

**SAFETY COMMITTEE MEMBERS**

Ben West - Chair  
Anne Stoll-Truelock  
Cathy Hill  
Celeste Wallick  
Kellisa Shirane  
Jay Slocum  
Mark Kester



**LEGAL COUNSEL TO THE  
SAFETY COMMITTEE**  
Brandon Price

**NOTICE OF MEETING AND AGENDA**

**WASHOE COUNTY SAFETY COMMITTEE**

**January 19, 2023  
1:30 PM**

**Washoe County Administration Complex  
1001 E. Ninth Street, Reno, Nevada  
Comptroller's Large Conference Room, Building D, 2<sup>nd</sup> Floor AND  
Remotely via Microsoft Teams**

**This meeting will be held at the physical location listed above and via teleconference as provided below.**

**Meeting ID: 269 325 220 412**

**Passcode: czCCjh**

**(775) 325-0620**

**184080935#**

This is an in-person meeting; however, Committee members and members of the public may attend this meeting by teleconference via this [Click here to join the meeting](#) (Meeting ID: 269 325 220 412, Passcode: czCCjh) or by telephone by dialing (775) 325-0620 and entering Conference ID: 184080935#. Please note the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities.

The Washoe County Comptroller's Large Conference Room is accessible to the disabled. If you require special arrangements for the meeting, call the Risk Management Office, 328-2665, at least 24 hours prior to the meeting.

**Public Comment.** Public comments are welcomed during the Public Comment periods for all matters at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item being considered will be heard during individual action item on the agenda. Public comments are limited to two minutes per person. Persons may not allocate unused time to other speakers. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference, attending by telephone, or providing public comment in writing. To provide public comment via Teams, log into the Teams meeting at the above link and utilize the "Raise Hand" feature during any public comment period.

**Forum Restrictions and Orderly Conduct of Business.** The Safety Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Safety Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Safety Committee. However, responses from the Safety Committee to unlisted public comment topics could

become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Safety Committee will consider, the Safety Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Safety Committee may do this either during the public comment item or during the following item: “Topics for Future Agendas [Non-Action Item].”

**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the Washoe County Safety Committee Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A); the Washoe County website ([www.washoecounty.us/comptroller/board\\_committees/safety\\_committee](http://www.washoecounty.us/comptroller/board_committees/safety_committee)); and the Nevada Public Notice Website (<https://notice.nv.gov>).

**How to Get Copies of the Agenda and Supporting Materials.** Copies of this Agenda and supporting materials for the items on the agenda provided to the Washoe County Safety Committee are available to members of the public by contacting Jeri Renshaw at the Comptroller’s Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Room 200, Reno, Nevada), phone 775-328-2665, or email at [jrenshaw@washoecounty.gov](mailto:jrenshaw@washoecounty.gov) and are also posted on the County’s website at: [www.washoecounty.us/comptroller/board\\_committees/safety\\_committee](http://www.washoecounty.us/comptroller/board_committees/safety_committee).

**Special Accommodations.** Persons with disabilities who require special assistance (e.g., sign language, interpreters or assisted listening devices to participate in the meeting should Please contact Jeri Renshaw at the Comptroller’s Office by emailing [jrenshaw@washoecounty.gov](mailto:jrenshaw@washoecounty.gov) or by leaving a message at 775-328-2665 in advance at least 48 hours before the meeting so that arrangements can be made.

**Possible Changes to the Agenda and Timing.** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; or may be voted on in a block. NRS 241.020(2)(d)(6) and (7).

## **AGENDA**

1. **Call to Order and Determination of Quorum** [Non-Action Item].
2. **Public Comment** [Non-Action Item]. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Safety Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Safety Committee as a whole.
3. **Acknowledgment of Service by Previous Committee Members and Possible Selection of Committee Members** [For Possible Action]. Acknowledgement of work by previous committee members, Deputy Mark Kester and Anne Stoll-Truelock, and possible action to replace committee member with Sgt. Lars Christensen and Monica Liebgott, respectively.
4. **Approval of September 15, 2022 Meeting Minutes** [For Possible Action]. A review and approval of the Washoe County Safety Committee meeting minutes of September 15, 2022. Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **Report on Vehicle Accident** [Non-Action Item]. Presentation by Celeste Wallick and discussion of an industrial report of an employee vehicle accident occurring on December 1, 2022, from Human Services Agencies.

6. **Presentation and Discussion of Industrial Injury Reports** [For Possible Action]. A presentation by Celeste Wallick of Industrial Injury Summary Reports beginning September 2022 up to this current date in January 2023 for, discussion, and possible action to make recommendations for the purpose of preventing work-related injuries or illnesses.
7. **Code 65 Update** – [For Possible Action]. An update, discussion, and possible action on the Code 65 on Safety and Health of County Officers and Employees.
8. **Communication Summary** [For Possible Action]. A review, discussion, and possible action of the communication summary from Ben West.
9. **Award Nominations.** [For Possible Action]. A discussion and possible recommendations of safety award nominations for County employees.
10. **Committee Planning for 2023** [For Possible Action]. A discussion and possible action regarding activities, events, notifications, and projects to be accomplished by the Committee in calendar year 2023.
11. **Update on Human Resources Training Site Advancements** [For Possible Action]. A presentation by Celeste Wallick on Human Resources training site advancements, a discussion, and possible action regarding training site advancements.
12. **Update on Safety Drills** [For Possible action]. An update by Celeste Wallick and/or Ben West on any County scheduled safety drills that have taken place since the last meeting and possible discussion of safety drills.
13. **Announcements and Future Agendas** [Non-Action Item]. Comments by the Committee or staff members, limited to announcements, topics, or issues for future agendas. No discussion among committee members will take place on this item.
14. **Public Comment** [Non-Action Item]. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Safety Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Safety Committee as a whole.
15. **Adjournment** [Non-Action Item].