

**BOARD OF FIRE COMMISSIONERS  
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

MAY 22, 2012

PRESENT:

**Bonnie Weber, Vice Chairperson**  
**John Breternitz, Commissioner**  
**Kitty Jung, Commissioner**  
**David Humke, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Simon, County Manager**  
**Paul Lipparelli, Legal Counsel**  
**Charles Moore, Fire Chief**

ABSENT:

**Robert Larkin, Chairman**

The Board convened at 11:33 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**12-98SF      AGENDA ITEM 2**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

**12-99SF      AGENDA ITEM 3A**

**Agenda Subject:** “Approval of the Volunteer Report for April 2012.”

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Humke, which motion duly carried with Chairman Larkin absent, it was ordered that Agenda Item 3A be approved.

**12-100SF      AGENDA ITEM 3B**

**Agenda Subject: “Update, discussion and possible direction related to status of the Truckee Meadows – Sierra Fire Protection District’s Expanded Transition Plan.”**

There was no public comment on this item.

On motion by Commissioner Breternitz, seconded by Commissioner Humke, which motion duly carried with Chairman Larkin absent, it was ordered that Agenda Item 3B be approved.

**12-101SF      AGENDA ITEM 4**

**Agenda Subject: “Fire Chief’s Report to include an update on Arrowcreek Fire Station presented by Chief Charles A. Moore.”**

Fire Chief Charles Moore indicated that he attended a Volunteer Fire Chiefs meeting and discussed the Fourth of July. Due to the dry conditions, he asked all the Volunteer Chiefs to staff their departments on the Fourth of July between 3:00 p.m. and midnight in order to be at a maximum response capability.

Chief Moore stated that the Arrowcreek Station was operational and announced that the “Grand Opening” was scheduled for June 15, 2012. He asked the Board members to provide names of people they would like to invite to the grand opening so a formal invitation could be sent. He thanked the citizens in the vicinity of the Arrowcreek Station for their outpouring of support.

In response to a request from Commissioner Jung, Chief Moore explained that a “no burn” alert referred to any bonfires, rubbish fires or campfires, but did not restrict the use of gas-fired fire pits or barbeque grills at private residences.

There was no action taken or public comment on this item.

**12-102SF      AGENDA ITEM 5**

**Agenda Subject: “Discussion and Action on the District’s Tentative Budget, possible changes, and adoption of the Final Budget for FY 12-13.”**

Fire Chief Charles Moore indicated that this item was not necessary since the Final Budget was adopted on May 21, 2012.

**12-103SF      AGENDA ITEM 7**

**Agenda Subject: “Commissioner’s/Managers Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)”**

Commissioner Weber commended the Volunteer Departments that submitted their reports in a timely manner.

Commissioner Humke requested a recurring agenda item pertaining to dispatch services as it impacted fire.

Katy Simon, County Manager, commented that there had been incorrect statements made that the City of Reno was owed \$1 million for dispatch services. She stated a report was being completed and would be presented to the Board with correct information.

**12-104SF      AGENDA ITEM 6**

**Agenda Subject: “Possible closed session for the purpose of discussing negotiations with Sierra Fire Protection District Employee Organizations per NRS 288.220.”**

**11:41 a.m.**      On motion by Commissioner Jung, seconded by Commissioner Breternitz, which motion duly carried with Chairman Larkin absent, it was ordered that the meeting recess to a closed session for the purpose of discussing negotiations with Sierra Fire Protection District Employee Organizations per NRS 288.220.

**5:31 p.m.**      The Board reconvened with Chairman Larkin and Commissioner Jung absent.

**12-105SF      AGENDA ITEM 8**

**Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”**

There was no response to the call for public comment.

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**5:32 p.m.** There being no further business to come before the Board, on motion by Commissioner Breternitz, seconded by Commissioner Humke, which motion duly carried with Chairman Larkin and Commissioner Jung absent, the meeting was adjourned.

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**ROBERT M. LARKIN**, Chairman  
Sierra Fire Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Sierra  
Fire Protection District

*Minutes Prepared by:  
Stacy Gonzales, Deputy County Clerk*