

**BOARD OF FIRE DIRECTORS, SIERRA FIRE  
PROTECTION DISTRICT**

TUESDAY

4:00 P.M.

JUNE 24, 2008

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Vice Chairman\***  
**Jim Galloway, Director**  
**David Humke, Director**  
**Kitty Jung, Director**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Paul Lipparelli, Legal Counsel**  
**Michael Greene, Fire Chief**

\* Director Weber participated in the meeting via telephone.

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**08-37SF      AGENDA ITEM 2**

**Agenda Subject:** “Approval of Agenda for June 24, 2008 Board of Directors meeting.”

Fire Chief Michael Green stated Agenda Item 7, discussion and possible authorization for the Senior Risk Management Analyst to renew the Property and Liability Insurance Policy would be pulled and heard during the July 8, 2008 meeting.

On motion by Director Humke, seconded by Director Jung, which motion duly carried, Chairman Larkin ordered that Agenda Item 2 be approved.

**08-38SF      AGENDA ITEM 3**

**Agenda Subject:** “Chief Report regarding volunteer training programs, upcoming volunteer contract and upcoming projects and tasks.”

Chairman Larkin asked if there could be a notification either by telephone or e-mail when District resources leave the County or the State. Fire Chief Michael Green indicated that would occur. He noted two engines had been sent to assist California with the wildland fires.

There was no response to the call for public comment.

On motion by Director Humke, seconded by Director Weber, which motion duly carried, Chairman Larkin ordered that Agenda Item 3 be accepted.

**08-39SF      AGENDA ITEM 4**

**Agenda Subject: “SFPD Board proclamation recognizing retiring Battalion Chief Joe Reinhardt’s leadership as interim Fire Chief during the transition from NDF and twenty seven years of outstanding service to the community as a Firefighter, Captain and Battalion Chief.”**

Chairman Larkin read and presented a Proclamation to retiring Battalion Chief Joe Reinhardt. Chief Reinhardt thanked Washoe County for the opportunity to serve the citizens. He thanked the Board and the District for allowing him to provide 27 years of service.

There was no response to the call for public comment.

On motion by Director Humke, seconded by Director Weber, which motion duly carried, Chairman Larkin ordered that Agenda Item 4 be adopted. The Proclamation for same is attached hereto and made apart of the minutes thereof.

**08-40SF      AGENDA ITEM 5**

**Agenda Subject: “Discussion and possible Board action to add additional positions for the fuels management program including four additional seasonal firefighters, one additional squad boss, to establish an infrastructure of twenty seasonal firefighters, three squad bosses and two superintendents, extending months of service for an overall expansion and reorganization of the SFPD fuels management program utilizing grant dollars.”**

Fire Chief Michael Greene emphasized that the District received a large amount of grant monies. He explained the crew superintendent position was a grant funded position that would conduct defensible space inspections and assess all the areas in the District.

Director Galloway commended the seasonal firefighters and added in that area the Sierra Fire Protection District provided excellent leadership.

There was no response to the call for public comment.

On motion by Director Humke, seconded by Director Galloway, which motion duly carried, Chairman Larkin ordered that Agenda Item 5 be approved.

**08-41SF      AGENDA ITEM 6**

**Agenda Subject: “Discussion and possible action to approve an agreement between Sierra County, California and the Sierra Fire Protection District and an identical agreement between Sierra County Fire Protection District One and the Sierra Fire Protection District for structure fire and EMS response, and if approved, authorize the Chairman to execute.”**

Chairman Larkin asked if there was an agreement in place that included Emergency Medical Services (EMS) response. Fire Chief Michael Greene replied the previous Sierra County agreement was with the Verdi Volunteer Fire Department and indicated this was a new agreement. He did not know if EMS was included.

There was no response to the call for public comment.

On motion by Director Jung, seconded by Director Galloway, which motion duly carried, it was ordered that Agenda Item 6 be approved, authorized and executed.

**08-42SF      AGENDA ITEM 8**

**Agenda Subject: “Discussion and possible adoption of a Resolution to Augment the Sierra Fire Protection District General Fund Budget for Fiscal Year 2007/08.”**

Fire Chief Michael Greene explained these monies would be expended for the reimbursement to the Federal Emergency Management Agency (FEMA) for the Hawkins Fire.

There was no response to the call for public comment.

On motion by Director Humke, seconded by Director Weber, which motion duly carried, Chairman Larkin ordered that Agenda Item 8 be adopted, authorized and executed. The resolution for same is attached hereto and made apart of the minutes thereof.

**08-43SF      AGENDA ITEM 9**

**Agenda Subject: “Discussion and Board direction to staff to bring in July before the newly created NRS 474 District Board of Fire Directors the necessary documents for 1) proposed \$4.9 million facility bond to build and equip a new fire station in order to reduce Arrowcreek area response times, remodel and expand the Mt. Rose Fire Station, refurbish the Washoe Valley and Verdi career fire stations and to complete a currently unfinished volunteer station at Peavine and 2) a tax override to be utilized the first two years to replace obsolete and outdated volunteer**

**apparatus while the new fire station is being constructed and then to hire five firefighters to staff the new fire station.”**

Fire Chief Michael Greene conducted a PowerPoint presentation highlighting the Voter-Approved Facility Bond and Tax Override that included Bond Justification, Fire Station projects, Facility Bond Costs, Tax Override Justification, Tax Override Costs, and the Total Costs, which was placed on file with the Clerk.

In response to Director Galloway, Chief Greene replied the Peavine Station would need to be negotiated with the State in order to obtain a long-term lease or acquire the property. He clarified it was a volunteer station.

Director Humke said by relocating to the Galena Station would the District achieve a savings and when would the move occur. Chief Greene commented the move would be as soon as possible. He explained the Washoe County Sheriff’s Office (WCSO) would have a substation located within the Galena Fire Station. He remarked by not having to pay the additional rental fees for the facility on Wedge Parkway the District would achieve a savings.

In response to the call for public comment, Robert Parker urged the Board to place the question on the ballot so a new fire station could be built in the Galena Forest area.

John Sherman, Finance Director, explained the Board was being asked to move forward to complete the process of placing this item on the ballot. He said the legal determination concluded that the NRS 474 Board of Fire Commissioners, which would not occur until July 1, 2008, had to take action on this item. He said it would be in two pieces and added the first meeting under District 474 would occur on July 8, 2008, which would be a Debt Management Commission (DMC) Notice Resolution that would call a DMC meeting for July 10, 2008. He said, based on that approval, the item would return to the Board of Fire Commissioners on July 15, 2008 to approve the ballot resolution as the Board of Fire Commissioners. Mr. Sherman remarked this was styled as one ballot question with two parts; a bond override and an operating override.

There was no response to the call for public comment.

On motion by Director Humke, seconded by Director Galloway, which motion duly carried, Chairman Larkin ordered that Agenda Item 9 be approved.

**08-44SF      AGENDA ITEM 10**

**Agenda Subject: “Director’s/Manager’s Announcements, Requests for Information, Topics for Future Agenda and Statements Relating to Items not on the Agenda (No discussion among Directors will take place on this item.”**

There were no Director or Manager announcements.

**08-45SF      AGENDA ITEM 11**

**Agenda Subject: “Public Comment and discussion thereon, The Sierra Fire Protection District Board of Directors welcomes courteous and respectful public comment and input. Due to the amount of business the District Board conducts, public comment is limited to 2 minutes per person.”**

There was no response to the call for public comment.

\*   \*   \*   \*   \*   \*   \*   \*   \*   \*

There being no further business to come before the Board, the meeting adjourned.

---

**ROBERT M. LARKIN**, Chairman  
Sierra Fire Protection District

**ATTEST:**

---

**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Sierra  
Fire Protection District

*Minutes Prepared by  
Stacy Gonzales, Deputy Clerk*



sierra fpd@washoeconomy.us

## PROCLAMATION OF APPRECIATION

### TO JOSEPH REINHARDT FOR HIS DEDICATION TO MAKING OUR COMMUNITY A SAFER PLACE TO LIVE

**WHEREAS:** Joseph Reinhardt has served as a well respected member of the firefighting community for the past twenty seven years: and

**WHEREAS:** Joseph Reinhardt has served the community as a firefighter, firefighter/EMT, Captain, educator, incident commander, mentor, Battalion Chief and interim Fire Chief during his year of service: and

**WHEREAS:** Joseph Reinhardt led the Sierra Fire Protection District through a critical transition period as the interim Fire Chief: and

**WHEREAS:** Joseph Reinhardt leadership during the transition was an essential and vital part of the success of the Sierra Fire Protection District: and

**WHEREAS:** Joseph Reinhardt's retirement will be felt as a loss for the entire firefighting community:

**NOW, THEREFORE,** I Robert Larkin, Chair of the Sierra Fire Protection District, on behalf of all the citizens of the Sierra Fire Protection District, do hereby express to Joseph Reinhardt our appreciation, respect and gratitude for his service in making our community a safer place to live.

Dated: June 24, 2008

Robert Larkin, Board Chair Sierra Fire Protection District

SFPD  
Agenda item #4

SIERRA FIRE PROTECTION DISTRICT  
RESOLUTION TO AUGMENT GENERAL FUND BUDGET FOR FISCAL YEAR 2007-08

WHEREAS, the revenues and other resources of the General Fund of the Sierra Fire Protection District were budgeted to be \$6,652,958 on July 1, 2007; and

WHEREAS, additional resources are available to the General Fund in which appropriations are required to be augmented as follows:

General Fund:	
a) Federal Grants	\$ 505,678
b) Fire Reimbursements	<u>317,018</u>
Total Augmentation and Amendment	<u>\$ 822,696</u>

WHEREAS, there is a need to apply these excess proceeds in the previously mentioned fund. Now, therefore, it is hereby RESOLVED, that the Sierra Fire Protection District shall augment its FY 2007-08 budget by appropriating \$ 822,696 for use in the above-mentioned fund, thereby increasing its appropriations.

BE IT FURTHER RESOLVED, that the District shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED the 24th day of June, 2008.

AYES LARKIN -

Weber

Galloway

Jung

Humke

NAYS none

ABSENT none

Robert M Larkin

Board of Fire Commissioner Chairman

ATTEST

