

**BOARD OF FIRE COMMISSIONERS
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

4:00 P.M.

JULY 8, 2008

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairperson
Jim Galloway, Commissioner
David Humke, Commissioner
Kitty Jung, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel
Michael Greene, Fire Chief

The Board met in regular session at 4:29 p.m. in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. The Board conducted the following business:

08-46SF AGENDA ITEM 2

Agenda Subject: “Approval of Agenda for July 8, 2008 Board of Directors Meeting.”

There was no public comment on this item.

It was moved and seconded, which motion duly carried, and Chairman Larkin ordered that Agenda Item 2 be approved.

08-47SF AGENDA ITEM 3

Agenda Subject: “Chief Report regarding volunteer training program, upcoming volunteer contract and upcoming projects and tasks.”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 3 be approved.

08-48SF AGENDA ITEM 4

Agenda Subject: “Discussion and possible action to adopt separate agreements between the Sierra Fire Protection District and the Verdi, Washoe Valley, Cold

Springs, Peavine and Galena 501(c)(3) non-profit Volunteer Fire Departments (VFD) located within the district, outlining among other things the relationship and support responsibilities of the parties in connection with furnishing fire protection services within the district; and, if approved, authorization to the chairman to sign the agreements on behalf of the district.”

Fire Chief Michael Greene confirmed for Commissioner Galloway that the Sierra Fire Protection District had been operating without the volunteer agreements since the County assumed control of the District in 2006.

Commissioner Humke asked whether this agreement was similar to past agreements between the same entities and the Truckee Meadows Fire Protection District (TMFPD). Chief Greene replied that it had many of the same fundamental legal issues. He explained some of the differences had to do with support responsibilities, creating new roles for the volunteers, staffing levels and training requirements. He expected TMFPD would be bringing forth similar modifications to their agreements.

Commissioner Humke questioned whether there was an understanding of the Board’s consensus as to how career agencies should treat volunteer organizations. Chief Greene assured him that he understood.

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 4 be approved, adopted and authorized.

08-49SF AGENDA ITEM 5

Agenda Subject: “Discussion and possible authorization for the Sr. Risk Management analyst to renew the Property and Liability Insurance Policy for the SFPD with the Nevada Public Agency Insurance Pool, effective July 1, 2008 for an annual premium of \$69,195.20.”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda item 5 be approved and authorized.

08-50SF AGENDA ITEM 6

Agenda Subject: “Recommendation to approve and execute a resolution directing notice to the Washoe County Debt Management Commission requesting consideration of the Sierra Fire Protection District’s proposal to issue bonds and levy a special elective tax.”

There was no public comment on this item.

On motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, it was ordered that Agenda Item 6 be approved and executed. The Resolution for same is attached hereto and made a part of the minutes thereof.

08-51SF AGENDA ITEM 7

Agenda Subject: “Recommendation to approve the Sierra Fire Protection District 2009-2013 Capital Improvement Program and Plan.”

Fire Chief Michael Greene pointed out the plan addressed facilities that would be needed, the upgrade of Station 38 on the Mount Rose Highway, and apparatus purchases that would be necessary over the long term. He indicated the plan would be presented to the Debt Management Commission.

There was no public comment on this item.

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 7 be approved.

08-52SF AGENDA ITEM 8

Agenda Subject: “Director’s/Managers Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)”

Commissioner Galloway said he voted in favor of Agenda Item 5 because the premium was decreased from the previous year. He requested that the District shop around from year to year and that next year’s staff report include information about other alternatives.

Chairman Larkin confirmed with Fire Chief Michael Greene that the Board was now the Board of Fire Commissioners (rather than the Board of Directors) for the Sierra Fire Protection District because of its conversion under NRS 474.

08-53SF AGENDA ITEM 9

Agenda Subject: “Public comment and discussion thereon. The Sierra Fire Protection District Board of Directors welcomes courteous and respectful public comment and input. Due to the amount of business the District Board conducts, public comments is limited to 2 minutes per person.”

There was no response to the call for public comment.

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4:37 p.m. On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried, the meeting was adjourned.

ROBERT M. LARKIN, Chairman
Sierra Fire Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex-Officio Clerk, Sierra
Fire Protection District

*Minutes Prepared By
Lisa McNeill, Deputy County Clerk*

Summary - a resolution directing notice to the Washoe County Debt Management Commission requesting consideration of the Sierra Fire Protection District's proposal to issue bonds and levy a special elective tax.

RESOLUTION

A RESOLUTION CONCERNING THE FINANCING OF FIRE STATIONS, FIRE ENGINES AND FIRE FIGHTING EQUIPMENT BY SIERRA FIRE PROTECTION DISTRICT AND THE LEVYING OF A SPECIAL ELECTIVE TAX TO SUPPORT THE STAFFING, OPERATING, MAINTAINING AND EQUIPPING OF THOSE FACILITIES; DIRECTING THE CLERK TO NOTIFY THE WASHOE COUNTY DEBT MANAGEMENT COMMISSION OF THE DISTRICT'S PROPOSAL TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF \$5,200,000 AND LEVY A SPECIAL ELECTIVE TAX OF 4.5 CENTS PER \$100 OF ASSESSED VALUATION; DETERMINING THAT THERE IS NO AFFECTED GOVERNMENTAL ENTITY; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Sierra Fire Protection District, in Washoe County, in the State of Nevada (the "District," the "County," and the "State," respectively) is a political subdivision of the State duly organized and operating as a fire district under the provisions of Nevada Revised Statutes ("NRS") 474.460 to 474.540, inclusive, and the general laws of the State; and

WHEREAS, the Board of Fire Commissioners of the District (the "Board"), proposes to issue general obligation bonds of the District, pursuant to NRS 350.020, to defray the cost of acquiring, constructing, improving and equipping fire stations and acquiring fire engines and fire fighting equipment; and

WHEREAS, the Board proposes to levy a special elective tax on behalf of the District, pursuant to NRS 354.5982, for the purpose of staffing, operating, maintaining and equipping the fire stations and acquiring and improving fire engines and fire fighting equipment; and

WHEREAS, a proposal to issue or incur general obligations pursuant to NRS 350.020 and a proposal to levy an additional tax ad valorem pursuant to NRS 354.5982 for a purpose

related to the purpose for which the general obligations are issued or incurred, may be combined into a single proposition pursuant to NRS 350.021; and

WHEREAS, the Board proposes (subject to the necessary approval of the Washoe County Debt Management Commission) to submit to the qualified electors of the District for their approval or disapproval, the following proposal:

GENERAL OBLIGATION BOND AND SPECIAL ELECTIVE TAX PROPOSAL:

Shall the Board of Fire Commissioners of the Sierra Fire Protection District, Nevada, be authorized (1) to incur a general obligation indebtedness on behalf of the District by the issuance at one time, or from time to time, of the District's general obligation bonds, in one series or more, in the aggregate principal amount of not exceeding \$5,200,000 for the purpose of defraying the cost of acquiring, constructing, improving and equipping fire stations and acquiring fire engines and fire fighting equipment for the District, such bonds to mature commencing not later than five (5) years from the date or respective dates of the bonds and ending not later than thirty (30) years therefrom, payable from general (ad valorem) taxes (except to the extent other revenues are available therefor), and to be issued and sold at, above, or below par at an effective interest rate (including any sale discount) not exceeding the statutory maximum rate, if any, as shall be determined at the time of the sale thereof, and otherwise to be issued in such manner, upon such terms and conditions, with such covenants and agreements, and with such other detail as the Board of Fire Commissioners may determine, including at its option but not necessarily limited to provisions for the redemption of bonds prior to maturity without or with the payment of a premium, and (2) to levy an additional property tax rate for the purpose of defraying the cost to staff, operate, maintain and equip the fire stations and acquire and improve fire engines and fire fighting equipment, in the amount of up to 4.5 cents per \$100 of assessed valuation for a period of 30 years?

(the "Proposal"); and

WHEREAS, subsection 1 of NRS 350.014 provides, in relevant part, as follows:

"1. Before any proposal to incur a general obligation debt or levy a special elective tax may be submitted to the electors of a municipality, . . . or, before any other formal action may be taken preliminary to the incurrence of any general obligation debt, the

proposed incurrence or levy must receive the favorable vote of two-thirds of the members of the commission of each county in which the municipality is situated.”

and

WHEREAS, subsection 1 of NRS 350.145 provides, in relevant part, as follows:

“1. The governing body of the municipality proposing to incur general obligation debt . . . or to levy a special elective tax... shall notify the secretary of each appropriate commission, and shall submit a statement of its proposal in sufficient number of copies for each member of the commission...”

and

WHEREAS, before a municipality may submit such a proposal to a debt management commission, the municipality must determine whether there is an “affected governmental entity,” as defined in NRS 350.0135(9), and if there is, provide written notification to the “affected governmental entity” which must include the proposal, the estimated amount the proposal would increase property taxes and the potential effect of the increase on the “affected governmental entity.”

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF SIERRA FIRE PROTECTION DISTRICT, NEVADA:

Section 1. This resolution shall be designated by the short title “2008 DMC Notice Resolution” (the “Resolution”).

Section 2. All action, proceedings, matters and things heretofore taken, had and done by the Board, and the officers thereof (not inconsistent with the provisions of this Resolution) concerning the Proposal be, and the same hereby is, ratified, approved and confirmed.

Section 3. The Clerk of the District is hereby authorized and directed to immediately notify the Secretary of the Washoe County Debt Management Commission (the “Commission Secretary” and the “Commission”, respectively) of the Proposal, and to submit to the Commission Secretary a statement of the Proposal in sufficient number of copies for each member of the Commission.

Section 4. The Board hereby determines that there is no "affected governmental entity," as defined in NRS 350.0135(9), to which it must provide written notification pursuant to NRS 350.0135.

Section 5. The Chief Financial Officer of the County and the District Fire Chief are hereby authorized and directed, if necessary, to amend the District's statements of current and contemplated general obligation debt and special elective taxes, capital improvement plan and debt management policy in accordance with the provisions of this Resolution, and to file any amendment with the Commission and the State Department of Taxation.

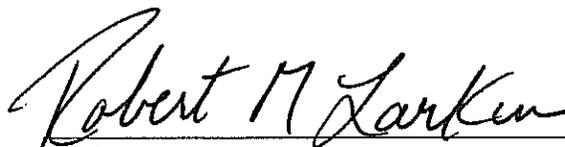
Section 6. All resolutions, or parts thereof, in conflict with the provisions of this Resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any resolution, or part thereof, heretofore repealed.

Section 7. If any section, paragraph, clause or other provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this Resolution.

Section 8. This Resolution shall become effective and be in force immediately upon its adoption.

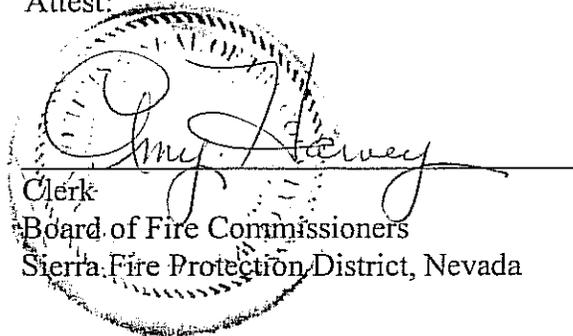
PASSED AND ADOPTED this July 8, 2008.

(SEAL)



Chairman
Board of Fire Commissioners
Sierra Fire Protection District, Nevada

Attest:



Clerk
Board of Fire Commissioners
Sierra Fire Protection District, Nevada

STATE OF NEVADA)
)
 COUNTY OF WASHOE) ss.
)
 SIERRA FIRE)
 PROTECTION DISTRICT)

I am the undersigned duly elected and acting Clerk of Washoe County, Nevada and ex officio Clerk of the Sierra Fire Protection District (the "District"), and do hereby certify:

1. The foregoing pages are a true, correct and compared copy of a resolution adopted by the Board of Fire Commissioners (the "Board") of the District at a lawful meeting thereof held on July 8, 2008.

2. All members of the Board were given due and proper notice of such meeting and were present and voted on such resolutions as follows:

Those Voting Aye:	Jim Galloway David Humke Kitty Jung Robert M. Larkin Bonnie Weber
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Those Voting Nay:	<u> none </u>
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Those Absent:	<u> none </u>
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3. Public notice of the meeting was given and such meeting was held and conducted in full compliance with the provisions of NRS 241.020. A copy of the notice of meeting and excerpt from the agenda for the meeting relating to the resolutions, as posted at least 3 working days in advance of the meeting on the District's website, if any, and at:

- a. Washoe County Administration Complex
1001 East Ninth Street, Bldg. A
Reno, Nevada
- b. Washoe County Courthouse-Clerk's Office
Virginia and Court Streets
Reno, Nevada
- c. Washoe County Central Library
301 South Center Street
Reno, Nevada

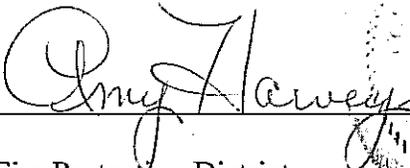
- d. Sparks Justice Court
630 Greenbrae Drive
Sparks, Nevada

is attached as Exhibit A.

4. Prior to 9:00 a.m. at least 3 working days before such meeting, such notice was mailed to each person, if any, who has requested notice of meetings of the Board in compliance with NRS 241.020(3)(b) by United States Mail, or if feasible and agreed to by the requestor, by electronic mail.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Sierra Fire Protection District, on this July 8, 2008.

(DISTRICT SEAL)



Clerk
Sierra Fire Protection District

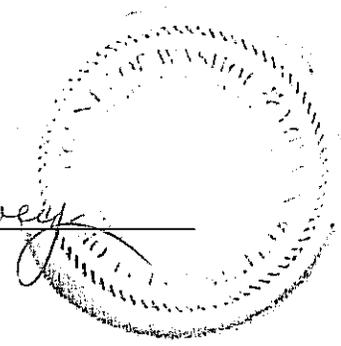


Exhibit A

(Attach Copy of Notice of July 8, 2008 Meeting)

Board of Fire Commissioners
Robert Larkin: Chair
Bonnie Webber: Vice Chair
Jim Galloway: Commissioner
David Humke: Commissioner
Kitty Jung: Commissioner



Fire Chief Michael Greene

AGENDA

Sierra Fire Protection District
Tuesday, July 8, 2008 4:00 PM
Washoe County Commission Chambers
1001 East 9th Street
Reno, Nevada

Pursuant to NRS 241.020, the agenda for this meeting has been posted at the Washoe County Administrative Building, Washoe County Courthouse, Washoe County Main Library, Washoe County Health Department 1001 East 9th Street Building B Conference Room A&B and Sparks Justice Court. Support documentation for items on the agenda provided to the Sierra Fire Protection District Board of Directors is available to members of the public at the Sierra Fire Protection District office which is located at 16520 Wedge Parkway, Reno, Nevada

NOTE: Items on the agenda might not be considered in the order that they appear.

1. * Call to order/roll call
2. Approval of Agenda for July 8, 2008 Board of Directors Meeting
3. Chief Report regarding volunteer training program, upcoming volunteer contract and upcoming projects and tasks (Page 1)
4. Discussion and possible action to adopt separate agreements between the Sierra Fire Protection District and the Verdi, Washoe Valley, Cold Springs, Peavine and Galena 501(c)(3) non-profit Volunteer Fire Departments (VFD) located within the district, outlining among other things the relationship and support responsibilities of the parties in connection with furnishing fire protection services within the district; and, if approved, authorization to the chairman to sign the agreements on behalf of the district. (Page(s) 2-3)
5. Discussion and possible authorization for the Sr. Risk Management analyst to renew the Property and Liability Insurance Policy for the SFPD with the Nevada Public Agency Insurance Pool, effective July 1, 2008 for an annual premium of \$ 69,195.20 (Page(s) 4-5)

6. Recommendation to approve and execute a resolution directing notice to the Washoe County Debt Management Commission requesting consideration of the Sierra Fire Protection District's proposal to issue bonds and levy a special elective tax. (Page(s) 6-7)

7. Recommendation to approve the Sierra Fire Protection District 2009-2013 Capital Improvement Program and Plan (Page(s) 8-9)

8. Director's/Managers Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda (No discussion among Commissioners will take place on this item)

9. Public comment and discussion thereon. The Sierra Fire Protection District Board of Directors welcomes courteous and respectful public comment and input. Due to the amount of business the District Board conducts, public comment is limited to 2 minutes per person.

10. Emergency items

11. Adjournment

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of Directors may take action. In accordance with NRS 241.020, this agenda closes by 9am on the third working day prior to the meeting, except as to emergencies or as otherwise permitted by law. We are pleased to make reasonable accommodations for people who are disabled and wish to attend meetings. If you should require special arrangements for the meeting, please contact our office at 775-849-1108 before the meeting date.