



WASHOE COUNTY
COMPTROLLER'S DEPARTMENT

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SAFETY COMMITTEE MEETING MINUTES
COMPTROLLER CONFERENCE ROOM – 2ND FLOOR
MEETING HELD VIA TEAMS

May 20, 2021

1:30 PM

Call to Order

Deputy Melinda Vander-Heyden called the meeting to order at 1:31pm.

1. Roll Call

Deputy Melinda Vander-Heyden
Anne Stoll-Thompson
Celeste Wallick
Victoria Nicolson-Hornblower
Chaz Lehman
Ben West

Washoe County Sheriff's Deputy Association
WCEA representative
Safety Analyst
Washoe County Nurse's Association
Legal Counsel for Committee
Washoe County Manager's Office

Not present

Patrice McDonald
Cathy Hill
Jay Slocum

Washoe County CSD
Washoe County Comptroller and Risk Manager
Washoe County Public Attorneys Association

Public Present

None

2. Public Comment

There was no response to the call for public comment.

3. For possible action, a review and approval of the Washoe County Safety Committee minutes of March 18, 2021.

Ben West made a motion to approve and accept the March 18th minutes, seconded by Anne Stoll-Thompson, motion passed unanimously.

Open Issues

4. Review and Discussion of Industrial Injury Summary Reports



Celeste Wallick directed the Committee's attention to pages 6 through 11 and asked for any questions or recommendations. Victoria Nicolson-Hornblower asked about the employee with restricted duties of 238 days and if the person was still on restricted duty.

Ben West stated that the needle sticks after going down, have increased again. Victoria Nicolson-Hornblower informed the Committee that these are associated with the activity at the vaccination pods.

Deputy Vander-Heyden noted that claims and incidents are down from last year.

No recommendations were offered by the Committee.

5. Discussion and possible action of Code 65 updates

Ben West stated that he spoke to the District Attorney's office on this matter. They will get back on it to get it submitted to the Manager's Office. This item to be tabled for the next meeting.

6. For possible action, a discussion and recommendations on the update of COVID-19 activities and safety concerns

Ben West informed the Committee that there is a recent change to the rules for the 9th Street Complex based on recent changes on mask policy based on CDC guidelines. There will be a slight change in the signage at 9th and Wells stating the people that have been vaccinated can enter, those who have not been vaccinated should be masked. Building B – primarily WIC and clinic entrance will continue to require masks for those entering Building B.

Effective June 1, lobby screening will stop. Effective July 1, the 9th and Wells complex will be back to pre-COVID coverage.

Departments can be more restrictive if they choose. The courts are planning to enforce mask requirements.

Ben West also stated that traffic flow in the parking lot is being addressed with regard to the Reno Rodeo and vaccination activity.

Deputy Vander-Heyden stated that the Sheriff's office is also following CDC guidelines, masks if not vaccinated, no mask if vaccinated with temperatures no longer being taken.

7. For possible action, a discussion on the dissemination of safety information and giving Ben West full authority from the committee to determine the contact and timing of release of information.

Ben West will start working with the communications team on July 1st and visiting them once a month on safety matters. The information will be available on Yammer, Inside Washoe, etc.

Celeste Wallick recommended that the Safety policies be released as soon as the Board of County Commissioner's approves the updates.

Deputy Vander-Heyden agreed that posting a message on a monthly basis for all Washoe County entities would be beneficial.

8. Discussion and possible action on recommendation of safety award nominations

There were not recommendations for this meeting.

9. Topics for future agendas

- a. Code 65 update
- b. Safety award nominations
- c. Industrial injury summary reports
- d. COVID activities and safety protocols, concerns
- e. Committee communication summary from Ben West
- f. Committee year end accomplishments

10. Public Comment

There was no response to the call for public comment.

11. Meeting adjourned at 1:51 p.m.