

SPANISH SPRINGS CITIZEN ADVISORY BOARD



DRAFT

The regular meeting of the Spanish Springs Citizen Advisory Board held July 14, 2010 at the Spanish Springs Library - 7100 Pyramid Lake Road, Spanish Springs, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 7:00 p.m. Steve Grosz, Chair. Steve Grosz led the salute to the flag.
2. **ROLL CALL AND DETERMINATION OF QUORUM** – John Bilka, At-Large, Christopher Mirando, At-Large, Carol Schaye, Alternate, CAC - City of Sparks, Steve Grosz, Chair. At-Large, Greg Prough, At Large, Kevin Roukey, At Large Alternate and Alfonso Zamora, At-Large, (arrived at 7:25 p.m.)
MEMBERS ABSENT – Max Bartmess, At Large, Vice Chair, unexcused and Darcy Smernis, At Large, unexcused.
3. **APPROVAL OF THE AGENDA** – Greg Prough moved to approve the July 14, 2010 agenda as posted. Christopher Mirando seconded the motion. The motion carried unanimously.
4. **APPROVAL OF THE MINUTES** – John Bilka moved to approve the minutes of the May 12, 2010 meeting as submitted. Greg Prough seconded the motion. The motion carried unanimously.
- 5.* **PUBLIC COMMENT:** Comment heard under this item will be limited to items not on this agenda and will also be limited to three minutes per person. This three-minute rule shall also apply to public testimony given during an agenda item. The Chair may modify this time limit for all public comment and testimony at the beginning of the meeting, but the time per person shall be no less than two minutes. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.
 - Carol Evans, representing the Spanish Springs Valley Ranches Board of Trustees stated that the neighborhood board is requesting that stacking lanes on Calla de la Plata needs to be increased to four lanes with a traffic light. The extra lanes need to be long enough to hold the traffic waiting to access Pyramid Hwy.
 - Steve Grosz asked for further public comment and hearing none, closed this item.
- 6.* **COUNTY COMMISSIONER UPDATES**
 - A. Commissioner Robert Larkin was available to present a report.
 - B. Lorrie Adams, County Liaison for Districts 4 and 5, is available to answer your questions and concerns. Please feel free to contact her at ladams@washoecounty.us (775) 328-2720. To sign up to receive email updates from the County, visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).
- 7.***UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – (CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County. Copies of correspondence should be on file in the Washoe County Department of Community Development and are available for public review). There were no updates, announcements or correspondence presented.
 - Carol Schaye new SSCAB member introduced herself and provided a brief overview for her interest in the community.
 - Christopher Mirando, new SSCAB member introduced himself and provided a brief overview of his interest in the community.
 - Alfonso Zamora was welcomed to the CAB.
 - Commissioner Robert Larkin was welcomed to the meeting.
- 8.***ACTION PLAN/COMMITTEE REPORTS**
 - **Parks Issues and Updates** – John Bradbury reported that the Summer Music Series will continue through September 1, 2010. 'Bark in the Park' is scheduled on August 29, 2010.
 - **Search and Rescue** – Max Bartmess was not available to present a report on Search and Rescue.
 - **Citizen Advisory Committee (CAC)** – Carol Schaye stated that she was just appointed to the position and will have information to present during the September SSCAB meeting.
9. **NEW BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)
 - A.* **Washoe County Building & Safety Department Programs** – Don Jeppson, County Building Official, Building & Safety Department presented two new Building & Safety Department Programs. The "Got Permits?" Program is to educate the public about when permits are required and the value of having required permits. The Residential Amnesty Program beginning May 1, 2010 to October 31, 2010 will allow homeowners to obtain permits without additional penalties for projects completed without a permit and to have information recorded about the unpermitted work against the property. Penalties for work completed without a permit will be significantly

increased and strictly enforced after conclusion of the program. Following his presentation, Mr. Jeppson was available to address questions and concerns. (This item was informational only; no action was by the CAB.)

Comments and Concerns

- In response to questions raised, Mr. Jeppson urged property owners to access the permit search at: www.washoecounty.us Building and Safety or contact staff.
- Mr. Jeppson stated that the department expenses are paid from an enterprise fund.
- Should someone purchase a home

B.* Fire Adapted Communities: The Next Step in Wildfire Preparedness – Grant Nejedlo, University of Nevada Cooperative Extension introduce a free workshop on fire adapted communities that will take place from 6 p.m. to 7 p.m. on Wednesday, July 21 at the Sparks Fire Department fire station 5 at 6490 Vista Boulevard. In collaboration with The Nevada Fire Safe Council and the Sparks Fire Department, the Living With Fire Program will present upon the benefits of fire adapted communities which exist when neighbors work together to implement important community-wide fire preparedness recommendations. Following these recommendations can greatly reduce the likelihood your home would be destroyed by wildfire, even with little or no assistance from firefighters. This workshop will provide homeowners the knowledge and skills needed to live safely in a high fire hazard area, including how to best prepare your home and safely evacuate your family should wildfire threaten the neighborhood. Following his presentation, Mr. Nejedlo was available to address questions and concerns. (This item was for information only and the CAB took no action).

Comments and Concerns

- Mr. Nejedlo urged citizens to attend the workshop and hear information regarding wildfire safety.

C. Request from Washoe County Public Works for CAB Input for Potential Pedestrian and Bike Projects – Steve Grosz introduced this item for discussion and possible suggestions to develop a list of potential pedestrian and bicycle projects to be located within public right-of-way of County maintained public streets. Washoe County has the opportunity to apply for Transportation Equity Act (TEA) enhancement funds later this year. Projects for this funding source are transportation related and not recreational. As TEA enhancement project funding is limited to \$650,000 per project, a relatively small amount for construction, it is recommended that projects be segmented in sections of ½ mile (2640 feet). In the past, Washoe County has been granted one project on a 2-year funding cycle. Although County staff will not be at the CAB meeting, questions can be directed to Clara Lawson, P.E., P.T.O.E., with Washoe County Public Works, by emailing her at Clawson@washoecounty.us or calling her at 775.328.3603. Currently, the SS CAB has one previously recommended pedestrian and bike path project on Highland Ranch (Bike Route). During the July CAB meeting, the CAB may discuss possible areas for future pedestrian and bike paths. During the September CAB meeting, the CAB will have an action agenda item on this topic to recommend either (A) the top three community ranked priority pedestrian and bike path projects or (B) forward all suggested projects for consideration.

Comments and Concerns

- Support was stated for bicycle improvements along Pyramid Hwy.
- Support was stated for improvements to bicycle lanes along Eagle Canyon and La Posada.
- Commissioner Robert Larkin reported that RTC (Regional Transportation Commission) also has a sub-committee that is looking for community projects.

D. Election of Officers – Election were held to elect the Chair, Vice Chair and Secretary to serve for the 2010-2011 term of office. Steve Grosz moved to elect Greg Prough to serve as Chair. Kevin Roukey seconded the motion. The motion carried unanimously. Greg Prough moved to elect Steve Grosz, Vice Chair. Christopher Mirando seconded the motion. The motion carried unanimously. Greg Prough nominated Max Bartmess, Secretary. Steve Grosz seconded the nomination. The board was advised that election of Mr. Bartmess would be subject to his acceptance. John Bilka volunteered to serve as Secretary. By a show of hands, John Bilka received 4 votes and Max Bartmess received 1 vote electing John Bilka, Secretary. Following his election as Chair, Greg Prough took the gavel for the remainder of the meeting.

10. OLD BUSINESS

A. Intersection of Calle de la Plata and Pyramid Highway – The Spanish Springs CAB will continue discussions on various options and may provide recommendations to the Washoe County Commission expressing the CAB's and community's interest to have the intersection of Calle de la Plata and Pyramid Highway improved.

Comments and Concerns

- Kevin Roukey reported on his research on community support as well and discussing accident statistics. Commissioner Larkin urged Mr. Roukey to contact NDOT for information and funding sources. Mr. Roukey stated that potential improvements need to be prioritized.
- Carol Evans asked what responsibility developers have for improvements to the intersection.
- Commissioner Larkin stated that HAWCO, David Freer and a consortium of developers have plans for roadway improvements at the intersection.

- Commissioner Larkin asked that comments be submitted to NDOT (Nevada Department of Transportation) during public comment at their regular meetings and to contact Susan Martinovich, NDOT with comments and concerns.
- Commissioner Larkin stated that none of the intersections along Pyramid Hwy. currently meet the warrants. The State of Nevada does not have funding at this time, if there is a plan that is reasonable, Washoe County can work with NDOT through RTC for improvements.
- Kevin Roukey offered to attend a Spanish Springs Valley Ranches meeting to discuss the issues.

B. Pedestrian Access – Continued discussion and possible recommendations to the Board of County Commissioners regarding the lack of safe pedestrian access to a.) Eagle Landing shopping center and b.) Lazy 5 Regional Park.

Comments and Concerns

- John Bilka reported that he has discussed a pathway that is ADA accessible between the library and community building with Al Rogers, however, funding is limited if available at all at this time.
- Commissioner Larkin urged citizens to organize and volunteer to help construct a pathway.
- Kevin Roukey suggested that local Scouts be contacted to see if they need a project to work on.
- Don Jeppson suggested that Job Corps be contacted for assistance in constructing pedestrian access.
- Commissioner Larkin suggested that the Teen Ranch could also be contacted to volunteer for the project. Commissioner Larkin added that he would help organize the project.

11.*CHAIRMAN/MEMBER COMMENTS - (This item limited to announcements of topics/issues posed for future workshops/agendas.)

- The next meeting will be back in the community building.
- **Next Agenda Items:** Transportation Equity Act (TEA), Pedestrian Access, Traffic Safety improvements to Calle de la Plata.

12. ADJOURNMENT – Kevin Roukey moved to adjourn the meeting at 8:06 p.m. Steve Grosz seconded the motion. The motion carried unanimously.

Respectfully Submitted By: Allayne Donnelly-Everett, Recording Secretary