



WASHOE COUNTY
COMPTROLLER'S DEPARTMENT

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SAFETY COMMITTEE MEETING MINUTES
COMPTROLLER CONFERENCE ROOM – 2ND FLOOR
MEETING HELD VIA TEAMS

May 21, 2020

1:30 PM

Call to Order

Deputy Melinda Vander-Heyden called the meeting to order at 1:31pm.

1. Roll Call

Deputy Melinda Vander-Heyden	Washoe County Sheriff's Deputy Association
Anne Stoll-Thompson	WCEA representative
Celeste Wallick	Safety Analyst
Cathy Hill	Washoe County Comptroller and Risk Manager
Victoria Nicolson-Hornblower	Washoe County Nurse's Association
Mary Kandaras	Legal Counsel for Committee
Wade Carner	Legal Counsel for Committee
Ben West	Washoe County Manager's Office
Captain Marc Bello	Washoe County Sheriff's Supervisory Deputies Association

Not present

Patricc McDonald Washoe County CSD

Public Present

None

2. Public Comment

There was no response to the call for public comment.

3. A review and approval of the Washoe County Safety Committee meeting minutes of March 12, 2020

Anne Stoll-Thompson made a motion to approve the minutes, seconded by Celeste Wallick; motion passed unanimously.

Open Issues

4. Review and Discussion of Industrial Injury Summary Reports

Celeste Wallick sought input from the committee of any actions/suggestions in response to the reports on pages 6 through 13 and assisting other departments with safety issues. Celeste informed the committee that more claims are expected than prior years and more incident reports due to the COVID-19 pandemic.

Deputy Vander-Heyden noticed that defensive tactics claims are on the rise. She will check with the Northern Nevada Law Enforcement Academy to see why there is a rise in claims and if something is being missed, such as stretching and warming up.

5. Discussion and possible action of Code 65 updates

This item tabled until the next meeting.

6. Discussion and recommendations on the update of COVID-19 activities and safety concerns

Cathy Hill stated that safety equipment has been purchased and currently there aren't any concerns. Ben West didn't have additional information but is working on security services and what type of employee screening will occur when employees return to work at their offices on June 1.

Deputy Vander-Heyden stated that WCSO is performing screenings and spraying the bottom of shoes with isopropyl. Work crews are cleaning around the clock. Ben West explained that Allied Universal will perform the temperature checks and will add a person to 75 Court Street, as well as opening the Virginia Street entrance at District Court for employees only. Changes to the lobby will be made at the Mill St. building as well.

Captain Bello joined at 1:46 p.m.

7. Discussion and recommendation for safety associated summer events to include Hot August Nights and the Rodeo

As of this date, May 14, 2020, the Rodeo had been cancelled; the committee is unsure if Hot August Nights will be cancelled, therefore no further discussion occurred.

8. Discussion and possible action on the mass notification software and process

Ben West informed the committee that this was pulled from the FY20 and FY21 budget; he will seek budget authority for FY22.

9. Discussion and possible action on recommendation of safety award nominations

Cathy asked Celeste about the status of the previous nominations going to the Board of County Commissioners. Celeste stated she will begin working on getting this to the Board.

There are no new nominations at this time.

10. Topics for future agendas

- a. Code 65 update
- b. COVID-19 updates
- c. Safety award nominations
- d. Industrial injury summary reports
- e. Hot August Nights
- f. Update on employee security screenings

11. Public Comment

There was no response to the call for public comment

12. Meeting adjourned at 1:54 p.m.