

**SAFETY COMMITTEE MEMBERS**

Don Cavallo  
John Sabo  
Marc Bello  
Carla Fells  
Angela Penny  
Joey Orduna Hastings  
Celeste Wallick



**LEGAL COUNSEL TO THE  
SAFETY COMMITTEE**  
Mary Kandaras

**NOTICE OF MEETING AND AGENDA**

**WASHOE COUNTY SAFETY COMMITTEE**

**Washoe County Administration Complex  
1001 E. Ninth Street, Reno, Nevada  
Comptroller's Large Conference Room, Building D, 2<sup>nd</sup> Floor**

**November 19, 2015**

**1:30 PM**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; or may be voted on in a block. The Washoe County Comptroller's Large Conference Room is accessible to the disabled. If you require special arrangements for the meeting, call the Risk Management Office, 328-2665, 24 hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to two minutes per person. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Safety Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Safety Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Safety Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Safety Committee. However, responses from the Safety Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Safety Committee will consider, the Safety Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Safety Committee may do this either during the public comment item or during the following item: "Topics for Future Agendas".

Pursuant to NRS 241.020, the Agenda for the Washoe County Safety Committee Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A); Washoe County Courthouse-Second Judicial District Court (75 Court Street); Washoe County – Reno Downtown Library (301 South Center Street); Sparks Justice Court (1675 E. Prater Way, Ste. 107, Sparks, NV); the Washoe County website ([www.washoecounty.us/comptroller/board\\_committees/safety\\_committee](http://www.washoecounty.us/comptroller/board_committees/safety_committee)) and the Nevada Public Notice Website (<https://notice.nv.gov>).

Support documentation for the items on the agenda, provided to the Washoe County Safety Committee is available to members of the public by contacting Jeri Renshaw at the Comptroller's Office (1001 E. 9th Street, Bldg. D, 2<sup>nd</sup> Floor, Room 200, Reno, Nevada), or phone 775-328-2665.

All items numbered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

**1:30 p.m.**

1. \* Roll Call
2. \* Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Safety Committee agenda. The Safety Committee will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Safety Committee as a whole.
3. Approval of the Washoe County Safety Committee meeting minutes of October 8, 2015.
4. Review and discuss Industrial Injury Summary Reports. Discussions will include recommendations of the Committee for prevention of work-related injuries or illnesses.
5. Discuss the Washoe County Safety Committee composition for calendar year 2016. Reference Washoe County Code 65.160.
6. Discuss and recommend improvements for communication of Safety issues to employees.
7. Discuss Automated External Defibrillators (AEDs) and Earthquake kits in Washoe County buildings.
8. \*Topics for future agendas.
9. \* Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Safety Committee agenda. The Safety Committee will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Safety Committee as a whole.
10. Adjournment.

**WASHOE COUNTY CODE  
SUPPLEMENT NO. 13**

65.160 County Safety Committee: Composition; terms of office of members; chairman.

- 1) The County Safety Committee consists of seven members and a majority of the committee constitutes a quorum. The committee members are to be selected as follows:
  - a) One department head, appointed by the County Manager;
  - b) One representative of the Washoe County Sheriff's Deputies Association appointed by the association or the Washoe County Sheriff's Supervisory Association.
  - c) One representative of the Washoe County Employees' Association, appointed by the association;
  - d) One representative of the Washoe County Nurses' Association, appointed by the association;
  - e) One representative chosen annually by and from the remaining employee organizations which represent county employees which selection shall be made on a rotating basis among those organizations;
  - f) The County Safety Officer; and
  - g) The County Risk Manager.
  
- 2) The term of office of each member of the County Safety Committee is as follows:
  - a) The County Safety Officer and the County Risk Manager are permanent members;
  - b) The department head, the representative from the Sheriff's Associations, the representative from the Nurses' Association and the representative from the County Employees' Association are two-year appointments; and
  - c) The one representative from the remaining employee organizations which represent county employees is a one-year appointment.
  
- 3) At the first meeting of the County Safety Committee held each year, the committee shall elect a chairman from among its members who shall not be the County Safety Officer or the County Risk Manager.
  
- 4) Committee members shall make their best efforts to attend all committee meetings. If a committee member, for good cause, is unable to attend a meeting, another employee designated by the member or the member's association may appear and vote in such member's place and stead.

[Part `2, Ord. No. 237; A Ord. Nos. 381, 558, 656, 791; repealed `2, Ord. No. 987; reenacted, renumbered, and amended `17, Ord. No. 987; A Ord. No. 1048; A Ord. No. 1296 eff. 5-5-06]

WORKER'S COMPENSATION  
TIME LOST FROM WORK IN FY16

CURRENT STATUS	DEPARTMENT	DOI	DIAG	MECHANISM	LOST	REST
REST - F/U 11-17	JUVENILE SERVICES	8-12-15	FRACTURE	DEFENSIVE TACTICS TRAINING	60	37
FD - MIMI - PPD 11-20	PUBLIC WORKS	7-14-15	LACERATION	TOOL "KICKED BACK"	15	14
PERMANENT TOTAL DISABILITY	SHERIFF'S OFFICE	2-27-15	HEART	HEART CLAIM	170	0
FD - F/U 11-16	SHERIFF'S OFFICE	3-17-15	STRAIN	ALTERCATION	41	62
REST - F/U 11-22	SHERIFF'S OFFICE	3-23-15	BACK INJURY	ALTERCATION	129	94
FD - MIMI - PPD 5%	SHERIFF'S OFFICE	4-20-15	STRAIN	TRAINING	75	0
REST - F/U 11-9	SHERIFF'S OFFICE	4-25-15	STRAIN	CLIMBING OVER GATE	30	167
OFF - F/U 11-9	SHERIFF'S OFFICE	6-2-15	TEAR/STRAIN	TRAINING	82	24
FD - MIMI - CP	SHERIFF'S OFFICE	8-9-15	SPIDER BITE	DURING INVESTIGATION OF PREMISES	24	0

TOTAL 626 398

TOTAL

FD = FULL DUTY  
F/U - FOLLOW UP DOCTORS APPOINTMENT DATE  
OFF = OFF WORK & RECEIVING DISABILITY  
PPD = PERMANENT PARTIAL DISABILITY EVALUATION  
REST = ON RESTRICTED DUTY

INJURY REPORT FOR SEPTEMBER 2015

Date of Report - 11-8-15

DATE	DESCRIPTION	TYPE	CAUSE	HAZARDOUS CONDITION	UNSAFE ACT	CONTRIBUTING FACTOR	CORRECTIVE ACTION	CLAIM or INCIDENT
1-Sep	Annual physical	Hearing loss	Noise exposure	Normal duties	Normal duties	None	PPE worn when possible	Claim
1-Sep	Laser light exposure	Eye disturbance	Criminal act	Normal duties	Normal duties	Act of another	PPE already worn	Claim
1-Sep	Laser light exposure	Eye disturbance	Criminal act	Normal duties	Normal duties	Act of another	PPE already worn	Claim
1-Sep	Slip	Pain	Ditch	Outside - uneven walking surface	Normal duties	None	Pay attention to surroundings	IO
3-Sep	Altercation with a detainee	Strains	Forceful gripping	Normal duties	Normal duties	Act of another	No safety recommendation	Claim
4-Sep	Chemical irritant in the area due to construction	Inhalation	Concrete Sealant	Fumes	Normal duties	None	Ventilation for area. Contractor changes.	IO
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4-Sep	Chemical irritant in the area due to construction	Inhalation	Concrete Sealant	Fumes	Normal duties	None	Ventilation for area. Contractor changes.	IO
7-Sep	Slip/fall	Contusion	Debris and rocks	Outside - uneven walking surfaces	Normal duties	None	Pay attention to surroundings	Claim
9-Sep	Emotional stress	Shingles	Recognition of law breaking patron	Normal duties	Normal duties	None	Dept called 911 to remove patron immediately	IO
10-Sep	Annual physical	Hearing loss	Noise exposure	Normal duties	Normal duties	None	PPE worn when possible	Claim
11-Sep	Dog bite	Bite	Animal	Normal duties	Normal duties	Animal	No safety recommendation	Claim
12-Sep	Altercation with a detainee	Pain	Twisted body	Normal duties	Normal duties	Act of another	No safety recommendation	Claim
14-Sep	Stepped on a nail	Puncture	Nail in a board by waste receptacle	Unsafe work site	Inattention	Act of another	Advised all area employees to pick up debris & pay attention	Claim
14-Sep	Slip/fall	Contusions	Water on floor from leaking refrigerator	Unsafe walking surface	Inattention	Lack of reporting and maintenance	Area cleaned, equipment fixed, personnel notified to report problems immediately	IO
15-Sep	Overextension of arm	Strains	Training	Normal duties	Normal duties	None	Stretching before training already being done	Claim
18-Sep	Squatted down to place items in lowered work area	Sprain	Squatting action	Low work station	Normal duties	None	Stretching. Area cannot be modified or tool used to perform task. Task is very infrequent and Dept already rotates staff.	Claim
18-Sep	Pedestrian struck by low speed vehicle	Contusions	While waiting for one vehicle - was struck by another vehicle	Off-site parking lot general hazards	Inattention	Act of another	Pay attention to surroundings	IO
21-Sep	Altercation with a detainee	Sprains, contusions	Fall onto ground	Normal duties	Normal duties	Act of another	No safety recommendations	Claim
23-Sep	Overextension of arms	Pain, numbness	Training	Normal duties	Normal duties	None	Stretching before training already being done	Claim

**INJURY REPORT FOR SEPTEMBER 2015 (continued)**

**Date of Report - 11-8-15**

DATE	DESCRIPTION	TYPE	CAUSE	HAZARDOUS CONDITION	UNSAFE ACT	CONTRIBUTING FACTOR	CORRECTIVE ACTION	CLAIM or INCIDENT
26-Sep	Caught between machine door and item being placed in machine	Fracture, laceration	Rack stopped item abruptly	Unsafe equipment	Normal duties	Lack of preventative maintenance and early reporting to correct problem	Equipment was fixed thru a work order placed the same day	Claim
29-Sep	Altercation with a detainee	Contusion	Fall onto floor	Normal duties	Normal duties	Act of another	No safety recommendations	Claim
29-Sep	Repetitive office duties	Tendonitis, tenosynovitis	Repetitive office duties	Normal duties	Normal duties	None	Stretching. Dept already rotates personnel.	Claim
29-Sep	Pulling, climbing motion	Strain	Using ladder to climb into equipment	Normal duties	Normal duties	None	Dept will hold safety meeting for all personnel. Stretching	Claim
30-Sep	Voice hoarseness	Hoarseness	Calling to clients in the lobby	Normal duties	Normal duties	None	Looking at speakers or voice enhancers for employees	Claim

CLAIMS 18  
 INCIDENTS 8  
 TOTAL 26

**INJURY REPORT FOR OCTOBER 2015**

**Date of report - 11-9-15**

DATE	DESCRIPTION	TYPE	CAUSE	HAZARDOUS CONDITION	UNSAFE ACT	CONTRIBUTING FACTOR	CORRECTIVE ACTION	CLAIM or INCIDENT
1-Oct	Altercation with member of the public	Strains, contusions	Struck by person	Normal duties	Normal duties	Act of another	Pursuing training for dept personnel as soon as possible	Claim
1-Oct	Altercation with member of the public	Strains, contusions	Struggle	Normal duties	Normal duties	Act of another	Pursuing training for dept personnel as soon as possible	Claim
1-Oct	Altercation with member of the public	Strains, contusions	Struggle	Normal duties	Normal duties	Act of another	Pursuing training for dept personnel as soon as possible	Claim
1-Oct	Altercation with detainee	Bite	Bitten	Normal duties	Normal duties	Act of another	No safety recommendation	IO
3-Oct	Struck against item in office	Contusion	Moving in office area	Normal duties	Inattention	None	Pay attention to surroundings	Claim
5-Oct	Dog bite	Bite	Dog came from behind employee	Normal duties	Normal duties	Animal	Pay attention to surroundings	IO
7-Oct	Opening a truck tailgate	Strain	Pulling action	Normal duties	Normal duties	None	Safety meeting topic	Claim
9-Oct	Altercation with detainee	Strains, contusions	Fall during struggle	Normal duties	Normal duties	Act of another	No safety recommendation	Claim
9-Oct	Slip, fall	Abrasions	Ditch	Outside - unstable walking surface	Normal duties	None	Pay attention to surroundings	IO
10-Oct	Inhalation of smoke	Allergy symptoms	Training with firearms	Normal duties	Normal duties	None	Wear PPE during this segment	Claim
10-Oct	Altercation with detainee	Possible BBP	Spit on	Normal duties	Normal duties	Act of another	No safety recommendation	IO
13-Oct	Cut while moving a table	Laceration	Pulling action with fingers around edge	Unsafe equipment	Normal duties	None	Equipment was purchased to move tables easier	Claim
14-Oct	Altercation with inmate	Possible BBP	Splash of body fluids	Normal duties	Normal duties	Act of another	No safety recommendations	IO
15-Oct	Slip, fall	Abrasions	Running on gravel during training	Outside - unstable walking surface	Normal duties	None	No safety recommendation	Claim
20-Oct	Forceful maneuver	Sprain	Training	Normal duties	Normal duties	None	Stretching before training already being done	Claim
20-Oct	Slip, fall	Contusions, abrasions	Small rocks in parking lot	Unstable walking surface	Normal duties	None	Pay attention to surroundings, Dept will sweep more often	Claim
21-Oct	Altercation with detainee	Contusions, abrasions	Subduing subject	Normal duties	Normal duties	Act of another	No safety recommendation	Claim
26-Oct	Trip/fall down 1-2 steps	Strain, contusions	Missed steps	Offsite - no issues noted	Inattention	None	Pay attention to surroundings	Claim
27-Oct	Dog bite	Bite	Animal	Normal duties	Normal duties	Animal	No safety recommendations	IO
28-Oct	Jammed against floor	Fracture	Training	Normal duties	Normal duties	None	No safety recommendations	Claim
29-Oct	Dog bite	Bite	Animal	Normal duties	Normal duties	Animal	No safety recommendation	Claim

CLAIMS 15  
 INCIDENTS 6  
 TOTAL 21

AS OF: 10/31/2015

WORK COMP  
CLAIMS HISTORY

FY	CLAIMS	PAID	RESERVE	THIRD PARTY RECOVERY	CARRIER REIMBURSED	NET INCURRED	AVG COST / CLAIM (INCURRED)	ACTIVE OPEN CLAIMS	LONG TERM OPEN
82-99	2179	13,356,580	2,369,347	0	356,452	15,369,475	7,053		12
2000	191	328,083	0	0	5,480	328,083	1,718		
2001	156	939,319	620,744	0	0	1,560,063	10,000		1
2002	197	1,277,970	744,579	0	0	2,022,549	10,267		2
2003	190	1,901,648	1,156,956	185,512	0	2,873,092	15,122		4
2004	219	1,807,265	1,363,868	2,375	0	3,168,758	14,469		2
2005	267	1,732,174	303,588	168,730	0	1,867,032	6,993		3
2006	207	1,056,773	157,846	87,718	0	1,126,901	5,444		3
2007	243	925,907	28,612	10,227	0	944,292	3,886		1
2008	186	715,233	37,527	82,210	0	670,550	3,605		2
2009	204	997,204	110,979	24,170	0	1,084,013	5,314		1
2010	201	2,253,290	1,103,725	440	0	3,356,575	16,699		4
2011	217	1,902,432	406,494	5,786	0	2,303,140	10,614	1	6
2012	231	1,845,519	1,198,860	4,168	0	3,040,211	13,161		4
2013	218	1,631,170	908,691	42,289	0	2,497,572	11,457		2
2014	206	1,227,116	182,450	24,190	0	1,385,376	6,725	7	3
2015	195	902,315	2,705,475	5,193	0	3,602,597	18,475	29	3
2016	67	58,159	166,537	0	0	224,696	3,354	43	

<b>TOTALS</b>	<b>5,574</b>	<b>34,858,157</b>	<b>13,566,278</b>	<b>643,008</b>	<b>361,932</b>	<b>47,424,975</b>	<b>8,508</b>	<b>80</b>	<b>53</b>
								<b>TOTAL OPEN:</b>	<b>133</b>

NOTE: FINANCIAL TRANSACTIONS ARE ATTACHED TO THE DATE OF INJURY - NOT TO THE DATE PAYMENT IS MADE



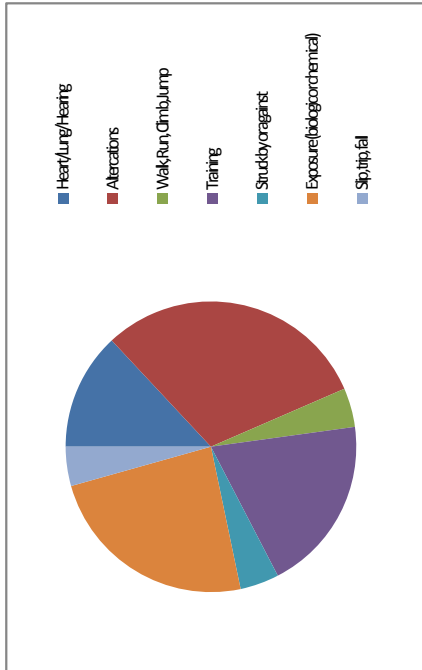
**DEPARTMENT BREAKDOWN AS OF 11-9-15**

**FY16 7-1-15 thru 10-31-15**

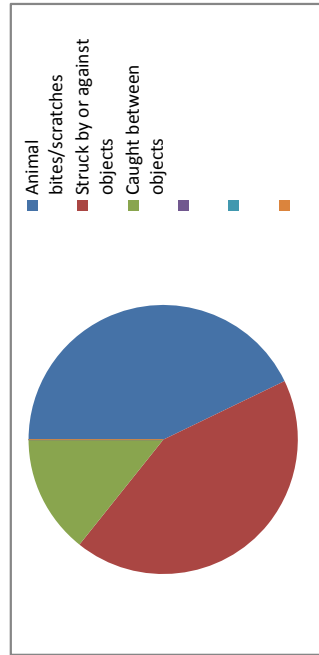
DEPARTMENT	CLAIMS	INCIDENTS	TOTAL FOR DEPT
Alternative Sentencing			0
Animal Services	3	4	7
Assessors			0
Building & Safety	1	1	2
Crime Lab			0
CSD - Facilities	1		1
District Attorneys		1	1
District Court	3		3
Equipment Services	1		1
Health	2	2	4
Juvenile Services	7	2	9
Libraries	3	3	6
Managers Office		1	1
Medical Examiner			0
Parks	2	1	3
Public Administrator			0
Public Defender			0
Recorders Office			0
Registrar of Voters			0
Roads	4	4	8
Sheriffs Office	34	17	51
Social Services	6	1	7
Sparks Justice Court			0
Technology Services			0
Treasurers			0
Water			0
<b>TOTALS</b>	<b>67</b>	<b>37</b>	<b>104</b>

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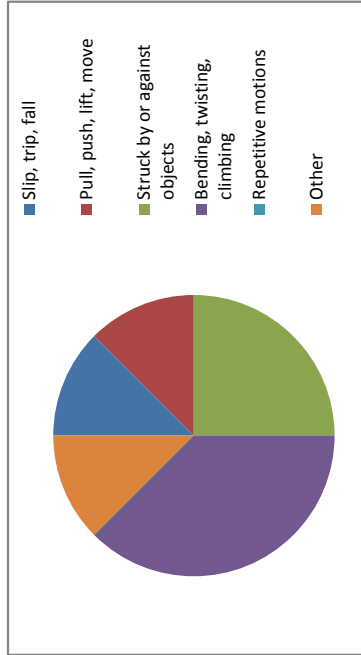
<b>Sheriffs Office</b>	<b>51</b>
Heart/Lung/Hearing	6
Altercations	14
Walk, Run, Climb, Jump	2
Training	9
Struck by or against	2
Exposure (biologic or chemical)	11
Slip, trip, fall	2
Other	5



<b>Animal Services</b>	<b>7</b>
Animal bites/scratches	3
Struck by or against objects	3
Caught between objects	1

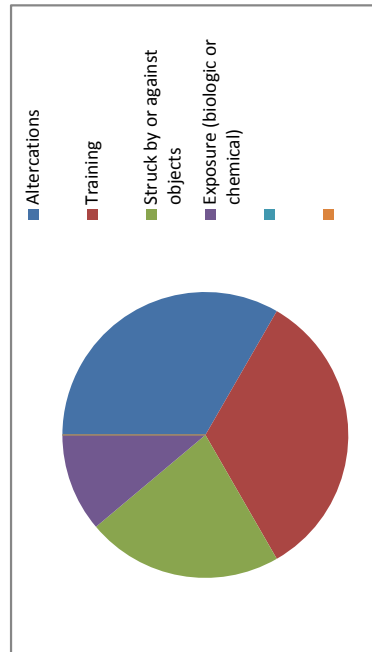


<b>Roads</b>	<b>8</b>
Slip, trip, fall	1
Pull, push, lift, move	1
Struck by or against objects	2
Bending, twisting, climbing	3
Repetitive motions	0
Other	1

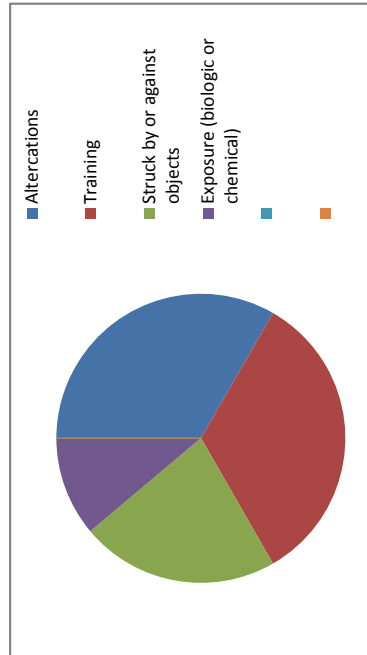


(CONT.)

<b>Juvenile Services</b>	<b>9</b>
Altercations	3
Training	3
Struck by or against objects	2
Exposure (biologic or chemical)	1



<b>Social Services</b>	<b>7</b>
Slip, trip, fall	1
Altercation	3
Struck by or against objects	1
Animal	2



<b>Library</b>	<b>6</b>
Slip, trip, fall	3
Repetitive Motion	1
Struck by or against objects	1
Other	1

