

Community Services Department
Planning and Building
APPEAL TO BOARD OF COUNTY
COMMISSIONERS (BCC)
APPLICATION



Community Services Department
Planning and Building
1001 E. Ninth St., Bldg. A
Reno, NV 89512-2845

Telephone: 775.328.6100

Washoe County Appeal of Decision to Board of County Commissioners

Your entire application is a public record. If you have a concern about releasing personal information please contact Planning and Building staff at 775.328.6100.

Appeal of Decision by (Check one)	
Note: Appeals to the Washoe County Board of County Commissioners are governed by WCC Section 110.912.20.	
<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Hearing Examiner	<input type="checkbox"/> Other Deciding Body (specify) _____
Appeal Date Information	
Note: This appeal must be delivered in writing to the offices of the Planning and Building Division (address is on the cover sheet) within 10 calendar days from the date that the decision being appealed is filed with the Commission or Board Secretary (or Director) and mailed to the original applicant.	
Note: The appeal must be accompanied by the appropriate appeal fee (see attached Master Fee Schedule).	
Date of this appeal: _____	
Date of action by County: _____	
Date Decision filed with Secretary: _____	
Appellant Information	
Name:	Phone:
Address:	Fax:
	Email:
City: State: Zip:	Cell:
Describe your basis as a person aggrieved by the decision:	
Appealed Decision Information	
Application Number:	
Project Name:	
State the specific action(s) and related finding(s) you are appealing:	

Appealed Decision Information (continued)

Describe why the decision should or should not have been made:

Cite the specific outcome you are requesting with this appeal:

Did you speak at the public hearing when this item was considered?

- Yes
- No

Did you submit written comments prior to the action on the item being appealed?

- Yes
- No

Appellant Signature

Printed Name:

Signature:

Date:

DEVELOPMENT CODE (Washoe County Code Chapter 110)
MASTER FEE SCHEDULE
Applications accepted by CSD, Planning and Building

APPLICATIONS	COMMUNITY SERVICES DEPARTMENT FEES										HEALTH FEES			
	Planning			Engineering			Parks			Health District		TOTAL		
	PLANNING	NOTICING	RTF	ENGINEERING	UTILITIES	RTF	PARKS	RTF	ENVIRO.	VECTOR				
ABANDONMENT														
Not Tahoe	\$1,111	\$200	\$52.44	\$195	\$26	\$8.84	-		\$184	-				\$1,777.28
Tahoe	\$1,111	\$200	\$52.44	\$195	-	\$7.80	-		\$184	-				\$1,750.24
ADMINISTRATIVE PERMIT														
Not Tahoe	\$1,265	\$200	\$58.60	\$65	\$38	\$4.12	-		\$184	\$317				\$2,131.72
Tahoe	\$1,265	\$200	\$58.60	\$65	-	\$2.60	-		\$184	\$317				\$2,092.20
AGRICULTURAL EXEMPTION LAND DIVISION														
	\$250	-	\$10.00	\$500	-	\$20.00	-		\$1,913	-				\$2,693.00
AMENDMENT OF CONDITIONS														
	\$700	\$200	\$36.00	\$390	-	\$15.60	-		-	-				\$1,341.60
APPEALS/INITATION OF REVOCATION														
No Map	\$803	\$200	\$40.12	-	-		-		-	-				\$1,043.12
With Map	\$803	\$200	\$40.12	\$390	-	\$15.60	-		-	-				\$1,448.72
Administrative/Code Enforcement Decision	-	-		-	-		-		-	-				\$0.00
BOUNDARY LINE ADJUSTMENT														
Not Tahoe	\$51	-	\$2.04	\$268	\$38	\$12.24	-		\$184	-				\$555.28
Tahoe	\$51	-	\$2.04	\$268	-	\$10.72	-		\$184	-				\$515.76
COOPERATIVE PLANNING														
	\$1,230	-	\$49.20	-	-		-		-	-				\$1,279.20
DETACHED ACCESSORY DWELLING ADMIN REVIEW														
Not Tahoe	\$1,000	\$200	\$48.00	\$65	\$203	\$10.72	-		\$607	-				\$2,133.72
Tahoe	\$1,000	\$200	\$48.00	\$121	-	\$4.84	-		\$607	-				\$1,980.84
DEVELOPMENT AGREEMENT														
Less Than 5 Parcels	\$3,500	\$200	\$148.00	-	-		-		\$607	\$239				\$4,694.00
5 or More Parcels (See Note 1)	\$5,000	\$200	\$208.00	-	-		-		\$607	\$239				\$6,254.00
DEVELOPMENT CODE AMENDMENT														
	\$2,242	\$200	\$97.68	\$1,299	-	\$51.96	-		-	-				\$3,890.64
DIRECTOR'S MODIFICATION OF STANDARDS														
	\$338	-	\$13.52	-	-		-		-	-				\$351.52
DISPLAY VEHICLES														
	\$65	-	\$2.60	-	-		-		\$184	-				\$251.60
DIVISION OF LAND INTO LARGE PARCELS (See Note 2)														
	\$252	-	\$10.08	\$416	\$35	\$18.04	-		\$47	-				\$778.12

In accordance with Nevada Revised Statutes, application fees must be deposited the day of receipt. This does not guarantee the application is complete.

	COMMUNITY SERVICES DEPARTMENT FEES											HEALTH FEES		
	Planning				Engineering				Parks			Health District		
	PLANNING	NOTICING	RTF	ENGINEERING	UTILITIES	RTF	PARKS	RTF	ENVIRON.	VECTOR	TOTAL	ENVIRON.	VECTOR	TOTAL
APPLICATIONS														
EXTENSION OF TIME REQUESTS														
Subdivision	\$340	-	\$13.60	-	-		-	-						\$353.60
Not Subdivision	\$546	-	\$21.84	-	-		-	-						\$567.84
MASTER PLAN AMENDMENT														
Not Tahoe	\$3,576	\$400	\$159.04	\$54	\$2,549	\$104.12	-		\$449	-				\$7,291.16
Tahoe	\$3,576	\$400	\$159.04	\$54	-	\$2.16	-		\$449	-				\$4,640.20
NOTICING, ADDITIONAL OR RE-NOTICING AT APPLICANT'S REQUEST														
	\$52	-		-	-		-		-	-				\$52.00
REGULATORY ZONE AMENDMENT														
Not Tahoe	\$2,481	\$200	\$107.24	\$54	\$2,549	\$104.12	-		\$607	-				\$6,102.36
Tahoe	\$2,481	\$200	\$107.24	\$54	-	\$2.16	-		\$607	-				\$3,451.40
REGULATORY ZONE AMENDMENT (Article 442, Specific Plan)														
Not Tahoe	\$3,449	\$200	\$145.96	\$1,039	\$1,274	\$92.52	\$65	\$2.60	\$607	-				\$6,875.08
Tahoe	\$3,449	\$200	\$145.96	\$1,039	-	\$41.56	\$65	\$2.60	\$607	-				\$5,550.12
REINSPECTION FEE														
	-	-		-	-		-		-	-				\$50/hr.
RESEARCH/COPIES														
	-	-		-	-		-		-	-				Note 3
REVERSION TO ACREAGE														
Not Tahoe	\$51	-	\$2.04	\$215	\$26	\$9.64	-		\$184	-				\$487.68
Tahoe	\$51	-	\$2.04	\$215	-	\$8.60	-		\$184	-				\$460.64
SIGN PERMIT INSPECTION - (Permanent or Temporary)														
To Be Determined														
SPECIAL USE PERMIT														
Residential														
Not Tahoe	\$1,162	\$200	\$54.48	\$65	\$203	\$10.72	-		\$607	-				\$2,302.20
Tahoe	\$1,162	\$200	\$54.48	\$65	-	\$2.60	-		\$607	-				\$2,091.08
With Environmental Impact Statement	\$1,162	-	\$46.48	-	-		-		-	-				\$1,208.48
Commercial, Industrial, Civic														
Minor (See Note 6)	\$2,165	\$200	\$94.60	\$130	\$203	\$13.32	-		\$607	\$239				\$3,651.92
Major (See Note 6)	\$2,165	\$200	\$94.60	\$520	\$203	\$28.92	-		\$607	\$239				\$4,057.52
Tahoe Minor (See Note 6)	\$2,165	\$200	\$94.60	\$130	-	\$5.20	-		\$607	\$239				\$3,440.80
Tahoe Major (See Note 6)	\$2,165	\$200	\$94.60	\$520	-	\$20.80	-		\$607	\$239				\$3,846.40
With Environmental Impact Statement	\$2,240	-	\$89.60	-	-		-		-	-				\$2,329.60

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APPLICATIONS	COMMUNITY SERVICES DEPARTMENT FEES										HEALTH FEES		
	Planning			Engineering			Parks			Health District		VECTOR	TOTAL
	PLANNING	NOTICING	RTF	ENGINEERING	UTILITIES	RTF	PARKS	RTF	ENVIRON.	ENVIRON.			
TENTATIVE PARCEL MAP/PARCEL MAP WAIVER													
No System	\$803	\$200	\$40.12	\$345	\$68	\$16.52	-		\$1,913	-		\$3,385.64	
1 System (Sewer)	\$803	\$200	\$40.12	\$345	\$153	\$19.92	-		\$818	-		\$2,379.04	
1 System (Water)	\$803	\$200	\$40.12	\$345	\$153	\$19.92	-		\$1,913	-		\$3,474.04	
2 Systems (Water and Sewer)	\$803	\$200	\$40.12	\$345	\$203	\$21.92	-		\$818	-		\$2,431.04	
Tahoe (Sewer)	\$803	\$200	\$40.12	\$345	-	\$13.80	-		\$818	-		\$2,219.92	
Sun Valley (No WC Utilities)	\$803	\$200	\$40.12	\$345	\$51	\$15.84	-		\$818	-		\$2,272.96	
TENTATIVE SUBDIVISION MAP (See Note 5)													
No System	\$2,422	\$200	\$104.88	\$1,299	-	\$51.96	\$129	\$5.16	\$2,512	\$394		\$7,118.00	
1 System (Sewer)	\$2,422	\$200	\$104.88	\$1,299	\$2,039	\$133.52	\$129	\$5.16	\$925	\$394		\$7,651.56	
1 System (Water)	\$2,422	\$200	\$104.88	\$1,299	\$1,019	\$92.72	\$129	\$5.16	\$2,512	\$394		\$8,177.76	
2 Systems (Water and Sewer)	\$2,422	\$200	\$104.88	\$1,299	\$3,059	\$174.32	\$129	\$5.16	\$925	\$394		\$8,712.36	
Tahoe (Sewer)	\$2,422	\$200	\$104.88	\$1,299	-	\$51.96	\$129	\$5.16	\$925	\$394		\$5,531.00	
With Hillside Ordinance - ADD	\$2,422	-	\$96.88	-	-	-	-	-	-	-		\$2,518.88	
With Significant Hydrologic Resource - ADD	\$2,422	-	\$96.88	-	-	-	-	-	-	-		\$2,518.88	
With Common Open Space - ADD	\$2,422	-	\$96.88	-	-	-	-	-	-	-		\$2,518.88	
TRUCKEE MEADOWS REGIONAL PLANNING AGENCY													
NOTICING FEE													
See Note 4													
VARIANCE - RESIDENTIAL/COMMERCIAL/INDUSTRIAL													
Not Tahoe	\$1,060	\$200	\$50.40	\$65	\$26	\$3.64	-		\$184	-		\$1,589.04	
Tahoe	\$1,060	\$200	\$50.40	\$65	-	\$2.60	-		\$184	-		\$1,562.00	

NOTE 1: \$5,000 deposit on time and materials. Additional \$5,000 increments may be required.

NOTE 2: \$750 fee capped by NRS for Division of Land into Large Parcels only. (Excludes RTF)

NOTE 3: \$50 per hour after first 1/2 hour for Planner, \$20 per hour after first 1/2 hour for Clerk, Public Records Research/Copying.

NOTE 4: Fee to be established by Truckee Meadows Regional Planning Agency.

NOTE 5: Separate checks are required for the Nevada Departments of Environmental Health and Water Resources. See Submittal Requirements.

NOTE 6: The following are major permit applications: bed and breakfast inns; commercial animal slaughtering; convention and meeting facilities; destination resorts; eating and drinking establishments; gasoline sales and service stations - convenience and full service; gaming facilities: limited and unlimited; hostels; hotels and motels; liquor sales on premises; lodging services; major public facilities; recycling centers: full service and remote collection and residential hazardous substances; vacation time shares. All other uses constitute minor permits.

In accordance with Nevada Revised Statutes, application fees must be deposited the day of receipt. This does not guarantee the application is complete.

DEVELOPMENT CODE (Washoe County Code Chapter 110) MASTER FEE SCHEDULE

Applications accepted by CSD, Engineering and Capital Projects

APPLICATIONS	COMMUNITY SERVICES DEPARTMENT FEES											HEALTH FEES		TOTAL				
	Planning			Engineering				Parks			Health District							
	PLANNING	NOTICING	RTF	ENGINEERING	UTILITIES	RTF	PARKS	RTF	ENVIRON.	VECTOR								
AMENDMENT OF MAP (MINOR) (NRS 278.473)	-	-	-	\$70	-	\$2.80	-	-	-	-	-	-	-	-	-	-	\$72.80	
AMENDMENT OF MAP (MAJOR) (NRS 278.480) (See Note 7)																		
With Sewer	\$520	-	-	\$429	-	-	-	-	\$925	\$394	-	-	-	-	-	-	-	\$2,268.00
No Sewer	\$520	-	-	\$429	-	-	-	-	\$2,512	\$394	-	-	-	-	-	-	-	\$3,855.00
CONSTRUCTION PLAN REVIEW (See Note 7)																		
With Catch Basin	\$308	-	-	\$1,949	-	-	-	-	\$290	\$703	-	-	-	-	-	-	-	\$3,250.00
Without Catch Basin	\$308	-	-	\$1,949	-	-	-	-	\$290	\$548	-	-	-	-	-	-	-	\$3,095.00
FINAL SUBDIVISION MAP (See Note 8)																		
Not Tahoe without Construction Plan	\$520	-	\$20.80	\$780	\$102	\$35.28	-	-	\$607	-	-	-	-	-	-	-	-	\$2,065.08
Not Tahoe with Construction Plan with Catch Basin	\$828	-	\$33.12	\$2,729	\$102	\$113.24	-	-	\$607	-	-	-	-	-	-	-	-	\$4,412.36
Not Tahoe with Construction Plan without Catch Basin	\$828	-	\$33.12	\$2,729	\$102	\$113.24	-	-	\$607	-	-	-	-	-	-	-	-	\$4,412.36
Tahoe without Construction Plan	\$520	-	\$20.80	\$780	-	\$31.20	-	-	\$607	-	-	-	-	-	-	-	-	\$1,959.00
Tahoe with Construction Plan with Catch Basin	\$828	-	\$33.12	\$2,729	-	\$109.16	-	-	\$607	-	-	-	-	-	-	-	-	\$4,306.28
Tahoe with Construction Plan without Catch Basin	\$828	-	\$33.12	\$2,729	-	\$109.16	-	-	\$607	-	-	-	-	-	-	-	-	\$4,306.28
With Hillside Ordinance - ADD	\$520	-	\$20.80	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$540.80
With a Significant Hydrologic Resource - ADD	\$520	-	\$20.80	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$540.80
With CC&Rs - ADD	\$520	-	\$20.80	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$540.80

NOTE 7: This application applies to construction plans that are not submitted as part of a Final Subdivision Map. The stand-alone Construction Plan Review application is not currently available through the Regional License and Permit Platform (Accela), so no regional technology fees (RTF) are charged. The RTF will be added once the application is available through the Platform (Accela).

NOTE 8: Contact the Engineering and Capital Projects Division for Technical Map Check fees. In accordance with Nevada Revised Statutes, application fees must be deposited the day of receipt. This does not guarantee the application is complete.

MASTER STORM WATER INSPECTION FEE SCHEDULE (Article 421)
Inspection of Storm Water Quality Controls

INSPECTION FEES	
CHARGES FOR PROJECT DURATION AND/OR LOCATION (See Note 9)	CHARGES PER ACRE
0 - 6 Months Construction	\$30
7 - 12 Months Construction	\$60
13 - 18 Months Construction	\$90
19 - 24 Months Construction	\$120
Over 24 Months Construction	\$190
Project within 1,000 feet of a FEMA Flood Zone A, AO, or AE	Additional \$30
Projects of less than one acre but are deemed sensitive/permitted by NDEP	Additional \$30
ADMINISTRATIVE SERVICE FEE (See Note 9)	FOR EACH APPLICATION
Per Site	\$30

NOTE 9: The above listed fees shall be doubled if the construction activity is commenced prior to the issuance of the required permit and/or installation of the storm water controls. Payment of the double fee shall not preclude the County from taking any other enforcement actions within its authority. This application is not currently available through the Regional License and Permit Platform (Accela), so no regional technology fees (RTF) are charged. The RTF will be added once the application is available through the Platform (Accela).

In accordance with Nevada Revised Statutes, application fees must be deposited the day of receipt. This does not guarantee the application is complete.