



WASHOE COUNTY
COMPTROLLER'S DEPARTMENT

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SAFETY COMMITTEE MEETING MINUTES
COMPTROLLER CONFERENCE ROOM – 2ND FLOOR
MEETING HELD VIA TEAMS

September 17, 2020

1:30 PM

Call to Order

Deputy Melinda Vander-Heyden called the meeting to order at 1:31pm.

1. Roll Call

Deputy Melinda Vander-Heyden	Washoe County Sheriff's Deputy Association
Anne Stoll-Thompson	WCEA representative
Celeste Wallick	Safety Analyst
Cathy Hill	Washoe County Comptroller and Risk Manager
Victoria Nicolson-Hornblower	Washoe County Nurse's Association
Wade Carner	Legal Counsel for Committee
Ben West	Washoe County Manager's Office

Not present

Captain Marc Bello	Washoe County Sheriff's Supervisory Deputies Association
Patrice McDonald	Washoe County CSD

Public Present

None

2. Public Comment

There was no response to the call for public comment.

3. A review and approval of the Washoe County Safety Committee meeting minutes of July 16, 2020.

Victoria Nicolson-Hornblower made a motion to approve the minutes, seconded by Anne Stoll-Thompson; motion passed unanimously.



Open Issues

4. Review and Discussion of Industrial Injury Summary Reports

Celeste Wallick sought input from the committee and any actions/suggestions in response to the reports that start on page 6. Celeste explained that she added a graph that shows historical information between claims and incidents. The committee stated they liked the addition and instructed Celeste to continue with this addition. A claim that caused concern occurred on September 2, 2020 as it involved an employee riding on the back of a backhoe so that he would not have to walk back to his vehicle. The employee fell off the backhoe fracturing his ankle. Celeste reached out to the department detailing the activity and has not yet heard from the department. The committee shares concern with Celeste on this claim.

There currently have not been any claims for people working from home and only incidents for COVID-19 claims.

5. Discussion and possible action of Code 65 updates

This item tabled until the next meeting.

6. Discussion and recommendations on the update of COVID-19 activities and safety concerns

Cathy Hill reminded the committee that what was previously discussed were the entry requirements for employees and public into County facilities. Human Services Agency had asked the County about having a trick or treat activity for foster care kids in the back of the parking lot at the Administrative Complex on 9th Street. Cathy asked Ben West if the Governor had canceled trick or treating events. Ben will look into it and find out. He has also been working with HSA on cones and vests for safety.

Deputy Vander-Heyden stated that employees are required to wear masks except in the downstairs area when talking with inmates. Visitation at the jail is still occurring via video with only professional visits occurring in person.

Ben West informed the committee that there have only been a couple of incidents where the visiting public was not willing to wear a mask. In person trials are scheduled to start next week at the courthouses.

7. Discussion and update on employee security screenings

Cathy Hill informed the committee that this item ties with item number 6.

8. Discussion and possible action on recommendation of safety award nominations

There are no new nominations at this time.

9. Topics for future agendas

- a. Code 65 update
- b. COVID-19 updates
- c. Safety award nominations

- d. Winter safety messaging
- e. Industrial injury summary reports
- f. Remind departments they are on the committee and what would they like to see in 20/21 to get suggestions
- g. Update on employee claim for riding backhoe

10. Public Comment

There was no response to the call for public comment

- 11.** Meeting adjourned at 2:04 p.m.