



- Safety
- Insurance

WASHOE COUNTY

"Dedicated to Excellence in Public Service"

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SAFETY COMMITTEE MEETING MINUTES

COMPTROLLER CONFERENCE ROOM – 2ND FLOOR

JULY 21, 2016

1:30 PM

Call to Order

Chairperson Anne Stoll-Thompson called the meeting to order at 1:30pm.

1. Roll Call

Anne Stoll-Thompson	Chairperson
Cathy Hill	Washoe County Comptroller and Risk Manager
Mary Kandaras	Legal Counsel for Committee
Deputy John Sabo	Washoe County Sheriff's Office
Celeste Wallick	Washoe County Risk Analyst

Not present

Angela Penny	Washoe County Nurse's Association
Lt. Mark Bello	Washoe County Sheriff's Office
Carla Fells	Washoe County Employee Association
Kevin Schiller	Assistant County Manager

Public Present

None

2. Public Comment

There was no response to the call for public comment.

3. Approval of minutes from May 19, 2016 meeting

Ms. Wallick made a motion to approve the minutes of the May 19, 2016 meeting, Deputy John Sabo seconded the motion; no opposition, minutes unanimously approved.

Open Issues

4. Industrial Injury Summary Reports

Industrial Injury Summary Reports were reviewed – Ms. Wallick informed the committee that the injury report was for all of May, June and part of July with a couple of additions from April. Ms. Wallick will be meeting with the top 5 departments with the highest activity from the previous year. Juvenile Services has increased in activity replacing Social Services. Social Services fiscal year comparison is up slightly from previous year due to unhealthy homes being visited.

Ms. Kandaras will review statute on restitution for injury claims to officers in a jail setting.

5. Washoe County Code changes

Code change to Chapter 65 (65.160) – increasing safety committee memberS to 9 people to include Sheriff Supervisory, Facilities and at large member. Ms. Hill to take additional time to review Section 65. Possible change in code to reflect Safety Committee meeting frequency to quarterly. Suggested that Lt. Bello be the representative for the at large member. This action tabled until Nurses Association is contacted for the at large position versus its current permanent position.

6. Recommendation on bullet proof vests

Ms. Kandaras offered that the Sheriff’s department to determine whether bullet proof vests were required of office desk personnel. Ms. Kandaras made a motion that the Safety Committee decline to recommend bullet proof vests for other departments at this time, such as Social Services, seconded by Ms. Hill, no opposition, motion unanimously approved.

7. Written workplace safety program policy –

Action tabled so the Committee would review the online policies.

8. New management representative

Introduction of new management representative tabled as Assistant County Manager Schiller was not in attendance.

9. Topic for future agenda

- a. Open Meeting Law
- b. Website revamping
- c. Tabled items from July 21st meeting –
 - i. Code change to Chapter 65
 - ii. Restitution for injury claims to officers in a jail setting
 - iii. Introduction of new management representative
 - iv. Written work place safety program and drivers policy annual reviews; authorization to obtain driving record and communication/electronic device use
 - v. Open meeting law
 - vi. All clear procedures – text versus email – all clear was sent via email – code red and text message did not occur with evacuation.
 - vii. Information Safety Representatives of policies/procedures

10. Public Comment

There was no response to the call for public comment.

11. Meeting adjourned at 1:59pm.