KTVN CH2- CBS Reno	John Potter	World Aids Day (Jennifer Howell/Phil Ulibarri)
11/28/2011	KTVN CH2- CBS Reno	Jeff Foss	Yellow Burn Code (Daniel Inouye/Toby Allen/Craig Peterson)
11/28/2011	KOH AM780 - ABC Reno	John Summers	Yellow Burn Code (Daniel Inouye)
11/28/2011	KOLO CH8 - ABC Reno	Pat Hambright	Yellow Burn Code (Daniel Inouye)
11/21/2011	KOH AM780 - ABC Reno	Jim Fannon	Influenza A Case Confirmed (Dr. Iser/Phil Ulibarri)
11/18/2011	KTVN CH2 - CBS Reno	Brent Richard	Caughlin Fire Air Quality (Kevin Dick)
11/18/2011	KTVN CH2 - CBS Reno	Brent Richard	Burn Code (Kevin Dick)
11/18/2011	Reno Gazette-Journal	Sue Voyles	Wildfire and Blowing Dust (Kevin Dick)
11/18/2011	KTVN CH2 - CBS Reno	John Potter	Wildfire and Blowing Dust (Kevin Dick)
11/18/2011	KUNR FM88.7 - NPR	Melissa Wilkins	Wildfire and Blowing Dust (Kevin Dick)
11/9/2011	Reno Gazette-Journal	Guy Clifton	Norovirus at Classic Residence (Phil Ulibarri)
11/8/2011	KOLO CH8 - ABC Reno	Joe Harrington	Bed Bugs (Phil Ulibarri/Jeff Jeppson)
11/8/2011	KOLO CH8 - ABC Reno	Joe Harrington	Group A Streptococcus (Phil Ulibarri)

Press Releases/Media Advisories

11/29/2011	PIO Ulibarri	Yellow Burn Code Rescinded Burn Code Advisory
11/28/2011	PIO Ulibarri	Yellow Burn Code Advisory
11/22/2011	PIO Ulibarri	Food Safety for the Holidays and Everyday

Press Releases/Media Advisories


11/29/2011	PIO Ulibarri	Yellow Burn Code Rescinded Burn Code Advisory
11/28/2011	PIO Ulibarri	Yellow Burn Code Advisory
11/22/2011	PIO Ulibarri	Food Safety for the Holidays and Everyday
11/22/2011	PIO Ulibarri	Nevada Governor Sandoval Gets Flu Shot at Health District
11/21/2011	PIO Ulibarri	Influenza A Arrives in Reno
11/18/2011	PIO Ulibarri/ AQMD Director Kevin Dick	Reno Fire Air Quality Advisory 2
11/18/2011	PIO Ulibarri/ AQMD Director Kevin Dick	Reno Fire Air Quality Advisory 1
11/14/2011	PIO Ulibarri	Prematurity Awareness Day

State-Wide (and Beyond) Organizational Efforts

- We continue in close contact with SNHD and CCHD to routinely meet or call on a more-than-monthly basis to discuss and plan issues of common concern. We met with SNHD and CC PH and agreed on funding allocations for carry-forward funding. WCHD will receive an additional \$120,000 in carry-forward funds. The three local health jurisdictions will meet with NSHD to agree on future allocations for PHEP funds.
- DHO met November 15 with the relevant emergency managers, EHS managers, and health officers for Carson City, Placer, Nevada, Sierra, and Washoe Counties to continue and expand the discussion on hazardous materials issues at/around the State border along with other EHS issues. We will continue these meetings on mutual aid.
- DHO will work to continue broader discussions among those same border counties for other mutual aid and program effectiveness issues. These will primarily involve the health officers, with specific program representatives involved as appropriate.

District Board of Health Information and Resources

- DHO plans to get a preliminary report to DBOH in January on the directions suggestion by the DBOH, Division Directors, and Supervisors at the DBOH retreat on Thursday, October 6.
- New items will be prioritized for inclusion in the District's work and developing strategic plan.



Joseph P. Iser, MD, DrPH, MSc
District Health Officer
Washoe County Health District

