

TRUCKEE MEADOWS REGIONAL STORMWATER QUALITY MANAGEMENT PROGRAM

CONSTRUCTION PERMIT SUBMITTAL CHECKLIST

(Applies to all Grading, Site Development, Building, and Encroachment Permits and plans including Final, Parcel, Subdivision, Site Drainage and Erosion and Sediment Control Plans)

Total planned area of land disturbance = _____ square feet.

If the area of land disturbance is one acre (43,560 square feet) or more, the applicant must submit a copy of their Notice of Intent (NOI) to Nevada Division of Environmental Protection (NDEP) to be regulated under Stormwater General Permit NVR100000 and submit a copy of the receipt for payment of the annual fee or the letter of authorization from NDEP (address attached). Once payment has been received by NDEP, the applicant is immediately covered under the State's permit.

- 1. Copy of NOI attached
- 2. Copy of receipt or letter of authorization from NDEP attached

By submitting a copy of the NOI and the receipt or authorization from NDEP, the applicant acknowledges that they are aware of the requirements set forth in the State's General Permit and have developed and will implement a site specific Stormwater Pollution Prevention Plan (SWPPP). The applicant further acknowledges that they are aware the Truckee Meadows Construction Site Best Management Practices Handbook and the required performance standards set forth in Section 3.2 of the handbook. To ensure compliance with these performance standards, the applicant shall submit a completed Performance Standards Compliance Checklist, indicating the BMPs that implement standards 1 – 16. It is recommended that the applicant also attach a copy of the checklist to their SWPPP.

- Copy of Performance Standards Compliance Checklist attached

Yes No

- Were calculations required for sizing of diversion channels and/or sediment retention basins? If the answer is yes, pursuant to NRS 625.565, a Nevada Registered Professional Engineer must review and stamp plans, such as grading plans and reports that require engineering calculations.

In addition to the submittal requirements specified above and in the ordinances, the following shall be included as a set of standard notes to be depicted on all site plans that disturb one acre or larger.

1. Standard Note No. 1: The Owner, Site Developer, Contractor and/or their authorized agents shall each day remove all sediment, mud, construction debris, or other potential pollutants that may have been discharged to, or accumulate in, the public rights of ways of Washoe County as a result of construction activities associated with this site development or construction project. Such materials shall be prevented from entering the storm sewer system.

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2. Standard Note No. 2: Additional construction site discharge best management practices may be required of the owner and his or her agents due to unforeseen erosion problems or if the submitted plan does not meet the performance standards specified in Washoe County Ordinance No. 1223 and the Truckee Meadows Construction Site Best Management Practices Handbook.
3. Standard Note No. 3: Temporary or permanent stabilization practices will be installed on disturbed areas as soon as practicable and no later than 14 days after the construction activity in that portion of the site has temporarily or permanently ceased. Some exceptions may apply; refer to Stormwater General Permit NVR100000, Section 1 B.1.b.(2).
4. Standard Note No. 4: At a minimum, the Contractor or his agent shall inspect all disturbed areas, areas used for storage of materials and equipment that are exposed to precipitation, vehicle entrance and exit locations and all BMPs weekly, prior to a forecasted rain event and within 24 hours after any actual rain event. The Contractor or his agent shall update or modify the Stormwater Pollution Prevention Plan as necessary. Some exceptions to weekly inspections may apply, such as frozen ground conditions or suspension of land disturbance activities. Refer to Stormwater General Permit NVR100000, Section 1 B.1.g.
5. Standard Note No. 5: Accumulated sediment in BMPs shall be removed within seven days after a stormwater runoff event or prior to the next anticipated storm event whichever is earlier. Sediment must be removed when BMP design capacity has been reduced by 50 percent or more.

Owner / Operator (applicant) Information

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Project Name: _____

Project Address/Location: _____

Signature: _____ Date: _____

To submit a Notice of Intent (NOI) contact:

Nevada Department of Environmental Protection
Bureau of Water Pollution Control
333 W. Nye Lane, Room 129
Carson City, NV 89706-0851
Engineer

Phone: (775) 687-9429 Fax: (775) 687-4684
Current Contact: Mr. Cliff Lawson, Staff

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Performance Standards Compliance Checklist

The checklist that follows identifies the BMPs that can be used at construction sites to meet each of the Performance Standards of the Truckee Meadows Construction Site Best Management Practices Handbook (BMP Handbook). You must select at least one BMP for each performance standard to meet the minimum requirements. Please refer to the BMP Handbook to assist you in selecting BMPs for your site. It is the responsibility of the person who fills out this checklist to ensure that the BMPs selected are included in the contract bid documents and implemented at the site. If your project or site has characteristics that make meeting a performance standard infeasible or inapplicable (e.g. size of site, slope of site), please explain these characteristics at the bottom of the form.

Performance Standard	Check if Selected	BMPs	Comments
1 - Schedule construction and minimize clearing and grading	<input type="checkbox"/>	PL-1 Site Design	
	<input type="checkbox"/>	PL-2 Scheduling	
	<input type="checkbox"/>	PL-3 Phased Construction	
	<input type="checkbox"/>	PL-4 Topsoil Reuse	
	<input type="checkbox"/>	EC-1 Preserve Natural Vegetation	
2 - Stabilize disturbed areas	<input type="checkbox"/>	EC-2 Slope Terracing and Tracking	
	<input type="checkbox"/>	EC-3 Mulching	
	<input type="checkbox"/>	EC-4 Soil Binders	
	<input type="checkbox"/>	EC-5 Wind Erosion and Dust Control	
	<input type="checkbox"/>	EC-6 Rolled Erosion Control Products	
	<input type="checkbox"/>	EC-8 Revegetation	
3 - Protect slopes	<input type="checkbox"/>	RC-2 Temporary Dikes and Ditches	
	<input type="checkbox"/>	RC-4 Temporary Slope Drains	
	<input type="checkbox"/>	EC-2 Slope Terracing and Tracking	
	<input type="checkbox"/>	EC-4 Soil Binders	
	<input type="checkbox"/>	EC-6 Rolled Erosion Control Products	
	<input type="checkbox"/>	EC-7 Riprap	
	<input type="checkbox"/>	EC-8 Revegetation	
	<input type="checkbox"/>	SC-1 Fiber Rolls	
	<input type="checkbox"/>	SC-2 Brush and Rock Filters	
	<input type="checkbox"/>	SC-3 Sand Bag Barriers	
	<input type="checkbox"/>	SC-4 Gravel Filter Berm	
4 - Design conveyance for non-erosive velocities	<input type="checkbox"/>	RC-1 Permanent Diversions	
	<input type="checkbox"/>	RC-2 Temporary Dikes and Ditches	
	<input type="checkbox"/>	RC-3 Check Dams	
	<input type="checkbox"/>	DP-2 Stormdrain Outlet Protection	

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Performance Standards Compliance Checklist

Performance Standard	Check if Selected	BMPs	Comments
5 - Protect waterways, natural drainages and storm drains	<input type="checkbox"/>	PL-1 Site Design	
	<input type="checkbox"/>	RC-2 Temporary Dikes and Ditches	
	<input type="checkbox"/>	EC-1 Preserve Natural Vegetation	
	<input type="checkbox"/>	SC-1 Fiber Rolls	
	<input type="checkbox"/>	SC-2 Brush and Rock Filters	
	<input type="checkbox"/>	SC-3 Sand Bag Barriers	
	<input type="checkbox"/>	SC-4 Gravel Filter Berm	
	<input type="checkbox"/>	SC-5 Silt Fences	
	<input type="checkbox"/>	DP-1 Temporary Stream Crossing	
	<input type="checkbox"/>	DP-2 Stormdrain Outlet Protection	
	<input type="checkbox"/>	DP-3 Stormdrain Inlet Protection	
	<input type="checkbox"/>	DP-4 Catch Basin Inlet Filters	
	6 - Install sediment traps and retain sediment caused by erosion on site	<input type="checkbox"/>	RC-3 Check Dams
<input type="checkbox"/>		SC-1 Fiber Rolls	
<input type="checkbox"/>		SC-2 Brush and Rock Filters	
<input type="checkbox"/>		SC-3 Sand Bag Barriers	
<input type="checkbox"/>		SC-4 Gravel Filter Berm	
<input type="checkbox"/>		SC-5 Silt Fences	
<input type="checkbox"/>		SC-6 Temporary Sediment Traps	
<input type="checkbox"/>		SC-7 Sediment Retention Basins	
7 - Remove accumulated sediment	<input type="checkbox"/>	Standard Note No. 5	
8 - Control site entrances and exits	<input type="checkbox"/>	SC-8 Site Entrances/Exits	
	<input type="checkbox"/>	SC-9 Construction Exit Tire Wash	
	<input type="checkbox"/>	SC-10 Stabilized Construction Road	
	<input type="checkbox"/>	GM-5 Street Sweeping	
9 - No storage on paved roadways	<input type="checkbox"/>	GM-2 Stockpile Management	
	<input type="checkbox"/>	GM-3 Solid Waste Management	
	<input type="checkbox"/>	GM-10 Material Delivery and Storage	
	<input type="checkbox"/>	GM-15 Landscaping Management	

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Performance Standard	Check if Selected	BMPs	Comments
10 - Manage materials and wastes	<input type="checkbox"/>	GM-3 Solid Waste Management	
	<input type="checkbox"/>	GM-6 Spill Prevention and Control	
	<input type="checkbox"/>	GM-9 Disposal of Concrete/Cement	
	<input type="checkbox"/>	GM-10 Material Delivery and Storage	
	<input type="checkbox"/>	GM-11 Paints and Liquids	
	<input type="checkbox"/>	GM-13 Liquid Waste Management	
	<input type="checkbox"/>	GM-14 Sanitary/Septic Waste Mgmt	
	<input type="checkbox"/>	GM-15 Landscaping Management	
	<input type="checkbox"/>	GM-16 Contaminated Soil/Water	
	<input type="checkbox"/>	GM-17 Hazardous Waste Mgmt	
11 - Manage equipment and vehicles	<input type="checkbox"/>	GM-7 Vehicle and Equipment Cleaning	
	<input type="checkbox"/>	GM-8 Vehicle and Equipment Maintenance	
12 - Permanent stabilization	<input type="checkbox"/>	PL-4 Topsoil Reuse	
	<input type="checkbox"/>	EC-3 Mulching	
	<input type="checkbox"/>	EC-4 Soil Binders	
	<input type="checkbox"/>	EC-6 Rolled Erosion Control Products	
	<input type="checkbox"/>	EC-7 Riprap	
	<input type="checkbox"/>	EC-8 Revegetation	

Explanation why performance standard(s) cannot be met:

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CONSTRUCTION SITE INSPECTION CHECKLIST

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The contractor or other responsible party shall inspect the site at a minimum weekly, prior to forecasted rain events and within 24 hours of any rain event that creates runoff at the site. Inspection checklists shall be maintained onsite for review by State and local government inspectors.

Project Name and File Number: _____
Project Location: _____

Date: _____ **Inspected by:** _____
(Name and Company)

Type of Inspection: Routine Pre-Storm Post-Storm

Yes No N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Has there been rain since the last inspection? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Are roadways, storm drains, watercourses or swales or channels leading offsite free of sedimentation, litter, wastes and hazardous materials? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Have all denuded areas requiring temporary or permanent stabilization been stabilized? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Does the stabilization BMP cover the area intended? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Are all sediment barriers (e.g. sandbags, silt fences) in place according to the grading plans or subsequent plan update and are they installed and functioning correctly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. If sediment basins are used, is there 50% or more capacity remaining? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. Are water diversion structures functioning adequately with appropriate outlet protection and no evidence of erosion from their discharge? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Are onsite channels stabilized? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Do all onsite and adjacent storm drain inlets have inlet protection? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. Are all watercourse and vegetation protection measures in place and adequately maintained? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Are all materials and equipment not in use located in designated storage and maintenance areas? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Are all material and equipment storage and maintenance areas reasonably clean and free of spills, leaks or other sources of potentially polluting materials? |

**WASHOE COUNTY DEPARTMENT OF PUBLIC WORKS
CONSTRUCTION STORMWATER INSPECTION FEE**

Permit No _____

Date: _____

Telephone: _____

Applicant: _____

Project Location: _____

Mailing Address: _____

Applicant agrees if the duration of the project exceeds the anticipated time frame then additional inspection fees will be charged for the correct project duration.

Signature: _____

Initial Inspection Fee Computation

Basic Charge (Permit Fee) \$30.00

Charge Per Acre: $\$30 \times \frac{\text{_____}}{\text{\# of acres (to the nearest tenth)}} = \text{_____}$

Additional Charges:

Project Duration: 7-12 months $\$30 \times \frac{\text{_____}}{\text{\# of acres}} = \text{_____}$

Project Duration: 12-18 months $\$60 \times \frac{\text{_____}}{\text{\# of acres}} = \text{_____}$

Project Duration: 18-24 months $\$90 \times \frac{\text{_____}}{\text{\# of acres}} = \text{_____}$

Project Duration: Over 24 months $\$160 \times \frac{\text{_____}}{\text{\# of acres}} = \text{_____}$

If project is located within 1,000 feet of a FEMA Floodplain $\$30 \times \frac{\text{_____}}{\text{\# of acres}} = \text{_____}$

TOTAL: _____

CHECK # _____

Check Date: _____