



COMPTROLLER
Risk Management
Division

- Safety
- Insurance

WASHOE COUNTY

"Dedicated to Excellence in Public Service"

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SAFETY COMMITTEE MEETING MINUTES

COMPTROLLER CONFERENCE ROOM – 2ND FLOOR

January 18, 2018

1:30 PM

Call to Order

Chairperson Lt. Marc Bello called the meeting to order at 1:32pm.

1. Roll Call

Lt. Marc Bello	Chairperson - Washoe County Sheriff's Supervisory Deputies Association
Anne Stoll-Thompson	WCEA representative
Cathy Hill	Washoe County Comptroller and Risk Manager
Jan Houk	Washoe County Nurse's Association
Celeste Wallick	Washoe County Risk Analyst
Mary Kandaras	Legal Counsel for Committee

Not present

Deputy John Stewart	Washoe County Sheriff's Deputies Association
Christine Vuletich	Washoe County Manager's Office

Public Present

Valerie Wade – Washoe County Human Resources
Patricc McDonald – Washoe County Facilities Supervisor

2. Public Comment

There was no response to the call for public comment.

3. Approval of minutes from November 16, 2017 meeting

Jan Houk made a motion to approve the minutes of the November 16, 2017, safety committee, Anne Stoll-Thompson seconded the motion; no opposition, minutes unanimously approved.

Open Issues

4. Selection of Chairperson for possible action

Celeste Wallick made the motion to nominate Lt. Marc Bello to continue as Chairperson of the Safety Committee, Jan Houk seconded the nomination; no opposition, unanimously approved that Lt. Marc Bello will serve as Chairperson for 2018.

5. Review and Discussion of Industrial Injury Summary Reports

Celeste Wallick instructed the Committee that the reports began on page 7 through page 10 of the packet. Ms. Wallick canvassed the committee for comments and recommendations. Cathy Hill stated that the claims and incidents are down; however this could be related to lack of snow. Cathy Hill inquired to Lt. Bello surrounding incidents involving “being spit on my inmates”. Lt. Bello explained that there are spit hoods if an inmate is known to spit on personnel. Cathy also inquired as to the status of Animal Service employees wearing protective gear. Celeste has spoken with Animal Services on wearing PPE and will continue to work with them on increasing the use of the equipment. It is at the discretion of the employee to wear PPE as it is not mandatory.

Lt. Bello explained the circumstances surrounding the claims associated with hearing issues and a loud explosion that occurred in an enclosed area.

There was no further review or comment.

6. Discussion and possible action regarding inspections, training, and other safety initiatives

Celeste informed the committee that inspections will be scheduled for each department and will be visited each year. Carla Arribillaga from Human Resources will be present as well. This will begin with Technology Services. Celeste will inform the committee of the schedule should a committee member wish to attend.

Training will continue to be offered to assist with corrective actions. There is also online training available. Safety initiatives are occurring through outreach and currently with handouts. Jan Houk asked what is being looked at during the inspections. Celeste explained that an inspection checklist is used – similar to that of OSHA, everything from floor to ceiling for any hazard issues or concerns.

Item 6 was revisited by Celeste Wallick – bleeding control training can be offered, however not at a discount. The supplies for the training will need to be purchased. Celeste suggested the area safety representatives be offered first enrollment with Lt. Bello recommending that the first safety award winner be offered priority enrollment as well.

7. Discussion and possible action on safety award nominations

Currently no additional nominations have been received. The first nomination was awarded to Jeremy Wilson at a Board of County Commissioners meeting. The committee agreed that spreading the word on the nomination program is needed. Suggestions made were writing information for the Manager’s Monday Memo and creating a handout for the HR Reps at their next meeting.

8. Topics for future agendas

- a. Blood training – action item
- b. Signs in front of ice melt buckets
- c. Open Meeting Law review

- d. Checklist for department inspections
- e. Activity or results of HR Rep meeting
- f. Safety award nominations – action item
- g. Results of discussion of blood training ad Department Head’s meeting
- h. Recognition of committee member replacement Deputy Stewart to Deputy

9. Public Comment

Valerie Wade, Human Resources suggested that the training be discussed at a Department Head meeting.

Pat McDonald, Facilities Maintenance Supervisor introduced himself and will be attending meetings as well.

10. Adjournment

Meeting adjourned at 2:31pm.