

**BOARD OF FIRE COMMISSIONERS
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

JUNE 26, 2012

PRESENT:

Robert Larkin, Chairman
Bonnie Weber, Vice Chairperson
John Breternitz, Commissioner
Kitty Jung, Commissioner
David Humke, Commissioner

Nancy Parent, Chief Deputy Clerk
Katy Simon, County Manager
Paul Lipparelli, Legal Counsel
Charles Moore, Fire Chief

The Board convened at 12:40 p.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

12-113SF AGENDA ITEM 2

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

The following agenda item No. 6 will be heard by the Washoe County Board of Commissioners who will convene as the Board of Fire Commissioners for the Sierra Fire Protection District (SFPD) and the Truckee Meadows Fire Protection District (TMFPD). (Agenda Item No. 10 on the TMFPD Agenda.)

12-114SF AGENDA ITEM 6

Agenda Subject: “Consideration and possible acceptance of the staff report concerning the acquisition by the Truckee Meadows Fire Protection District of a 5-acre Mogul-area parcel of improved land (APN 038-800-11) located at 10201 W. 4th Street, for an amount not to exceed \$250,000, upon which to relocate the career crew from Sierra Fire Protection District Fire Station No. 35 (Boomtown).”

Commissioner Jung inquired on the appraisal for this property. Wendy Pitts, Property Manager, indicated that this parcel was not actively on the market. She

explained that 29 properties were researched and staff approached this property owner with an offer. The property owner agreed and noted the price was estimated on the property owner's purchase price paid in a short-sale and the cost of the sale.

Commissioner Breternitz said he had been discussing this with the County Manager and Ms. Pitts over concerns the sale be conditioned on approval of the project and permitted by the City of Reno. He still had his concerns, but felt it was important to move ahead and would support the item.

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Weber, which motion duly carried, it was ordered that Agenda Item 6 be accepted.

12:55 p.m. Chairman Larkin left the meeting and Vice Chairperson Weber assumed the gavel.

12-115SF AGENDA ITEM 3A

Agenda Subject: "Approval of BOFC meeting minutes from the May 15, 2012."

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Humke, which motion duly carried with Chairman Larkin absent, it was ordered that Agenda Item 3A be approved.

12-116SF AGENDA ITEM 3B

Agenda Subject: "Update of the Truckee Meadows – Sierra Fire Protection District's Expanded Transition Plan."

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Humke, which motion duly carried with Chairman Larkin absent, it was ordered that Agenda Item 3B be approved.

12-117SF AGENDA ITEM 3C

Agenda Subject: "Approval of Volunteer Report for May 2012."

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Humke, which motion duly carried with Chairman Larkin absent, it was ordered that Agenda Item 3C be approved.

12-118SF AGENDA ITEM 4

Agenda Subject: “Fire Chief’s Report - Presented by Chief Charles A. Moore.”

Fire Chief Charles Moore reported on the successful extinguishment of a fire that occurred near Galena High School on June 23rd by the crew from the new Arrowcreek Station. He announced that the Fire Academy was concluding on June 29th, and invited the Commissioners to attend the graduation ceremony where the firefighters would be presented their badges. He noted that the transition was set to occur on July 1, 2012 at 8:00 a.m. and commented that every eventuality had been contemplated and felt an orderly, seamless transition would occur. Chief Moore indicated that the staff was enthusiastic and eager to serve the community. He introduced Amy Ray as the new Fire Marshal for the Truckee Meadows Fire Protection District (TMFPD).

A discussion ensued concerning the frequency of meetings for the TMFPD and it was felt that a meeting once a month would be adequate and informative. Chief Moore commented that the agendas would be combined for the Sierra Fire Protection District (SFPD) and the Truckee Meadows Fire Protection District (TMFPD).

There was no action taken or public comment on this item.

12-119SF AGENDA ITEM 5

Agenda Subject: “Authorize the Risk Manager to renew the Property and Liability Insurance Policy for the Sierra Fire Protection District with the Nevada Public Agency Insurance Pool, effective July 1, 2012 for an Annual Premium of \$98,009.92.”

There was no public comment on this item.

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried with Chairman Larkin absent, it was ordered that Agenda Item 5 be authorized.

12-120SF AGENDA ITEM 7

Agenda Subject: “Commissioner’s/Managers Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)”

Commissioner Humke commended Fire Chief Charles Moore on the high morale of the incoming firefighters. Chief Moore stated that the enthusiasm was also shared by the volunteer partners.

12-121SF AGENDA ITEM 8

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

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1:10 p.m. There being no further business to come before the Board, on motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried with Chairman Larkin absent, the meeting was adjourned.

ROBERT M. LARKIN, Chairman
Sierra Fire Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Sierra
Fire Protection District

*Minutes Prepared by:
Stacy Gonzales, Deputy County Clerk*